

AGENDA
REGULAR COUNCIL MEETING OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS – 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
November 7, 2013 - 4:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - *The Mayor and Council welcome comments from the public on any subject. Please state your name and address for the record. Public comments may be limited to three (3) minutes. Please note this is the only time during this meeting that public comment time will be provided, except during public hearings.*

MAYOR AND COUNCIL RESPONSE TO PUBLIC COMMENT (10 min.)

COUNCIL COMMENT (8 min.)

MAYOR COMMENT (5 min.)

- Proclamation declaring November 30th, 2013 as "Small Business Saturday";.....1
- Proclamation declaring November as "Pancreatic Cancer Awareness Month";5
- Potential change in January 2014 Finance Committee and Regular Council meeting dates; (no docs)

QUESTIONS FROM THE PRESS (3 min.)

PRESENTATIONS (25 min.)

1. Sun Valley Youth Council presentation (10 min.); (no docs)
2. Sustain Blaine Bi-Annual Report, Harry Griffith (15 min.);..... 7

PUBLIC HEARINGS (10 min.)

3. Public hearing and second reading of Ordinance No. 462 for vacation of a portion of City right-of-way on Prospector Road (5 min.); 17
4. Public hearing and first reading of Ordinance No. 465, FY 2013 Tentative Budget Amendment, to account for additional LOT monies received in FY 2013 (5 min.);..... 51

CONSENT AGENDA (5 min.) *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Council Member requests that the item be removed for individual discussion and possible action.*

5. Approval of Council meeting minutes from:
 - a. October 3, 16, and 21, 2013;..... 77
6. Receive and File Financials:
 - a. October, 2013 Paid Invoice Report; 97
 - b. September, 2013 Financial Report;..... 111

*Please Note: The agenda is subject to revisions.
 Anyone needing assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 622-4438.
 Council packets are available online at www.sunvalley.govoffice.com.*

- c. Local Option Tax Summary Report;..... 113
- 7. Authorize payment of bills and payroll (recurring per Resolution 2012-07) for November, 2013 when due;
- 8. Authorize payment of bills (non-recurring) on-hand as of October 30, 2013 and recommended for approval by the Finance Committee; 119

BREAK (5 min.)

ACTION/DISCUSSION (1 hr. 10 min.)

- 9. Canvassing the results from Blaine County for the November 5, 2013 Election (5 min.);..... 125
- 10. Discussion and adoption of Resolution 2013-18 "Authorizing the Mayor to Sign a Fiscal Year 2014 Contract for Services with Mountain Rides" in the amount of \$250,000 (10 min.); 127
- 11. Review and action on Special Event Funding request for \$6,000 from Sun Valley Film Festival (10 min.); 145
- 12. Review of draft Scope of Work for the Transportation Plan Update and authorization of Mayor to sign Consultant Contract with Keller Associates (20 min.);..... 155
- 13. Review and adoption of Resolution 2013- 23 "Authorizing the Destruction of City Records" records in accordance with the City Records Retention Policy (Resolution 2006-05)- records to be destroyed are temporary records- residential building permit materials from 1992 and 2001-2005 (10 min.);..... 167
- 14. Discussion and adoption of Resolution 2013-22 "Amending the 2012 City of Sun Valley Personnel Manual" (10 min.);175
- 15. Review and acceptance of a quote for architectural services for proposed remodel of east section of Elkhorn Fire Station (15 min.);.....187

EXECUTIVE SESSION – Pursuant to Idaho Code 67-2345 sections (a), (b), and (f).

ADJOURNMENT - Meeting will conclude after the completion of agenda items or at the latest 9:00 p.m. Any item under discussion or consideration at 9:00 p.m. will be completed. Any remaining items on the agenda will be scheduled for another meeting.



Proclamation for Small Business Saturday, November 30, 2013

WHEREAS, the government of the Sun Valley, Idaho, celebrates our local small businesses and the contribution they make to our local economy and community; according to the United States Small Business Administration, there are currently 28 million small businesses in the United States, they represent more than 99 percent of American companies, create two-thirds of the net new jobs, and generate half of private gross domestic product; and

WHEREAS, small businesses employ ½ of the employees in the private sector in the United States; and

WHEREAS, 89 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 86 percent of consumers in the United States have small businesses in their community that the consumers would miss if the small businesses closed; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community

WHEREAS, 90 percent of consumers in the United States are willing to pledge support for a "buy local" movement; and

WHEREAS, Sun Valley, Idaho supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS, advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, Dewayne Briscoe, Mayor of Sun Valley, Idaho do hereby proclaim, November 30, 2013, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Dated this 23 day of October 2013.

Dewayne Briscoe, Mayor
City of Sun Valley

Attest:

Hannah Stauts, City Clerk



WHAT IS SMALL BUSINESS SATURDAY?

Small Business SaturdaySM was created in 2010 in response to small business owners' most pressing need: more customers. Falling between Cyber Monday and Black Friday, it's a day to support the local businesses that create jobs, boost the economy and preserve neighborhoods around the country. It has since become a nation-wide, well-known celebrated event cemented on the national calendar with support from major corporations, elected officials, public and private organizations and millions of Facebook users.

The third annual Small Business Saturday gave a boost to Main Street merchants and spurred millions of consumers to spend billions of dollars at independently-owned small businesses.



WHY SUPPORT SMALL BUSINESS SATURDAY?

- Demonstrates commitment to the communities in which we do business
- Creates goodwill within the communities where our employees work and live
- When we support small business, jobs are created and local communities preserve their unique culture

DID YOU KNOW?

- Small firms accounted for 64 percent of the net new jobs created between 1993 and 2011¹;
- 93% of US consumers surveyed believe it's important to support the local small businesses that they value in their community²;
- 89% of US consumers surveyed agree that locally-owned, independent businesses contribute positively through taxes and jobs³;
- Independent retailers that are in communities with a "buy local" initiative reported revenue growth of 6.8% on average in 2012⁴;
- Small businesses pay 42.9% of total U.S. private payroll⁵.

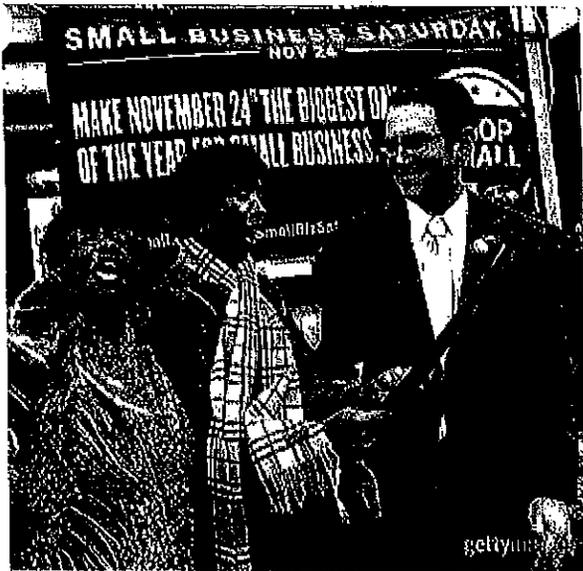
¹ U.S. Small Business Administration, (September 2012)

² The American Express OPEN Small Business Saturday Consumer Pulse (July 2011)

³ Institute for Local Self-Reliance (January 2013)

⁵ U.S. Small Businesses Administration (2012)

WHAT PEOPLE ACROSS THE NATION ARE SAYING ABOUT 2012 SMALL BUSINESS SATURDAY:



"Broadway Paper experienced a 77.6% increase in sales from Small Business Saturday 2011 to SBS 2012. This drastic increase is incredible and so wonderful, and largely due to American Express' campaign to Shop Small!"

– Kate Strzok, Broadway Paper, South Carolina

"Having a day to support small businesses is like a dream come true when you are in your first year of business. So it was great to see so many people come out to support us."

– Alex Forsythe, Analog, California

"Small Business Saturday was even busier than (Black) Friday."

– Brent Boskelly, Elmhurst Olive, Illinois

"This Small Business Saturday was probably twice as big as last year's, and the store was packed all day."

– Leah Daniels, Hill's Kitchen, Washington D.C.

2012 SMALL BUSINESS SATURDAY FACTS:

- Millions of consumers shopped at independently-owned small business spending \$5.5 billion on the day
- Consumer awareness of Small Business Saturday jumped to 67 percent compared to 34 percent just two weeks prior to Small Business Saturday last year
- The U.S. Senate unanimously passed a Small Business Saturday Resolution, which supports efforts to encourage consumers to shop locally and increase awareness of the value of locally owned small businesses. The resolution received bi-partisan support from more than 40 co-sponsors
- Elected officials in all 50 states and Washington D.C. championed Small Business Saturday – including President Obama and many senior government officials
- More than 350 small business advocate groups, public and private organizations supported the nationwide initiative, up from 230 in 2011
- One hundred fifty-five corporations, such as FedEx, Twitter, AOL/Patch and Clear Channel banded together to promote shopping at small merchants for Small Business Saturday, up from 75 in 2011
- More than 3.2 million Facebook users "liked" the Small Business Saturday page – up from 2.7 million in 2011
- Nearly 213,000 tweets were sent in support of Small Business Saturday during the month of November

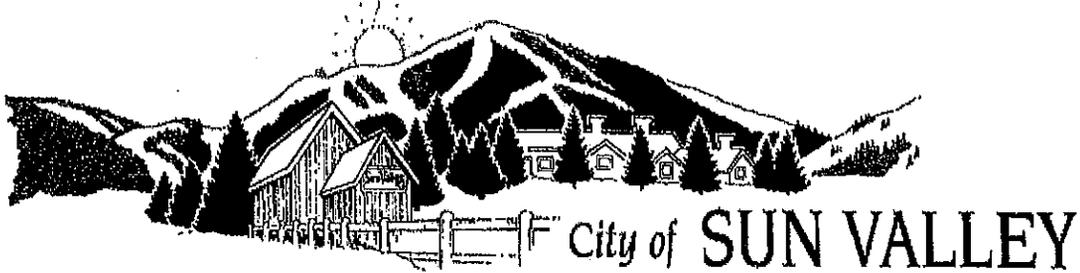
JOIN THE COALITION:

Building on the success of the previous three years, we plan to scale this year's Small Business Saturday by expanding the coalition of supporters and creating more local events around the country. This includes support from advocacy organizations that join the Initiative to motivate constituents through incentives and offers to Shop Small on November 30, 2013.

The coalition will be led by Women Impacting Public Policy, a business advocacy organization representing small businesses. **Join Us!**

CONTACT INFO:

Jason Lalak, Vice President, Women Impacting Public Policy (WIPP) | Phone: (415) 434-4314 | Email: JLalak@wipp.org



Proclamation for Pancreatic Cancer Awareness Month, November, 2013

WHEREAS in 2013, an estimated 45,220 people will be diagnosed with pancreatic cancer in the United States and 38,460 will die from the disease;

WHEREAS pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer death in the United States, and is the only major cancer with a five-year relative survival rate in the single digits at just six percent;

WHEREAS when symptoms of pancreatic cancer present themselves, it is late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 94 percent of pancreatic cancer patients die within the first five years;

WHEREAS approximately 200 deaths will occur in Idaho in 2013;

WHEREAS the incidence and death rate for pancreatic cancer are increasing and pancreatic cancer is anticipated to move from the fourth to the second leading cause of cancer death in the U.S. by 2020;

WHEREAS the U.S. Congress passed the *Recalcitrant Cancer Research Act* last year, which calls on the National Cancer Institute to develop a scientific frameworks, or strategic plans, for pancreatic cancer and other deadly cancers, which will help provide the strategic direction and guidance needed to make true progress against these diseases; and

WHEREAS the Pancreatic Cancer Action Network is the national organization serving the pancreatic cancer community in Sun Valley and nationwide through a comprehensive approach that includes public policy, research funding, patient services, and public awareness and education related to developing effective treatments and a cure for pancreatic cancer;

WHEREAS the Pancreatic Cancer Action Network and its affiliates in Sun Valley support those patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease, and are committed to nothing less than a cure;

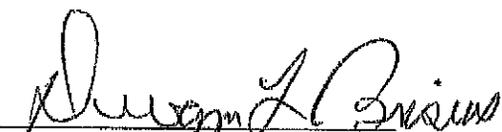
WHEREAS the good health and well-being of the residents of Sun Valley are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments; therefore be it

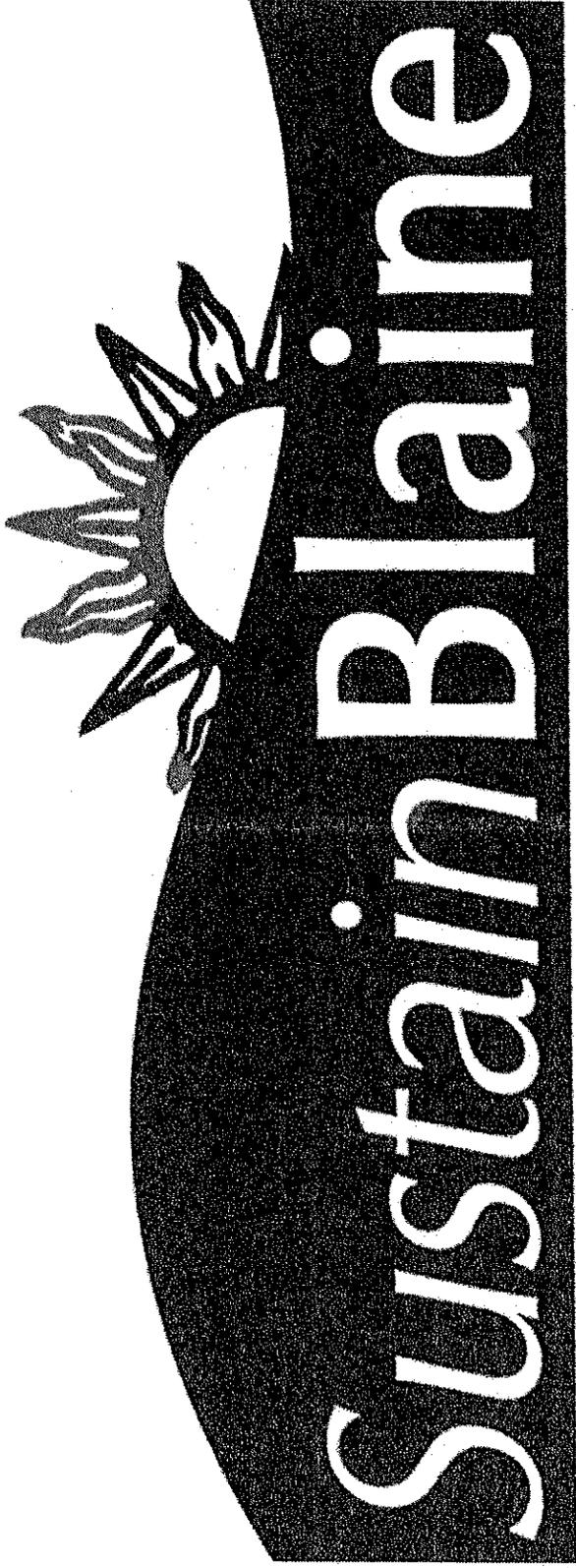
NOW THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Sun Valley designate the month of November 2013 as "Pancreatic Cancer Awareness Month" in Sun Valley, Idaho.

Dated this 30 day of October 2013.

Attest:


Hannah Stauts, City Clerk


Dewayne Briscoe, Mayor



Promoting Economic Vitality

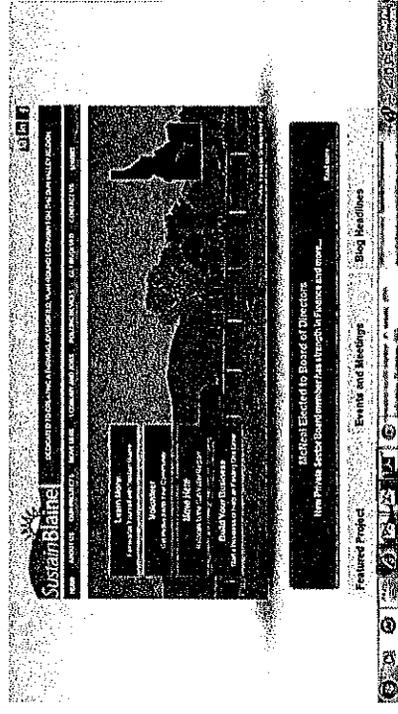
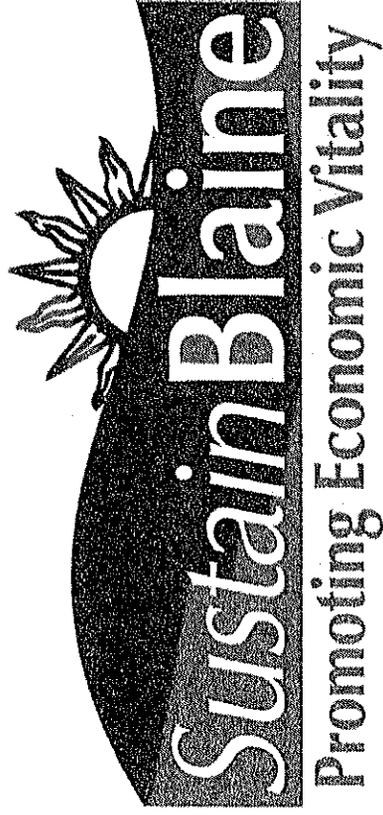
SustainBlaine Update for Sun

Valley City Council

November 2013

About SustainBlaine

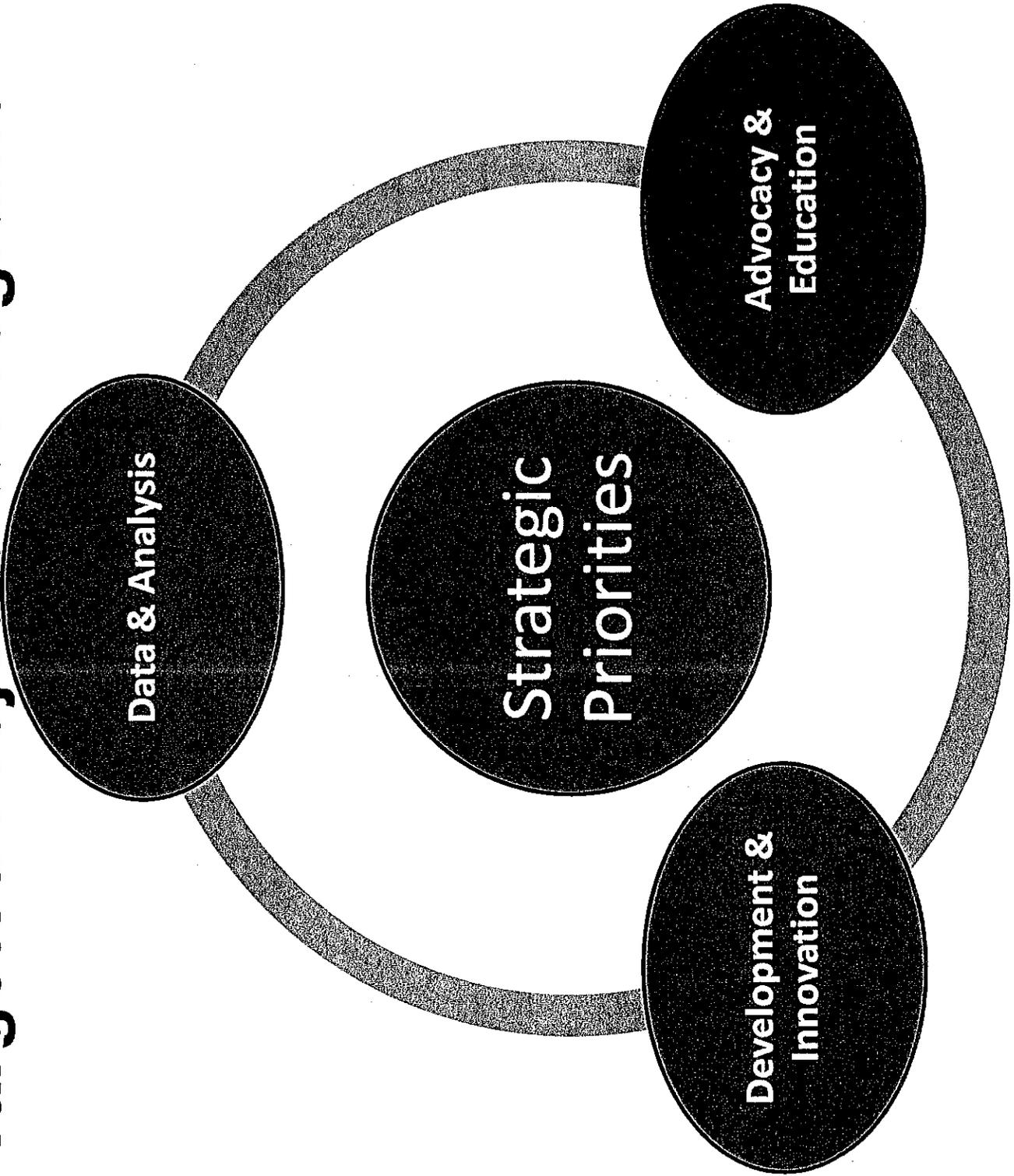
- Established in 2009 as a 501(c)6 public-private partnership dedicated to county wide economic development
- Representing the communities of Bellevue, Carey, Hailey, Ketchum, Sun Valley and Blaine Co.
- Board of Directors includes four of largest five employers and key business sectors
- Focused on delivering projects & programs to improve vitality and economic diversity of the Sun Valley Region
- Gaining credibility through delivery of landmark projects in collaboration with community organizations



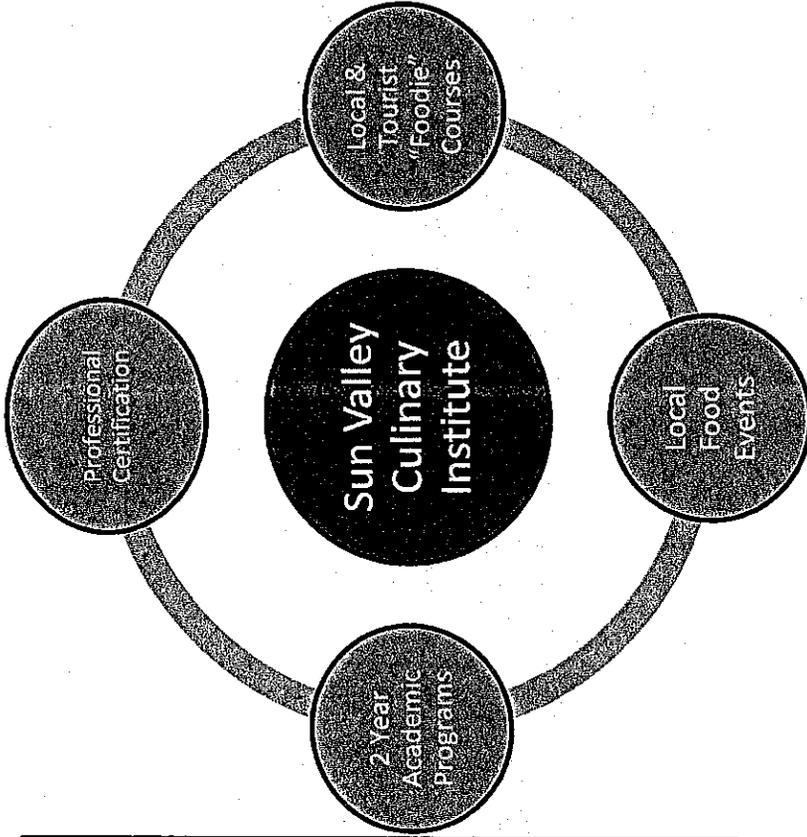
Collaborative Community Projects



Targeted Projects & Programs

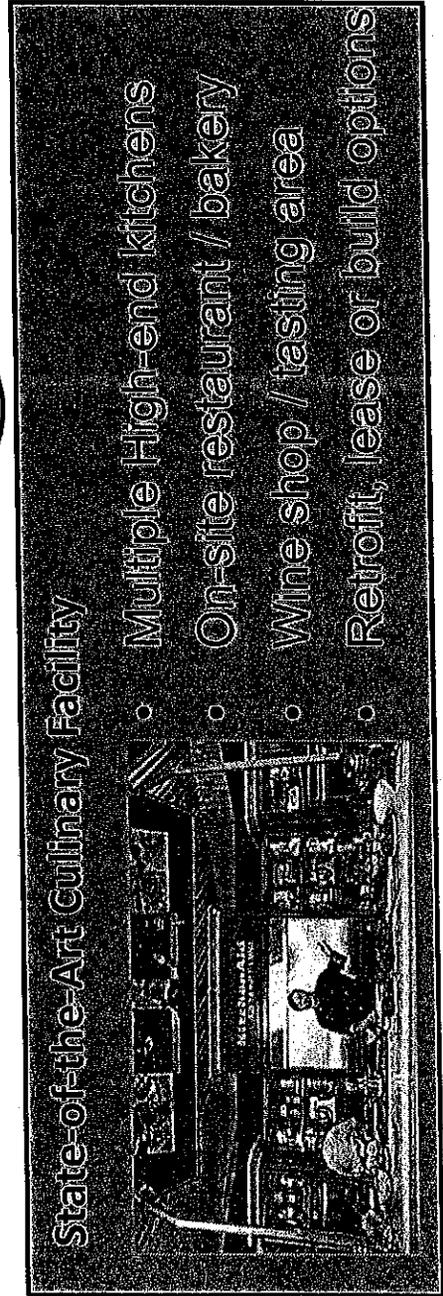


Sun Valley Culinary Institute



Economic Impacts:

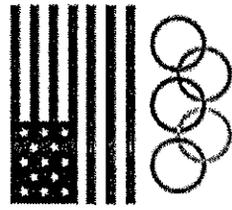
- Up to 6 direct, 22 indirect jobs plus multiplier
- Up to 60 full time enrolled student
- 5,000+ new visitors over 5 years
- Access to 27.5m U.S. culinary tourists
- Positive ROI on <\$1 to 2m investment
- \$1m+ annual direct revenues
- \$16m+ total economic impact by Yr5
- \$600k DOL Grant application pending



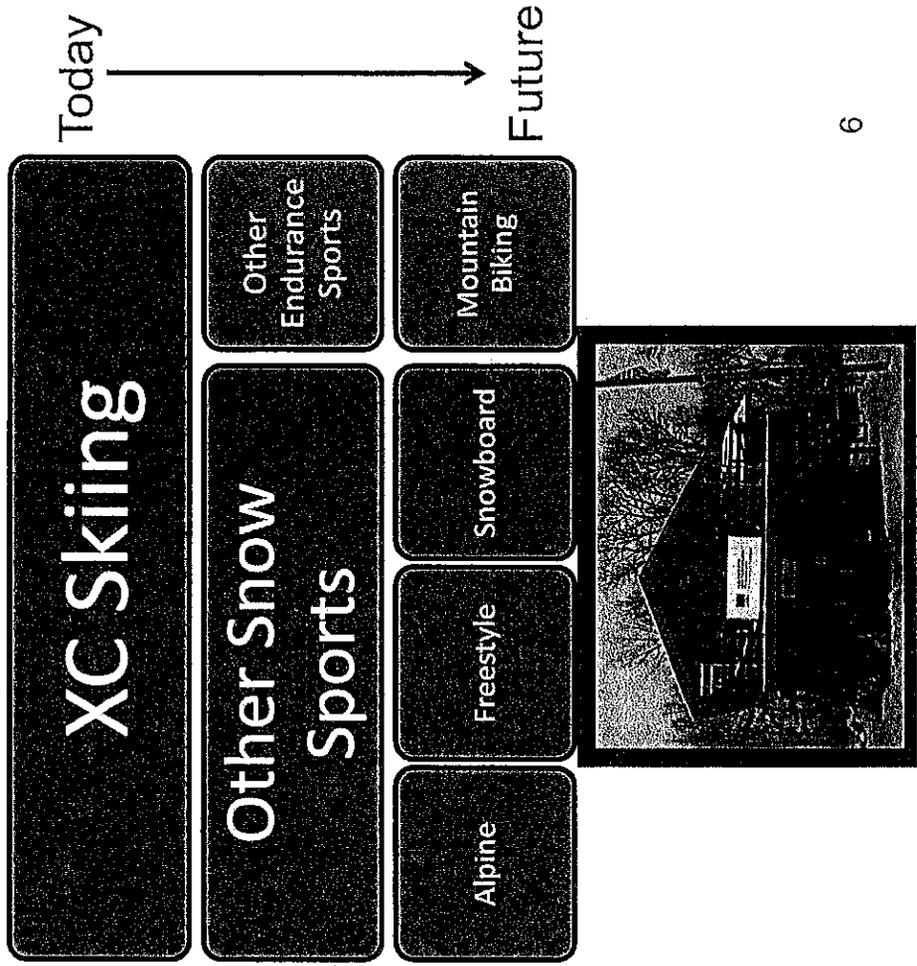
Olympic & Paralympic Training Site

Economic Impacts:

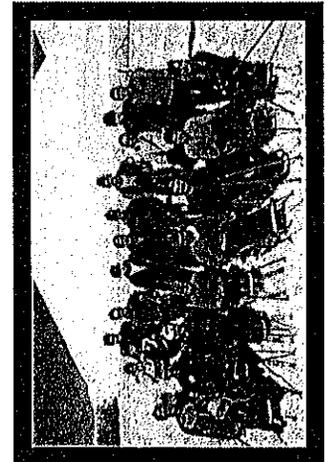
- Medium-term growth in current Nordic sector from c\$25m to \$30m+ per year, and 42 to 50+ FTE's
- Expansion in athletes, events & corporate activities
- Access to 5m U.S. Nordic tourists
- Development of general purpose dorm housing and sports medicine programs



**U.S. OLYMPIC
AND PARALYMPIC
TRAINING SITE**
SUN VALLEY SKI EDUCATION FOUNDATION



CURRENT PARTNERS



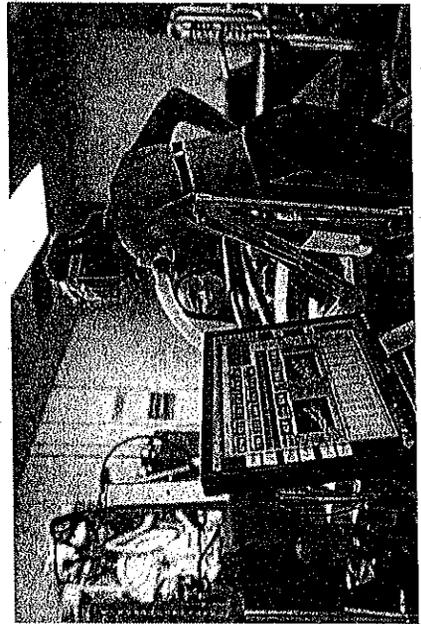
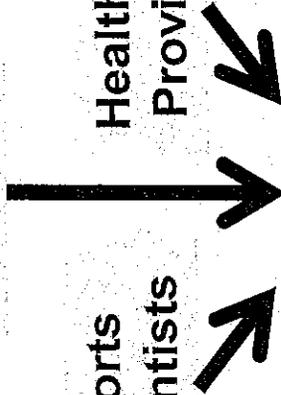
Human Performance Laboratory



Athletes

Sports Scientists

Healthcare Providers



Development Concept:

- Existing & new athlete population(s) for research & testing
- Modest For-Profit potential with 1-3 direct jobs
- Supporting research/health care opportunities available in south-central Idaho
- Modest \$0.3m initial investment capital required
- Presenting Business Plan to Partner Boards

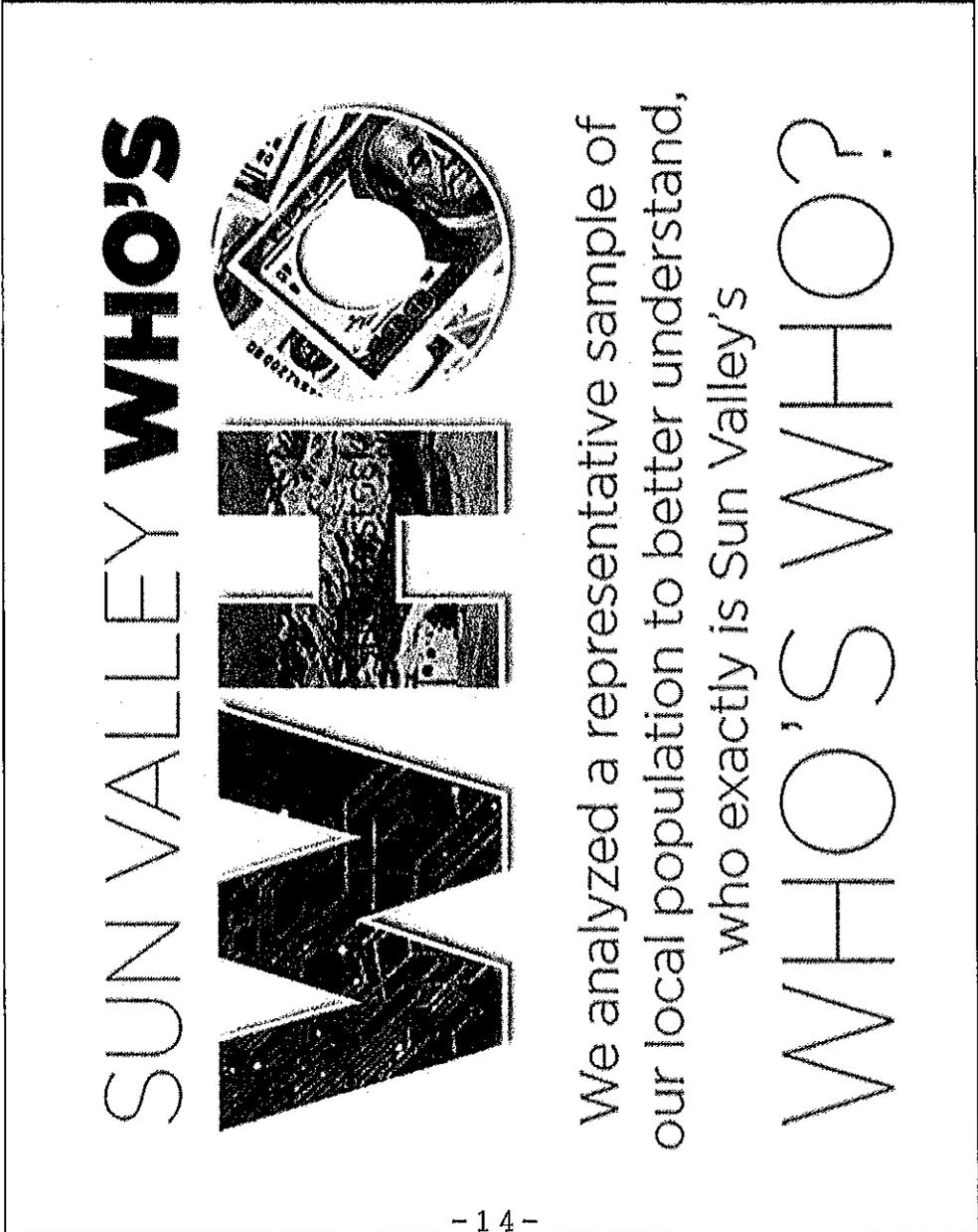


SVSEF Athletes

Other Elite Athletes

Community Athletes

Intellectual Capital

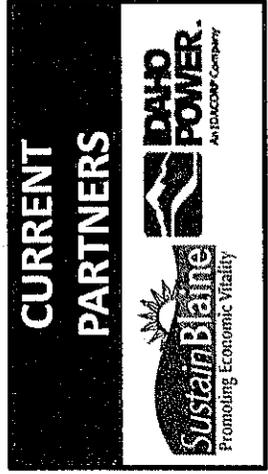


SUN VALLEY **WHO'S WHO'S WHO?**

We analyzed a representative sample of our local population to better understand, who exactly is Sun Valley's

WHO'S WHO?

