

DRAFT

**Minutes of the Planning and Zoning Commission
April 11, 2013**

The Planning and Zoning Commission of the City of Sun Valley, Blaine County, State of Idaho met in regular session in the Council Chambers of Sun Valley City Hall on the 11th day of April, 2013. The meeting started at 9:00 a.m. on site along Sun Peak Drive before returning to City Hall.

Present: Chairman Ken Herich, Commissioners Jake Provonsha, John O'Connor, Margaret Walker and Keith Saks.

Absent: None.

Also Present: Community Development Director Mark Hofman, Community Development Planning Technician and Associate Planner Isabel Lui, City Attorney Adam King, City Clerk Hannah Stauts, Wally Huffman, Peter Hendricks, and Garth McClure.

1. Call To Order

Chairman Ken Herich called the meeting to order at 9:29 a.m. following the site visit along Sun Peak Drive.

2. Public Comment

There were no comments.

3. Consent Agenda

- A. Draft Minutes from the Planning and Zoning Commission Meeting of February 21, 2013.
- B. Draft Minutes from the Planning and Zoning Commission Meeting of March 14, 2013.

Commissioner Jake Provonsha shared concern regarding the meeting minutes style. Commissioner Margaret Walker stated there were several typos and sentence structure issues. Commissioners shared concern that the lighting discussions that were held during the meetings were not captured sufficiently in the minutes.

The Commissioners agreed to move to the application and continue the consent agenda discussion later.

4. New Business

- A. Benchmark Associates for Sun Valley Company; Public hearing and noticed site visit for a Plat Amendment Application (No. SUBPA 2013-01) to adjust the recorded building envelopes on four existing undeveloped single family lots within the White Clouds development. No new lots or residential units will be formed. Location: Lots 20, 21A, 29 and 30A of the White Clouds Corrected PUD Subdivision; 201, 205, 207 and 209 Sun Peak Drive. (The meeting will start at 9 am on site before returning to City Hall)

Chairman Herich opened the public hearing for comments. There being none, he closed the public hearing.

MOTION

Commissioner Provonsha moved to recommend approval with the conditions and findings found in the staff report, seconded by Commissioner O'Connor. All in favor, none opposed. The motion carried.

3. Consent Agenda- continued

- A. Draft Minutes from the Planning and Zoning Commission Meeting of February 21, 2013.

A discussion was held among the Commissioners regarding their desired style of meeting minutes. Commissioners would like to see less detail from minor topics discussed and greater detail for controversial topics, such as lighting.

Commissioner Saks remarked that the February 21 minutes did not reflect Steve Cook's comments acknowledging that he and the landscape architect were aware of the landscaping and screening potentially being an issue with the application.

MOTION

Commissioner Provonsha moved to approve the February 21, 2013 meeting minutes as amended, seconded by Commissioner Walker. All in favor, none opposed. The motion carried.

- B. Draft Minutes from the Planning and Zoning Commission Meeting of March 14, 2013.

The Commissioners reviewed the minutes and shared corrections with the City Clerk. Commissioner Saks stated he would like to see more of the discussion regarding lighting during the March meeting reflected in the minutes. Commissioner Saks suggested adding his comment regarding the estimated number of exterior lights and the statement Chairman Herich had made comparing the number of lights in the application to the application that had previously been approved.

MOTION

Commissioner Saks moved to approve the March 14, 2013 meeting minutes as amended, seconded by Commissioner Provonsha. All in favor, none opposed. The motion carried.

5. Continued Business

There was none.

6. Discussion Items

Chairman Herich shared he will be absent for the next meeting on April 25th. Commissioner Provonsha will be present to chair the meeting. Mark Hofman noted there are three applications on the agenda for April 25th. There will be two site visits at 9:00 a.m. at Weyyakin and at the White Clouds site, before returning to City Hall for the meeting.

Mark asked if there would be a quorum for a meeting on May 9th. Commissioner Saks said he might not be present. Commissioner Walker will be absent on May 23rd.

7. Adjourn

MOTION

Commissioner O'Connor moved to adjourn, seconded by Commissioner Provonsha. All in favor, none opposed. Motion carried.

Chairman Herich declared the meeting adjourned at 10:34 a.m.

Meeting Schedule:

Thursday, April 25, 2013 at 9:00 a.m.

Thursday, May 9, 2013 at 9:00 a.m.

APPROVED:

Chairman Ken Herich

ATTEST:

Hannah Stauts, City Clerk