



# City of Sun Valley Newsletter

Spring 2016

## Upcoming Meetings

### Regular City Council

Thurs., Jun. 2nd at 4:00 p.m.  
Thurs., July 7th at 4:00 p.m.  
Thurs., Aug. 4th at 4:00 p.m.

You can also click [here](#) to see the full calendar of 2016 Regular City Council meetings.

### Finance Committee

*Meetings held the Monday before City Council Meetings at 1:00 p.m.*  
May 31st at 1:00 p.m.  
July 5th at 1:00 p.m.  
Aug. 1st at 1:00 p.m.

You can also click [here](#) to see the full calendar of 2016 Finance Committee meetings.

### Planning & Zoning

*Meetings held the second and fourth Thursdays of the month at 9:00 a.m.*  
May 26th at 9:00 a.m.  
June 9th at 9:00 a.m.  
June 23rd at 9:00 a.m.  
July 14th at 9:00 a.m.

You can also click [here](#) to see the full calendar of 2016 Planning and Zoning meetings, with submittal deadlines.

**Check our [online meeting calendar](#) for more information!**

## Mayor's Message

Dear friends,

Thirty-eight degrees with snow and rain. It must be spring in Sun Valley.

But here's the good news: on May 17<sup>th</sup>, the citizens of Sun Valley voted to extend the Local Option Tax for another 10 years. The LOT, which has been in place since 1978, represents approximately 21% of the total city revenue and is used to support essential services such as fire protection, law enforcement, and road maintenance. With the 10-year extension, it facilitates long-term planning for all city departments. I, along with the City Council, want to thank our citizens for their understanding of the

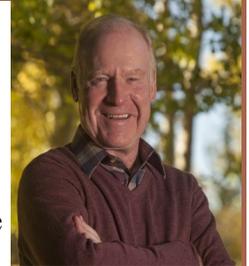
importance of this tax and voting for its passage.

Since March, the Council has had three readings of Ordinance 479, dealing with encroachments within the city-owned right-of-way. With significant citizen input, the ordinance was unanimously passed on May 3<sup>rd</sup>. The Council is also proceeding with the process to remodel the Elkhorn Fire Station to provide sleeping quarters for our 24/7 EMT employees. Plans have been drawn up and put out to bid. We have also been working for a number of months to address water conservation measures in conjunction with a number of agencies, but primarily with Sun Valley Water and Sewer District. We are confident the

resolution and the application by our citizens of the conservation measures will have a positive impact.

At the Special Council meeting on May 18<sup>th</sup>, members discussed their priorities with regard to the City's budget. All of us noted the importance of addressing the conditions of our roads and paths. During the summer and fall we will have a number of meetings and discussions to address this issue.

As always I would like to hear from you on all of our issues. What do you consider to be the City's top priorities?



## Welcome new P&Z Commissioner, Sherri Newland!

Sherri Newland was appointed as a new Planning and Zoning Commissioner at the January 7th City Council meeting, filling the position previously held by Margaret Walker.

Sherri graduated in 2000 from Michigan Technological University with a Bachelor of Science degree in Geological Engineering. Sherri is a Professional Engineer and owner of S&C Associates, a Consulting Engineering Firm located in Sun Valley, Idaho. In addition to being a Professional Engineer (PE), Sherri is also a Certified Professional in Erosion and Sediment Control and a LEED Accredited Professional.



Sherri and her husband, Stuart Hoag, have been full-time residents in the Twin Creeks Subdivision for over three years. In their spare time you will find them skiing the slopes of Bald Mountain or mountain biking on one of the many trail systems this community has to offer.

Sherri is honored to have this opportunity and looks forward to serving this amazing community.

### Street Department

After a snowy start to the winter season, Mother Nature quieted down in February. The quiet spell provided the Street Department with time to maintain right-of-ways and prepare for future snow storms. Although the weather patterns didn't return to their earlier paths, the City was ready to keep the roads and paths safe and travelable.

Unlike other cities in the Wood River Valley, the City of Sun Valley does not haul off any of its snow. All plowed snow is placed on the city's right-of-way or in dedicated snow storage areas.