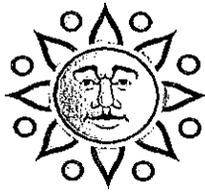
- Creation of database of local captains of industry, sport, media stars and other notable Sun Valley Region property owners
- Potential use for business prospecting, mentoring, & financial investment
- Proprietary *SustainBlaine* information based on public sources
- Funded by grant from Idaho Power



Actic Plan - Current Status Update Oct 2013

Project #Name	Summary/Action (s)	Key Strategic Focus	Status	Recent Activities
1	Air Service	Secure Improved Air Service	5	Continued support on airport issues; new Lodging only economic analysis for FSVA
2	Culinary	Establish Sun Valley Culinary Institute	5	Supported \$600k CSI grant application to DOL; detailed curriculum, facility options and apprenticeship program being structured
3	OPTS	Develop Olympic & Paralympic Training Site potential	5	HPL business plan being modified based on feedback from YMCA; SVSEF & St Luke board presentations scheduled
4	Ready	Organize Sun Valley Region Ready Team for relocations	3	Identifying critical skills & potential members
5	Stats	Prepare community economic & statistical profiles	5	6 of 6 profiles issued & posted; BC marketing materials under development
6	Summit	Organize Community Economic Summit	5	Successful Summit with 220+ attendees; action plan based on feedback being developed
7	Innovate	Foster business innovation & entrepreneurial activities	5	Intellectual Capital Project dB Phase 2 research complete; draft brochure under review; IPC reimbursement in process
Program # Name				
A	Leads	Pursue business attraction leads	4	4 new DOC initiatives evaluated (11 YTD)
B	Outreach	Conduct business outreach	5	Final YTD 2013 commitments being collected; 8 newsletters YTD
C	Analyze	Conduct economic impact analyses (EIA)	3	Updating Events EIAs; preparing revised trail survey & Nordic sector EIAs; support of visitor analysis for SVMA
D	Educate	Educate community on economic issues	5	Gathering YTD 2013 economic data for SVPN economic roundtable
E	Advocate	Advocate on critical community issues	4	Providing inputs on SV and Ketchum Comp Plan preparation
F	Infrastruct	Support infrastructure improvements for businesses	5	Supporting Ketchum Broadband strategy contractor Phase II work program
G	Impact	Increase SB impact on economic development initiatives	4	Big Tent #4 on ED collaboration planned; WREP board rejection of integration of organizations

Key: 1=No risks to delivery, 2=minor risks to delivery, 3=moderate risks to delivery, 4=significant risks to delivery, 5=unlikely to deliver, 0=not currently applicable



CITY OF SUN VALLEY
CITY COUNCIL
AGENDA REPORT

To: Honorable Mayor and City Council
From:  Mark Hofman, Community Development Director
Meeting Date: November 7, 2013
Agenda Item: **Ordinance No. 462- Prospector Road Right-of-Way Vacation**

SUBJECT: Public hearing and Second Reading for draft Ordinance No. 462 to vacate the end portion of the Prospector Road public right-of-way north of the Fischer and Reuther Subdivision as platted within the Prospector Subdivision No. 2. **Applicant:** Wally Huffman for Sun Valley Company and Tom Praggastis for Edmund and Carol Dumke. **Location:** Northerly terminus of Prospector Road, accessed from Fairway Road.

BACKGROUND: The City Council held a noticed public hearing and first reading for the proposed rezone Ordinance No. 462 on Thursday, October 3, 2013.

In 2010, the Sun Valley Company filed a request for a public right-of-way vacation for a portion of Prospector Road in association with development applications for a three lot residential subdivision at the easterly terminus of Back Pay Way. The City of Sun Valley approved the street vacation (Ordinance No. 432) along with the associated development applications. However, as part of the review and approval process for the street vacation request, the City Council discussed the status and condition of an additional largely unimproved segment of Prospector Road and directed staff to investigate the potential for further street vacation action. Staff met with the adjacent property owners in late 2010 and in 2011 to determine if vacation of a further section of Prospector Road was appropriate.

ANALYSIS: The segment now proposed for vacation as public right-of-way by the City extends from the terminus of the previously approved 2010 vacation segment southward to a point just north of Lot 1 of the Fischer and Reuther Subdivision, which is the last improved driveway on the left side of Prospector Road. The right-of-way segment is forty (40) feet in width and approximately six hundred twenty (620) feet in length. The segment is partially paved with a narrow and deteriorating asphalt strip unmaintained by the City. However, much of the right-of-way area is largely native vegetated, undeveloped, with adjacent sloping topography. Staff presented a series of photos at the October 3, 2013 City Council public hearing to depict the existing conditions and location of the right-of-way segment. The legal description and exhibit attached to draft Ordinance No. 462 (**Exhibit "CC-1"**) fully detail the area of Prospector Road right-of-way proposed to be vacated.

Development Code Section 9-4B-4 requires that whenever public rights of way are vacated, the City Council shall provide adjacent property owners with a quitclaim deed for the vacated rights of way in such proportions as are prescribed by law. Draft Ordinance No. 462 authorizes the Mayor

to execute and deliver quitclaim deeds, on behalf of the City of Sun Valley, transferring title to the aforementioned real property to the adjacent property owners pursuant to Idaho Code Section 50-311. For much of the proposed Prospector Road segment to be vacated, Sun Valley Company is the adjacent property owner on both sides. For such areas, the area vacated would convey in entirety to Sun Valley Company (see attached Exhibit "CC-2"). Edmund and Carol Dumke are the owners of Lots 5 and 6 of the Prospector Subdivision 2 at the northern portion of the street segment to be vacated. Sun Valley Company is the adjacent property owner opposite the Dumkes at Lots 5 and 6. For this area, the vacated right-of-way would be conveyed in equal proportion, half to Sun Valley Company and half to the Dumkes (see attached Exhibit "CC-3").

The Planning and Zoning Commission is a recommending body to the City Council for proposed vacations of street right-of-way. The City Council is the final decision making body for such actions and a separate public hearing process is required once the Commission's recommendation is complete. The Commission held a noticed public hearing for the purpose of reviewing the proposed street vacation at their August 15, 2013 regular meeting and a recommendation to the City Council for approval was made. The full August 15, 2013 Planning and Zoning Commission Agenda Report is attached for review and background information as Exhibit "CC-4".

The Planning and Zoning Commission and the Community Development Department have completed a comprehensive review of the proposed public street right-of-way vacation and have determined that all required materials were satisfactorily submitted as per Development Code requirements. Three issues as follows were presented and discussed by the Planning and Zoning Commission in their public hearing and recommendation:

Access to Existing Residential Lots- Existing Lots 5 and 6 of the Prospector Subdivision 2 are currently undeveloped and zoned Single-Family Residential (RS-1). Prospector Road was platted with the Prospector Subdivision 2 Plat to provide direct vehicular access to these two buildable lots. With the vacation of this portion of Prospector Road, it must be ensured that these two lots retain access into the future. The applicants have executed a Settlement Agreement, dated September 22, 2012, that describes the history of the road issue, specifically the future construction of an extension of Prospector Road to provide an improved roadway access to Dumke Lots 5 and 6. Pursuant to the Agreement, if the City vacates the segment of right-of-way, the Sun Valley Company shall convey by Quitclaim Deed to Dumke fee simple title to Tax Lots 6128, 5943, and 5220 as well as the portions of vacated roadway quitclaimed by the City to Sun Valley Company by Ordinance No. 462. The area to be quitclaimed to Dumke by Sun Valley Company as part of the Settlement Agreement assures that Lots 5 and 6 will have adequate access in the future of a width necessary to conform to City code and regulations along with additional property at the end of the new road which may be necessary or required to allow emergency vehicles an adequate turnaround area. The Settlement Agreement is expressly contingent on the City vacating the subject portion of Prospector Road. The Settlement Agreement is adequate assurance that the access issue to Lots 5 and 6 is satisfactorily resolved.

Zoning of Land to be Vacated- The Commission also discussed the zoning designation appropriate for the vacated land as represented on the Official Zoning Map of the City of Sun Valley. Currently the area is depicted as public right-of-way on the Zoning Map. If the right-of-way is vacated by the City does the area revert to the zoning designation of the adjacent property? In this case portions of the vacated area would be zoned and depicted on the Zoning Map as Outdoor Recreational (OR-1) and other portions as Single-Family Residential (RS-1).

This zoning designation issue was discussed fully as part of the Commission's public hearing with the City Attorney and the applicants such that the attached Draft Ordinance No. 462 was modified as part of the Commission's recommendation to designate the area as Single-Family Residential (RS-1).

Snow Plowing and Storage- The City's Streets Department reviewed the street vacation to determine what effect if any the proposal will have on current and future snow plowing and storage activity. The Commission discussed this issue at the public hearing and determined that snow can be plowed adequately and no measures would be needed to mitigate the vacation of right-of-way.

Public Comment- No comments specific to the proposed street vacation action were received by the City prior to the writing of this Report as a result of the public notice for either the Commission or the Council public hearing.

RECOMMENDATION: Before public comment is received, the City Council should disclose all information and contacts received outside the hearing on this item upon which the decision will be based, receive public testimony, consider attached draft Ordinance No. 462, suggest revisions if necessary, then take formal action on the Planning and Zoning Commission's approval recommendation. The Planning & Zoning Commission formally recommended approval of the street vacation to the City Council on August 15, 2013.

The Community Development Director recommends the City Council hold second reading of draft Ordinance No. 462. If so desired by the Council then to waive three readings of the Ordinance, a motion to adopt Ordinance No. 462, as presented or as may be amended, is recommended to approve the street vacation. Otherwise, the draft Ordinance will be scheduled for third reading and action at the Thursday, December 5, 2013 regular meeting of the City Council.

LIST OF ATTACHED EXHIBITS:

- | | |
|----------------|---|
| Exhibit "CC-1" | Draft Ordinance No. 462 for the Prospector Road Public Right-of-Way Vacation with attached legal description and exhibit. |
| Exhibit "CC-2" | Legal Description Conveyance: a Portion of Prospector Road, City of Sun Valley to Sun Valley Company. |
| Exhibit "CC-3" | Legal Description Conveyance: a Portion of Prospector Road, City of Sun Valley to Dumke. |
| Exhibit "CC-4" | August 15, 2013 Planning and Zoning Commission Agenda Report with attached Exhibits "PZ-A" and "PZ-B". |

** The administrative record for the Ordinance to Vacate Public Right-of-Way is available for review in the Community Development Department at City Hall.

EXHIBIT "CC-1"

(DRAFT) ORDINANCE NO. 462
CITY OF SUN VALLEY

PROSPECTOR ROAD RIGHT-OF-WAY VACATION

AN ORDINANCE OF THE CITY OF SUN VALLEY, IDAHO, VACATING A PORTION OF PROSPECTOR ROAD RIGHT-OF-WAY; PROVIDING FOR EXECUTION OF QUITCLAIM DEEDS BY THE MAYOR CONVEYING TITLE TO THE VACATED PROPERTY TO THE OWNERS OF PROPERTY ADJACENT TO THE VACATED RIGHT-OF-WAY; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Sun Valley City Council has determined, and hereby finds, that the following real property, that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, incorporated by reference herein, is no longer needed for use as a public right of way, and that vacation of the aforementioned property is expedient for the public good; and

WHEREAS, the Sun Valley Planning and Zoning Commission held a properly noticed public hearing for the public right-of-way vacation at their meeting of August 15, 2013 to review the application and administrative record, consider Ordinance No. 462, take public and applicant testimony, and consider the required findings for making a recommendation to the City Council; and

WHEREAS, the Sun Valley City Council held a properly noticed public hearing at their meetings of October 3, November 7 and ~~#####~~, 2013 for the public right-of-way vacation to review the application and administrative record, consider the Planning and Zoning Commission's recommendation on Ordinance No. 462, take public and applicant testimony and consider the required findings for taking action; and

WHEREAS, a private access driveway to provide access to Lots 5 and 6 of the Prospector Subdivision 2 is contemplated over the area to be vacated; and

WHEREAS, the Sun Valley City Council believes it is appropriate to vacate a certain portion of Prospector Road.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AS FOLLOWS:

SECTION 1. The City of Sun Valley hereby vacates that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, and as shown on the official Prospector Subdivision No. 2 Plat of the City of Sun Valley, recorded as Instrument No. 142865, on file in the office of the Blaine County Recorder. The area vacated by the City shall be depicted on the Official Zoning Map of the City of Sun Valley as Single-Family Residential (RS-1) Zoning District.

SECTION 2. The Mayor of the City of Sun Valley is hereby authorized to execute and deliver quitclaim deeds, on behalf of the City of Sun Valley, transferring title to the aforementioned real property to the adjacent property owners pursuant to Idaho Code Section 50-311.

SECTION 3. This Ordinance shall be in full force and effect from and after its approval, passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AND APPROVED BY THE MAYOR OF THE CITY OF SUN VALLEY on this ~~#####~~ day of ~~#####~~, 2013.

EFFECTIVE DATE OF PUBLICATION: ~~#####~~, 2013.

APPROVED:

Dewayne Briscoe, Mayor
City of Sun Valley

ATTEST:

Hannah Stauts
City Clerk
City of Sun Valley

Benchmark Associates, P.A.

ENGINEERING, PLANNING, SURVEYING & MAPPING

P.O. Box 733 • 100 Bell Drive

Ketchum, Idaho 83340

208/726-9512 • Fax 208/726-9514 • www.bma5b.com



PROPOSED ROAD VACATION DESCRIPTION

PORTION OF PLATTED PROSPECTOR ROAD TO BE VACATED

Within: Prospector Subdivision No.2, Sun Valley, Blaine County, Idaho. Section 8,
Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as platted within Prospector Subdivision No.2 according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho. Said portion being more particularly described by metes and bounds as follows:

Commencing at a stone marking the SW corner of said Section 8 as shown on said plat of Prospector Subdivision No. 2;

thence N21°05'16"E, 3048.20 feet to a corner on the southerly boundary of Lot 1 within said plat Prospector Subdivision No. 2;

thence N18°40'22"E 1355.56 feet to the easternmost corner of Lot 6, Prospector Subdivision No. 2, said corner being the True Point of Beginning.

Thence S51°32'22"E, 40.00 feet to the easterly right-of-way of said Prospector Road;

thence along said right-of-way 138.76 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 419.48 feet;

thence S19°30'28"W, 129.24 feet;

thence 352.94 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1651.00 feet;

thence N58°14'38"W, 40.00 feet to the westerly right-of-way of said Prospector Road;

thence along said right-of-way 344.39 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1611.00;

thence N19°30'28"E, 129.24 feet;

thence 151.99 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 459.48 feet to the Point of Beginning.

All as shown on the Exhibit attached hereto and made a part hereof.

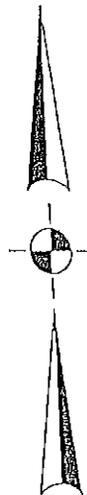
Said portion of proposed vacated roadway having an approximate area of 24,930 square feet/0.57 acres.

Exhibit A

PORTION OF PROSPECTOR ROAD TO BE VACATED

PORTION OF
PROSPECTOR ROAD
PREVIOUSLY VACATED.
SEE INST.#580861

TL 4460
PORTIONS OF THE
SW1/4NW1/4 AND THE
NW1/4SW1/4 OF SECTION 8



TURNAROUND EASEMENT
INST.#580888

LINE	BEARING	DISTANCE
L1	S51°32'22"E	40.00'
L2	S19°30'28"W	129.24'
L3	N58°14'38"W	40.00'
L4	N19°30'28"E	129.24'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	48'	138.76'	138.13'	S28°59'03"W	18°57'10"
C2	1611.00'	344.39'	343.73'	N25°37'55"E	12°14'54"
C3	459.48'	151.99'	151.30'	N28°59'03"E	18°57'10"

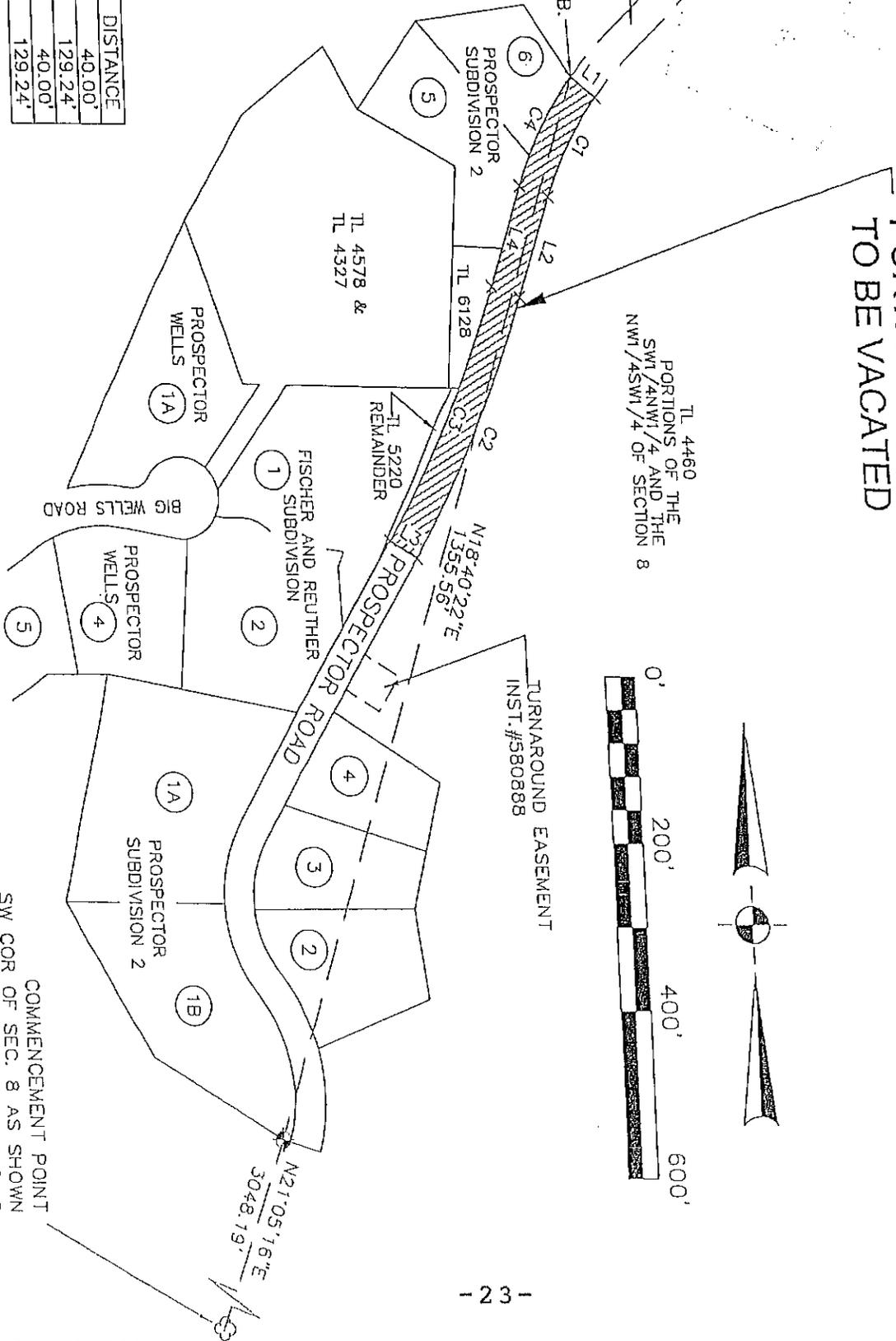
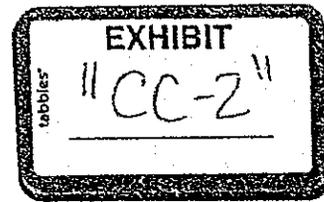


EXHIBIT
A



LEGAL DESCRIPTION

CONVEYANCE :

CITY OF SUN VALLEY TO SUN VALLEY COMPANY

A PORTION OF PROSPECTOR ROAD

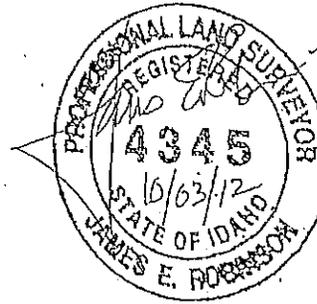
Benchmark Associates, P.A.

ENGINEERING, PLANNING, SURVEYING & MAPPING

O. Box 733 • 100 Bell Drive

Ketchum, Idaho 83340

208/726-9512 • Fax 208/726-9514



PORTION OF PROSPECTOR ROAD

Sun Valley, Blaine County, Idaho.

NW1/4 Section 8, Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as depicted within Prospector Subdivision No. 2, according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho, said portion being more particularly described by metes and bounds as follows:

Commencing at the southeast corner of Lot 5, Prospector Subdivision No. 2, said corner being on the westerly boundary of Prospector Road, and said corner being the True Point of Beginning

Thence along said westerly boundary of Prospector Road by the following 2 courses:
S19°30'28"W, 49.24 feet;

thence 344.39 feet along a curve to the right, said curve having a radius of 1611.00 feet, a central angle of 12°14'54", and a chord length of 343.73 feet which bears S25°37'55"W;
thence leaving said westerly boundary S58°14'38"E, 40.00 feet to a point on the easterly boundary of Prospector Road;

thence along the easterly boundary of Prospector Road by the following 3 courses:

352.94 feet along a curve to the left, said curve having a radius of 1651.00 feet, a central angle of 12°14'54", and a chord length of 352.27 feet which bears N25°37'55"E;

thence N19°30'28"E, 129.24 feet;

thence 138.76 feet along a curve to the right, said curve having a radius of 419.48 feet, a central angle of 18°57'11", and a chord length of 138.13 feet which bears N28°59'04"E, more or less, to a point on the southerly boundary of previously vacated Prospector Road (see Instrument No. 580861, Records of Blaine County, Idaho);

thence along said southerly boundary N51°32'22"W, 20.00 feet to a point on the centerline of Prospector Road;

thence leaving said southerly boundary and along said centerline by the following 2 courses: 145.38 feet along a curve to the left, said curve having a radius of 439.48 feet, a central angle of 18°57'11" and a chord length of 144.72 feet which bears S28°59'04"W;

thence: S19°30'28"W, 80.00 feet;

thence leaving said centerline N70°29'32"W, 20.00 feet to the True Point of Beginning.

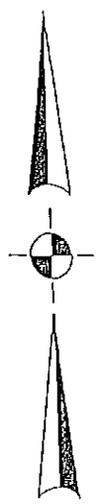
Said portion having an approximate area of 20,357 square feet; or 0.47 acre.

Exhibit _____

PORTION OF PROSPECTOR ROAD
TO BE VACATED ADJACENT TO
TAX LOTS 4460, 5220 & 6128.

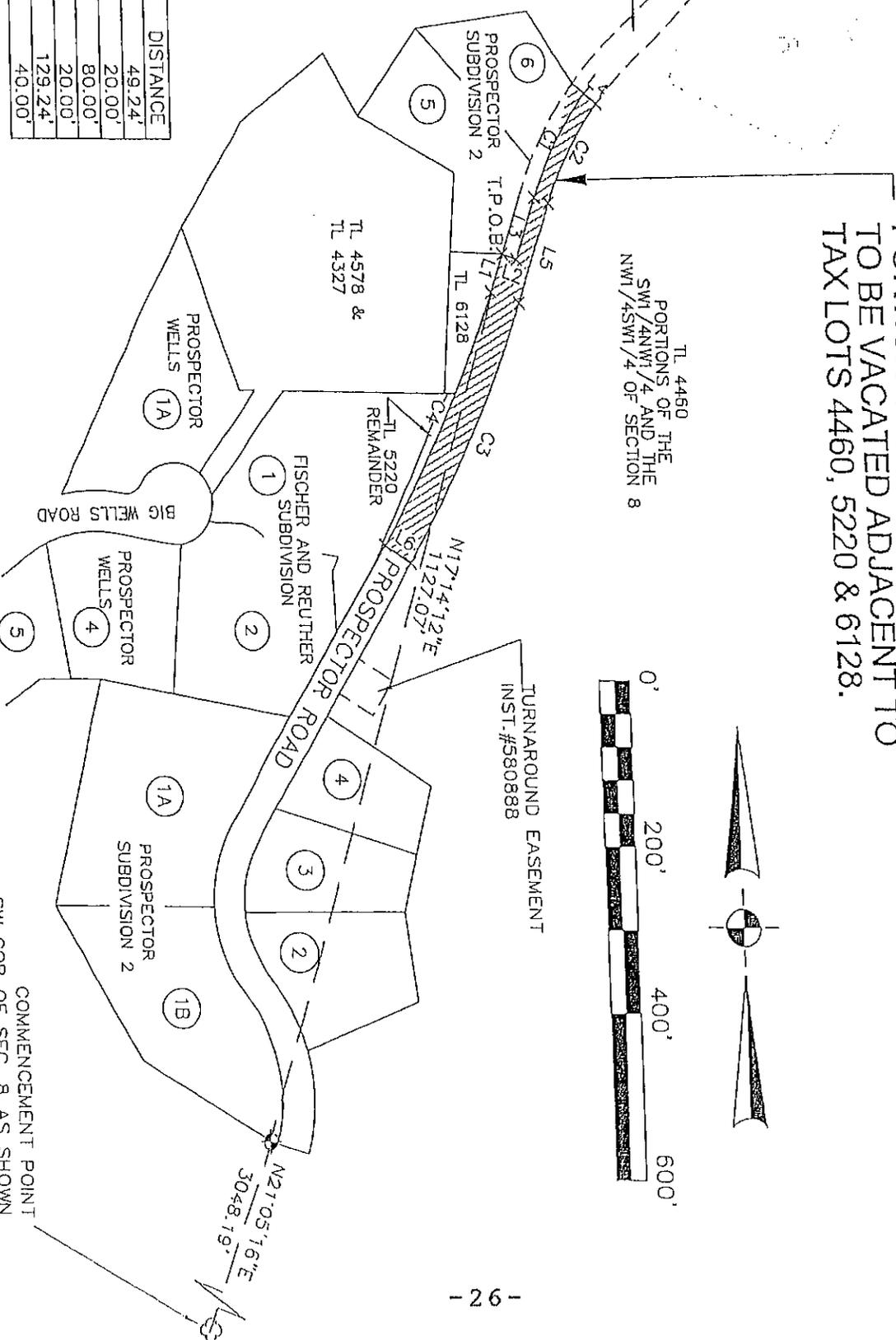
PORTION OF
PROSPECTOR ROAD
PREVIOUSLY VACATED.
SEE INST. #580861

TL 4460
PORTIONS OF THE
SW1/4NW1/4 AND THE
NW1/4SW1/4 OF SECTION 8



LINE	BEARING	DISTANCE
L1	N19°30'28"E	49.24'
L2	S70°29'32"E	20.00'
L3	N19°30'28"E	80.00'
L4	S51°32'22"E	20.00'
L5	S19°30'28"W	129.24'
L6	N58°14'38"W	40.00'

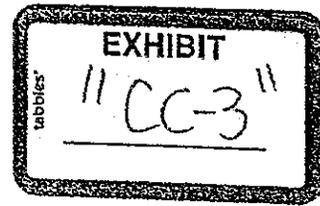
CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	439.48'	145.37'	144.71'	N28°59'03"E	185°7'10"
C2	419.48'	138.76'	138.13'	S28°59'03"W	185°7'10"
C3	1651.00'	352.94'	352.27'	S25°37'55"W	121°4'54"
C4	1611.00'	344.39'	343.73'	N25°37'55"E	121°4'54"



TURNAROUND EASEMENT
INST. #580888

COMMENCEMENT POINT
SW COR OF SEC. 8 AS SHOWN
ON THE PLAT OF PROSPECTOR SUB. 2

EXHIBIT



LEGAL DESCRIPTION

CONVEYANCE :

CITY OF SUN VALLEY TO DUMKE

A PORTION OF PROSPECTOR ROAD

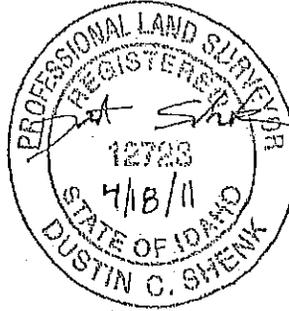
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Ketchum, Idaho 83340

208/726-9512 • Fax 208/726-9514 • www.bma5b.com



ROAD VACATION DESCRIPTION

PORTION OF PLATTED PROSPECTOR ROAD ADJACENT TO LOTS 5 & 6, PROSPECTOR SUBD. 2

Within: Prospector Subdivision No.2, Sun Valley, Blaine County, Idaho. Section 8,
Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as platted within Prospector Subdivision No.2 according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho. Said portion being more particularly described by metes and bounds as follows:

Commencing at a stone marking the SW corner of said Section 8 as shown on said plat of Prospector Subdivision No. 2;

thence N21°05'16"E, 3048.20 feet to a corner on the southerly boundary of Lot 1 within said plat Prospector Subdivision No. 2;

thence N18°40'22"E 1355.56 feet to the easternmost corner of Lot 6, Prospector Subdivision No. 2, said corner being the True Point of Beginning.

thence S51°32'22"E, 20.00 feet to the centerline of said Prospector Road;

thence following said centerline 145.37 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 439.48 feet;

thence continuing along said centerline S19°30'28"W, 80.00 feet;

thence departing said centerline N70°29'32"W, 20.00 feet to the westerly right-of-way of said Prospector Road;

thence along said right-of-way N19°30'28"E, 80.00 feet;

thence 151.99 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 459.48 feet to the Point of Beginning.

