

(DRAFT) Minutes of the Planning and Zoning Commission

December 20, 2012

The Planning and Zoning Commission of the City of Sun Valley, Blaine County, State of Idaho, met in regular session in the Council Chambers of Sun Valley City Hall on the 20th day of December, 2012.

1. Call To Order

Chairman Herich called the meeting to order at 9:00 a.m. and declared there was a quorum, with one Commissioner absent.

Present: Commissioners Herich, Jake Provonsha, John O'Connor, and Keith Saks.

Absent: Commissioner Margaret Walker.

Also Present: Community Development Director Mark Hofman, Community Development Planning Technician and Associate Planner Isabel Lui, City Attorney Adam King, and City Clerk Hannah Stauts.

2. Public Comment

There were no comments.

3. Consent Agenda

A. Draft Minutes from the Planning and Zoning Commission Meeting of October 25, 2012.

Commissioner Provonsha stated he had an issue on the October 25th meeting minutes. He noted that they needed to include the application number in each motion. City Clerk Hannah Stauts noted the needed corrections.

Motion:

Commissioner Provonsha made a motion to approve the October 25th minutes with the noted changes. Commissioner O'Connor seconded. All in favor. The motion passed.

B. Draft Minutes from the Planning and Zoning Commission Meeting of November 15, 2012.

MOTION

Commissioner O'Connor moved to approve the November 15, 2012 meeting minutes. Commissioner Provonsha seconded. All in favor. The motion passed.

4. New Business

None.

5. Continued Business

None.

6. Discussion Items

A. Review and agreement on the draft Planning and Zoning Commission Regular Meeting Schedule for 2013.

Chairman Herich asked if the Commissioners had any comments or obvious absences planned. Commissioner Saks stated he had none that he was aware of. Chairman Herich and Commissioner O'Connor mentioned they both may have conflicts in March, making the 14th date unlikely. Commissioner O'Connor's preference was to meet prior to the 14th. Community Development Director Mark Hofman suggested holding the March meeting two weeks from the February 21st meeting. Commissioner Saks mentioned he was unsure about his February availability.

Mark suggested the Commission wait until the January meeting to decide on the calendar. Commissioner Saks asked if they could tentatively approve the proposed schedule and revisit it on the 24th of January, if needed. Mark said it would be easy to adopt the schedule and change meetings as they went through the year if needed. The Commissioners agreed to keep the 28th meeting scheduled and move the March 13th meeting to March 7th.

Motion:

Commissioner Saks made a motion to accept the 2013 regular meeting schedule, as amended to change March 14 to March 7, and the remaining dates to be adopted at this time. Commissioner Provonsha seconded. All in favor. The motion passed.

B. Nomination and selection of Commission Chairperson and Vice Chairperson for 2013.

Chairman Herich opened the floor for discussion. Commissioner Provonsha stated that he would like to see Ken as the chairperson again. Commissioner O'Connor asked Chairman Herich if he was willing to accept the position again. Chairman Herich said he would. Commissioner Provonsha said he would be willing to continue as vice chairperson.

Motion:

Commissioner O'Connor made a motion to continue with Ken as the Chairman and Jake as Vice Chairman. Commissioner Saks seconded. All in favor. The motion passed.

Commissioner O'Connor asked Mark for an update regarding the Comprehensive Plan update process. Mark shared that the committee is looking at a January meeting and that he will notify the Commission with details. The liaison for the Commission will be Commissioner Provonsha.

Commissioners and Mark had a discussion regarding the structure of the Comprehensive Plan committee and whether the Commission liaison will have voting rights. Mark shared the structure and approach of the Committee with the Commission. Mark stated that it is not intended to be a total revision of the Comprehensive Plan, rather an update. City Attorney Adam King shared that according to state Land-use Planning Act (LUPA) this was equivalent to the required 10-year update.

Mark asked the Commissioners if they would have a quorum for the January 24th meeting, and they all responded that they would be available.

7. Adjourn

MOTION

Commissioner O'Connor made the motion to adjourn, seconded by Commissioner Saks. All voted in favor. The motion passed.

Chairman Herich adjourned the meeting at approximately 9:35 a.m.

Meeting Schedule:

Thursday, January 24, 2013 at 9:00 a.m.

APPROVED:

Chairman Ken Herich

ATTEST:

Hannah Stauts, City Clerk