At its May, 2016 meeting, the City Council passed an ordinance that will change the way we manage right-of-ways. The new ordinance will have an impact on how homeowners and landscapers remove

snow from private properties. You can view the ordinance [here](#).

Every spring we inspect and repair damage to City property that occurred throughout the winter. Examples include potholes and street sign damage. Although we get to most of them in a timely manner, some require extensive repairs that need additional resources or time. If you notice any damage that hasn't been repaired, please contact us.

The City has started noxious-weed mitigation along its right-of-ways. The mitigation measures, which continue throughout the summer season, will either be publicized by notices in the affected areas or occur in the early morning hours.

As with every year, road and path preventative maintenance activities commence once the weather

gets a little warmer. Although a maintenance schedule hasn't yet been completed, road and path markings (painting), seal coating, and chip sealing are anticipated.

A project to restore a portion of Elkhorn Creek to a more natural state was started by the Wood River Land Trust and partner Hal McNea. The project includes removal of a berm and revegetation of the area northeast of Lane Ranch. Further information can be found [here](#).

Summertime events are scheduled for Festival Meadow on Sun Valley Road. The Sun Valley and Ketchum Fire Departments' Fire Expo is scheduled for June 25th, the Ketchum Arts Festival will take place on July 8<sup>th</sup> through 10<sup>th</sup>, and Wagon Days will present the El Capa Bareback Riders on Labor Day weekend. Other events are scheduled throughout the City all summer.

### Fire Department

As we move into spring and summer, the Sun Valley Fire Department would like to remind everyone to be safe when outdoor grilling with propane, charcoal, or smoke chip grills. July is the peak month for outdoor grill fires and roughly half of injuries involving grills are thermal burns. The following are some safety tips to keep in mind when grilling.

- Propane and charcoal BBQ grills should only be used outdoors.
- The grill should be placed well

away from the home, deck railings and out from under the eaves and overhanging branches.

- Keep children and pets away from the grill area.
- Keep your grill clean by removing grease or fat buildup from the grill and in trays below the grill.
- Never leave your grill unattended when using.
- Make sure your gas grill lid is open before lighting it.

In addition to the above safety considerations, for propane grills, always check the gas or propane supply hose for leaks before using



for the first time each year. This can be accomplished by applying a light soap and water solution to the hose with a spray bottle. Turn the flow of gas or propane on; if you see bubbles from the solution on the hose or connections or smell gas, there is a leak present. If a leak is present, have the grill serviced by a professional before turning on again.

Be safe and enjoy the summer!

Spring 2016



## Police Department

It seems like every few months we are dealing with a new credit card scam and here is the latest one that has been sweeping across the country: the callers do not ask you for your card number, because they already have it. They are after the one piece of information they don't have, your 3 digit number on the back of the card.

Here's how the scam works: The person calling will identify themselves from the Security and Fraud Department at VISA. They will tell you your card has been flagged for an unusual purchase pattern and they are calling to verify. They will ask if you purchased an item for \$497.99 from Arizona. When you say no, they will continue with, "then we will be issuing you a credit to your account in your next statement" and (gives you your address). He also encourages you to call the 1

-800 number on the back of your card if you have any questions.

Here's the important part on how the scam works – the caller will tell you he needs to verify that you are in possession of your card and to turn it over and read the three security numbers to him. After the call, the scammer will immediately make a purchase for the \$497.99.

The real Visa will never ask for anything on the card, as they already know the information, since they issued the card. Many people gave the scammer the 3-digit number thinking that's how they would receive the credit to their account.

Blaine County Emergency Communications Director recently launched Text 9-1-1 with the Southern Idaho Regional Communications Center and the Twin Falls Communications Center. Text 9-1-1 is now available in

Blaine, Gooding, Jerome, Lincoln, and Twin Falls Counties.

The text 9-1-1 service benefits persons who are deaf, hard of hearing, or in a situation where they cannot speak or are unable to make a voice call. It's important to remember that a traditional voice call, if possible, is still the best way to reach emergency services.