All as shown on the Exhibit attached hereto and made a part hereof.

Said portion of vacated Prospector Road having an approximate area of 4,574 square feet or 0.10 Acres.

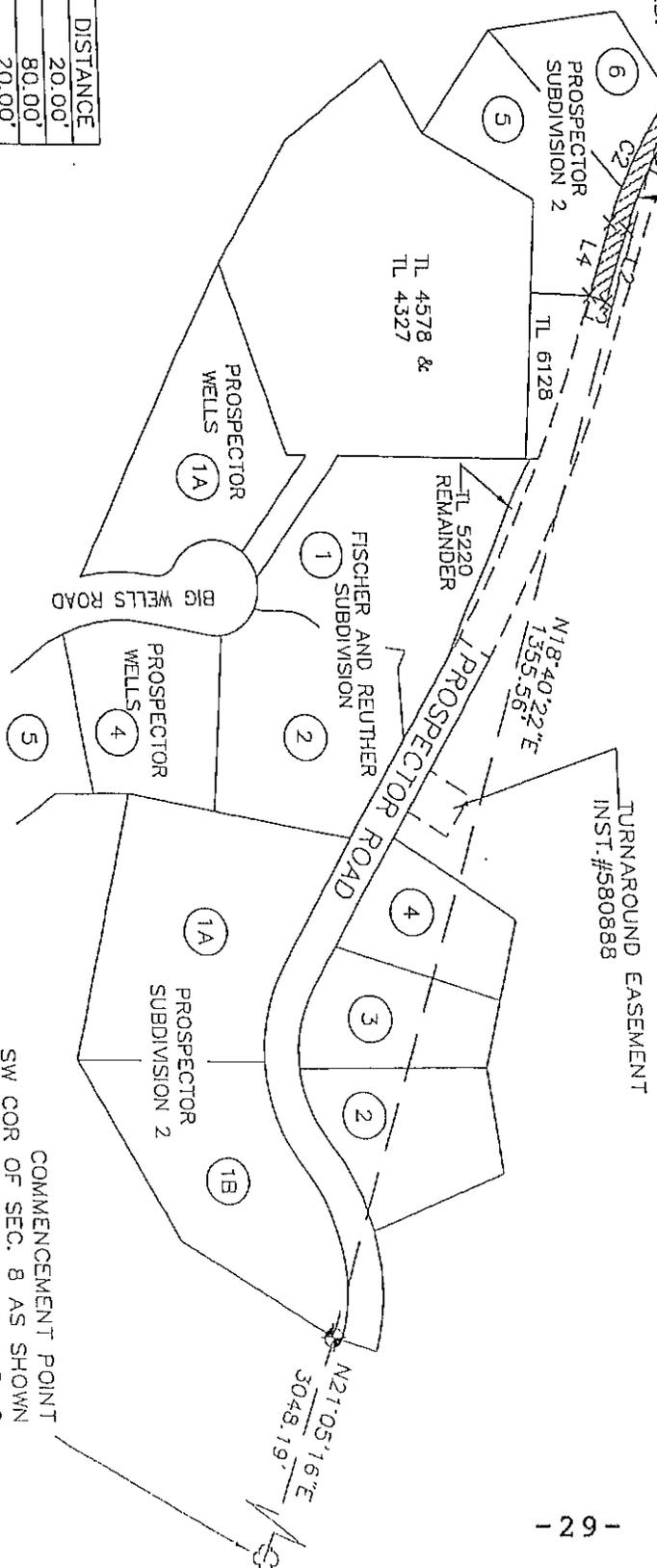
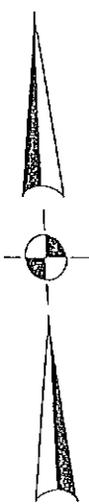
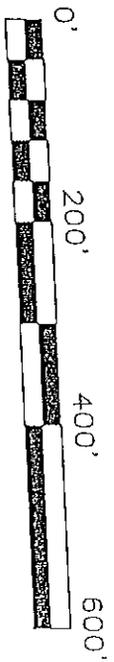
Exhibit _____

G:\BMA\PA\Prospector Road Vacation\2011\Descriptions\Prospector - Dumke Portion.Doc

PORTION OF PROSPECTOR ROAD
TO BE VACATED ADJACENT TO
LOTS 5 & 6, PROSPECTOR SUB. 2

PORTION OF
PROSPECTOR ROAD
PREVIOUSLY VACATED.
SEE INST. #5808861

TL 4460
PORTIONS OF THE
SW1/4NW1/4 AND THE
NW1/4SW1/4 OF SECTION 8

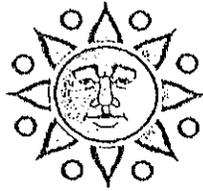


LINE	BEARING	DISTANCE
L1	S51°32'22"E	20.00'
L2	S19°30'28"W	80.00'
L3	N70°29'32"W	20.00'
L4	N19°30'28"E	80.00'

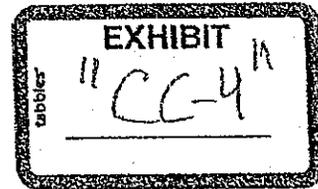
CURVE	US	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	439.48'	145.37'	144.71'	S28°59'03"W	18°57'10"
C2	459.48'	151.99'	151.30'	N28°59'03"E	18°57'10"

COMMENCEMENT POINT
SW COR OF SEC. 8 AS SHOWN
ON THE PLAT OF PROSPECTOR SUB. 2

EXHIB



CITY OF SUN VALLEY
PLANNING AND ZONING COMMISSION
AGENDA REPORT



To: Planning and Zoning Commission
From: *MH* Mark Hofman, Community Development Director
Meeting Date: August 15, 2013
Agenda Item: Prospector Road Public Right-of-Way Vacation

SUBJECT: New public hearing for draft Ordinance No. 462 to vacate the end portion of the Prospector Road public right-of-way north of the Fischer and Reuther Subdivision as platted within the Prospector Subdivision No. 2. **Applicant:** Wally Huffman for Sun Valley Company and Tom Praggastis for Edmund and Carol Dumke. **Location:** Northerly terminus of Prospector Road, accessed from Fairway Road.

BACKGROUND: The Planning and Zoning Commission reviewed this street vacation project and held a public hearing for draft Ordinance No 462 at their July 11, 2013 regular meeting. After discussion, the Commission adopted a motion to recommend approval of Ordinance No. 462 to the City Council. In their motion, the Commission requested an additional statement be added to the first part of the draft Ordinance which reads, "Whereas, a private access driveway to provide access to Lots 5 and 6 of the Prospector Subdivision 2 is contemplated over the area to be vacated."

Subsequent to the public hearing and Commission action, it was brought to the attention of Community Development Department staff that the site notice required for adequate public notice was in error. The wrong notice was posted on site. To cure any public notice flaw for the project, staff completely re-noticed for a new public hearing with the Commission on August 15, 2013.

ANALYSIS: The entire July 11, 2013 Staff Report is attached as Exhibit "PZ-B" and the revised draft Ordinance No. 462 is attached as Exhibit "PZ-A". The legal description and exhibit attached to draft Ordinance No. 462 fully detail the area of Prospector Road right-of-way proposed to be vacated.

Any action on the draft Street Vacation Ordinance by the Commission is a recommendation only and requires an additional public hearing and final action by the City Council. The Community Development Department has completed a comprehensive review of the proposed public street right-of-way vacation and has determined that all required materials have been satisfactorily submitted as per Development Code requirements.

Alternative Actions- Alternative actions available to the Planning and Zoning Commission include: (1) review the attached draft Ordinance No. 462, make the required findings, and take action to recommend adoption to the City Council; (2) continue the hearing for further information and review; or (3) discuss the findings and take action to recommend denial of Ordinance No. 462 to the City Council.

RECOMMENDATION: Before public comment is received, the Commission should disclose all information and contacts received outside the hearing on this item upon which the decision will be based, receive public testimony, and consider the facts and findings necessary to make a recommending decision on the draft Ordinance. The Community Development Director recommends that the Commission hold a new public hearing to correct any public notice flaw and recommend approval of draft Ordinance No. 462 to the City Council.

LIST OF ATTACHED EXHIBITS:

- Exhibit "PZ-A" Revised draft ordinance No. 462 for the Prospector Road Public Right-of-Way Vacation with attached legal description and exhibit.

- Exhibit "PZ-B" July 11, 2013 Planning and Zoning Commission Agenda Report with attached Exhibits "PZ-A" through "PZ-D".

** The administrative record for the Ordinance to Vacate Public Right-of-Way is available for review in the Community Development Department at City Hall.

EXHIBIT "PZ-A"

(DRAFT) ORDINANCE NO. 462
CITY OF SUN VALLEY

PROSPECTOR ROAD RIGHT-OF-WAY VACATION

AN ORDINANCE OF THE CITY OF SUN VALLEY, IDAHO, VACATING A PORTION OF PROSPECTOR ROAD RIGHT-OF-WAY; PROVIDING FOR EXECUTION OF QUITCLAIM DEEDS BY THE MAYOR CONVEYING TITLE TO THE VACATED PROPERTY TO THE OWNERS OF PROPERTY ADJACENT TO THE VACATED RIGHT-OF-WAY; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Sun Valley City Council has determined, and hereby finds, that the following real property, that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, incorporated by reference herein, is no longer needed for use as a public right of way, and that vacation of the aforementioned property is expedient for the public good; and

WHEREAS, the Sun Valley Planning and Zoning Commission held a properly noticed public hearing for the public right-of-way vacation at their meeting of August 15, 2013 to review the application and administrative record, consider Ordinance No. 462, take public and applicant testimony, and consider the required findings for making a recommendation to the City Council; and

WHEREAS, the Sun Valley City Council held a properly noticed public hearing at their meetings of ~~#####~~, ~~#####~~, and ~~#####~~, 2013 for the public right-of-way vacation to review the application and administrative record, consider the Planning and Zoning Commission's recommendation on Ordinance No. 462, take public and applicant testimony and consider the required findings for taking action; and

WHEREAS, a private access driveway to provide access to Lots 5 and 6 of the Prospector Subdivision 2 is contemplated over the area to be vacated; and

WHEREAS, the Sun Valley City Council believes it is appropriate to vacate a certain portion of Prospector Road.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AS FOLLOWS:

SECTION 1. The City of Sun Valley hereby vacates that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, and as shown on the official Prospector Subdivision No. 2 Plat of the City of Sun Valley, recorded as Instrument No. 142865, on file in the office of the Blaine County Recorder.

SECTION 2. The Mayor of the City of Sun Valley is hereby authorized to execute and deliver quitclaim deeds, on behalf of the City of Sun Valley, transferring title to the aforementioned real property to the adjacent property owners pursuant to Idaho Code Section 50-311.

SECTION 3. This Ordinance shall be in full force and effect from and after its approval, passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AND APPROVED BY THE MAYOR OF THE CITY OF SUN VALLEY on this day of , 2013.

EFFECTIVE DATE OF PUBLICATION: , 2013.

APPROVED:

Dewayne Briscoe, Mayor
City of Sun Valley

ATTEST:

Hannah Stauts
City Clerk
City of Sun Valley

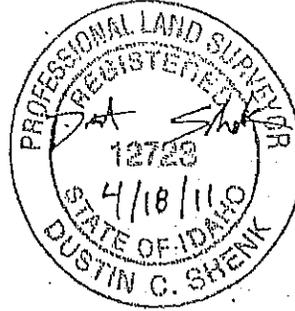
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PROPOSED ROAD VACATION DESCRIPTION

PORTION OF PLATTED PROSPECTOR ROAD TO BE VACATED

Within: Prospector Subdivision No.2, Sun Valley, Blaine County, Idaho. Section 8,
Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as platted within Prospector Subdivision No.2 according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho. Said portion being more particularly described by metes and bounds as follows:

Commencing at a stone marking the SW corner of said Section 8 as shown on said plat of Prospector Subdivision No. 2;

thence N21°05'16"E, 3048.20 feet to a corner on the southerly boundary of Lot 1 within said plat Prospector Subdivision No. 2;

thence N18°40'22"E 1355.56 feet to the easternmost corner of Lot 6, Prospector Subdivision No. 2, said corner being the True Point of Beginning.

Thence S51°32'22"E, 40.00 feet to the easterly right-of-way of said Prospector Road;
thence along said right-of-way 138.76 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 419.48 feet;

thence S19°30'28"W, 129.24 feet;

thence 352.94 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1651.00 feet;

thence N58°14'38"W, 40.00 feet to the westerly right-of-way of said Prospector Road;

thence along said right-of-way 344.39 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1611.00;

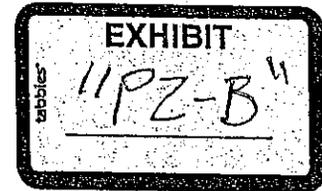
thence N19°30'28"E, 129.24 feet;

thence 151.99 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 459.48 feet to the Point of Beginning.

All as shown on the Exhibit attached hereto and made a part hereof.

Said portion of proposed vacated roadway having an approximate area of 24,930 square feet/0.57 acres.

Exhibit A



CITY OF SUN VALLEY
PLANNING AND ZONING COMMISSION
AGENDA REPORT

To: Planning and Zoning Commission
From: *MH* Mark Hofman, Community Development Director
Meeting Date: July 11, 2013
Agenda Item: Prospector Road Public Right-of-Way Vacation

SUBJECT: Public hearing for draft Ordinance No. 462 to vacate the end portion of the Prospector Road public right-of-way north of the Fischer and Reuther Subdivision as platted within the Prospector Subdivision No. 2. **Applicant:** Wally Huffman for Sun Valley Company and Tom Praggastis for Edmund and Carol Dumke. **Location:** Northerly terminus of Prospector Road, accessed from Fairway Road.

BACKGROUND: In 2010, the Sun Valley Company filed a request for a public right-of-way vacation for a portion of Prospector Road in association with development applications for a three lot residential subdivision at the easterly terminus of Back Pay Way. The City of Sun Valley approved the street vacation (Ordinance No. 432) along with the associated development applications. However, as part of the review and approval process for the street vacation request, the City Council discussed the status and condition of an additional largely unimproved segment of Prospector Road and directed staff to investigate the potential for further street vacation action. Staff met with the adjacent property owners in late 2010 and in 2011 to determine if vacation of a further section of Prospector Road was appropriate.

ANALYSIS: The segment now proposed for vacation as public right-of-way by the City extends from the terminus of the previously approved 2010 vacation segment southward to a point just north of Lot 1 of the Fischer and Reuther Subdivision, which is the last improved driveway on the left side of Prospector Road. The right-of-way segment is forty (40) feet in width and approximately six hundred twenty (620) feet in length. The segment is partially paved with a narrow and deteriorating asphalt strip unmaintained by the City. However, much of the right-of-way area is largely native vegetated, undeveloped, with adjacent sloping topography. Staff will present a series of photos at the public hearing that depict the existing condition and location of the right-of-way segment. The legal description and exhibit attached to draft Ordinance No. 462 (Exhibit "PZ-B") fully detail the area of Prospector Road right-of-way proposed to be vacated.

Development Code Section 9-4B-4 requires that whenever public rights of way are vacated, the City Council shall provide adjacent property owners with a quitclaim deed for the vacated rights of way in such proportions as are prescribed by law. Draft Ordinance No. 462 authorizes the Mayor to execute and deliver quitclaim deeds, on behalf of the City of Sun Valley, transferring title to the

forementioned real property to the adjacent property owners pursuant to Idaho Code Section 50-311. For much of the proposed Prospector Road segment to be vacated, Sun Valley Company is the adjacent property owner on both sides. For such areas, the area vacated would convey in entirety to Sun Valley Company (see attached Exhibit "PZ-C"). Edmund and Carol Dumke are the owners of Lots 5 and 6 of the Prospector Subdivision 2 at the northern portion of the street segment to be vacated. Sun Valley Company is the adjacent property owner opposite the Dumkes at Lots 5 and 6. For this area, the vacated right-of-way would be conveyed in equal proportion, half to Sun Valley Company and half to the Dumkes (see attached Exhibit "PZ-D").

Any action on the draft Street Vacation Ordinance by the Commission is a recommendation only and requires an additional public hearing and final action by the City Council. The Community Development Department has completed a comprehensive review of the proposed public street right-of-way vacation and has determined that all required materials have been satisfactorily submitted as per Development Code requirements. However, three issues as follows should be presented and discussed by the Commission in their public hearing and recommendation:

Access to Existing Residential Lots- Existing Lots 5 and 6 of the Prospector Subdivision 2 are currently undeveloped and zoned Single-Family Residential (RS-1). Prospector Road was platted with the Prospector Subdivision 2 Plat to provide direct vehicular access to these two buildable lots. With the vacation of this portion of Prospector Road, it must be ensured that these two lots retain access into the future. The applicants have executed a Settlement Agreement, dated September 22, 2012, that describes the history of the road issue, specifically the future construction of an extension of Prospector Road to provide an improved roadway access to Dumke Lots 5 and 6. Pursuant to the Agreement, if the City vacates the segment of right-of-way, the Sun Valley Company shall convey by Quitclaim Deed to Dumke fee simple title to Tax Lots 5128, 5943, and 5220 as well as the portions of vacated roadway quitclaimed by the City to Sun Valley Company by Ordinance No. 462. The area to be quitclaimed to Dumke by Sun Valley Company as part of the Settlement Agreement assures that Lots 5 and 6 will have adequate access in the future of a width necessary to conform to City code and regulations along with additional property at the end of the new road which may be necessary or required to allow emergency vehicles an adequate turnaround area. The Settlement Agreement is expressly contingent on the City vacating the subject portion of Prospector Road. The Settlement Agreement has been reviewed by staff and determined to be adequate assurance that the access issue is resolved.

Zoning of Land to be Vacated- The Commission should discuss the zoning designation appropriate for the vacated land as represented on the Official Zoning Map of the City of Sun Valley. Currently the area is depicted as public right-of-way on the Zoning Map. If the right-of-way is vacated by the City does the area revert to the zoning designation of the adjacent property? In this case portions of the vacated area would be zoned and depicted on the Zoning Map as Outdoor Recreational (OR-1) and other portions as Single-Family Residential (RS-1). The zoning designation issue should be discussed fully as part of the public hearing with the City Attorney and the applicants such that the attached Draft Ordinance No. 462 may be modified as part of the Commission's recommendation to include the proper zoning.

Snow Plowing and Storage- The City's Streets Department is reviewing the street vacation to determine what effect if any the proposal will have on current and future snow plowing and storage activity. Staff will discuss the issue at the public hearing and determine if snow can be

plowed adequately or what measures would be needed to mitigate the vacation of right-of-way.

Alternative Actions- Alternative actions available to the Planning and Zoning Commission include: (1) review the attached draft Ordinance No. 462, make the required findings, and take action to recommend adoption to the City Council; (2) continue the hearing for further information and review; or (3) discuss the findings and take action to recommend denial of Ordinance No. 462 to the City Council.

RECOMMENDATION: Before public comment is received, the Commission should disclose all information and contacts received outside the hearing on this item upon which the decision will be based, receive public testimony, and consider the facts and findings necessary to make a recommending decision on the draft Ordinance. The Community Development Director recommends that the Commission recommend approval of draft Ordinance No. 462 to the City Council based on the facts and findings contained in **Exhibit "PZ-B"**.

LIST OF ATTACHED EXHIBITS:

- Exhibit "PZ-A" Letter of request, dated January 22, 2013, for vacation of a portion of Prospector Road from Thomas C. Praggastis.
- Exhibit "PZ-B" Draft Ordinance No. 462 for the Prospector Road Public Right-of-Way Vacation with attached legal description and exhibit.
- Exhibit "PZ-C" Legal Description Conveyance: a Portion of Prospector Road, City of Sun Valley to Sun Valley Company.
- Exhibit "PZ-D" Legal Description Conveyance: a Portion of Prospector Road, City of Sun Valley to Dumke,

** The administrative record for the Ordinance to Vacate Public Right-of-Way is available for review in the Community Development Department at City Hall.

THOMAS C. PRAGGASTIS
ATTORNEY AND COUNSELOR AT LAW
191 FIFTH STREET WEST
POST OFFICE BOX 6090
KETCHUM, IDAHO 83340
TELEPHONE
(208) 726-5961
FAX (208) 726-5998
EMAIL tom@tcplaw.net



January 22, 2013

HAND DELIVERED

Mark Hoffman
City of Sun Valley
Sun Valley, ID 83353

re: Request for Vacation of a Portion of Prospector Road

Dear Mark:

In accordance with our conversations over the past year, Sun Valley Company and my clients, Edmund and Carol Dumke, have agreed to request that the City vacate a portion of Prospector Road. The parties have entered into an Agreement regarding transferring several parcels of land owned by Sun Valley Company adjacent to the Dumke property. With the Agreement in place, the City, as you indicated to Mr. Huffman and to me was its intent, may proceed with vacating the Road.

I have worked with Benchmark Associates to have legal descriptions prepared for the various parcels of the Prospector Road that are to be vacated. I am enclosing those legal descriptions, along with a map, so that we are clear what part of Prospector Road is being vacated and what parts are being conveyed by the City to Sun Valley Company and to the Dumkes.

Please let me know what if anything else you need to start the proceedings. I would request that you send notices of meetings, etc, as follows:

Edmund Dumke
P. O. Box 569
Sun Valley, ID 83353

Thomas C. Praggastis
P. O. Box 6090
Ketchum, ID 83340

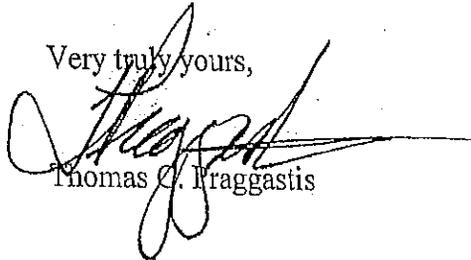
Mark Hoffman
January 22, 2013
Page 2

Wallace Huffman
Sun Valley Company
P. O. Box 10
Sun Valley, ID 83353

Scott Myeda
Sun Valley Company
550 East South Temple
Salt Lake City, UT 84102

Your assistance in this matter is appreciated.

Very truly yours,



Thomas C. Fraggastis

encls.

cc: Scott Myeda, Sun Valley Company
Ed Dumke
Wally Huffman

EXHIBIT "PZ-B"

(DRAFT) ORDINANCE NO. 462
CITY OF SUN VALLEY

PROSPECTOR ROAD RIGHT-OF-WAY VACATION

AN ORDINANCE OF THE CITY OF SUN VALLEY, IDAHO, VACATING A PORTION OF PROSPECTOR ROAD RIGHT-OF-WAY; PROVIDING FOR EXECUTION OF QUITCLAIM DEEDS BY THE MAYOR CONVEYING TITLE TO THE VACATED PROPERTY TO THE OWNERS OF PROPERTY ADJACENT TO THE VACATED RIGHT-OF-WAY; AND PROVIDING FOR THE EFFECTIVE DATE OF THIS ORDINANCE UPON PASSAGE, APPROVAL, AND PUBLICATION ACCORDING TO LAW.

WHEREAS, the Sun Valley City Council has determined, and hereby finds, that the following real property, that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, incorporated by reference herein, is no longer needed for use as a public right of way, and that vacation of the aforementioned property is expedient for the public good; and

WHEREAS, the Sun Valley City Council held a properly noticed public hearing at their meetings of ~~#####~~, ~~#####~~ and ~~#####~~, 2013 for the public right-of-way vacation to review the application and administrative record, consider the Planning and Zoning Commission's recommendation on Ordinance No. 462, take public and applicant testimony and consider the required findings for taking action; and

WHEREAS, the Sun Valley City Council believes it is appropriate to vacate a certain portion of Prospector Road.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AS FOLLOWS:

SECTION 1. The City of Sun Valley hereby vacates that certain portion of Prospector Road, as described and depicted on Exhibit "A" hereto, and as shown on the official Prospector Subdivision No. 2 Plat of the City of Sun Valley, recorded as Instrument No. 142865, on file in the office of the Blaine County Recorder.

SECTION 2. The Mayor of the City of Sun Valley is hereby authorized to execute and deliver quitclaim deeds, on behalf of the City of Sun Valley, transferring title to the aforementioned real property to the adjacent property owners pursuant to Idaho Code Section 50-311.

SECTION 3. This Ordinance shall be in full force and effect from and after its approval, passage and publication as provided by law.

PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, AND APPROVED BY THE MAYOR OF THE CITY OF SUN VALLEY on this ~~####~~ day of ~~#####~~, 2013.

EFFECTIVE DATE OF PUBLICATION: ~~#####~~, 2013.

APPROVED:

Dewayne Briscoe, Mayor
City of Sun Valley

ATTEST:

Hannah Stauts
City Clerk
City of Sun Valley

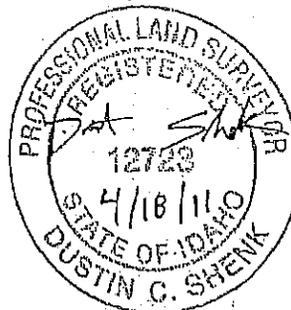
Benchmark Associates, P.A.

ENGINEERING, PLANNING, SURVEYING & MAPPING

P.O. Box 733 • 100 Bell Drive

Idaho 83340

Phone 208/726-9512 • Fax 208/726-9514 • www.bma5b.com



PROPOSED ROAD VACATION DESCRIPTION

PORTION OF PLATTED PROSPECTOR ROAD TO BE VACATED

Within: Prospector Subdivision No.2, Sun Valley, Blaine County, Idaho. Section 8,
Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as platted within Prospector Subdivision No.2 according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho. Said portion being more particularly described by metes and bounds as follows:

Commencing at a stone marking the SW corner of said Section 8 as shown on said plat of Prospector Subdivision No. 2;

thence N21°05'16"E, 3048.20 feet to a corner on the southerly boundary of Lot 1 within said plat Prospector Subdivision No. 2;

thence N18°40'22"E 1355.56 feet to the easternmost corner of Lot 6, Prospector Subdivision No. 2, said corner being the True Point of Beginning.

Thence S51°32'22"E, 40.00 feet to the easterly right-of-way of said Prospector Road;
thence along said right-of-way 138.76 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 419.48 feet;

thence S19°30'28"W, 129.24 feet;

thence 352.94 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1651.00 feet;

thence N58°14'38"W, 40.00 feet to the westerly right-of-way of said Prospector Road;

thence along said right-of-way 344.39 feet along a curve concave to the northwest with a central angle of 12°14'54", and a radius of 1611.00;

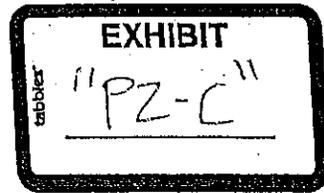
thence N19°30'28"E, 129.24 feet;

thence 151.99 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 459.48 feet to the Point of Beginning.

All as shown on the Exhibit attached hereto and made a part hereof.

Said portion of proposed vacated roadway having an approximate area of 24,930 square feet/0.57 acres.

Exhibit A



LEGAL DESCRIPTION

CONVEYANCE :

CITY OF SUN VALLEY TO SUN VALLEY COMPANY

A PORTION OF PROSPECTOR ROAD

Benchmark Associates, P.A.

ENGINEERING, PLANNING, SURVEYING & MAPPING

P.O. Box 733 · 100 Bell Drive

Ketchum, Idaho 83340

208/726-9512 · Fax 208/726-9514



PORTION OF PROSPECTOR ROAD

Sun Valley, Blaine County, Idaho.

NW1/4 Section 8, Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as depicted within Prospector Subdivision No. 2, according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho, said portion being more particularly described by metes and bounds as follows:

Commencing at the southeast corner of Lot 5, Prospector Subdivision No. 2, said corner being on the westerly boundary of Prospector Road, and said corner being the True Point of Beginning

Thence along said westerly boundary of Prospector Road by the following 2 courses:
S19°30'28"W, 49.24 feet;

thence 344.39 feet along a curve to the right, said curve having a radius of 1611.00 feet, a central angle of 12°14'54", and a chord length of 343.73 feet which bears S25°37'55"W; thence leaving said westerly boundary S58°14'38"E, 40.00 feet to a point on the easterly boundary of Prospector Road;

thence along the easterly boundary of Prospector Road by the following 3 courses:
352.94 feet along a curve to the left, said curve having a radius of 1651.00 feet, a central angle of 12°14'54", and a chord length of 352.27 feet which bears N25°37'55"E;
thence N19°30'28"E, 129.24 feet;

thence 138.76 feet along a curve to the right, said curve having a radius of 419.48 feet, a central angle of 18°57'11", and a chord length of 138.13 feet which bears N28°59'04"E, more or less, to a point on the southerly boundary of previously vacated Prospector Road (see Instrument No. 580861, Records of Blaine County, Idaho);

thence along said southerly boundary N51°32'22"W, 20.00 feet to a point on the centerline of Prospector Road;

thence leaving said southerly boundary and along said centerline by the following 2 courses: 145.38 feet along a curve to the left, said curve having a radius of 439.48 feet, a central angle of 18°57'11" and a chord length of 144.72 feet which bears S28°59'04"W;
thence: S19°30'28"W, 80.00 feet;

thence leaving said centerline N70°29'32"W, 20.00 feet to the True Point of Beginning.

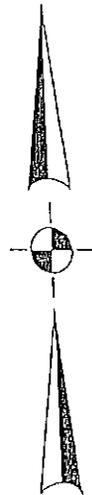
Said portion having an approximate area of 20,357 square feet; or 0.47 acre.

Exhibit _____

PORTION OF PROSPECTOR ROAD
TO BE VACATED ADJACENT TO
TAX LOTS 4460, 5220 & 6128.

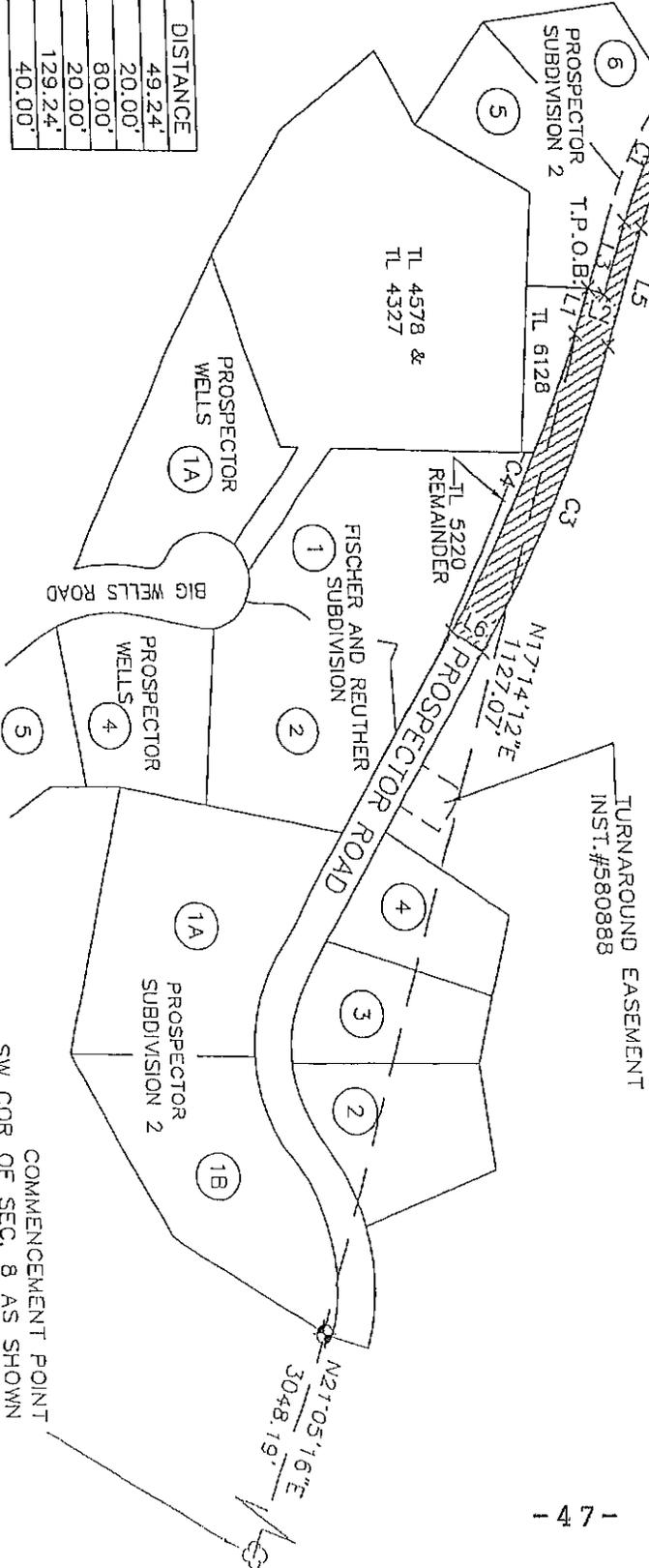
PORTION OF
PROSPECTOR ROAD
PREVIOUSLY VACATED.
SEE INST. #580861

TL 4460
PORTIONS OF THE
SW 1/4 NW 1/4 AND THE
NW 1/4 SW 1/4 OF SECTION 8



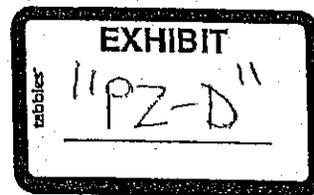
LINE	BEARING	DISTANCE
L1	N19°30'28"E	49.24'
L2	S70°29'32"E	20.00'
L3	N19°30'28"E	80.00'
L4	S51°32'22"E	20.00'
L5	S19°30'28"W	129.24'
L6	N58°14'38"W	40.00'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	479.48'	145.37'	144.71'	N28°59'03"E	18°57'10"
C2	48'	138.76'	138.13'	S28°59'03"W	18°57'10"
C3	1051.00'	352.94'	352.27'	S25°37'55"W	12°14'54"
C4	1611.00'	344.39'	343.73'	N25°37'55"E	12°14'54"



COMMENCEMENT POINT
SW COR OF SEC. 8 AS SHOWN
ON THE PLAT OF PROSPECTOR SUB. 2

EXHIB



LEGAL DESCRIPTION

CONVEYANCE :

CITY OF SUN VALLEY TO DUMKE

A PORTION OF PROSPECTOR ROAD

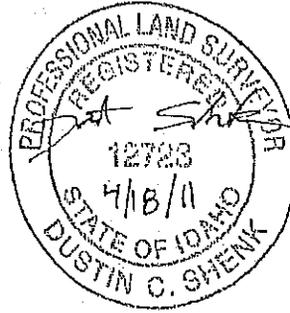
Benchmark Associates, P.A.

ENGINEERING, PLANNING, SURVEYING & MAPPING

P.O. Box 733 • 100 Bell Drive

Idaho 83340

208/726-9512 • Fax 208/726-9514 • www.bma5b.com



ROAD VACATION DESCRIPTION

PORTION OF PLATTED PROSPECTOR ROAD ADJACENT TO LOTS 5 & 6, PROSPECTOR SUBD. 2

Within: Prospector Subdivision No.2, Sun Valley, Blaine County, Idaho. Section 8,
Township 4 North, Range 18 East, Boise Meridian.

A portion of Prospector Road as platted within Prospector Subdivision No.2 according to the official plat thereof, recorded as Instrument No. 142865, records of Blaine County, Idaho. Said portion being more particularly described by metes and bounds as follows:

Commencing at a stone marking the SW corner of said Section 8 as shown on said plat of Prospector Subdivision No. 2;

thence N21°05'16"E, 3048.20 feet to a corner on the southerly boundary of Lot 1 within said plat Prospector Subdivision No. 2;

thence N18°40'22"E 1355.56 feet to the easternmost corner of Lot 6, Prospector Subdivision No. 2, said corner being the True Point of Beginning.

thence S51°32'22"E, 20.00 feet to the centerline of said Prospector Road;

thence following said centerline 145.37 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 439.48 feet;

thence continuing along said centerline S19°30'28"W, 80.00 feet;

thence departing said centerline N70°29'32"W, 20.00 feet to the westerly right-of-way of said Prospector Road;

thence along said right-of-way N19°30'28"E, 80.00 feet;

thence 151.99 feet along a curve concave to the southeast with a central angle of 18°57'10", and a radius of 459.48 feet to the Point of Beginning.

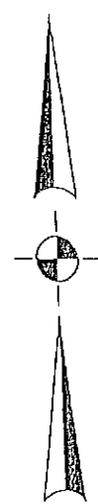
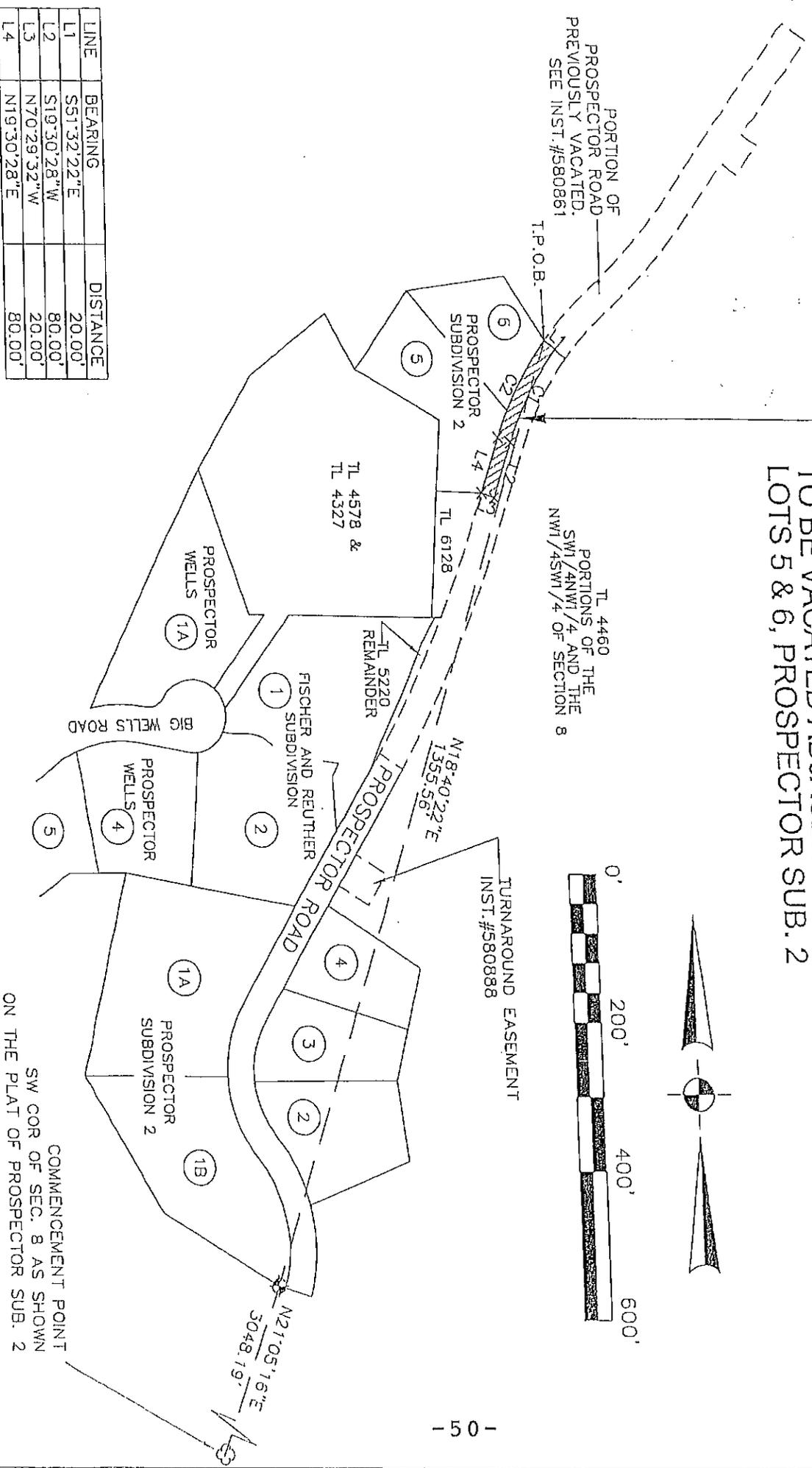
All as shown on the Exhibit attached hereto and made a part hereof.

Said portion of vacated Prospector Road having an approximate area of 4,574 square feet or 0.10 Acres.

Exhibit _____

G:\BMAP\Prospector Road Vacation\2011\Descriptions\Prospector - Dumke Portion.Doc

PORTION OF PROSPECTOR ROAD
TO BE VACATED ADJACENT TO
LOTS 5 & 6, PROSPECTOR SUB. 2



LINE	BEARING	DISTANCE
L1	S51°32'22"E	20.00'
L2	S19°30'28"W	80.00'
L3	N70°29'32"W	20.00'
L4	N19°30'28"E	80.00'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	439.48'	145.37'	144.71'	S28°59'03"W	18°57'10"
C2	459.48'	151.99'	151.30'	N28°59'03"E	18°57'10"

COMMENCEMENT POINT
SW COR OF SEC. 8 AS SHOWN
ON THE PLAT OF PROSPECTOR SUB. 2

EXHIBIT

CITY OF SUN VALLEY, IDAHO

ORDINANCE NO. 465

**ORDINANCE AMENDING ANNUAL APPROPRIATION ORDINANCE 461,
AN AMENDMENT TO APPROPRIATION ORDINANCE 454
FOR THE CITY OF SUN VALLEY, IDAHO
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012**

**ADOPTED BY THE CITY COUNCIL OF
OF THE CITY OF SUN VALLEY, IDAHO
THIS 7th DAY OF NOVEMBER, 2013**

ORDINANCE NO. 465

AN ORDINANCE AMENDING ORDINANCE 454 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Sun Valley is a unit of local government organized and existing pursuant to Title 50 of the Idaho Code; and

WHEREAS, pursuant to Idaho Code Section 50-1001 the City of Sun Valley fiscal year begins on the first day of October; and

WHEREAS, pursuant to Idaho Code Title 50 Chapter 10 Section 50-1003 the city council shall adopt an annual appropriation ordinance prior to the commencement of each fiscal year, which in no event shall be greater than the amount of the tentative budget; and

WHEREAS, pursuant to Idaho Code Title 50 Chapter 10 Section 50-1003 the annual appropriation ordinance may be amended at any time during the current fiscal year if any additional revenue is available from any source; and

WHEREAS, the Sun Valley City Council considered said budget amendment and has conducted a public hearing thereon and determined that said budget should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, COUNTY OF BLAINE, STATE OF IDAHO, AS FOLLOWS:

SECTION 1: That Ordinance 461, the Appropriation Ordinance for the City of Sun Valley, Idaho, which is an amendment of Appropriation Ordinance 454 for the fiscal year beginning October 1, 2012 and ending September 30, 2013 and the same is hereby amended. The following sums are hereby appropriated:

	FY 2013 AUGUST 21, 2012 ORIGINAL BUDGET	FY 2013 JUNE 18, 2013 AMENDED BUDGET	FY 2013 PROPOSED AMENDED BUDGET
General Fund	\$ 4,458,540	\$ 4,666,700	\$ 4,711,400

SECTION 2: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect and be in full force upon its passage, approval and publication according to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY AND APPROVED BY THE MAYOR THIS 7TH DAY OF NOVEMBER, 2013.

APPROVED:

Dewayne Briscoe, Mayor

ATTEST:

Hannah Stauts, City Clerk

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

FUND SUMMARY	FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated
	Actuals	AMENDED BUDGET	Actuals
REVENUES			
GENERAL FUND	5,042,134	4,666,700	4,711,400
FIXED ASSET FUND	-	364,436	364,436
DEBT SERVICE FUND	5,259	-	-
CAPITAL IMPROVEMENT FUND	-	84,000	84,000
WORKFORCE HOUSING FUND	10,785	15,600	15,600
STREET & PATH FUND	-	321,000	321,000
REVENUE Total:	5,058,178	5,451,736	5,496,436
EXPENDITURES			
GENERAL FUND	4,447,897	4,666,700	4,711,400
FIXED ASSET FUND	93,188	364,436	364,436
DEBT SERVICE FUND	29,996	-	-
CAPITAL IMPROVEMENT FUND	26,356	84,000	84,000
WORKFORCE HOUSING FUND	11,230	15,600	15,600
STREET & PATH FUND	-	321,000	321,000
EXPENDITURE Total:	4,608,667	5,451,736	5,496,436

FISCAL YEAR 2013 TOTAL FUNDS BALANCES & 16 WEEK RESERVE	FY 2013 Estimated Beginning Fund Balance	Assigned Fund Balances: 16 Week Reserve Workforce Housing Reserve	Transfers in to Fund Balance	Transfers out to other Funds	FY 2013 Ending Unassigned Fund Balance	FY 2013 Ending Fund Balance After Transfers
GENERAL FUND	2,244,149	1,691,211	44,700	9,394	588,244	2,279,455
FIXED ASSET FUND	-	-	-	-	-	-
DEBT SERVICE FUND	-	-	-	-	-	-
LAND ACQUISITION FUND	371,763	-	-	371,763	-	-
CAPITAL IMPROVEMENT FUND	22,843	-	-	-	22,843	22,843
WORKFORCE HOUSING FUND	256,726	40,000	-	-	216,726	256,726
STREET & PATH FUND	-	-	-	-	-	-

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
REVENUES					
GENERAL PROPERTY TAXES					
10-311-100	GENERAL PROPERTY TAXES	2,623,589	2,388,683	2,388,683	No revenue increase; See Street & Path Fund
10-311-200	GENERAL PROPERTY TAXES - NEW CONSTRUCTION	541	10,000	10,000	New Construction estimate
10-311-300	PROPERTY TAXES INT&PENALTY	34,351	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	2,658,481	2,398,683	2,398,683	
LOCAL OPTION TAXES					
10-313-100	LOCAL OPTION TAX - LIQUOR 3%	75,005	70,000	64,000	
10-313-200	LOCAL OPTION TAX - LODGING 3%	477,191	460,000	498,923	
10-313-300	LOCAL OPTION TAX - RETAIL 3% (non-tangible) 2% (tangible) 1% (ski lift tickets)	670,671	660,000	687,822	
	<i>LOCAL OPTION TAXES Totals:</i>	1,222,868	1,190,000	1,250,745	
BUSINESS & FRANCHISE TAXES					
10-316-110	GAS FRANCHISE	66,691	80,000	80,000	Intermtn Gas=3% of GR, pd. Qlly
10-316-120	CABLE FRANCHISE	67,572	44,380	44,380	Cox =3% of GR, pd 1x annually
	<i>BUSINESS & FRANCHISE TAXES Totals:</i>	134,263	124,380	124,380	
BUSINESS LICENSES & PERMITS					
10-321-100	BEER, LIQUOR & WINE LICENSES	2,500	2,000	2,000	
	<i>BUSINESS LICENSES & PERMITS Totals:</i>	2,500	2,000	2,000	
NON-BUSINESS LICESSES & PERMITS					
10-322-110	BUILDING PERMITS	184,693	160,000	160,000	
	<i>NON-BUSINESS LICESSES & PERMITS Totals:</i>	184,693	160,000	160,000	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
<u>STATE OF IDAHO SHARED REVENUES</u>					
10-335-100	STATE LIQUOR APPORTIONMENT	6,288	7,000	7,000	A/C doesn't estimate state liquor apportionment
10-335-500	STATE SALES TAX	47,316	661,492	661,492	Assume 5% on 2012 amended budget
10-355-200	STATE HIGHWAY USER FEES	683,424	-	-	moved to Street & Path Fund
<i>STATE OF IDAHO SHARED REVENUES Totals:</i>		737,027	668,492	668,492	
<u>GENERAL GOVERNMENT</u>					
10-341-100	ENGINEERING & CONSULTANT REIMBURSABLES	4,384	10,000	10,000	
10-341-110	APPLICATION FEES	13,055	10,000	10,000	
<i>GENERAL GOVERNMENT Totals:</i>		17,439	20,000	20,000	
<u>FINES</u>					
10-361-901	TRAFFIC FINES	1,009	500	500	Traffic fines & Parking tickets
10-361-902	MOTOR VEHICLE TAX	5,501	6,000	6,000	Motor Veh Tax- SV residents
<i>FINES & MOTOR VEHICAL TAX Totals:</i>		6,510	6,500	6,500	
<u>INTEREST EARNINGS</u>					
10-371-100	INTEREST REVENUES	7,090	3,000	3,000	Adjusted down for reduced balance in LGIP
<i>INTEREST EARNINGS Totals:</i>		7,090	3,000	3,000	
<u>MISCELLANEOUS</u>					
10-379-120	CHANGES IN UNREALIZED GAIN/LOSS	(4,099)	-	-	Audit adjustment
10-379-150	NEXTEL LEASE	21,600	21,600	21,600	
10-379-252	POLICE TRUST ACCOUNT	-	8,500	8,500	
10-379-259	2009 FIRE DEPT GRANT - RADIOS	-	-	-	
10-379-260	FIRE TRUST ACCOUNT	-	7,500	7,500	
10-379-300	OTHER REVENUES	14,151	20,000	20,000	
10-379-301	WILDLAND REIMBURSEMENTS	39,611	20,000	20,000	
<i>MISCELLANEOUS Totals:</i>		71,263	77,600	77,600	
<u>TRANSFER FROM RESERVES</u>					
10-381-001	TRANS FROM OF UNASSIGNED FUND BALANCE	-	16,045	-	
<i>TRANSFER FROM RESERVES Totals:</i>		-	16,045	-	
<i>GENERAL FUND REVENUE Total:</i>		5,042,134	4,666,700	4,711,400	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
LEGISLATION					
SALARIES AND WAGES					
10-411-110	SALARIES AND WAGES	55,500	69,000	69,000	1 Mayor & 4 Councilpersons
	<i>TOTAL SALARIES AND WAGES:</i>	55,500	69,000	69,000	
FRINGE BENEFITS					
10-411-200	PHYSICAL INCENTIVE PROGRAM	-	-	-	Discontinued
10-411-210	FICA CONTRIBUTION	5,031	5,279	5,279	7.65%
10-411-220	RETIREMENT CONTRIBUTION	6,961	7,383	7,383	10.39% - Increases to 11.32% in June
10-411-250	HEALTH INSURANCE	51,036	56,701	56,701	
	<i>TOTAL FRINGE BENEFITS:</i>	63,028	69,363	69,363	
OPERATIONAL EXPENDITURES					
10-411-240	WORKERS COMPENSATION	71	225	225	
10-411-429	PROFESSIONAL FEES	420,542	70,000	70,000	Granicus, Inc \$7,200; an additional \$14,000 was approved by City Council on 10/18/12 for service agreement with Naylor & Hales
10-411-450	QUARTERLY NEWSLETTERS	-	2,500	2,500	Printing & Postage
10-411-475	MEETINGS, CONVENTIONS & CONF.	1,732	2,500	2,500	AIC, regional travel
10-411-476	CITY FUNCTIONS	1,638	2,700	2,700	Primarily Council lunches
10-411-740	OFFICE FURNITURE & EQUIPMENT	115	700	700	Small contingency
10-411-800	ELECTIONS	-	-	-	Blaine Co. now runs elections - funds for bond election costs
	<i>TOTAL OPERATIONAL EXPENDITURES:</i>	424,099	78,625	78,625	
EXTERNAL CONTRACTS					
10-411-603	RECREATIONAL SERVICES	20,000	20,000	20,000	Contract with City of Ketchum Contract with Blaine County Housing Authority
10-411-605	COMMUNITY HOUSING SERVICES	4,965	5,000	5,000	
10-411-692	ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES	38,600	298,000	298,000	Participation in regional support of Sustain Blaine, Fly Sun Valley, Sun Valley Marketing (see detail below)
10-411-694	PUBLIC TRANSIT SERVICES	275,000	250,000	250,000	Participation in regional support of Mountain Rides
10-411-698	USGS Study	2,900	2,900	2,900	Last Phase FY 13
10-411-699	ECONOMIC DEVELOPMENT - SPECIAL EVENT FUNDING	-	25,000	25,000	Funding for events which increase economic activity in the City
	<i>TOTAL EXTERNAL CONTRACTS:</i>	341,465	600,900	600,900	
	<i>LEGISLATION Total:</i>	884,092	817,888	817,888	

City of Sun Valley

Fiscal Year 13 Tentative Budget Amendment

ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES

Sun Valley Marketing Alliance	250,000
Sustain Blaine	10,000
Fly Sun Valley Alliance	<u>38,000</u>
Total:	298,000

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
<u>ADMINISTRATION</u>					
SALARIES AND WAGES					
10-415-110	SALARIES AND WAGES MERIT INCREASES - ALL CLASSIFIED	416,033	302,190	302,190	Increase due to staffing changes and overlapping of 2 Interim Executive Assistants to the Mayor and City Administrator
10-415-120	EMPLOYEES	-	16,809	16,809	2% of FY 2013 Salaries
	TOTAL SALARIES AND WAGES:	416,033	318,999	318,999	
FRINGE BENEFITS					
10-415-200	PHYSICAL INCENTIVE PROGRAM	959	-	-	Discontinued
10-415-210	FICA CONTRIBUTION	36,968	24,403	24,403	7.65%
10-415-220	RETIREMENT CONTRIBUTION	36,965	34,133	34,133	10.39% - Increases to 11.32% in June
10-415-250	HEALTH INSURANCE	39,388	46,021	46,021	
10-415-260	LIFE INSURANCE	2,202	2,160	2,160	\$180/month
	TOTAL FRINGE BENEFITS:	116,481	106,717	106,717	
OPERATIONAL EXPENDITURES					
10-415-240	WORKERS COMPENSATION	1,817	4,536	4,536	
10-415-280	STATE UNEMPLOYMENT	6,517	11,200	11,200	8 months unemployment benefits @ \$350/week (2011 City Administrator)
10-415-310	OFFICE SUPPLIES	12,589	12,500	12,500	Copy machine, paper, pens, coffee/tea supplies
10-415-315	JANITORIAL SUPPLIES	2,013	1,500	1,500	ALSCO - entry rugs cleaning & supply
10-415-320	OPERATING SUPPLIES	-	-	-	Combined w/Operating Supplies
10-415-350	MOTOR FUELS & LUBRICANTS	270	200	200	1 vehicle
10-415-370	POSTAGE	1,091	1,600	1,600	Postage meter; fed ex, stamps
10-415-420	PROFESSIONAL FEES	4,676	6,500	6,500	New code codification (5,000); Drug testing expanded to include Fire and Police (3,500)
10-415-434	SUPPLEMENTAL ALLOWANCES - CITY ADMINISTRATOR	15,210	-	-	
10-415-421	AUDIT	83,187	21,150	21,150	Part of FY 11 Audit & Full contract price of FY 12 Audit (FY 13 last year of contract)
10-415-425	ATTORNEY FEES	-	60,000	60,000	Contract
10-415-426	ATTORNEY FEES - SPECIAL COUNSEL	-	20,000	20,000	Unforeseen legal demands

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

	FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases	
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
10-415-427	COMPUTER CONSULTANTS	32,473	20,000	20,000	New IT provider; internal controls on access yielding lower monthly fees; estimating \$1,250/month; \$1,885 Dual WAN router & installation
10-415-430	NEWSLTR & ANNUAL RPT W/POSTAGE	4,500	1,500	1,500	Anticipate Annual Report to be done 11/15/12 per Council Priorities - FY13 budget; \$1,000 for one community letter
10-415-435	WEBSITE	450	2,000	2,000	Monthly hosting fee; gov.com minor changes
10-415-440	ADVERTISING & LEGAL PUBLISHING	11,977	4,500	4,500	Public hearings, Treasurer's report, ordinances, etc.
10-415-465	INSURANCE - LIABILITY FUND	60,993	67,823	67,823	\$62,823 plus \$5,000 deductible
10-415-470	TRAVEL, TRAINING & MEETINGS	8,339	8,000	8,000	Annual conferences for City Admin, City Clerk & Finance, plus various regional meetings which require travel. (AIC, ICMA, etc)
10-415-476	CITY FUNCTIONS	5,013	7,500	7,500	Annual holiday party (\$5,500); small City Hall events
10-415-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	8,430	8,000	8,000	Accounting software (Casselle); AIC membership, Life flight
10-415-500	CUSTODIAL & CLEANING SERVICES	11,700	16,000	16,000	Monthly contract of \$1,170
10-415-510	TELEPHONE & COMMUNICATIONS	11,860	10,000	10,000	Landline for City Hall & two smartphones for city admin & treasurer
10-415-521	UTILITIES	25,569	30,000	30,000	Gas + electricity; Increase for new HVAC air conditioner
10-415-540	RENTAL - OFFICE FURN & EQUIP	4,201	3,900	3,900	Postage meter, lease on copier
10-415-580	REPAIR/MAINT - OFFICE FURN/EQ	3,266	2,500	2,500	Repairs on copier, document management system maintenance
10-415-585	REPAIR & MAINT - BUILDINGS	1,805	2,000	2,000	Contingency for small repairs
10-415-590	REPAIR/MAINT - GROUNDS	-	500	500	Small contingency for landscaping
10-415-600	REPAIR/MAINT - AUTOMOTIVE EQ	306	2,000	2,000	1 vehicle
10-415-680	BANK CHARGES	2,065	3,360	3,360	Bank fees on City accounts
10-415-740	OFFICE EQPMT, COMPUTER EQPMT	2,259	20,066	20,066	Third year of Duke Computer Lease; Laserfiche update (\$1,168); plus small contingency for electronics; Dual Internet Connectivity (\$1,885 FY13), Update to Caselle Clarity (\$15,181)
	TOTAL OPERATIONAL EXPENDITURES:	322,577	348,835	348,835	
	ADMINISTRATION Total:	855,091	774,551	774,551	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
<u>COMMUNITY DEVELOPMENT/BUILDING SAFETY</u>					
SALARIES AND WAGES					
10-418-110	SALARIES AND WAGES	194,161	225,200	225,200	Decrease due to staffing changes
10-418-140	SALARIES & WAGES-PART-TEMP EMPLOYEES	-	14,000	14,000	15 HRS/WEEK Assistant to Building Official (7 months extended to 12 months)
TOTAL SALARIES AND WAGES:		194,161	239,200	239,200	
FRINGE BENEFITS					
10-418-200	PHYSICAL INCENTIVE PROGRAM	444	-	-	Discontinued
10-418-210	FICA CONTRIBUTION	19,208	18,299	18,299	7.65%
10-418-220	RETIREMENT CONTRIBUTION	20,188	24,096	24,096	10.39% - Increases to 11.32% in June
10-418-250	HEALTH INSURANCE	28,362	25,695	25,695	
TOTAL FRINGE BENEFITS:		68,202	68,090	68,090	
OPERATIONAL EXPENDITURES					
10-418-240	WORKERS COMPENSATION	1,043	3,700	3,700	
10-418-285	P&Z EXPENSE REIMBURSEMENT	14,176	21,000	21,000	\$200 per commissioner per meeting @ 5 Commissioners - 21 meetings scheduled per fiscal year.
10-418-290	PLANNING BUS EXP	228	1,500	1,500	P&Z lunches and expenses based on expected workload and length of meetings.
10-418-310	OFFICE / OPERATING SUPPLIES	4,505	3,250	3,250	Office and operating supplies needed for Planning and Building. Building at \$750 per annum for operating expenses i.e. uniforms, tape measures, codes and additional \$1,250 in FY 2014 for 2012 Code Adoption
10-418-350	MOTOR FUELS & LUBRICANTS	738	3,000	3,000	Building Official car and CD Dept car - fuels and lubricants only
10-418-420	PROFESSIONAL FEES	3,555	11,000	11,000	Outside expertise and consulting on planning and building issues, studies and other information or exhibits that arise.
10-418-422	ENGINEERING	5,385	10,000	10,000	Project reviews CH2M Hill and other engineering work, i.e. legal descriptions, surveying, right-of-way, path and trail work.
10-418-423	CONTRACT LABOR	18,486	14,500	14,500	GIS Analyst one day per week at 20% of joint County/City of SV salary and benefits (\$14,424 FY2012 budget in quarterly installments of \$3,606) Recording secretary moved to city clerk.