I would like to introduce our newest officer, Adam Johnson, who joined our team in April. Adam is very familiar with the City of Sun Valley as he worked for the Ketchum Police Department for nine years and was a Sergeant with the Blaine County Sheriff's Office. With 18 years of law enforcement experience, Adam brings a strong training and leadership background to our Department and will be a great asset to the City of Sun Valley.



## Community Development Department

### PERMITS REQUIRED

As we swing into building season, we'd like to remind residents that landscaping and construction work on the exterior of your property may be subject to Design Review approval by the Community Development Department and/or the Planning & Zoning Commission. All exterior and interior construction work requires a permit from the Building Official. These permits and review are required in addition to approvals that may be necessary

through your homeowner association. Please contact our Department well in advance of construction so we can ensure your work is permitted.

### RIGHT-OF-WAY ENCROACHMENTS

The City will be conducting an active survey of the entire City-owned right-of-way system within the next few months, identifying corner-visibility issues and other hazards. Don't be surprised to see City staff also identifying the locations of address markers and utility boxes – mapping

where these are within the right-of-way will help us with traffic safety and road maintenance later.

### LANDSCAPING

Please consult with a planner at the Community Development Department before beginning all major landscaping changes, such as tree removal or driveway installations. Per the City code, landscaping changes are subject to Design Review standards: minor projects typically get administrative approval, but major projects can go to the Planning & Zoning Commission for approval.

## City of Sun Valley

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<http://www.sunvalley.gov/office.com>

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### Sun Valley City Officials

**Mayor Peter Hendricks**  
[phendricks@svidaho.org](mailto:phendricks@svidaho.org)

#### **Council Members:**

**President Keith Saks**  
[ksaks@svidaho.org](mailto:ksaks@svidaho.org)

**Michelle Griffith**  
[mgriffith@svidaho.org](mailto:mgriffith@svidaho.org)

**Jane Conard**  
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**Brad DuFur**  
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## Fiscal Year 2016-2017 Budget Process

The City of Sun Valley's Fiscal Year 2016-2017 budget process is underway. The City prepares an annual budget for all of its functions and activities. The budget is developed through a lengthy, formal process that includes the Mayor, City Council, and City staff. The main components of that process are:

- A budget calendar is developed to schedule tasks and deadlines.
- The budget calendar and forms are distributed to each Department Head to facilitate the preparation of the departmental budgets proposed for fiscal year 2016-2017. These requests are then submitted to the City Administrator for review.
- Revenue estimates, which include all resources the City expects to receive in fiscal year 2016-2017 year, are generated. As the budget process continues, these estimates are continually reviewed and revised, if necessary, to ensure accuracy.
- The Mayor and City Administrator meet with each Department Head to review the department's budget request and goals/objectives for the coming fiscal year.
- All budget expenditure requests are compared to the anticipated available resources, and adjustments are made to balance the requests with the projected resources.
- A comprehensive budget document is prepared for final review by the Mayor and City Administrator. The budget document is then finalized and presented to the City Council.
- The Mayor and City Council review and discuss the proposed budget at City Council work sessions starting in May. In early August, a formal public hearing is held to obtain public testimony on the budget and the City Council has its initial consideration of the Appropriation Ordinance which establishes the budget for fiscal year 2016-2017.
- The City Council typically has three readings of the Appropriation Ordinance and final adjustments to the budget can be made during that time. Once the Appropriation Ordinance is adopted by the City Council, it becomes the formal document that guides City functions through the year.

Outside entities/individuals that enter into external contracts with the City for their operations or programs presented their requests at the May 18<sup>th</sup> Special City Council meeting. Future budget meetings will focus on going through the proposed budget line by line. You can find a copy of the complete budget calendar online by clicking [here](#).

### Upcoming Issues to be Considered by the Sun Valley City Council

- **Budget:** As mentioned above, the Council has begun work on the FY 2016-2017 city budget. Meetings will be held through the summer toward a completion date in September.
- **City Attorney:** On May 31<sup>st</sup>, three law firms will present to and be interviewed by the Council to fill the open City Attorney position.
- **Refuse Collection:** the City's contract with Clear Creek Disposal expires on August 30th; the City is working to renew that contract for garbage collection.