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
10-418-437	COMP PLAN	1,000	16,000	16,000	Comp Plan Update- continued process requires office supplies, public noticing and final printing and publication expenses
10-418-440	ADVERTISING & LEGAL PUBLISHING	5,429	9,000	9,000	Public notices for development applications, Development Code updates and building code adoptions and issues
10-418-470	TRAVEL, TRAINING & MEETINGS	1,161	6,000	6,000	3 FTE: Planning continuing education for APA, seminars, webinars; Building Official CEUs for ICC, IDABO, IHDC, USGBC
10-418-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	830	1,500	1,500	3 FTE: Professional Organization dues, i.e. APA, AICP for planning staff and ICC, IDABO, IHDC, USGBC for building staff
10-418-510	TELEPHONE & COMMUNICATIONS	1,308	1,500	1,500	Keep smart phones for CD Dept and Bldg official (FLSA exempt employees)
10-418-600	REPAIR/MAINT - AUTOMOTIVE EQ	-	2,000	2,000	Building Official car and CD Dept car - no major repairs.
10-418-740	OFFICE FURNITURE & EQUIPMENT	-	1,500	1,500	Planning and Building equipment, electronics and furniture
	TOTAL OPERATIONAL EXPENDITURES:	57,844	105,450	105,450	
	COMMUNITY DEVELOPMENT Total:	320,206	412,740	412,740	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of Line Item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					NOTES FOR FY 2012
<u>BUILDING DEPARTMENT</u>					
	SALARIES AND WAGES				
10-424-110	SALARIES AND WAGES	104,849			1 FTE Building Official
10-424-140	SALARIES & WAGES-TEMP EMPLOYEE	10,791			1/2 Time Assistant to BO
	TOTAL SALARIES AND WAGES:	115,641			
	FRINGE BENEFITS				
10-424-200	PHYSICAL INCENTIVE PROGRAM	-			1 @ 450.00 in FY 12
10-424-210	FICA CONTRIBUTION	8,758			7.65%
10-424-220	RETIREMENT CONTRIBUTION	10,019			10.39%
10-424-250	HEALTH INSURANCE	5,120			
	TOTAL FRINGE BENEFITS:	23,897			
	OPERATIONAL EXPENDITURES				
10-424-240	WORKERS COMPENSATION	602			
10-424-310	OFFICE SUPPLIES	76			Used for paper, pens, forms, binders etc.
10-424-320	OPERATING SUPPLIES	347			Used for ladders, tape measures, uniforms, code books including updates and state codes, etc. Fire will pay total coast of copier 4/1/12.
10-424-350	MOTOR FUELS & LUBRICANTS	1,712			2 department vehicles
10-424-420	PROFESSIONAL FEES	300			Used to evaluate unsafe structures, engineering services and disaster mitigation as well as instructors for community and contractor training.
10-415-435	WEBSITE	-			No funds needed until city website improvements are decided.
10-418-440	ADVERTISING & LEGAL PUBLISHING	-			Advertising for anticipated contractor and homeowner training.
10-424-470	TRAVEL, TRAINING & MEETINGS	1,240			Required for certifications and CEU's
10-424-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	370			Dues for ICC, IDABO, IHDC, USGBC, IAPMO, etc.
10-424-510	TELEPHONE & COMMUNICATIONS	1,868			One smartphone; one voice only phone.
10-424-600	REPAIR/MAINT - AUTOMOTIVE EQUIP	794			Used for needed repairs on 2 vehicles
10-424-740	OFFICE FURNITURE & EQUIPMENT	86			Used to repair computers, scanners or copiers as needed.
	TOTAL OPERATIONAL EXPENDITURES:	7,394			
	BUILDING DIVISION Total:	146,932			

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
POLICE DEPARTMENT					
SALARIES AND WAGES					
10-421-110	SALARIES AND WAGES	691,303	661,168	661,168	Includes vacation/comp time pay out to date & overlap of Police Chief/Temp Police Chief
10-421-122	OVERTIME SALARIES	20,255	34,650	34,650	See footnote #1
	TOTAL SALARIES AND WAGES:	711,558	695,818	695,818	
FRINGE BENEFITS					
10-421-200	PHYSICAL INCENTIVE PROGRAM	3,266	-	-	Discontinued
10-421-210	FICA CONTRIBUTION	60,402	53,230	53,230	7.65%
10-421-220	RETIREMENT CONTRIBUTION	83,833	76,818	76,818	10.73% - Increases to 11.66% in June
10-421-250	HEALTH INSURANCE	163,337	142,850	142,850	
	TOTAL FRINGE BENEFITS:	310,837	272,898	272,898	
OPERATIONAL EXPENDITURES					
1-240	WORKERS COMPENSATION	10,006	23,000	23,000	Historical level
10-421-280	STATE UNEMPLOYMENT	-	-	-	
10-421-310	OFFICE SUPPLIES	1,269	1,300	1,300	Historical level for paper, pen, ink
10-421-315	JANITORIAL SUPPLIES	614	800	800	Bi-monthly mat service
10-421-320	OPERATING SUPPLIES	4,059	4,000	4,000	Historical level for coffee, operating equipment consumables
10-421-321	POLICE TRUST ACCOUNT	2,886	15,000	15,000	See footnote #2
10-421-340	MINOR EQUIPMENT	1,920	8,000	8,000	Bullets, firearms, specialty equipment, kevlar vests
10-421-345	SAFETY EQUIPMENT	127	500	500	Medical equipment and fire extinguishers
10-421-347	RECORDS MGT SYSTEM - POLICE/FIRE	20,443	20,443	20,443	See footnote #3
10-421-350	MOTOR FUELS & LUBRICANTS	20,174	16,000	16,000	See footnote #4
10-421-370	POSTAGE	-	100	100	Shipping evidence or equipment
10-421-424	MEDICAL SERVICES	-	500	500	Unexpected hospital costs for arrestees
10-421-426	INVESTIGATIVE EXPERT SVCS	26	2,500	2,500	Unexpected investigative expenses
10-421-441	INFORMATIONAL SERVICES	-	-	-	
10-421-470	TRAVEL, TRAINING & MEETINGS	7,932	8,000	8,000	Travel/Training for 11 employees
10-421-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	3,205	2,655	2,655	See footnote #5
10-421-493	PHYSICAL EXAMINATIONS	-	500	500	Physical exam on new hires
10-421-510	TELEPHONE & COMMUNICATIONS	2,682	3,500	3,500	See footnote #6
10-421-570	RENTAL PROP & EQUIP-OTHER	-	-	-	See footnote #7
10-421-595	REPAIR & MAINT - EQUIPMENT	446	1,000	1,000	See footnote #8
10-421-600	REPAIR/MAINT - AUTOMOTIVE EQUIPMEN	4,435	5,500	5,500	LOF service on four vehicles
10-421-610	REPAIR/MAINT - OTHER	2,352	2,000	2,000	Lease and service on Police copy machine
10-421-615	REPAIR/MAINT - RADIO SERVICE	1,220	3,000	3,000	Repair/Service on Patrol Car electronics

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
10-421-630	LAUNDRY	2,194	2,250	2,250	Dry Cleaning Uniforms
10-421-665	UNIFORMS - POLICE	949	4,500	4,500	Purchasing uniforms 10 officers
10-421-695	VEHICLE TOWING	-	250	250	Impound vehicles for investigation
10-421-740	OFFICE FURNITURE & EQUIPMENT	1,958	5,665	5,665	Purchase two lap tops for vehicles
10-421-753	RADIOS-HANDHELD	2,627	3,000	3,000	See footnote #9
10-421-770	ANIMAL CONTROL	2,050	2,000	2,000	Animal Shelter Contract
10-421-780	DRUG DOG PROGRAM	2,435	2,500	2,500	Dog Food, Vet Care & Boarding for DAX
	TOTAL OPERATIONAL EXPENDITURES:	96,010	138,463	138,463	
	EXTERNAL CONTRACTS				
10-421-348	COMMUNICATIONS-POLICE/FIRE DISPATCH	123,980	124,817	124,817	See footnote #10
10-421-428	PROSECUTION OF MISDEMEANORS	23,205	23,205	23,205	See footnote #11
	TOTAL EXTERNAL CONTRACTS:	147,185	148,022	148,022	
	POLICE DEPARTMENT Total:	1,265,590	1,255,202	1,255,202	

COMMUNICATIONS-POLICE/FIRE DISPATCH

Blaine County E-911 Dispatch	117,617
Qwest lines - t-1 & E-911	7,200
Total:	124,817

FOOTNOTES:

- Footnote 1 Pavilion and SV Resort Event Venue: Traffic Control: 30 events X 2 officers X \$55/hr X 4 hrs. = \$13,200, SERT Team Training 13X10hrs.X\$55=\$7,150, NET Investigations 26X10X\$55=\$14,300
- Footnote 2 Donations to the Police Department mainly from Allan & Co., Church, others. These are not monies from taxes.
- Footnote 3 Contract for City of Sun Valley's share of valley wide law enforcement records management system
- Footnote 4 360gal/monthX12 mths@ \$3.68/gal= \$15,898
- Footnote 5 Pistol Range Ohio Gulch, Idaho Chief of Police, ICRMP Lexipol fees, Rocky Mountain Information Network
- Footnote 6 Six Verizon cell phones, 4 voice only phones for police cars, 2 smartphones for police administration
- Footnote 7 Police radio used to be on SVCo Dollar Mtn site. Blaine County 700 MHz system now pays for this
- Footnote 8 Repair & maintenance of police equipment ie: garage doors, radar certification, mobile data computers
- Footnote 9 Blaine County for 700MHz fees, \$140/yr/unit, 16units = \$2,240/yr., \$522 for power on Baldy
- Footnote 10 Dispatch Contract: \$117,617; Century Link Frame Relay \$4,800
- Footnote 11 Misdemeanor/Infraction Prosecuting Attorney contract

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
<u>FIRE DEPARTMENT</u>					
SALARIES AND WAGES					
10-423-110	SALARIES AND WAGES - FTE	249,996	193,643	193,643	Decrease due to staffing changes
10-423-120	WAGES -ON CALL FF	125,800	83,400	83,400	See Footnote 1
10-423-130	WAGES-WILDLAND	10,188	10,000	10,000	
10-423-140	SALARIES & WAGES-TEMP EMPLOYEES	17,983	56,280	56,280	See Footnote 2
	TOTAL SALARIES AND WAGES:	403,966	343,323	343,323	
FRINGE BENEFITS					
10-423-200	PHYSICAL INCENTIVE PROGRAM	349	-	-	Discontinued
10-423-210	FICA CONTRIBUTION	33,521	26,761	26,761	7.65%
10-423-220	RETIREMENT CONTRIBUTION	38,566	28,309	28,309	10.73% - Increases to 11.66% in June
10-423-250	HEALTH INSURANCE	52,768	38,468	38,468	
10-423-290	HOUSING ALLOWANCE	6,000	6,500	6,500	Fire Chief
	TOTAL FRINGE BENEFITS:	125,204	100,039	100,039	
OPERATIONAL EXPENDITURES					
10-423-240	WORKERS COMP & SUPPLMTL ACCDT	10,000	16,000	16,000	
10-423-310	OFFICE SUPPLIES	1,931	2,200	2,200	Paper, pens, ink cartridges, copy machine rental + copes
10-423-315	JANITORIAL SUPPLIES	645	1,100	1,100	Carpet cleaning once a year
10-423-320	OPERATING SUPPLIES	11,654	10,000	10,000	Coffee, linens, station smoke & fire system, cleaning of rugs,
10-423-325	MEDICAL SAFETY SUPPLIES	3,121	19,250	19,250	EMT medical safety supplies, Replacement of all City AEDs (\$13,750)
10-423-328	MOBILE HEALTH SERVICES	-	-	-	
10-423-340	MINOR TOOLS	593	2,000	2,000	Shop tools, wrenches, screw drivers etc.
10-423-350	MOTOR FUELS & LUBRICANTS	14,377	12,000	12,000	Station fuel & oil changes
10-423-370	POSTAGE	335	-	-	Generally not used
10-423-470	TRAVEL, TRAINING & MEETINGS	-	13,000	13,000	All volunteers EMS Transitional Class; EMT Renewal (5 persons); wildland training; professional conferences (20)
10-423-480	DUES/SUBSCRIPTIONS/MEMBERSHIP'S	8,685	5,500	5,500	Professional fire organizations
10-423-510	TELEPHONE & COMMUNICATIONS	-	4,500	4,500	Verizon (3 smart phones, fire chief, assist fire chief and code enforcement), Cox Comm. Dollar Mtn Antennae lease

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	<i>FY 2013</i>
10-423-555	RENTAL- EQUIPMENT	5,363	200	200	Equipment not in FD Inventory
10-423-570	RENTAL - OTHER	1,089	1,500	1,500	Loader to clear snow from fire hydrants
10-423-576	TURNOUTS- REPLACEMENT & MAINT.	500	2,700	2,700	2 replacement sets per year - 10% match for FY 12 turnout grant \$2,706
10-423-580	REPAIR/MAINT - OFFICE FURN/EQ	366	-	-	No furniture needed
10-423-585	REPAIR/MAINT - BUILDINGS	-	5,000	5,000	Includes monies for mold repair; new door in FY 2013
10-423-590	REPAIR/MAINT - GROUNDS	18,736	1,000	1,000	
10-423-591	WILDLAND EQUIP REIMB -WILDLAND ENG	27,449	5,000	5,000	
10-423-595	REPAIR & MAINT - EQUIPMENT	256	23,500	23,500	Firefighting equip, chain saws, smoke ejector fan, foam, parts & masks; Turnout gear rack \$3,500
10-423-600	REPAIR/MAINT - AUTOMOTIVE EQ	3,598	24,000	24,000	Vehicle equipment: tires, windshield wipers, etc. \$4,000 2- vehicle light bars
10-423-615	REPAIR/MAINT - RADIO SERVICE	18,850	10,000	10,000	
10-423-630	LAUNDRY	3,394	1,000	1,000	Reduced demand
10-423-631	UNIFORMS	1,778	8,000	8,000	Summer/Winter uniforms
10-423-636	UNIFORMS - WILDLAND FIRE		5,000	5,000	See Footnote 3
10-423-740	OFFICE FURNITURE & EQUIPMENT	6,887	1,900	1,900	2 new desktop computer; 1 for Code Enforcement Officer & 1 for Fire Chief
	<i>TOTAL OPERATIONAL EXPENDITURES:</i>	152,449	174,350	174,350	
	FIRE DEPARTMENT Total:	681,620	617,711	617,711	

FOOTNOTE 1: VOLUNTEERS: TRAINING, WEEKEND SHIFT COVERAGE, RESPONSE CALLS, STATION DUTY WORK

FOOTNOTE 2: Temp Employees; Vehicle Maintenance, Hydrant Testing, Training officer, Records management

FOOTNOTE 3: Reappropriated money from Wildland Equip Reimb to create this account

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
STREET DEPARTMENT					
SALARIES AND WAGES					
10-431-110	SALARIES AND WAGES	196,940	198,604	198,604	3 FTE's
10-431-120	SALARIES & WAGES - PART TIME	1,704	7,000	7,000	
	TOTAL SALARIES AND WAGES:	198,644	205,604	205,604	
FRINGE BENEFITS					
10-431-200	PHYSICAL INCENTIVE PROGRAM	547	-	-	Discontinued
10-431-210	FICA CONTRIBUTION	17,845	16,280	16,280	7.65%
10-431-220	RETIREMENT CONTRIBUTION	22,661	22,021	22,021	10.39% - Increases to 11.32% in June
10-431-250	HEALTH INSURANCE	47,468	63,088	63,088	
10-431-290	HOUSING ALLOWANCE	7,200	7,200	7,200	Street Supervisor; \$600/month; required to live in town or nearby.
	TOTAL FRINGE BENEFITS:	95,722	108,589	108,589	
OPERATIONAL EXPENDITURES					
-240	WORKERS COMPENSATION	4,913	14,000	14,000	
10-431-315	JANITORIAL SUPPLIES	56	300	300	Cleaning supplies for Street Shop
10-431-320	OPERATING SUPPLIES	2,369	3,500	3,500	Small daily operating supplies; ie, fasteners, electrical tape, etc.
10-431-340	TOOLS & EQUIPMENT	607	1,800	1,800	FY12 - welding table
10-431-345	SAFETY EQUIPMENT	173	350	350	First aid kit maintenance; safety glasses, earplugs, etc.
10-431-350	MOTOR FUELS & LUBRICANTS	12,152	10,000	10,000	Fuel and oil purchases
10-431-429	OTHER PROFESSIONAL SERVICES	4	-	-	Tree spraying, landscape clean-up - more work done in-house 10-431-620
10-431-440	ADVERTISING & LEGAL PUBLISHING	-	500	500	bid documents
10-431-470	TRAVEL, TRAINING & MEETINGS	-	1,000	1,000	Staff Training
10-431-510	TELEPHONE SERVICE	1,466	1,000	1,000	2 smartphones, 1 cell, Shop landline
10-431-536	SANDING/MAG CHLORIDE	11,660	7,900	7,900	traction sand/salt/MC
10-431-555	RENTAL - EQUIPMENT	-	500	500	As needed rental of speciality tool or equipment
10-431-570	RENT/LEASE - SNOW REMOVAL EQUIP	-	-	-	Rentals, if needed, for breakdowns

City of Sun Valley Fiscal Year 13 Tentative Budget Amendment					
		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
10-431-591	REPAIR/MAINT/CLEANING-STREETS	1,516	2,500	2,500	Good inventory of parts on hand, street sweeper replacement brooms
10-431-592	STRIPING	22,221	27,000	27,000	Piggy-back on Ketchum bid - restripe all path and street markings in the City.
10-431-595	REPAIR/MAINT - LARGE EQUIPMENT	2,420	28,480	28,480	Large truck spraying
10-431-596	REPAIR/MAINT - SMALL EQUIP	239	500	500	large equip repair; Osh Kosh repairs
10-431-600	REPAIR/MAINT - AUTO EQUIP	3,997	3,000	3,000	mowers and snow blowers etc
10-431-610	REPAIR/MAINT - MISC	603	1,000	1,000	repair/maint auto equipment
10-431-614	REPAIR/MAINT-BUILDING	11,526	14,000	14,000	Unusual expenses without appropriate line item
52-431-615	RADIO MAINT. SERVICE	-	-	-	all building maint: \$3000 roof and drainage repair at Elkhorn Station
10-431-620	LANDSCAPE SERVICES	3,580	2,500	2,500	Spring landscape clean up tree sparying
10-431-621	NOXIOUS WEED CONTROL	10,769	12,000	12,000	RFP out for season's work
10-431-631	UNIFORMS	690	1,000	1,000	Staff work clothing
10-431-740	OFFICE FURNITURE & EQUIPMENT	-	-	-	Computers adequate for FY12
10-431-741	MACHINERY	-	-	-	Past year's purchased snowblower, steam cleaner, welder, etc. No purchases planned this FY12
10-431-742	ROADS & PATHS CONDITION RATING ASSESSMENT - UPDATE	-	10,000	10,000	See Footnote 1
10-431-778	STREET & PATH - FIVE YEAR ROTATIONAL - CHIP & SEAL	246,378	129,705	129,705	See Footnote 2
10-431-780	ROADS & PATHS MAINT. PROGRAM	1,158	117,471	117,471	Shoulder repair, patching, signs, etc.; Additional amount to rebuild the retaining walls along Sinclair Path
10-431-790	LAND MAINTENANCE 5 ACRE PARCEL	-	1,500	1,500	Sprinkler repair, fence stain, fertilizer, etc.
		338,494			
	TOTAL OPERATIONAL EXPENDITURES:		391,506	391,506	
	STREET FUND EXPENDITURE Total:	294,366	705,698	705,698	

Footnote 1 Updates 2009 rating assessment; grant will be applied for; assessment to be done in October

Footnote 2 Monies to be used for same purposes and in conjunction with Street & Path Fund Line Item 52-431-778; at time of FY 2013 Budget Amendment, funds in this line item should be transferred to the Street & Path Fund.

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
GENERAL FUND					
EXPENDITURES					
<u>OTHER GENERAL GOVERNMENT</u>					
10-419-790	HEALTH INSURANCE	-	-	-	See Footnote \$15,050 approved by City Council for the Juniper Rd street light project
10-419-800	CONTINGENCY	-	82,909	82,909	
10-419-949	TRANSFERS OUT TO UNASSIGNED FUND BALANCE	-	-	44,700	
10-419-951	TRANSFERS OUT TO CIPF	-	-	-	
OTHER GENERAL GOVERNMENT Total:		-	82,909	127,609	

Footnote: Health Insurance includes health, dental and vision insurance premiums and the employees' HRA. The Mayor shall prepare for Council approve prepare a health benefit program which will reduce total cost by 20% and include a "cost share" program which will begin on January 1, 2013. Once the City Council approves the plan, these funds will be reappropriated to respective departments.

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

General Fund Summary	FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated
Account Description	Actuals	AMENDED BUDGET	Actuals
GENERAL FUND REVENUE Totals:	5,042,134	4,666,700	4,711,400
GENERAL FUND EXPENDITURE Totals:	4,447,897	4,666,700	4,711,400
REVENUE OVER EXPENDITURES:	594,238	0	(0)

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
STREET & PATH FUND					
<u>GENERAL PROPERTY TAXES</u>					
52-311-100	PROPERTY TAX - 3% INCREASE	-	-	-	
52-311-200	PROPERTY TAX - GENERAL	-	256,969	256,969	
	GENERAL PROPERTY TAXES Totals:		256,969	256,969	
<u>STATE OF IDAHO SHARED REVENUES</u>					
52-335-200	STATE HIGHWAY USER	-	47,030	47,030	AIC estimate for FY 2013 @ 1% increase over FY 12; 2% fey 2014
	STATE OF IDAHO SHARED REVENUES Totals:		47,030	47,030	
<u>MISCELLANEOUS</u>					
52-380-000	TRANSFER FROM GF UNASSIGNED FUND BALANCE	-	9,394	9,394	
52-380-110	TRANSFER FROM LAF FUND BALANCE	-	7,606	7,606	
	MISCELLANEOUS REVENUES Totals:		17,000	17,000	
	STREET & PATH FUND REVENUE Totals:		321,000	321,000	
<u>STREETS & PATHS</u>					
52-431-780	STREETS & PATHS - 5 YEAR ROTATION - CHIP & SEAL	-	306,000	306,000	See Footnotes 1 & 2
52-431-782	PATH - 5 YEAR ROTATION - SLURRY SEAL	-	15,000	15,000	
	CAPITAL PROJECTS Totals:		321,000	321,000	
	STREET & PATH FUND EXPENDITURE Totals:		321,000	321,000	
	STREET & PATH FUND Total:	-	(0)	(0)	

Footnote 1 FY 13: chip seal and path seal: Estimated costs reflect patching, crack sealing and chip seal.

FY 13: Dandelion, Parker Guitch, Syringa, Paintbrush, Morningstar, Grey Eagle, Arrowleaf, Meadow Ridge, Silver Queen, Defiance, Fireweed, Independence Creek, Keystone, Big Wells, Proctor Mtn, Skyline, Skyline Spure, Wedlyn, Fairway, Blue Grouse, Fairway Loop, and Prospector.

FY 13: Paths Sun Valley Road and Elkhorn "E"

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
FIXED ASSET FUND					
<u>REVENUE</u>					
29-311-500	PROPERTY TAXES	-	-	-	
29-311-510	VEHICLE SALES	-	-	-	
	GENERAL REVENUE Totals:	-	-	-	
<u>OPERATING TRANSFERS IN</u>					
29-399-500	TRANS. FROM GENERAL FUND	-	11,436	11,436	
29-399-501	TRANS. FROM GF UNASSIGNED FUND BALANCE	-	-	-	
29-399-502	TRANS. FROM DEBT SERVICE FUND BAL	-	-	-	
29-399-503	TRANS FROM LAF UNASSIGNED FUND BALANCE	-	353,000	353,000	
	TOTAL OPERATING TRANSFERS IN:	-	364,436	364,436	
	FIXED ASSET REVENUE Totals:	-	364,436	364,436	
<u>EXPENDITURES</u>					
<u>POLICE DEPARTMENT</u>					
29-490-761	POLICE- PATROL VEHICLE	73,885	-	-	
	POLICE DEPARTMENT Total:	73,885	-	-	
<u>FIRE DEPARTMENT</u>					
29-490-780	Wildland Engine 63	-	130,000	130,000	Replace tank & pump
29-490-781	Wildland Engine 66	-	18,050	18,050	Replace foam proportioner
29-490-784	Wildland Engine 64	-	125,000	125,000	Deferred maintenance
	FIRE DEPARTMENT Total:	5,500	273,050	273,050	
<u>STREET DEPARTMENT</u>					
29-490-785	Oshkosh Plow Blade Replacements (2)	-	30,000	30,000	
29-490-786	Bobcat Toolcat	-	27,386	27,386	
29-490-787	City Hall Generator	-	34,000	34,000	
	STREET DEPARTMENT Total:	-	91,386	91,386	
<u>OTHER</u>					
29-490-772	FILE CABINETS FOR CLERK'S OFFICE	-	-	-	
29-490-777	Granicus	-	-	-	
29-490-802	Network Server	-	-	-	
	OTHER Totals:	13,803	-	-	
	FIXED ASSET EXPENDITURE Totals:	93,188	364,436	364,436	
	FIXED ASSET Totals:	(93,188)	-	-	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
CAPITAL IMPROVEMENT FUND					
GRANTS					
50-399-900	LHTAC Transportation Grant	-	50,000	50,000	Grant approved.
	<i>GRANTS Totals:</i>	-	50,000	50,000	
OPERATING TRANSFERS IN					
50-399-XXX	TRANSFER FROM LAF UNASSIGNED BALANCE		11,157	11,157	
50-399-XXX	TRANSFER FROM GF UNASSIGNED BALANCE				
50-399-600	TRANSFER FROM CIF FUND BALANCE	-	22,843	22,843	
	<i>OTHER TRANSFERS IN Totals:</i>	-	34,000	34,000	
CAPITAL IMPROVEMENT FUND REVENUE Total:		-	84,000	84,000	
EXPENDITURES					
CAPITAL PROJECTS					
ROADS & INTERSECTIONS					
50-470-831	CITY STREETS	-			
BUILDINGS					
50-480-440	City Hall Exterior Paint	-	10,000	10,000	2 phases; could be just \$8,000 if phase 1 is satisfactory
50-480-441	Street Facility Repair and Paint	-	8,000	8,000	
50-480-442	Street Department Ventilation System	-	16,000	16,000	
50-470-821	Capital Improvement Plan	-			
50-470-837	Heating & Cooling System - City Hall	26,356			
OTHER					
50-470-820	Transportation Plan Update	-	50,000	50,000	Define Scope of Work to finalize cost
	<i>CAPITAL PROJECTS Totals:</i>	26,356	84,000	84,000	
CAPITAL IMPROVEMENT FUND EXPENDITURE Total:		26,356	84,000	84,000	
CAPITAL IMPROVEMENT FUND Total:		(26,356)	-	-	

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
WORKFORCE HOUSING FUND					
<u>FEES AND RENTS</u>					
42-311-510	PAYMENT OF FEES IN LIEU				
42-311-515	RENTS	10,785	15,600	15,600	2 units rented @ \$625/mo
	<i>FEES AND RENTS Totals:</i>	10,785	15,600	15,600	
<u>OPERATING TRANSFERS IN</u>					
42-399-100	TRANS. FROM GF FUND BAL.	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	-	-	-	
	WORKFORCE HOUSING FUND REVENUE Total:	10,785	15,600	15,600	
<u>EXPENDITURES</u>					
42-470-705	CITY OWNED UNITS/ UTILITIES & MAINT.	11,230	10,000	10,000	
<u>CAPITAL PROJECTS</u>					
42-470-710	FUTURE HOUSING PROJECTS	-	5,600	5,600	
	<i>CAPITAL PROJECTS Totals:</i>	11,230	15,600	15,600	
	WORKFORCE HOUSING FUND EXPENDITURE Totals:	11,230	15,600	15,600	
	WORKFORCE HOUSING FUND Total:	(445)			

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	Notes and Descriptions of Line Item purchases
		Prior Year 1	AUG. 21, 2013	Estimated	
		Actuals	AMENDED BUDGET	Actuals	FY 2013
DEBT SERVICE FUND					
<u>GENERAL PROPERTY TAXES</u>					
30-311-500	PROPERTY TAXES - GENERAL TAXES FOR FAIRWAY NOTE	-	-	-	
30-311-750	PROPERTY TAX- 2003 BOND	5,259	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	5,259	-	-	
<u>MISCELLANEOUS</u>					
30-380-xxx	TRANSFER FROM LAF FUND BALANCE	-	-	-	
30-380-xxx	TRANSFER FROM GF UNASSIGNED FUND BALANCE	-	-	-	
30-380-100	TRANSFER FROM DEBT SERVICE FUND BALANCE	-	-	-	
	<i>MISCELLANEOUS Totals:</i>	-	-	-	
	DEBT SERVICE FUND REVENUE Totals:	5,259	-	-	
<u>EXPENDITURES</u>					
<u>PRINCIPAL EXPENDITURES</u>					
30-480-xxx	BOND ISSUE LEGAL FEES	-	-	-	Could be rolled into successful bond
30-480-xxx	BOND ISSUE MEDIA/COMMUNICATION FEES	-	-	-	Could be rolled into successful bond
30-480-429	FISCAL AGENT SERVICES	29,996	-	-	
30-480-813	2003 BOND PRINCIPAL	-	-	-	
	<i>PRINCIPAL EXPENDITURES Totals:</i>	29,996	-	-	
<u>INTEREST EXPENDITURES</u>					
30-490-300	INTEREST 03 SERIES	-	-	-	
30-490-400	INTEREST 2004 NOTE - FAIRWAY RD.	-	-	-	
	<i>INTEREST EXPENDITURES Totals:</i>	-	-	-	
	DEBT SERVICE FUND EXPENDITURE Totals:	29,996	-	-	
	DEBT SERVICE FUND Totals:	(24,737)	-	-	

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 AUG. 21, 2013	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	AMENDED BUDGET	Actuals	FY 2013
LAND ACQUISITION FUND					
<u>GENERAL PROPERTY TAXES</u>					
40-311-500	PROPERTY TAXES	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	-	-	-	
<u>OPERATING TRANSFERS IN</u>					
40-399-500	TRANSFER FROM GENERAL FUND	-	-	-	
40-399-xxx	TRANSFER IN FROM LAF FUND BALANCE	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	-	-	-	
LAND ACQUISITION FUND REVENUE Total:					
		-	-	-	
<u>EXPENDITURES</u>					
<u>OPERATING TRANSFERS OUT</u>					
40-470-XXX	TRANSFER OUT TO GF	-	-	-	
40-470-950	TRANSFER OUT TO CIP	-	-	-	
	<i>TRANSFERS OUT TO OTHER FUNDS</i>	-	-	-	
LAND ACQUISITION FUND EXPENDITURE Total:					
		-	-	-	
LAND ACQUISITION FUND Total:					
		-	-	-	

DRAFT
COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
OCTOBER 3, 2013 AT 4:00 P.M.

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Council Meeting in the Sun Valley City Hall Council Chambers on October 3, 2013 at 4:00 p.m.

CALL TO ORDER

Mayor Dewayne Briscoe called the meeting to order at 4:03 p.m.

PRESENT: Mayor Dewayne Briscoe, Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

ABSENT: None

PLEDGE OF ALLEGIANCE – led by Rick Baird.

Sun Valley resident Peggy Tierney made comments.

Sun Valley resident Paul Willis made comments.

MAYOR AND COUNCIL RESPONSE TO PUBLIC COMMENT

Council Member Franz Suhadolnik made a comment.

Council Member Nils Ribi made a comment.

Mayor Dewayne Briscoe made a comment.

Council Member Michelle Griffith asked a question.

City Attorney Adam King responded.

Council Member Michelle Griffith made a comment.

Council Member Nils Ribi made a comment.

Council President Bob Youngman made a comment.

Council Member Franz Suhadolnik made a comment.

Mayor Dewayne Briscoe made a comment.

MAYOR COMMENT

Mayor Dewayne Briscoe made a comment.

Sun Valley resident Peggy Tierney made a comment.

Mayor Dewayne Briscoe made a comment.

Council Member Michelle Griffith made a comment.

Council Member Franz Suhadolnik made a comment.

Council Member Michelle Griffith made a comment.

Council Member Franz Suhadolnik made a comment.

Council Member Michelle Griffith made a comment.

Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe made a comment.

QUESTIONS FROM THE PRESS

No press was in attendance.

Mayor Dewayne Briscoe made a comment.
Council Member Michelle Griffith made a comment.
Sun Valley resident Peggy Tierney made a comment.
Council Member Michelle Griffith made a comment.

PRESENTATIONS

1. Sun Valley Youth Council presentation;
No one was present to speak.
2. Freidman Memorial Airport Director, Rick Baird;

Airport Director Rick Baird presented.
Council Member Michelle Griffith asked a question.
Airport Director Rick Baird responded.
Council Member Nils Ribi made a comment.
Airport Director Rick Baird responded.
Council Member Nils Ribi asked a question.
Airport Director Rick Baird responded.
Council President Bob Youngman asked a question.
Airport Director Rick Baird responded.
Council Member Franz Suhadolnik asked a question.
Airport Director Rick Baird responded.
Mayor Dewayne Briscoe made a comment.
Airport Director Rick Baird responded.
Mayor Dewayne Briscoe made a comment.
Airport Director Rick Baird closed his presentation.

PUBLIC HEARINGS

3. Public hearing, third reading and action on Ordinance No. 463 for the 5 GL, LLC Zoning Map Amendment;

Mayor Dewayne Briscoe opened the public hearing.

Community Development Director Mark Hofman presented.
Council Member Nils Ribi asked a question.
Community Development Director Mark Hofman responded.
Council Member Nils Ribi asked a question.
Community Development Director Mark Hofman responded.
Community Development Director Mark Hofman made a comment.

City Attorney Adam King made a comment.
Council Member Nils Ribi made a comment.

MOTION

Council Member Nils Ribi moved to dispense with the rule and waive three readings and adopt Ordinance No. 463 for the 5 GL, LLC Zoning Map Amendment as presented, seconded by Council President Bob Youngman. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

4. Public hearing and first reading of Ordinance No. 462 for vacation of a portion of City right-of-way on Prospector Road;

Mayor Dewayne Briscoe opened the public hearing.

City Attorney Adam King made a comment.
Community Development Director Mark Hofman presented the Ordinance to the Council.
Mayor Dewayne Briscoe made a comment.
Council Member Michelle Griffith made a comment.

Mayor Dewayne Briscoe opened the meeting up for public comment.

There being no public comment the Mayor closed the public hearing.

Community Development Director Mark Hofman made a comment.
Council President Bob Youngman asked a question.
Community Development Director Mark Hofman responded.
Council Member Franz Suhadolnik asked a question.
Community Development Director Mark Hofman responded.
Council Member Franz Suhadolnik and Community Development Director had a discussion regarding the right-of-way on Prospector Road.
Council Member Nils Ribi asked a question.
City Attorney Adam King made a comment.
Council Member Nils Ribi made a comment.
City Attorney Adam King asked a question.
Council Member Nils Ribi made a comment.
Community Development Director Mark Hofman made a comment.
Council Member Nils Ribi made a comment.
Community Development Director Mark Hofman made a comment.
City Attorney Adam King made a comment.
Community Development Director Mark Hofman made a comment.
Council Member Franz Suhadolnik asked a question.
Community Development Director Mark Hofman responded.

Council Member Franz Suhadolnik made a comment.
Community Development Director Mark Hofman responded.
Council Member Michelle Griffith made a comment.
Community Development Director Mark Hofman responded.
Council Member Michelle Griffith asked a question.
Community Development Director Mark Hofman responded.
Mayor Dewayne Briscoe made a comment.

MOTION

Council Member Nils Ribi moved to have the first reading of Ordinance No. 462 for vacation of a portion of City right-of-way on Prospector Road read by title only, seconded by Council President Bob Youngman. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

City Attorney, Adam King read Ordinance No. 462 by title only.

Community Development Director Mark Hofman made a comment.
Mayor Dewayne Briscoe made a comment.

CONSENT AGENDA

Mayor Dewayne Briscoe asked the Council if they were going to approve the full Consent Agenda.

MOTION

Council President Bob Youngman moved that the Sun Valley City Council move the consent portion of the agenda to the end of the meeting, seconded by Council Member Nils Ribi. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

BREAK

Mayor Dewayne Briscoe called for a break at 5:46 p.m.
The meeting resumed at 5:55 p.m.

ACTION/DISCUSSION

9. Confirmation of Mayor's appointment of Mark Gilbert to Mountain Rides Board of Directors for 3-year term;

Mayor Dewayne Briscoe made a comment.
Sun Valley citizen Mark Gilbert made a comment.

Sun Valley citizen Mark Gilbert accepted his reappointment to the Mountain Rides Board.
Mayor Dewayne Briscoe made a comment.
Council Member Nils Ribi made a comment.

MOTION

Council President Bob Youngman moved to reappoint Mark Gilbert for a three-year term to be the Sun Valley Representative on the Mountain Rides Board, seconded by Council Member Nils Ribi. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

10. Discussion and adoption of Resolution 2013-17 "Authorizing the Mayor to Sign a Fiscal Year 2014 Contract for Services with Sun Valley Marketing Alliance" in the amount of \$209,000);

Mayor Dewayne Briscoe made a comment.
Council Member Franz Suhadolnik asked a question
Sun Valley Marketing Alliance Executive Director Arlene Schieven made a comment.
Council Member Nils Ribi asked a question.
Council President Bob Youngman made a comment.
Council Member Michelle Griffith made a comment.
Council Member Nils Ribi made a comment.
Council Member Franz Suhadolnik made a comment.
Sun Valley Marketing Alliance Executive Director Arlene Schieven made a comment.
City Attorney Adam King made a comment.
Council Member Franz Suhadolnik made a comment.

MOTION

Council President Bob Youngman moved that the Sun Valley City Council accept the suggested changes to the contract that were discussed. In Summary: add back verbiage that operational highlights brought forth on page 108 section (1) subsection (1) that describes exhibit (a), strategic operational plan summary which includes a written operational strategic summary; On page 109, (a) (I), on written operational highlights on operational strategic plans be provided twice per quarter; Page 110 (7) (a) that the draft contract will be provided by June 1, 2014; Section 5 on page 110 include a title in the form of the word "TERMINATION", period, underlined and that the City may terminate the contract with a 90- day written notice in two places in paragraph 5; Page 107 "Ordinance #398"; Tthe transposition of numbers be corrected to #389; Page 110 for quarterly reports section (b), the year be changed to 2014, seconded by Council Member Nils Ribi. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

11. Discussion and adoption of Resolution 2013-18 "Authorizing the Mayor to Sign a Fiscal Year 2014 Contract for Services with Mountain Rides" in the amount of \$250,000;

Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe asked a question.
Council Member Nils Ribi responded.
Mountain Rides representative Mark Gilbert responded.
Council Member Nils Ribi commented.
Finance Manager/Treasurer Angela Walls made a comment.

No Motion made at this time. The contract will be revised and brought back before the Council at the next council meeting.

12. Discussion and adoption of Resolution 2013-19 "Authorizing the Mayor to Sign a Fiscal Year 2014 Contract for Services with Sustain Blaine" in the amount of \$5,000;

Mayor Dewayne Briscoe made a comment.
Council Member Franz Suhadolnik asked a question.
Council Member Michelle Griffith recused herself from the discussion.
Council Member Franz Suhadolnik made a comment.
Council Member Nils Ribi made a comment.

MOTION

Council President Bob Youngman moved that the Sun Valley City Council authorize the Mayor to sign a Fiscal Year 2014 contract for services with Sustain Blaine in the amount of \$5,000 with corrections on page 119, changing the year from 2013 to 2014, and to change the City of Sun Valley contact to Sun Valley Administrator Susan Robertson, seconded by Council Member Nils Ribi. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

Council Member Michelle Griffith returned to the meeting.

13. Discussion and adoption of Resolution 2013-20 "Authorizing the Mayor to Sign a Contract for Services with Fly Sun Valley Alliance" for a period of six months in the amount of \$31,000;

Mayor Dewayne Briscoe made a comment.
Council Member Michelle Griffith made a comment.
Mayor Dewayne Briscoe made a comment.
Council Member Nils Ribi asked a question.
Council Member Franz Suhadolnik responded.
Council Member Michelle Griffith asked a question.
City Attorney Adam King made a comment.
Council Member Franz Suhadolnik made a comment.
City Attorney Adam King made a comment.
Council Member Nils Ribi made a comment.
City Attorney Adam King made a comment.
Council President Bob Youngman made a comment.

City Attorney Adam King made a comment.

Council President Bob Youngman made a comment.

There was a discussion among City Attorney Adam King and the Council regarding the contract for services with Fly Sun Valley Alliance and potential refund of the contract money related to the 1% for air.

MOTION

Council President Bob Youngman moved to authorize the Mayor to sign a contract for services with Fly Sun Valley Alliance for \$31,000 with the following edits. Page 134, section 3 changed to monthly payments beginning October 31, 2013, section 4 the last sentence be removed and change the year 2013 to 2014, verbiage be added in section 4, terms that reflect the decision of the Council to have these funds returned to the City if the LOT tax for air service initiative passes in Ketchum. The verbiage can be like the previous minutes or something that achieves the same goal, seconded by Council Member Nils Ribi. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

14. Discussion and adoption of Resolution 2013-21 "Authorizing the Mayor to sign a Fiscal Year 2014 Contract for Services with Blaine County Housing Authority" in the amount of \$10,000;

Council Member Nils Ribi made a comment.

Council Member Franz Suhadolnik made a comment.

Council President Bob Youngman made a comment.

MOTION

Council Member Nils Ribi moved to adopt Resolution 2013-21 authorizing the Mayor to sign the contract for services with Blaine County Housing Authority in the amount of \$10,000 with the following corrections: Changing the footer from the year 2013 to 2014, correcting paragraph 3 with the correct year, and renumbering the resolution to the end throughout with the correct numbers, seconded by Council President Bob Youngman. A roll call was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

ACTION/DISCUSSION CONTINUED

15. Review and awarding of bid for the Juniper Road grading and berm project

Community Development Director Mark Hofman made a comment.

Community Development Director Mark Hofman presented in Street Superintendent Bill Whitesell's absence.

Council President Bob Youngman made a comment.

Council Member Michelle Griffith made a comment.

Council President Bob Youngman made a comment.

Council Member Nils Ribi made a comment.

Community Development Director Mark Hofman responded.
Council Member Franz Suhadolnik asked a question.
Community Development Director Mark Hofman responded.
City Attorney Adam King made a comment.
Council Member Franz Suhadolnik made a comment.
Council Member Nils Ribi asked a question.
City Administrator Susan Robertson responded.
Community Development Director Mark Hofman responded.
City Administrator Susan Robertson made a comment.
Council Member Nils Ribi made a comment.
Community Development Director Mark Hofman made a comment.
Council Member Michelle Griffith made a comment.
A discussion was held between Council and Community Development Director Mark Hofman regarding the Juniper Road grading.
Council Member Franz Suhadolnik made a comment.
Community Development Director Mark Hofman made a comment.
Council President Bob Youngman made a comment.
Council Member Franz Suhadolnik made a comment.
Council President Bob Youngman made a comment.

MOTION

Council President Bob Youngman moved that the Sun Valley City Council direct the Mayor to direct staff to go back to S. Erwin Excavation and get an apples-to-apples quotation for the irrigation, to make sure the quotation is totally in line with the specification, and if the quotation is less than \$40,000, that the City of Sun Valley should award the bid to S. Erwin, seconded by Council Member Franz Suhadolnik.

Mayor Dewayne Briscoe made a comment with in intent to clarify the motion.
City Attorney Adam King made a comment.
Council Member Nils Ribi made a comment.
A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

16. Review and direction regarding preferred consultant for the Transportation Plan Update;

Community Development Director Mark Hofman presented.
Council Member Michelle Griffith asked a question.
Community Development Director Mark Hofman responded.
Council Member Michelle Griffith asked a question.
Community Development Director Mark Hofman made a comment.
Council Member Nils Ribi made a comment.
Council President Bob Youngman made a comment.

MOTION

Council President Bob Youngman moved that the Sun Valley City Council direct the Mayor to direct staff to begin negotiations with Keller & Associates to conduct a Transportation Plan for the City of Sun Valley, seconded by Council Member Nils Ribi. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

17. Discussion and adoption of Resolution 2013-22 "Amending the 2012 City of Sun Valley Personnel Manual";

City Administrator Susan Robertson presented.

Council Member Michelle Griffith asked a question.

City Administrator Susan Robertson responded.

Council Member Nils Ribi asked a question.

City Administrator Susan Robertson responded.

Council Member Nils Ribi asked a question.

City Administrator Susan Robertson responded.

Council President Bob Youngman made a comment.

City Administrator Susan Robertson responded.

Council President Bob Youngman made a comment.

Mayor Dewayne Briscoe made a comment.

Council Member Michelle Griffith made a comment.

Council President Bob Youngman made a comment.

Council Member Michelle Griffith made a comment.

Council Member Franz Suhadolnik made a comment.

A discussion was held among the Council regarding the proposed changes to the personnel policy.

City Attorney Adam King made a comment.

Council agreed that they would like the City Administrator to rework the proposed changes.

No Motion was made at this time. The item will be revisited at a future meeting.

18. Discussion regarding Steering Committee request for funding for legal and consultant services for the Comprehensive Plan Update;

Mayor Dewayne Briscoe made a comment.

Council Member Michelle Griffith made a comment.

Community Development Director Mark Hofman responded.

Council Member Michelle Griffith asked a question.

Community Development Director Mark Hofman responded.

Mayor Dewayne Briscoe made a comment.

Council Member Nils Ribi made a comment.

Council Member Franz Suhadolnik asked a question.

Community Development Director Mark Hofman responded.

Council Member Franz Suhadolnik made a comment.

City Attorney Adam King made a comment.
Council Member Michelle Griffith made a comment.
Council Member Nils Ribi made a comment.
City Attorney Adam King responded.
Council Member Michelle Griffith asked a question.
Comprehensive Plan Steering Committee Chairman Peter Palumbo made a comment.
Council Member Michelle Griffith asked a question.
Comprehensive Plan Steering Committee Chairman Peter Palumbo responded.
Council Member Michelle Griffith asked a question.
Comprehensive Plan Steering Committee Chairman Peter Palumbo responded
Sun Valley Resort Representative Wally Huffman made a comment.
Council Member Michelle Griffith made a comment.
Mayor Dewayne Briscoe made a comment.
Council Member Michelle Griffith made a comment.
City Attorney Adam King made a comment.
Council Member Michelle Griffith made a comment.
Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe made a comment.
Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe made a comment.
Sun Valley Resort Representative Wally Huffman made a comment.
Comprehensive Plan Steering Committee Chairman Peter Palumbo made a comment.
Council Member Michelle Griffith asked a question.
Comprehensive Steering Committee Chairman Peter Palumbo responded.
Mayor Dewayne Briscoe made a comment.
Council Member Franz Suhadolnik made a comment.
Council Member Nils Ribi made a comment.
City Attorney Adam King responded.
Council Member Michelle Griffith made a comment.
Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe made a comment.
City Attorney Adam King made a comment.
Council Member Michelle Griffith asked a question.
Sun Valley Resort Representative Wally Huffman responded.
City Attorney Adam King responded.
Sun Valley Resort Representative Wally Huffman responded.
Council Member Michelle Griffith made a comment.
Mayor Dewayne Briscoe made a comment.
Council President Bob Youngman made a comment.
City Attorney Adam King made a comment.
Community Development Director Mark Hofman made a comment.
Council President Bob Youngman made a comment.
Council Member Michelle Griffith made a comment.
Council Member Nils Ribi made a comment.
Mayor Dewayne Briscoe made a comment.
Community Development Director Mark Hofman made a comment.

Council Member Michelle Griffith made a comment.

Mayor Dewayne Briscoe made a comment.

No Motion made at this time. Mayor Dewayne Briscoe and the Council discussed the possibility of hiring legal counsel; however, no decision was made.

CONSENT AGENDA

5. Approval of Council meeting minutes from:

a. September 5, 2013;

6. Receive and File Financials:

a. September, 2013 Paid Invoice Report;

b. August, 2013 Financial Report;

c. Local Option Tax Summary Report;

7. Authorize payment of bills and payroll (recurring per Resolution 2012-07) for October, 2013, when due;

8. Authorize payment of bills (non-recurring) on-hand as of September 25, 2013 and recommended for approval by the Finance Committee; no materials

Council Member Nils Ribi asked to pull the meeting minutes.

Council President Bob Youngman asked to pull the revised payables.

MOTION

Council Member Nils Ribi moved to approve items 6 & 7 of the Consent Agenda, seconded by Council President Bob Youngman. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

Council Member Nils Ribi made a comment.

Council President Bob Youngman made a comment.

MOTION

Council Member Nils Ribi moved to approve the minutes of the September 5, 2013 meeting after correcting the spelling of "Ribi" on page 1 of 12 and correcting the spelling of Eric Avissar's name on page 44 of the financials, seconded by Council President Bob Youngman. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

Council President Bob Youngman made a comment.

Community Development Director Mark Hofman made a comment.

A discussion between Council and Community Development Director Mark Hofman took place.

Council President Bob Youngman made a comment.

MOTION

Council Member Nils Ribi moved to approve the financials by redaction of #97 Steve Butler payment and to pull Hawley Troxell's bill, seconded by Council President Bob Youngman. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved

Mayor Dewayne Briscoe requested to add two last minute items to the agenda that need Council approval. The first is a request by Wildflower Condo to extend work hours to complete their roofing project. The second is the Water and Sewer District would like to extend work hours to pour the concrete base for a water tank.

MOTION

Council Member Michelle Griffith moved to add the two items to the agenda as requested by Mayor Dewayne Briscoe, seconded by Council Member Franz Suhadolnik. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

Community Development Director Mark Hoffman made a comment..

Council Member Michelle Griffith asked a question.

Community Development Director Mark Hofman responded.

Council Member Nils Ribi asked a question.

Council Member Michelle Griffith asked a question.

Community Development Director Mark Hofman responded.

Mayor Dewayne Briscoe made a comment.

Council Member Michelle Griffith asked a question.

Community Development Director Mark Hofman responded.

Mayor Dewayne Briscoe made a comment.

Council President Bob Youngman recused himself from the Wildflower discussion..

MOTION

Council Member Nils Ribi moved to approve the early start time for the Wildflower Condominiums for the completion of the work project, seconded by Council Member Michelle Griffith. A voice vote was taken.

AYES: Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

Mayor Dewayne Briscoe made a comment.

Community Development Director Mark Hofman made a comment.

Council Member Michelle Griffith asked a question.

A discussion was held among the Council and Community Development Director Mark Hofman regarding the traffic plan for the Water & Sewer District concrete pour.

MOTION

Council Member Michelle Griffith moved that the Sun Valley City Council and the Mayor authorize a one time early morning start for the Sun Valley Water & Sewer District on Monday October 7th, 2013 provided the applicant have a discussion with Police Chief Walt Femling for approval, seconded by Council Member Nils Ribi. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

EXECUTIVE SESSION

MOTION

Council Member Nils Ribi moved to go into Executive Session under sections (a),(b),and (f), and adding subsection(d), seconded by Council President Bob Youngman. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

The Council moved into Executive Session at 8:11 p.m.

Mayor and Council came out of Executive Session at 8:36 p.m.

ADJOURNMENT

MOTION

Council Member Michelle Griffith moved to adjourn the Council Meeting, seconded by Council Member Frank Suhadolnik. A voice vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved

The Mayor declared the meeting adjourned at 8:37 pm.

Dewayne Briscoe, Mayor

Robin Crotty, Assistant City Clerk

DRAFT
SPECIAL COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
OCTOBER 16, 2013 AT 4:00 P.M.

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Special Council Meeting in the Sun Valley City Hall Council Chambers on October 16, 2013 at 4:00 p.m.

CALL TO ORDER

Mayor Dewayne Briscoe called the meeting to order at 4:00 p.m.

Mayor Dewayne Briscoe made a comment.

ROLL CALL

PRESENT: Mayor Dewayne Briscoe, Council President Bob Youngman, Council Member Michelle Griffith, and Council Member Nils Ribi.

ABSENT: Council Member Franz Suhadolnik

Council President Bob Youngman made a comment regarding his attendance at the Idaho Attorney General's meeting regarding open meetings.

EXECUTIVE SESSION

MOTION

Council President Bob Youngman moved that the Sun Valley City Council go into Executive Session under Idaho Code 67-2345 section 1 (a) and (f), (a) in order to discuss the salaries of Fire Chief and Police Chief, and (f) to discuss a newly received lawsuit, Sharon Hammer vs. the City of Sun Valley, seconded by Council Member Nils Ribi.

Council Member Michelle Griffith asked a question.
City Attorney Adam King responded.

Council President Bob Youngman modified his motion to include "under the consideration of hiring a new attorney".

Mayor Dewayne Briscoe called for a roll call vote.

AYES: Council President Bob Youngman, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

The Council moved into Executive Session at 4:20 p.m.

During Executive Session, the Council discussed the topics identified for (a) and (f) between 4:20 p.m. and 4:43 p.m.

At 4:43 p.m. the Council began discussing only the topics identified for (a).

The Council came out of Executive Session at 5:00 p.m.

MOTION

Council President Bob Youngman moved to amend the agenda to add an agenda item "to direct the Mayor to meet with two attorneys and negotiate a contract with one of them to defend the City in a recently file lawsuit, Sharon Hammer vs. The City of Sun Valley, CV 2013-637", with the good faith reason being that we found out at the last minute that this matter needs to be considered and there is only a limited timeframe in which to respond to the lawsuit, seconded by Council Member Nils Ribí. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Michelle Griffith, and Council Member Nils Ribí.

NAYS: None

The Mayor declared the motion approved.

ACTION/DISCUSSION

- 1. Motion to direct the Mayor to meet with two attorneys and negotiate a contract with one of them to defend the City in a recently file lawsuit, Sharon Hammer vs. The City of Sun Valley, CV 2013-637;**

MOTION

Council President Bob Youngman made a motion to direct the Mayor to meet with two attorneys and negotiate a contract with one of them to defend the City in the recently filed lawsuit, Sharon Hammer vs. The City of Sun Valley, CV 2013-637 and if he is unable to do so, to direct the Mayor to utilize the City Attorney to file the response to the lawsuit, seconded by Council Member Michelle Griffith. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Michelle Griffith, and Council Member Nils Ribí.

NAYS: None

The Mayor declared the motion approved.

ADJOURNMENT

MOTION

Council Member Nils Ribi moved to adjourn, seconded by Council President Bob Youngman. A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

The meeting was adjourned at 5:04 p.m.

Dewayne Briscoe, Mayor

Hannah L. Stauts, City Clerk

DRAFT
SPECIAL COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
OCTOBER 21, 2013 AT 5:00 P.M.

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Special Council Meeting in the Sun Valley City Hall Council Chambers on October 21, 2013 at 5:00 p.m.

CALL TO ORDER

Mayor Dewayne Briscoe called the meeting to order at 5:01 p.m.

ROLL CALL

PRESENT: Mayor Dewayne Briscoe, Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

ABSENT: None

PLEDGE OF ALLEGIANCE- led by Peter Hendricks.

Mayor Dewayne Briscoe made comments regarding the need to renew the City health plan earlier than normal based on the Affordable Care Act.

Council Member Nils Ribi made a comment.

ACTION/DISCUSSION

1. Discussion and action regarding renewal of the City of Sun Valley's Health Insurance Plan

Mayor Dewayne Briscoe made a comment.

MOTION

Council Member Nils Ribi moved the City of Sun Valley adopt the proposal from Regence Blue Shield, Option 1, Renewal of Products and Rates, with an effective date of December 1, 2013 for a health insurance program, seconded by Council President Bob Youngman.

Council President Bob Youngman asked a question.

Finance Manager/Treasurer Angela Walls responded.

Council Member Nils Ribi made a comment.

Council President Bob Youngman asked a question.

Finance Manager/Treasurer Angela Walls responded.

Mayor Dewayne Briscoe made a comment.

Mayor Dewayne Briscoe called for a roll call vote.

Council Member Franz Suhadolnik made a comment.

Finance Manager/Treasurer Angela Walls made a comment.

Council Member Nils Ribi made a comment.

Mayor Dewayne Briscoe made a comment.

A roll call vote was taken.

AYES: Council President Bob Youngman, Council Member Franz Suhadolnik, Council Member Michelle Griffith, and Council Member Nils Ribi.

NAYS: None

The Mayor declared the motion approved.

ADJOURNMENT

Council President Bob Youngman moved to adjourn the meeting, seconded by Council Member Nils Ribi.

The meeting adjourned at 5:09pm.

Dewayne Briscoe, Mayor

Hannah L. Stauts, City Clerk

Inv No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
1030	ADAMS, ERIC							
	9.2013	Reimbursement for per diem in Donnelly, ID	09/26/2013	161.00	.00	161.00	48403	10/04/2013
Total 1030				161.00	.00	161.00		
1080	ALLINGTON, FREDRICK C.							
	9.2013	Installment 1 of 2 of FY 14 contract for serv	09/27/2013	11,602.05	.00	11,602.05	48404	10/04/2013
Total 1080				11,602.05	.00	11,602.05		
1095	AFLAC							
	11.2013	INSURANCE	10/21/2013	739.43	.00	739.43	48509	10/28/2013
Total 1095				739.43	.00	739.43		
1145	ARBORCARE RESOURCES, INC.							
	29033	Tree spraying at City Hall	08/28/2013	75.00	.00	75.00	48405	10/04/2013
Total 1145				75.00	.00	75.00		
1253	BECK, ROB							
	2931	Tree removal at Morning Star and Elhorn Rd.	08/25/2013	250.00	.00	250.00	48408	10/04/2013
Total 1253				250.00	.00	250.00		
1345	BOISE MOBILE EQUIPMENT							
	14941	Bid on rebuild of Eng. 63 tank and pump	09/11/2013	139,445.00	.00	139,445.00	48409	10/04/2013
Total 1345				139,445.00	.00	139,445.00		
1385	BROOKS WELDING							
	9362	Repair at Elkhorn fire station bolts and wash	08/28/2013	156.00	.00	156.00	48410	10/04/2013
Total 1385				156.00	.00	156.00		
1405	BUSINESS AS USUAL							
	114900	Charger cord for Community Dev. issued lph	08/02/2013	16.50	.00	16.50	48411	10/04/2013
Total 1405				16.50	.00	16.50		
1430	CASELLE, INC							
	52196	Business License/LOT Tracking Module	09/25/2013	9,875.00	.00	9,875.00	48490	10/15/2013
	52391	Contract for Support and Main. 11/1/13 -11-3	10/01/2013	483.67	.00	483.67	48490	10/15/2013
Total 1430				10,358.67	.00	10,358.67		
1455	CH2M HILL							
	3863085	City Eng rev work thru 7/26/13 for Juniper Rc	04/30/2013	598.50	.00	598.50	48412	10/04/2013

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 1455				598.50	.00	598.50		
1469	CLEARWATER EQUIPMENT, INC 82332021	Drive Spring for Snapper Mower	08/23/2013	9.84	.00	9.84	48413	10/04/2013
Total 1469				9.84	.00	9.84		
1535	COX COMMUNICATIONS 10.2013	Elkhorn Fire Station	09/06/2013	251.82	.00	80.33	48492	10/15/2013
	10.2013.1	81 Elkhorn rd.	10/08/2013	91.13	.00	91.13	48492	10/15/2013
Total 1535				342.95	.00	171.46		
1560	L. N. CURTIS & SON 8111462-00	Annual flow test for all air packs - 52 masks/	08/19/2013	2,813.12	.00	2,813.12	48442	10/04/2013
Total 1560				2,813.12	.00	2,813.12		
1605	DAVIS EMBROIDERY INC. 21583	Jacket for Fire Fighter of the year and embro	09/20/2013	110.00	.00	110.00	48417	10/04/2013
Total 1605				110.00	.00	110.00		
1740	EVAN'S PLUMBING, INC. 55514	Work at 104 Grey Eagle as part of condemn	09/11/2013	109.89	.00	109.89	48420	10/04/2013
Total 1740				109.89	.00	109.89		
1793	FIRE SERVICES OF IDAHO, LLC 88134	Annual service on fire extinguishers yearly 6	09/20/2013	398.00	.00	398.00	48422	10/04/2013
Total 1793				398.00	.00	398.00		
1840	GEM STATE PAPER 779431-00	plates/towls/cups/toilet tissue	09/04/2013	180.68	.00	180.68	48425	10/04/2013
	784130	paper towels for City Hall	09/18/2013	56.25	.00	56.25	48425	10/04/2013
	784412	Facial tissue	09/20/2013	34.96	.00	34.96	48425	10/04/2013
Total 1840				271.89	.00	271.89		
1850	GEM STATE WELDERS SUPPLY INC 144775	Welding tank rental	08/31/2013	13.64	.00	13.64	48426	10/04/2013
Total 1850				13.64	.00	13.64		
1852	GO-FER IT EXPRESS INC 32021	Rubber wear parts for street sweeper - delive	09/09/2013	29.00	.00	29.00	48427	10/04/2013

Jor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 1852				29.00	.00	29.00		
1865	GRAINGER							
	9241182113	Light Bulbs for City Hall	09/11/2013	187.00	.00	187.00	48428	10/04/2013
Total 1865				187.00	.00	187.00		
1950	AC HOUSTON LUMBER CO							
	014-334810	Soap for cleaning fire retardant off of engine	09/20/2013	12.99	.00	12.99	48402	10/04/2013
	332808	Markers/gloves	08/12/2013	58.53	.00	58.53	48402	10/04/2013
	336071	City Hall gutter and roof repair	08/29/2013	56.15	.00	56.15	48402	10/04/2013
	336125	City Hall gutter and roof repair	08/29/2013	30.61	.00	30.61	48402	10/04/2013
	337171	Cutting disc	09/05/2013	27.90	.00	27.90	48402	10/04/2013
Total 1950				186.18	.00	186.18		
1990	ICRMP							
	10.2013	50% OF TOTAL ANNUAL MEMBER CONF	09/18/2013	36,883.50	.00	36,883.50	48434	10/04/2013
Total 1990				36,883.50	.00	36,883.50		
2025	IDAHO DEPT OF LABOR							
	3RD QTR	3rd Quarter 2013	10/08/2013	8.12	.00	8.12	48494	10/15/2013
Total 2025				8.12	.00	8.12		
2045	IDAHO MOUNTAIN EXPRESS							
	12484637	Public Notice - Comp Plan Steering Committ	08/07/2013	379.08	.00	379.08	48435	10/04/2013
	12485016	Public Notice - Comp Plan Steering Committ	08/14/2013	379.08	.00	379.08	48435	10/04/2013
	12485044	Public Notice - Comp Plan Steering Committ	08/14/2013	196.56	.00	196.56	48435	10/04/2013
	12485495	Public Notification display ad for city council h	08/21/2013	294.84	.00	294.84	48435	10/04/2013
	12485730	Public Notice - Comp Plan Steering Committ	08/28/2013	245.70	.00	245.70	48435	10/04/2013
Total 2045				1,495.26	.00	1,495.26		
2055	IDAHO POWER							
	10.2013	Juniper & Elhorn Light	10/03/2013	906.93	.00	906.93	48500	10/15/2013
	10.2013.1	100 Arrowleaf/208 E Sun Valley 81 Elkhorn	10/28/2013	796.99	.00	796.99	48519	10/28/2013
Total 2055				1,703.92	.00	1,703.92		
2125	INTERMOUNTAIN GAS COMPANY							
	10.2013	81 Elkhorn/100 Arrowleaf/81 Elkhorn	09/15/2013	107.79	.00	107.79	48501	10/15/2013
Total 2125				107.79	.00	107.79		
2215	JOE'S BACKHOE SERVICE							
	15523	hauling chips for chip seal project	09/05/2013	690.00	.00	690.00	48438	10/04/2013

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 2215				690.00	.00	690.00		
2330	LES SCHWAB							
	96088	New tire for Admin Vehicle	08/09/2013	646.96	.00	646.96	48445	10/04/2013
Total 2330				646.96	.00	646.96		
2355	LUTZ RENTALS							
	28890	Drill rental for Elkhorn Station for rope rescue	08/13/2013	55.47	.00	55.47	48447	10/04/2013
Total 2355				55.47	.00	55.47		
2370	INTEGRATED TECHNOLOGIES							
	58665A	Color toners for copiers	10/04/2013	296.43	.00	296.43	48495	10/15/2013
	C1S497	Copier Maintenance Lease - Admin	08/28/2013	27.50	.00	27.50	48437	10/04/2013
	C1S679	Meter reading for black & white & color copie	09/18/2013	98.84	.00	98.84	48437	10/04/2013
	C1T725	Black/White/Color Meter REad	09/27/2013	79.87	.00	79.87	48512	10/28/2013
	C1U264	Copier Maintenance Lease - Admin	10/17/2013	27.50	.00	27.50	48512	10/28/2013
	CIT128	Copier Maintenance Lease - Admin	09/17/2013	27.50	.00	27.50	48437	10/04/2013
	CIT830	Black & White Meter / Color copies	10/08/2013	121.99	.00	121.99	48495	10/15/2013
Total 2370				679.63	.00	679.63		
2405	LEXISNEXIS MATTHEW BENDER							
	49051059	Yearly update ID Crim & Traffic books	08/21/2013	245.34	.00	245.34	48446	10/04/2013
Total 2405				245.34	.00	245.34		
2453	METLIFE - GROUP BENEFITS							
	10.2013	Dental Insurance	09/19/2013	2,506.64	.00	2,506.64	48497	10/15/2013
	11.2013	DENTAL INS - CITY	10/21/2013	3,461.04	.00	3,461.04	48514	10/28/2013
Total 2453				5,967.68	.00	5,967.68		
2455	METROQUIP, INC.							
	211400	Converyor belt - sweeper repair	09/05/2013	1,447.87	.00	1,447.87	48449	10/04/2013
	21267	Control switch/rubber wear parts - sweeper r	09/17/2013	55.77	.00	55.77	48449	10/04/2013
Total 2455				1,503.64	.00	1,503.64		
2495	MOORE MEDICAL GROUP							
	822282301	Restock of medical cabinet for all sv emts m	09/20/2013	1,179.85	.00	1,179.85	48451	10/04/2013
	8222933301	Ear plugs w/ cord safety for all engines and	09/20/2013	66.29	.00	66.29	48451	10/04/2013
Total 2495				1,246.14	.00	1,246.14		
2507	MOTOROLA							
	13976082	5 new pagers for replacement of old ones thr	09/10/2013	2,020.00	.00	2,020.00	48452	10/04/2013

Inv No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
	Total 2507			2,020.00	.00	2,020.00		
2535	NAPA AUTO PARTS							
	738155	Spray paint for wheels on eng. 66	06/14/2013	23.96	.00	23.96	48453	10/04/2013
	746023	Front brake rotors for admin car - purchased	08/09/2013	78.58	.00	78.58	48453	10/04/2013
	746336	Hand Pump for foam 55 gallon pump	08/12/2013	39.99	.00	39.99	48453	10/04/2013
	746853	oil for T - 3	08/15/2013	65.88	.00	65.88	48453	10/04/2013
	747936	Eng 62 air filter	08/23/2013	14.99	.00	14.99	48453	10/04/2013
	83113	Shop supplies	09/11/2013	1.99	.00	1.99	48453	10/04/2013
	Total 2535			225.39	.00	225.39		
2570	NORCO							
	12023746	Rental on O2 bottles	08/31/2013	55.80	.00	55.80	48455	10/04/2013
	18197595865	2 new regulators for 0/2 bottles for EMT's	09/11/2013	198.78	.00	198.78	48455	10/04/2013
	18222402373	new regulator for 0/2 bottles for EMT's	09/11/2013	93.64	.00	93.64	48455	10/04/2013
	Total 2570			348.22	.00	348.22		
2600	OHIO GULCH TRANSFER STATION							
	351403	Chip seal trash	08/30/2013	34.80	.00	34.80	48457	10/04/2013
	Total 2600			34.80	.00	34.80		
2660	PERRY'S							
	10720	Food for Budget work session	09/18/2013	63.00	.00	63.00	48460	10/04/2013
	Total 2660			63.00	.00	63.00		
2690	PIPECO, INC.							
	126850	Wagon Days Prep - caution tape, safety vest	08/29/2013	92.23	.00	92.23	48461	10/04/2013
	Total 2690			92.23	.00	92.23		
2772	PUBLIC SAFETY CENTER, INC							
	5444248	4 7.5v2100 NIMh Battery use for Motorola R	09/05/2013	214.01	.00	214.01	48462	10/04/2013
	Total 2772			214.01	.00	214.01		
2805	REGENCE BLUE SHIELD OF IDAHO							
	132850003310	HEALTH INS - CITY	10/12/2013	22,386.50	.00	22,386.50	48515	10/28/2013
	Total 2805			22,386.50	.00	22,386.50		
2845	RIVER RUN AUTO							
	63633	Scratch Repair - Buff rags for clean vehicles	09/10/2013	19.99	.00	19.99	48464	10/04/2013
	76784	Belt dressing for Snapper Mower	09/09/2013	6.99	.00	6.99	48464	10/04/2013
	77638	Windshield wiper blade replacement and wip	09/17/2013	37.85	.00	37.85	48464	10/04/2013

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 2845				64.83	.00	64.83		
2861	ROAD WORK AHEAD CONSTRUCTION							
	23362	Traffic control for chip seal project	08/26/2013	3,395.00	.00	3,395.00	48466	10/04/2013
Total 2861				3,395.00	.00	3,395.00		
2865	ROBERTS ELECTRIC, INC							
	185125	Power Connection for new ballast - Juniper	07/30/2013	70.00	.00	70.00	48467	10/04/2013
	185128	Power Connection for new ballast - Juniper	07/31/2013	70.00	.00	70.00	48467	10/04/2013
Total 2865				140.00	.00	140.00		
2870	ROCKY MOUNTAIN INFO NETWORK							
	17776	Yearly dues, Intelligence clearing house, train	09/04/2013	50.00	.00	50.00	48469	10/04/2013
Total 2870				50.00	.00	50.00		
2892	SAFETY SUPPLY & SIGN CO, INC.							
	139673	33 Replacement street signs	08/05/2013	1,136.18	.00	1,136.18	48470	10/04/2013
Total 2892				1,136.18	.00	1,136.18		
2910	SALT LAKE WHOLESALE SPORTS							
	20602	Bullets	09/11/2012	3,687.68	.00	3,687.68	48471	10/04/2013
Total 2910				3,687.68	.00	3,687.68		
3030	STATE INSURANCE FUND							
	10.2013	Payroll Premium	10/07/2013	5,217.00	.00	5,217.00	48499	10/15/2013
Total 3030				5,217.00	.00	5,217.00		
3045	STATE TAX COMMISSION							
	10.2013	State Tax Withholding for September 2013	10/15/2013	5,500.00	.00	5,500.00	48502	10/15/2013
Total 3045				5,500.00	.00	5,500.00		
3075	SUN VALLEY CLEANERS, INC							
	000496	Dry cleaning of Police uniforms	08/14/2013	11.10	.00	11.10	48474	10/04/2013
	000497	Dry cleaning of Police uniforms	08/14/2013	8.00	.00	8.00	48474	10/04/2013
	000498	Dry cleaning of Police uniforms	08/14/2013	11.10	.00	11.10	48474	10/04/2013
	000721	Dry cleaning of Police uniforms	08/14/2013	8.00	.00	8.00	48474	10/04/2013
	000816	Dry cleaning of Police uniforms	08/14/2013	14.00	.00	14.00	48474	10/04/2013
	001795	Dry cleaning of Police uniforms	08/21/2013	14.00	.00	14.00	48474	10/04/2013
	001917	Dry cleaning of Police uniforms	08/14/2013	11.10	.00	11.10	48474	10/04/2013
	003066	Dry cleaning of Police uniforms	07/31/2013	9.55	.00	9.55	48474	10/04/2013
	003067	Dry cleaning of Police uniforms	07/31/2013	9.35	.00	9.35	48474	10/04/2013
	003079	Dry cleaning of Police uniforms	07/31/2013	8.00	.00	8.00	48474	10/04/2013
	003081	Dry cleaning of Police uniforms	07/31/2013	17.15	.00	17.15	48474	10/04/2013

Inv No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
003082	Dry cleaning of Police uniforms	07/31/2013	6.45	.00	6.45	48474	10/04/2013
Total 3075			127.80	.00	127.80		
3112 SUNSEAL ASPHALT MAINTENANCE							
8047	Striping CROSS WALKS / PATH CROSSING	09/20/2013	1,403.00	.00	1,403.00	48475	10/04/2013
Total 3112			1,403.00	.00	1,403.00		
3253 UNITED OIL							
369229	Grease & Oil for multiple Street Dept. vehicle	09/19/2013	202.82	.00	202.82	48503	10/15/2013
742979	Fuel for Patrol Vehicles 9/1/13 -9/15/13	09/15/2013	594.11	.00	594.11	48477	10/04/2013
742980	Fuel for Fire Dept. vehicles 9/1/13 -9/15/13	09/21/2013	336.86	.00	336.86	48477	10/04/2013
742981	FUEL Purchase 9/3/13 - 9/10/13	09/15/2013	654.20	.00	654.20	48477	10/04/2013
744260	Fuel for Fire Dept - 9/20/13 - 9/30/13	10/04/2013	341.52	.00	341.52	48503	10/15/2013
744261	Fuel for Plows and Sander Wing Plow last hr	09/30/2013	337.44	.00	337.44	48503	10/15/2013
744262	FUEL Bldg Off 9/15/13-9/30/13 and CD 9/15/13	09/30/2013	169.95	.00	169.95	48503	10/15/2013
745668	Fuel for Patrol Vehicles 10/2 -10/15/13	10/15/2013	471.37	.00	471.37	48516	10/28/2013
745669	Fuel for All fire Dept. Vehicles 10/1/13-10/15/13	10/17/2013	622.97	.00	622.97	48516	10/28/2013
745670	FUEL Purchases 10/2/13 -10-11/13	10/15/2013	603.49	.00	603.49	48516	10/28/2013
Total 3253			4,334.73	.00	4,334.73		
3330 WALKER SAND AND GRAVEL							
022113	Reimbursement for kennel cover for Dax the	02/21/2013	61.02	.00	61.02	48481	10/04/2013
091213	Reimburse paycheck that was returned due to	09/17/2013	1,282.82	.00	1,282.82	48481	10/04/2013
384778	Chips delivered for chip seal project	08/14/2013	401.96	.00	401.96	48481	10/04/2013
385085	Chips delivered for chip seal project	08/22/2013	414.84	.00	414.84	48481	10/04/2013
385086	Chips delivered for chip seal project	08/22/2013	410.28	.00	410.28	48481	10/04/2013
385089	Chips delivered for chip seal project	08/22/2013	93.80	.00	93.80	48481	10/04/2013
385090	Chips delivered for chip seal project	08/22/2013	88.08	.00	88.08	48481	10/04/2013
385096	Chips delivered for chip seal project	08/23/2013	94.12	.00	94.12	48481	10/04/2013
385099	Chips delivered for chip seal project	08/23/2013	101.86	.00	101.86	48481	10/04/2013
385101	Chips delivered for chip seal project	08/23/2013	92.89	.00	92.89	48481	10/04/2013
385102	Chips delivered for chip seal project	08/23/2013	143.72	.00	143.72	48481	10/04/2013
385103	Chips delivered for chip seal project	08/23/2013	138.26	.00	138.26	48481	10/04/2013
385117	Chips delivered for chip seal project	08/23/2013	107.77	.00	107.77	48481	10/04/2013
385118	Chips delivered for chip seal project	08/23/2013	93.54	.00	93.54	48481	10/04/2013
385127	Chips delivered for chip seal project	08/23/2013	95.62	.00	95.62	48481	10/04/2013
385128	Chips delivered for chip seal project	08/23/2013	159.71	.00	159.71	48481	10/04/2013
385129	Chips delivered for chip seal project	08/23/2013	83.59	.00	83.59	48481	10/04/2013
385136	Chips delivered for chip seal project	08/23/2013	100.69	.00	100.69	48481	10/04/2013
385137	Chips delivered for chip seal project	08/23/2013	90.29	.00	90.29	48481	10/04/2013
385145	Chips delivered for chip seal project	08/23/2013	100.56	.00	100.56	48481	10/04/2013
385146	Chips delivered for chip seal project	08/23/2013	88.47	.00	88.47	48481	10/04/2013
385153	Chips delivered for chip seal project	08/23/2013	100.36	.00	100.36	48481	10/04/2013
385154	Chips delivered for chip seal project	08/23/2013	87.88	.00	87.88	48481	10/04/2013
385157	Chips delivered for chip seal project	08/23/2013	398.98	.00	398.98	48481	10/04/2013
Total 3330			4,830.91	.00	4,830.91		
3355 WELLS FARGO BANK, N.A.							
10.2013	Credit card charges	10/08/2013	9,317.47	.00	9,317.47	48486	10/08/2013

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 3355				9,317.47	.00	9,317.47		
3425	WOOD RIVER LOCK SHOP							
	6009	Keys for a/p filling cabinet	09/05/2013	12.48	.00	12.48	48484	10/04/2013
Total 3425				12.48	.00	12.48		
3480	DICK YORK'S AUTO SERVICE							
	59130	Pressure test radiator in chief 2 vehicle	07/30/2013	41.09	.00	41.09	48418	10/04/2013
	59789	Unit SVPD #2 2010 Ford Expedition, comple	09/24/2013	94.63	.00	94.63	48418	10/04/2013
Total 3480				135.72	.00	135.72		
3947	HOFMAN, MARK							
	9.2013	Per Diem Reimbursement for the CD Directo	09/18/2013	166.50	.00	166.50	48431	10/04/2013
Total 3947				166.50	.00	166.50		
3954	RHOMAR INDUSTRIES, INC							
	76691	Tar remover and degreaser	08/27/2013	413.60	.00	413.60	48463	10/04/2013
Total 3954				413.60	.00	413.60		
3961	FASTENAL							
	IDJER43715	1 brush handle and turn light bulbs for T-3	09/19/2013	21.60	.00	21.60	48421	10/04/2013
Total 3961				21.60	.00	21.60		
4080	OFFICEBRIGHT, INC							
	3630	Office cleaning per prproposal 9/1/13-9/30/13	09/24/2013	1,096.87	.00	1,096.87	48456	10/04/2013
Total 4080				1,096.87	.00	1,096.87		
4093	MAILFINANCE							
	H4208125	Lease Payment	09/17/2013	87.05	.00	87.05	48448	10/04/2013
	H4265853	Lease Payment Nov. 19 - Dec. 18, 2013	10/18/2013	87.05	.00	87.05	48513	10/28/2013
Total 4093				174.10	.00	174.10		
4133	COPY & PRINT							
	454-0001	Green LOT File Folders	09/04/2013	29.99	.00	29.99	48416	10/04/2013
	52633	Case of copy paper for Fire Department	09/11/2013	36.99	.00	36.99	48416	10/04/2013
	52646	Copy paper	09/18/2013	36.99	.00	36.99	48416	10/04/2013
	53266	Hanging legal file folders	08/28/2013	18.99	.00	18.99	48416	10/04/2013
	53267	Hanging file folder/ball point pens	08/28/2013	32.67	.00	32.67	48416	10/04/2013
Total 4133				155.63	.00	155.63		
4135	NATIONAL BENEFITS ADMINISTRATI							

429941	HRA Plan & FSA Plan Administration Fees	09/30/2013	106.25	.00	106.25	48498	10/15/2013
CP-0113402	HRA Reimbursement Augst 2013	09/30/2013	1,118.81	.00	1,118.81	48498	10/15/2013
Total 4135			1,225.06	.00	1,225.06		
4224 EMERGENCY REPORTING							
1979	Yearly Subscription for Fire and EMS reportir	09/01/2013	1,419.24	.00	1,419.24	48419	10/04/2013
Total 4224			1,419.24	.00	1,419.24		
4243 KETCHUM COMPUTERS							
9607	Computer consultants for 8/16/13-8/28/13	09/03/2013	1,125.00	.00	1,125.00	48440	10/04/2013
9637	Computer consultants for 9/4/13-9/13/13	09/17/2013	1,125.00	.00	1,125.00	48440	10/04/2013
9663	Invoice #44183 from Pogent - CAD Status Di	09/19/2013	904.75	.00	904.75	48440	10/04/2013
Total 4243			3,154.75	.00	3,154.75		
4250 CONSOLIDATED ELECRICAL DIST							
543968	Replacement light bulbs for Elkhorn station b	07/19/2013	75.68	.00	75.68	48414	10/04/2013
Total 4250			75.68	.00	75.68		
4288 GRANICUS, INC.							
49505	Managed service fee - Yearly charge for 3%	10/15/2013	6,413.99	.00	6,413.99	48510	10/28/2013
Total 4288			6,413.99	.00	6,413.99		
4292 WOOD RIVER MOTORS AUTO CENTER							
216923	New water pump for chief 2	07/29/2013	631.45	.00	631.45	48485	10/04/2013
Total 4292			631.45	.00	631.45		
4293 KING, ADAM ATTORNEY AT LAW							
9.2013	Legal services confidential matters	09/27/2013	943.00	.00	943.00	48441	10/04/2013
91868	Legal services for public matters	09/27/2013	4,759.77	.00	4,759.77	48441	10/04/2013
Total 4293			5,702.77	.00	5,702.77		
4338 HUGHES FIRE EQUIPMENT							
479573	Plumbing leak on eng 62 - new seal did not v	09/11/2013	431.04	.00	431.04	48433	10/04/2013
479803	Engine 60 - Gas strut/vollage reg/valve for p	08/26/2013	990.47	.00	990.47	48433	10/04/2013
Total 4338			1,421.51	.00	1,421.51		
4386 ROBRAHN, TAAN							
9.2013	Reimbursement for per diem for Training in I	09/26/2013	92.00	.00	92.00	48468	10/04/2013
Total 4386			92.00	.00	92.00		
4389 WPCA'S FIRE SERVICE BOOKSTORE							
300002096	Training books for fire fighter 1 and 2	09/11/2013	66.60	.00	66.60	48482	10/04/2013

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 4389				66.60	.00	66.60		
4403 GREAT AMERICA FINANCIAL SVCS								
	14217843	Copier Kyocera FS C8520MFP Copier Syste	09/16/2013	105.00	.00	105.00	48429	10/04/2013
	14247855	Sharp MX-5001N - Copier Lease Admin	09/23/2013	121.00	.00	121.00	48493	10/15/2013
	14302071	Sharp MX-5001N - Copier Lease Admin	10/03/2013	234.00	.00	234.00	48493	10/15/2013
	14346590	Kyocera FS-C8520MFP Copier System	10/16/2013	105.00	.00	105.00	48511	10/28/2013
	14376579	Sharp MX-5001N Copier	10/25/2013	121.00	.00	121.00	48518	10/28/2013
Total 4403				686.00	.00	686.00		
4416 OPTIONS								
	13-1801	Business cards for Jameson Sharp	09/11/2013	96.93	.00	96.93	48458	10/04/2013
Total 4416				96.93	.00	96.93		
4431 VISION SERVICE PLAN								
	10.2013	Cobra vision Insurance	09/19/2013	523.49	.00	523.49	48478	10/04/2013
	11.2013	Vision Insurance - November	10/23/2013	381.98	.00	381.98	48517	10/28/2013
Total 4431				905.47	.00	905.47		
4439 LIFEMAP ASSURANCE COMPANY								
	11.2013	Life Insurance - November	10/15/2013	96.69	.00	96.69	48496	10/15/2013
Total 4439				96.69	.00	96.69		
4468 ST LUKE'S								
	402574215	Pre enrollment physicals	04/24/2013	68.00	.00	68.00	48473	10/04/2013
	402972344	Pre enrollment physicals	06/17/2013	68.00	.00	68.00	48473	10/04/2013
Total 4468				136.00	.00	136.00		
4503 CENTURYLINK								
	11.2013	Frame Relay, Sun Valley Police , Bl Cty Sher	10/15/2013	257.86	.00	257.86	48491	10/15/2013
Total 4503				257.86	.00	257.86		
4511 ASPHALT SYSTEMS INC.								
	26880	Chip Seal Materials	08/20/2013	35,243.84	.00	.00	48508	10/24/2013
	26890	Chip Seal Materials	08/21/2013	36,614.84	.00	.00	48508	10/24/2013
	26891	Chip Seal Materials	08/22/2013	68,458.60	.00	.00	48508	10/24/2013
	26913	Chip Seal Materials	08/23/2013	60,621.05	.00	.00	48508	10/24/2013
	26926	Return oil credit	08/26/2013	8,692.14	.00	.00	48508	10/24/2013
Total 4511				192,246.19	.00	.00		
4522 SILVER CREEK FORD								
	114408	New oil pump for engine 64 replaced by Silvr	09/20/2013	1,586.84	.00	1,586.84	48472	10/04/2013
	114762	Service for B.O. Car / brake rotors /replace b	09/20/2013	664.82	.00	664.82	48472	10/04/2013

Order No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
	114848	Service on CD Directors veh, new EGR valve	09/24/2013	204.55	.00	204.55	48472	10/04/2013
	F-550	Replacement wild land engine for engine 64	09/26/2013	46,124.00	.00	46,124.00	48472	10/04/2013
Total 4522				48,580.21	.00	48,580.21		
4535	CHILD SUPPORT SERVICES							
	10.2013	c001086568	10/09/2013	445.38	.00	445.38	48488	10/10/2013
	102413	c001086568	10/24/2013	445.38	.00	445.38	48505	10/23/2013
Total 4535				890.76	.00	890.76		
4536	MOFFATT THOMAS							
	193574	Legal costs thru 8/20/13	09/18/2013	412.50	.00	412.50	48450	10/04/2013
Total 4536				412.50	.00	412.50		
4563	NAYLOR & HALES, P.C.							
	8617.0913	Ribi v Donoval re: subpoena of P. Ball Repor	09/25/2013	288.50	.00	288.50	48454	10/04/2013
	8620-0913	Donoval v City of Sun Valley RE: Public Rec	09/25/2013	3,582.15	.00	3,582.15	48454	10/04/2013
Total 4563				3,870.65	.00	3,870.65		
4572	WHITE CLOUD COMMUNICATIO							
	74282	Narrow band 1 pager	09/09/2013	42.50	.00	42.50	48483	10/04/2013
Total 4572				42.50	.00	42.50		
4573	COP QUEST							
	325234	Leather clip on badge holder, 10 impact molc	09/03/2013	166.85	.00	166.85	48415	10/04/2013
Total 4573				166.85	.00	166.85		
4591	ISTC - CENTRAL COLLECTIONS							
	10.2013	518720203	10/09/2013	300.00	.00	300.00	48489	10/10/2013
	102413	518720203	10/24/2013	300.00	.00	300.00	48506	10/23/2013
Total 4591				600.00	.00	600.00		
4598	TREASURE VALLEY COFFEE							
	3326510	Coffee for all City Departments	08/20/2013	109.05	.00	109.05	48476	10/04/2013
Total 4598				109.05	.00	109.05		
4599	GEM STATE COMMUNICATIONS							
	00119398	New Radio fo new wild land engine 64	08/21/2013	1,954.00	.00	1,954.00	48424	10/04/2013
	00119399	New light bar for wild land engine 64\	08/29/2013	2,498.00	.00	2,498.00	48424	10/04/2013
	118851	4 Antennas for King radios replacement part	08/22/2013	94.00	.00	94.00	48424	10/04/2013
Total 4599				4,546.00	.00	4,546.00		

Vendor No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
4610	ORVIK, WAYNE							
	2	Building Inspections during Bldg Offic. absen	09/06/2013	182.00	.00	182.00	48459	10/04/2013
Total 4610				182.00	.00	182.00		
4613	W.S. DARLEY & CO							
	90413	New pump for new wild land engine 64	08/27/2013	13,820.00	.00	13,820.00	48479	10/04/2013
Total 4613				13,820.00	.00	13,820.00		
4616	HIGHWAY PRODUCTS, INC.							
	47267	Recliver hitch for new wild land engine 64	09/20/2013	393.00	.00	393.00	48430	10/04/2013
Total 4616				393.00	.00	393.00		
4618	L2 DATA COLLECTION							
	1386	Traffic Data Collection by L2 for the Transpot	08/31/2013	8,970.00	.00	8,970.00	48443	10/04/2013
Total 4618				8,970.00	.00	8,970.00		
4619	K WATERS GRAPHIC DESIGN							
	13091	Graphic design for Comp Plan update citizen	08/25/2013	30.00	.00	30.00	48439	10/04/2013
Total 4619				30.00	.00	30.00		
4627	R-n-M LOGISTICS, LLC							
	6907	Trucking oil for chip seal project	08/30/2013	6,068.38	.00	6,068.38	48465	10/04/2013
Total 4627				6,068.38	.00	6,068.38		
4628	FIRST RESPONDERS							
	38605	Border Patrol Duty Belts for 2 Police Officers	09/09/2013	214.61	.00	214.61	48423	10/04/2013
Total 4628				214.61	.00	214.61		
4631	INREACH							
	4646	GPS tracking plan for back country rescue fo	08/07/2013	118.12	.00	118.12	48436	10/04/2013
Total 4631				118.12	.00	118.12		
4633	BEAR HOME SERVICES							
	13V015	Hannah's Ergonomic Desk	09/17/2013	545.00	.00	545.00	48407	10/04/2013
Total 4633				545.00	.00	545.00		
4634	HR SPECIALISTS							
	50007225110	12 ISSUES OF EMPLOYMENT LAW	08/24/2013	97.00	.00	97.00	48432	10/04/2013

Order No	Invoice No	Description	Inv Date	Invoice Amt	Disc Amt	Check Amt	Check No	Chk Date
Total 4634				97.00	.00	97.00		
4635	LAW ENFORCEMENT TARGETS INC 0229176-IN	Shooting Targets for training purposes	09/12/2013	383.89	.00	383.89	48444	10/04/2013
Total 4635				383.89	.00	383.89		
4636	ASSOCIATED CONSTRUCTION 13-474	Repair gutter at City Hall	09/25/2013	180.00	.00	180.00	48406	10/04/2013
Total 4636				180.00	.00	180.00		
4637	5B POOL & SPA 16	104 Grey Eagle - condemnation work includi	09/11/2013	952.00	.00	952.00	48401	10/04/2013
Total 4637				952.00	.00	952.00		
Grand Totals:				591,673.07	.00	399,255.39		

**September 2013 Financial Statements will be presented
after the conclusion of the FY 13 Financial Audit**

Monthly LOT Comparison for August 2013 Receipts

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	Increase/ Decrease of FY13 as Compared to FY12
Retail	106,555	108,495	97,834	122,555	93,909	-23%
Lodging	78,399	84,923	76,779	93,537	70,471	-25%
Liquor	10,462	11,057	11,499	13,164	4,336	-67%
Totals	195,416	204,474	186,112	229,256	168,716	-26%

Detail Summary of Comparative YTD Receipts for the months of October - September.

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	Increase/ Decrease of FY13 as Compared to FY12
October	70,188	69,432	75,542	49,847	56,260	13%
November	40,073	50,477	34,116	46,298	41,355	-11%
December	101,370	97,420	106,190	114,930	126,671	10%
January	97,176	96,559	89,043	82,380	95,770	16%
February	116,838	101,944	115,014	101,797	113,281	11%
March	98,814	91,122	110,729	90,809	113,200	25%
April	44,149	46,747	37,056	42,642	38,852	-9%
May	50,306	40,743	47,475	52,181	44,172	-15%
June	87,956	94,222	92,378	101,367	98,969	-2%
July	195,673	196,552	229,127	215,845	228,946	6%
August	195,416	204,474	192,799	229,256	168,716	-26%
September	88,485	106,162	117,748	95,516		-100%
Fiscal Year Total	1,186,445	1,195,854	1,247,217	1,222,868	1,126,191	
Year-To-Date Receipts Comparison (October - September)	1,097,960	1,089,692	1,129,469	1,127,352	1,126,191	0%

Local Option Tax receipts for the month of August 2013 totaled \$168,716 representing a 26% decrease in receipts in August 2012.

CITY OF SUN VALLEY

LOT Retail Receipts Figures

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	Increase/ Decrease of FY13 as Compared to FY12
October	41,629	40,952	46,790	26,180	30,436	16%
November	26,136	21,218	22,367	29,001	25,537	-12%
December	52,776	56,371	62,823	65,920	71,156	8%
January	43,349	46,260	47,097	41,884	47,746	14%
February	47,931	46,369	57,260	50,924	51,566	1%
March	41,979	40,818	51,052	41,019	53,430	30%
April	30,284	28,670	21,899	26,465	27,301	3%
May	38,409	29,790	39,678	37,816	31,877	-16%
June	51,429	58,265	56,498	62,166	57,884	-7%
July	105,898	106,899	121,472	112,979	121,980	8%
August	106,555	108,495	97,834	122,555	93,909	-23%
September	52,960	61,140	61,763	57,049		-100%
Fiscal Year Total	639,334	645,246	686,532	673,960	612,822	
Year-To-Date Receipts Comparison- (October - September)	586,374	584,107	624,769	616,911	612,822	-1%

CITY OF SUN VALLEY

LOT Lodging Receipts Figures

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	Increase/ Decrease of FY13 as Compared to FY12
October	25,475	23,982	24,627	19,946	21,712	9%
November	10,878	7,134	9,462	14,358	13,014	-9%
December	40,639	34,593	36,247	40,756	46,347	14%
January	46,473	43,833	35,394	34,636	41,194	19%
February	60,536	48,303	50,052	43,826	54,235	24%
March	49,522	44,285	55,640	43,588	52,824	21%
April	12,159	15,948	12,695	13,948	9,715	-30%
May	9,179	8,728	6,205	12,456	9,152	-27%
June	29,676	32,176	31,711	34,758	36,811	6%
July	80,683	82,858	95,637	92,511	96,446	4%
August	78,399	84,923	76,779	93,537	70,471	-25%
September	30,907	39,534	44,818	32,872		-100%
Fiscal Year Total	474,526	466,296	479,267	477,191	451,923	
Year-To-Date Receipts Comparison (October - September)	443,619	426,762	434,449	444,320	451,923	2%

CITY OF SUN VALLEY

LOT Liquor Receipts Figures

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	Increase/ Decrease of FY13 as Compared to FY12
October	3,085	4,499	4,126	3,721	4,112	11%
November	3,059	22,125	2,287	2,939	2,804	-5%
December	7,955	6,456	7,120	8,254	9,167	11%
January	7,354	6,466	6,552	5,860	6,830	17%
February	8,372	7,272	7,702	7,046	7,479	6%
March	7,313	6,019	4,036	6,202	6,946	12%
April	1,705	2,129	2,462	2,229	1,837	-18%
May	2,718	2,224	1,592	1,909	3,142	65%
June	6,851	3,781	4,170	4,443	4,273	-4%
July	9,092	6,795	12,019	10,355	10,520	2%
August	10,462	11,057	11,499	13,164	4,336	-67%
September	4,618	5,488	17,854	5,595		-100%
Fiscal Year Total	72,585	84,312	81,418	71,717	61,447	
Year-To-Date Receipts Comparison (October - September)	67,967	78,823	63,564	66,122	61,447	-7%



CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council
FROM: Angela Walls, Treasurer/Finance Manager
SUBJECT: Treasurer's Oath for Accounts Payable
DATE: November 1, 2013

After review, I have determined that the attached "Approval of Payables, On Hand, As Of October 30th, 2013" report is correct as to payee and amount, and are for a proper and authorized purpose, except as otherwise explained below.

Exceptions: None OR See Below (circle one)

Angela M. Walls Signed
Treasurer/Finance Manager Title
November 1st, 2013 Date

CITY OF SUN VALLEY
 APPROVAL OF PAYABLES, ON HAND, AS OF OCTOBER 30TH, 2013

#	Vendor Name	Invoice #	Description	Account #	In Line Item	Line Item Over-spend	Within Dept Budget	Dept.	Amount
1	Animal Shelter	468	March - May and June - August 2013	10-421-770	Y	N	Y	PD	\$ 1,000.00
2	Brennan's Carpet LLC	6646	Installed carpet in equipment storage, street facility office, and respaired carpet in police department	10-431-614	Y	N	Y	SD	\$ 636.72
3	CESCO	w27995	Loader repair - transmission was locking up (includes mechanic's travel from Jerome to Sun Valley)	10-431-595	Y	N	Y	SD	\$ 2,151.84
4	CH2M HILL		Trail Creek Path rebuild and extension grant application	10-431-780	Y	N	Y	SD	\$ 1,795.10
5	CH2M Hill	3865462	City Engineering work through August 30, 2013 for a final plat application engineering review and comments (White Clouds Townhomes Phase III).	10-418-422	Y	N	Y	CD	\$ 175.00
6	CH2M Hill	3865462	City Engineering on the City Council approved grading plan that includes the south side (Sunrise) of Juniper Road through August 30, 2013, all as requested by the City Council.	10-419-800	Y	N	Y	CD	\$ 2,017.63
7	Chateau Drug	1084357	Spare AA & AAA batteries and garage door opener batteries	10-431-320	Y	N	Y	SD	\$ 89.91
8	Chateau Drug	1087522	Key hanger fixture for the Community Development Department- installed in central location to organize CD Dept keys in central place that makes it easy to find keys.	10-418-310	Y	N	Y	CD	\$ 6.99
9	Cheaper Than Dirt	9410900	Peltor Tactical Electronic Hearing X5 Headphones for shooting	10-421-340	Y	N	Y	PD	\$ 245.96
10	Color Haus	143362	Paint cans to store extra paint from City Hall painting project	50-480-440	Y	N	Y	SD	\$ 11.66
11	Consolidated Electrical Dist	546265	Fluorescent bulbs for City Hall and equipment storage facility	10-431-614	Y	N	Y	SD	\$ 103.20
12	Copy & Print	508-001	Surge protectors for new computers in police department	10-421-340	Y	N	Y	PD	\$ 77.96
13	Copy & Print	497-001	Bookcase for training books and videos						
14	Copy & Print	SO.0000516	Binder clips, small and mediumx2	10-421-310	Y	N	Y	PD	\$ 6.86
15	D & B Western Home & Family	200956	Air hose nozzle for shop air hose, work gloves & raincoats for Terrence Davitt and Slater Storey, work pants for Terrence Davitt and welding nozzle	10-431-340	Y	N	Y	SD	\$ 11.99
16	Davis Embroidery Inc.	21652	Shirts for Mal Prior, Reid Black, Taan Robrahn and Ray Franco	10-423-631	Y	N	Y	FD	\$ 656.88
17	E C Power Systems Of Idaho	232431	City Hall Emergency Generator Maintenance	10-431-614	Y	N	Y	SD	\$ 381.63
18	Elkhorn Springs Residential	213064	Quarterly Dues 115 Angani Way Unit 4	42-470-705	Y	N	Y	AD	\$ 647.21
19	Fire Services Of Idaho, Lc	89181	Recharge fire extinguisher for police department	10-423-595	Y	N	Y	FD	\$ 32.00
20	First Responders, C.O.P.S., Inc	38662	Blauer S/ rayon blend shirt grey X2 (Tuyen) Blauer Class Act rayon blend L/S shirt X3 Tuyen	10-421-665	Y	N	Y	PD	\$ 304.25
21	Franco, Michael	NV-HTF-500068	Reimbursement for Carpenter 1 fire and Whiskey Complex fire	10-423-130	Y	N	Y	FD	\$ 384.60
22	Freightliner of Idaho	51500	Plow 81 repairs - rear suspension, braking system, rear steering system, rotate tires, and flush cooling system	10-431-595	Y	N	Y	SD	\$ 14,742.18
23	Freightliner of Idaho Gem State	53743	Repair Oshkosh # 2 per previous Council approval	10-431-595	Y	N	Y	SD	\$ 16,790.57
24	Communications Gem State	119801	Smart cloning cable for wildland radios - 2 cables	10-423-615	Y	N	Y	FD	\$ 105.00
25	Communications Gem State	119847	Repair on Motorola radio for captain Chris Leson - cleaned and serviced	10-423-615	Y	N	Y	FD	\$ 78.60
26	Communications Gem State	119803	Installation of radio and siren head light flashers and all emergency lighting and equipment for new Wildland Engine 64	29-490-784	Y	N	Y	FD	\$ 817.15
27	Gem State Welders Supply Inc	145423	Acetylene Cylinder Rental	10-431-555	Y	N	Y	SD	\$ 15.60
28	GRAINGER	9254760826	Equipment Storage Facility Door/bell repair and City Hall HVAC filters	10-431-614	Y	N	Y	SD	\$ 310.03
29	GRAINGER	92548000320	Furnace filters for City Hall HVAC system and ear plugs	10-431-614	Y	N	Y	SD	\$ 127.08
30	Hank Brown Painting	1002	City Hall Deck Refinishing	10-431-614				SD	\$ 289.00

Item #	Vendor Name	Item Description	Quantity	Unit Price	Total Price	Account #	Category	Y	N	Y	SD	AD	FD	PD
31	Hank Brown Painting	City Hall Exterior Painting	1002											6,860.00
32	Hawley Ti & Ha.	Legal services thru 9/30/13	10.2013											1,932.00
33	Herbert, Jim	Reimbursement for Carpenter 1 Fire	NV-HTF-500068											142.00
34	Herbert, Jim	Reimbursement for the Whiskey Complex Fire	OR-UJF-130132											242.60
35	Houston Lumber Co A.C	Salt Buckets, Danger Barricade tape, and bucket lids	342464											70.29
36	Houston Lumber Co A.C	Step ladder, light bulbs, razor knife, and batteries	41912 014-331494 041-31											112.80
37	Hughes Fire Equipment	New voltage regulator for Eng 60 (includes installation)	480961											480.70
38	IDAHO LUMBER	Tape measure and cutting oil	93013											12.99
39	Idaho Mountain Express	Public notice publication in the Mt Express for a public hearing meeting notice for the October 4, 2013 City Council meeting-Prospector Road Vacation of public right-of-way.	4349.0913											245.70
40	Idaho Mountain Express	Add for open house and bid for fire engine	4349.0913											182.79
41	Idaho Mountain Express	Legal Ord 464 and Council Meeting Ad	4349.0913											330.94
42	Idaho Statesman	Ad for ladder truck	100675024-0912013											62.03
43	Idaho Traffic Safety, Inc	Road Striping after Chipseal	16199											45.90
44	inReach	Service Plan for 2 units backcountry rescue	4710											2,016.00
45	Interstate Batteries	Batteries for Ketchum, Wood River and Sun Valley Fire for back up power for the repeaters (Billed 2 for Ketchum @ 219.95 each and 2 for Woodriver @ 219.95 each)	80061326											1,229.75
46	Interstate Batteries	Overpaid in March 2013	40003619											(104.95)
47	JPS Communications	New ACU-M radio modem and cables for new wild land engine 64	QQ-0000034325											5,326.65
48	Ketchum Computers	Computer consultants for 9/18 /13 - 9/30/13	9675											2,343.75
49	L N Curtis & Son	Wheel chocks, 6 foam nozzles, 1 med expansion nozzle, and 2 vinyl hall runners for Eng 64	3139565-00 3139869-00											949.61
50	LES SCHWAB	Swap summer/winter tires on 2006 F-350	11700106551											70.00
51	LexisNexis Matthew Bender	2013 ID Code Supplements	50348124											476.01
52	Metroquip, Inc.	Switches for Elgin Sweeper	21326											79.68
53	Mooremedical	Latex Gloves	82241984											102.84
54	Moss Gardens	Landscaping for berm along Elkhorn Rd and repellent	109689											115.93
55	Napa Auto Parts	Wire loom and grommets for Elkhorn fire station shop	226751986											17.56
56	Napa Auto Parts	2 door shocks for replacement on engine 62 passenger panel door	8195579											68.58
57	Norco	4 new regulators for EMT to replace old ones - 10 replacement bottles and rent on 02	34 12137841 12137842 1											502.52
58	Options	Susan Robertson's Business Cards	13-1970											100.93
59	Overhead Door Co	Replacement garage door openers for equipment storage facility	16074											90.00
60	Pipoco, Inc.	Shop supplies and impact gun plumbing fittings	128347/127826/127803											54.92
61	RIVER RUN AUTO	Trailer wiring for 2006 F 350	64383											10.59
62	RIVER RUN AUTO	1" impact gun parts for installation of air hose reel	64352											26.48
63	Roberts Electric	Electrical work performed at 104 Grey Eagle as part of the condemnation action by the City. Work includes installation of electrical covers over open electrical boxes and fixtures that were removed prior to the City's condemnation action.	184876											322.00
64	Roberts Electric	Exhaust fan repair for equipment storage facility	185581											84.00
65	Sawtooth Wood Products, Inc	New chainsaw, helmet and chaps for safety for Eng 64	81471											879.85
66	Communications	Repair visit - 2 phone lines crossed	1269											110.00
67	Stauts, Hannah	Travel reimbursement for attendance at LICITFOA institute in Boise	11.2013											174.91
68	Steve Butler and Associates	Contact Betsy Roberts regarding drystack wall design	2100											31.25

69	Sun Valley Garden Center	57873	Bedding plants for berm along Elkhorn Rd	10-431-620	Y	N	Y	SD	\$	8.98
70	Sun Valley Cleaners, Inc		Dry Cleaning Police Uniforms	10-421-630	Y	N	Y	PD	\$	330.30
71	Sun Valley Volunteer Fire Dept	8995370	Heavy duty tripod antenna stand for back country rescue	10-423-615	Y	N	Y	FD	\$	109.95
72	Sun Valley Volunteer Fire Dept	266062	50 feet of coax cable and seal for antenna backcountry rescue	10-423-615	Y	N	Y	FD	\$	79.57
73	Webb Landscaping	various	Tree and landscaping for berm along Elkhorn Rd and fertilizer for City Hall & Elkhorn Fire Station	10-431-620	Y	N	Y	SD	\$	366.76
74	Woodside RV Center	141861	Fuel stabilizer for all fire department saws and power tools on all engines	10-423-600	Y	N	Y	FD	\$	40.59
75	WS Darley	17096017	paid 13.820 on invoice # 90413 balance due 1791.00 Inv # 17096017 pump for eng 64	29-490-784	Y	N	Y	FD	\$	1,791.00
76	WS Darley	17096041	2 1-gallon gas cans for engine 64 for power gas tools saws	29-490-784	Y	N	Y	FD	\$	163.23
77	WS Darley	17095336	lighted gauge for water and foam on pannel one each and one mini gauge for inside the cab	29-490-781	Y	N	Y	FD	\$	1,450.00
78	WS Darley	17095621	compressor for air brakes replacement and battery charger for new pump	29-490-781	Y	N	Y	FD	\$	1,296.43
79	Zero Waste USA	40500	Dog Waste bags for Path System (3200 bags)	10-431-320	Y	N	Y	SD	\$	391.93

FY 13 Total \$ 75,836.34

FY 14 Expenses

80	Air St. Lukes	2014	Employee Membership 2014 - 42 Employees	10-415-480	Y	N	Y	AD	\$	1,470.00
81	All Valley Agency, Inc	72739104	Insurance for all Sun Valley Fire fighters	10-423-240	Y	N	Y	FD	\$	4,707.50
82	Barry Equipment & Rental	113529-1	Tool Cat oil and filters	10-431-595	Y	N	Y	SD	\$	127.36
83	Bear Home Services	13V017	Robin's Ergonomic Desk Station & Hannah's rise for work area	10-415-740	Y	N	Y	AD	\$	255.00
84	Black, Reid	10.24.13	Prepayment of per diem for class in Salt Lake from 11/11 - 11/16/13	10-423-910	Y	N	Y	FD	\$	289.75
85	Black, Reid	10.25.13	Prepayment of per diem for class in Boise from 11/17 - 11/22/13	10-423-470	Y	N	Y	FD	\$	195.50
86	Blaine County	211	GIS Salary and Benefit Reimbursement FY 2013 - 1st Qtr 20% of Salary and Benefits	10-418-423	Y	N	Y	AD	\$	3,930.75
87	Blaine County	214	Consolidated Emergency Communication Service Agreement for Fiscal Year 2014 Annual	10-421-348	Y	N	Y	AD	\$	88,280.00
88	Blaine County Housing Auth	10.2013	Fiscal Year 2014 Fee for Service - First Half	10-411-605	Y	N	Y	AD	\$	5,000.00
89	Cascade Fire	55012	Drafting hose for new wild land Eng 65 - 3 sections and 1 foot valve	29-490-784	Y	N	Y	FD	\$	387.00
90	Equipment Company	0000571-001	One ink cartridge replacement for the CD Director's printer- 1 black.	10-418-310	Y	N	Y	CD	\$	79.99
91	Copy & Print	0000497-001	Book cases for Taan and training books and video	10-423-740	Y	N	Y	FD	\$	459.98
92	Copy & Print	52303	4 Each PowerCord 15'	10-421-340	Y	N	Y	PD	\$	91.96
93	Copy & Print	557-001	Chief's printer cartridges black and tri color	10-421-310	Y	N	Y	PD	\$	82.98
94	Copy & Print	551-001	2 ink cartridges, patrol printers	10-421-310	Y	N	Y	PD	\$	127.98
95	Copy & Print	Various	Binders/clips/labels/copy paper	10-415-310	Y	N	Y	AD	\$	91.16
96	Copy & Print	54417	File folders for new fiscal year	10-415-310	Y	N	Y	AD	\$	6.29
97	Copy & Print	555-001	folder/binder clips/wire paper holder/mag rack	10-415-310	Y	N	Y	AD	\$	29.65
98	Copy & Print	various	packing tape / new phone cords for Angela and Hannah's office phones	10-421-320	Y	N	Y	AD	\$	23.27
99	DAVIS EMBROIDERY	21878	4 crew shirts for Slater Storey	10-431-631	Y	N	Y	SD	\$	67.94
100	Dell Marketing	various	Dell 65 Watt Slim Auto/Air/AC Adaptor/13 Dell Stereo speakers	10-415-740	Y	N	Y	AD	\$	382.57
101	Dell Marketing	X17RPSDM3	10 keyboards	10-415-740	Y	N	Y	AD	\$	214.09
102	Franco, Ray		Reimbursement for travel and fuel for picking up new wild land Eng 64 in Medford Oregon	29-490-784	Y	N	Y	FD	\$	536.68
103	Gem State Communications	118582	Repair 1 King hand held radio - bad gasket	10-423-615	Y	N	Y	FD	\$	195.00
104	Glass Masters, Inc	73952	replace broken windows in bay 1 after door came of track and broke	10-423-590	Y	N	Y	FD	\$	321.86
105	GRAINGER	9257089657	Metal tubing stock for welding table and battery charging station	10-431-320	Y	N	Y	SD	\$	284.20
106	GRAINGER	9258086371	Wire clamps for all automotive vehicles	10-431-320	Y	N	Y	SD	\$	21.34
107	GRAINGER	9257255779	Metal angle steel for welding table and battery charging station	10-431-320	Y	N	Y	SD	\$	270.95
108	inReach	4877	Delorme service plan 2 for back country over charges for search at Craters of the Moon	10-423-480	Y	N	Y	FD	\$	135.51

109	Ketchum Computers	350794	Computer consultants for 10/1/13 - 10/15/13	10-415-427	Y	N	Y	AD	\$	4,156.25
110	King	91882 - 91886	Legal services for confidential matters	10-415-425	Y	N	Y	AD	\$	5,217.27
111	King	91887 - 91888	Legal services for public matters	10-415-425	Y	N	Y	AD	\$	1,702.00
112	Moss Gardens	109858	Pruners	10-431-340	Y	N	Y	SD	\$	20.79
113	Moss Gardens	109858	Landscaping tape	10-431-620	Y	N	Y	SD	\$	4.79
114	Mountain Rides	3330	Quarterly Partnership Contribution For FY2014	10-411-694	Y	N	Y	AD	\$	62,500.00
115	Napa Auto Parts	Various	Misc shop supplies, shocks and air suspension kit for F350	10-431-600	Y	N	Y	SD	\$	220.58
116	Napa Auto Parts	Various	Headlights, taillights, fuel filters, and antifreeze for large equipment	10-431-595	Y	N	Y	SD	\$	286.42
117	Naylor & Hales, P.C.	8620-1013	Donoval v. City of SV et al.	10-411-429	Y	N	Y	AD	\$	8,736.66
118	OFFICEBRIGHT, INC	3648	Office cleaning per proposal for October 2013	10-415-500	Y	N	Y	AD	\$	1,170.00
119	Options	13-2142	Business cards for Tean Robrahn	10-423-480	Y	N	Y	FD	\$	96.93
120	Options	13-2141	Business Card for J. Wait Fenling	10-421-320	Y	N	Y	PD	\$	119.93
121	Prof, Mal	10.24.13	Per Diem for class in Boise from 11/17 - 11/22/13	10-423-470	Y	N	Y	FD	\$	195.50
122	RIVER RUN AUTO	Various	Seasonal vehicle and equipment service and filter inventory - 5 air filters, 2 fuel filters, 2 fuel filters, 5 hydraulic filters and 1 oil filter	10-431-595	Y	N	Y	SD	\$	969.73
123	RIVER RUN AUTO	Various	Misc shop supplies (fuse holders, fuses, splice terminals, etc)	10-431-320	Y	N	Y	SD	\$	171.76
124	Communications	1299	Repair to Hannah's phone line - Replace of Module	10-421-510	Y	N	Y	AD	\$	425.00
125	Silver Creek Ford	14863	EGR valve 2006 F-350	10-431-600	Y	N	Y	SD	\$	10.42
126	Sun Valley Animal Center	196701	Dog medication, exam and boarding X4 nights (Officer Abaid out of town)	10-421-780	Y	N	Y	PD	\$	248.73
127	Sun Valley Animal Center	195207	Board/Kennel run X3 days (Officer Abaid out of town)	10-421-780	Y	N	Y	PD	\$	91.50
128	Sun Valley Elkhorn Association	7003.1013 & 7004.1013	SVEA fees for Elkhorn unit 3 & 4	42-470-705	Y	N	Y	AD	\$	630.00
129	Sun Valley Elkhorn Association	415.1013	SVEA fees for Elkhorn Fire Station	10-423-320	Y	N	Y	FD	\$	315.00
130	Sun Valley Marketing Alliance	4524	October 2013 - Contract	10-411-692	Y	N	Y	AD	\$	17,416.67
131	Sun Valley Marketing Alliance	4525	November 2013 - Contract	10-411-692	Y	N	Y	AD	\$	17,416.67
132	Treasure Valley Coffee	3357234	Coffee for all City departments	10-415-310	Y	N	Y	AD	\$	28.30
133	Treasure Valley Coffee	3357234	Coffee for all City departments	10-418-310	Y	N	Y	CD	\$	28.30
134	Treasure Valley Coffee	3357234	Coffee for all City departments	10-421-310	Y	N	Y	PD	\$	28.30
135	Treasure Valley Coffee	3357234	Coffee for all City departments	10-423-310	Y	N	Y	FD	\$	28.30
136	Treasure Valley Coffee	3357234	Coffee for all City departments	10-431-320	Y	N	Y	SD	\$	28.30
137	Walls, Angela	10.2013	Travel Reimbursement for Casselle Training in Las Vegas	10-415-470	Y	N	Y	AD	\$	424.50
138	White Cloud Communications	74745	Work done on baldy repeater for gold 1 after lightning strike	10-423-615	Y	N	Y	FD	\$	125.00

FY 14 Total \$ 131,623.80

Subtotal \$207,460.14

*Holding payment of Hawley Troxell, in the amount of \$2,175.50, and Steve Butler, in the amount of \$843.75, pending additional information.

Recommended approval to the City Council _____ Date _____
 Finance Committee Chairman: Bob Youngman



Mayor
Dewayne Briscoe

Council
Robert A. Youngman,
President
Nils Ribí
Michelle Griffith
Franz Suhadolnik

Memo

To: Mayor and City Council
From: Hannah Stauts, City Clerk
Date: 10/30/2013
Re: November 5, 2013 Election Results

PLEASE NOTE THIS FORM WILL BE COMPLETED FOLLOWING THE TALLY OF THE VOTES FROM THE COUNTY AND PROVIDED TO YOU ON WED., NOV. 6TH VIA EMAIL AND IN YOUR MAILBOX.

ELECTION RESULTS

TOTAL BALLOTS COUNTED: _____

Sun Valley City Council				
Precinct	Poindexter	Youngman	Hendricks	Saks
013 Sun Valley				
Absentee				
City Total				

CITY OF SUN VALLEY

RESOLUTION 2013-18

A RESOLUTION OF THE CITY OF SUN VALLEY AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT FOR SERVICES WITH MOUNTAIN RIDES

WHEREAS, the City of Sun Valley desires to enter into an agreement with the Mountain Rides Transportation Authority (Mountain Rides), an Idaho nonprofit corporation, under which Mountain Rides will provide transportation services for the City and to residents and visitors of Sun Valley, including operating, managing, and running a transportation system which meets the needs and demands of both the residents and tourists of Sun Valley; and

WHEREAS, the City of Sun Valley and Mountain Rides have agreed to the terms and conditions of the Contract for Services, a copy of which is attached hereto as "Exhibit 1"; and

WHEREAS, the City of Sun Valley desires transparency in the expenditure of public funds, Mountain Rides discloses employee salary and benefit information, a copy of which is attached hereto as "Exhibit 2", which will be kept in the City Clerk's confidential files.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, that the City of Sun Valley approves the Contract for Services between the City of Sun Valley and Mountain Rides and that the Mayor is authorized to execute the attached Agreement,

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS ____ DAY OF NOVEMBER 2013.

Dewayne Briscoe, Mayor

Attest:

Hannah L. Stauts, City Clerk

EXHIBIT 1

CONTRACT FOR SERVICES

MOUNTAIN RIDES TRANSPORTATION AUTHORITY

THIS CONTRACT FOR SERVICES (hereinafter the "Contract") is made and entered this 18th day of ~~November~~ ~~October~~, 201~~23~~, by and between the CITY OF SUN VALLEY, IDAHO, a municipal corporation (hereinafter referred to as "Sun Valley" or "City") and the MOUNTAIN RIDES TRANSPORTATION AUTHORITY (hereinafter referred to as "MOUNTAIN RIDES"), an Idaho Transportation Authority, formed and existing pursuant to a Joint Powers Agreement duly executed, extended, and recorded as Instrument # 590904 in Blaine County, Idaho (recorded 9/28/11). This Contract is hereby entered into in contemplation of the following findings:

FINDINGS

1. Sun Valley is a municipal corporation duly organized and existing under the law of the State of Idaho §50-101 et seq.
2. MOUNTAIN RIDES is an Idaho ~~Transit~~ Transportation Authority formed and existing pursuant to a Joint Powers Agreement duly executed and recorded as Instrument #552903 in Blaine County, Idaho.
3. Sun Valley is a destination resort city as defined by Idaho Code § 50-1044 as it derives a major portion of its economic well-being from businesses catering to the recreational needs and meeting the needs of people traveling to Sun Valley for an extended period of time. Sun Valley, as a resort city, is eligible to collect a local option non-property tax.
4. Pursuant to Idaho Code §50-301 and §50-302, Sun Valley is empowered to enter into contracts and take such steps as are reasonably necessary to maintain the peace, good government and welfare of the City and its trade, commerce and industry. Accordingly, Sun Valley has the power as conferred by the State of Idaho to provide directly for certain promotional activities to enhance the trade, commerce, industry, and economic well being of the City.
5. City Ordinance No. 389 provides for the imposition of a non-property tax on the sales price of certain property sold or otherwise transferred in Sun Valley. Pursuant to the language of the Ordinance, which was approved by the voters of Sun Valley, the municipal sales tax revenue derived shall be used for, among other things, public transportation, information, education and economic development activity.
6. MOUNTAIN RIDES provides an efficient and responsive public ~~transit~~ transportation system which is easily identifiable, is coordinated in a manner to encourage the ease of ridership, is charged with planning and implementation of multi-modal transportation technologies, such as gondola and light rail ~~transit~~ transportation, when feasible, and will seek to reduce the congestion and pollution of individual vehicular trips within Blaine County.
7. MOUNTAIN RIDES mission is to establish, implement, maintain, fund and operate a comprehensive public transportation system by motor buses, vans or other appropriate means, including but not limited to multi-modal transportation systems, on a scheduled or unscheduled and charter basis throughout Blaine County for the benefit of the inhabitants and visitors in Blaine County.

8. The Organizational Goals of MOUNTAIN RIDES are consistent with the purposes and findings included in Ordinance No. 389.

9. MOUNTAIN RIDES has faithfully and diligently carried out its mission to provide services which promote and enhance the trade, commerce and industry of the City. It is in the best interests of the public health, welfare and prosperity of the City to provide regional ~~transit~~transportation services.

10. It is the intention of Sun Valley to contract with MOUNTAIN RIDES to provide such services for consideration as hereinafter provided.

11. MOUNTAIN RIDES desires to enter into a contract with Sun Valley to provide ~~transit~~transportation services all as hereinafter provided.

NOW, THEREFORE, on the basis of the foregoing findings the parties agree as follows:

1. Services to be Provided by MOUNTAIN RIDES. MOUNTAIN RIDES hereby agrees to provide ~~transit~~transportation services for the City and to provide services to residents and visitors of Sun Valley including operating, managing, and running a transportation system which meets the needs and demands of both the residents and tourists of Sun Valley. Services provided are set forth in the attached Exhibit A.

MOUNTAIN RIDES agrees that it shall provide, at its sole expense, all costs of labor, materials, supplies, business overhead and financial expenses, insurance, fidelity bonds, and all necessary equipment and facilities required to provide the ~~transit~~transportation services as set forth in this Contract.

2. Term. The term of this Contract shall commence on the 1st day of October, 2012~~3~~, and shall terminate on the 30th day of September, 2013~~4~~.

3. Consideration.

(a) In consideration for providing the services herein described Sun Valley agrees to pay to MOUNTAIN RIDES the total sum of TWO HUNDRED FIFTY THOUSAND (\$250,000) payable in four equal quarterly installments on November 15, 2012~~3~~; February 15, 2013~~4~~; May 15, 2013~~4~~; and August 15, 2013~~4~~. MOUNTAIN RIDES will provide the City at the end of each quarter during which MOUNTAIN RIDES performs services hereunder with an invoice 30 days in advance of the due dates setting forth the amount of the installment due for such quarter. The City shall pay MOUNTAIN RIDES the amount set forth in such invoice no later than thirty (30) days after the date of such invoice.

(b) Sun Valley's contribution to the MOUNTAIN RIDES FY 2013~~4~~ Budget is part of a budget adopted by the MOUNTAIN RIDES Board. An attachment of the adopted budget along with a revenue break out of each partner is included in Exhibit B.

(c) In consideration and as part of this Contract MOUNTAIN RIDES agrees to provide a mid-year report to the City of Sun Valley City Council including activities, ridership, financial conditions and other pertinent information helpful to assessing the current condition of the ~~transit~~transportation system. This report will be delivered before April 1, 2013 for presentation at the April 2013 City Council meeting. In addition,

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Comment [J1]: These changes to payment terms were made to correspond with direction from City of Sun Valley staff on timing of invoicing and payments.

MOUNTAIN RIDES will provide a report and budget request to coincide with City of Sun Valley budget deliberations for the next budget year.

(d) Notwithstanding the requirements to subparagraph 3(a) above, the parties recognize and agree that payment source for the services called for herein is local option sales tax revenue. Sun Valley, as part of its budgeting process, has projected historical sales tax revenue data to determine it can retain MOUNTAIN RIDES for the consideration called for herein. In the event Sun Valley fails to collect such local option tax revenue during the term of this Contract for any reason, Sun Valley may, at its sole option, terminate this Contract immediately upon written notice to MOUNTAIN RIDES. In the event of such termination, Sun Valley shall have no further responsibility to make payment to MOUNTAIN RIDES under this Contract.

4. Termination. The City may, at its sole discretion, terminate this Contract immediately upon 120 days written notice to MOUNTAIN RIDES with or without cause. In the event of such termination, the City shall have no further responsibility to make any payment to MOUNTAIN RIDES under this Contract. The City reserves the right to request an independent audit under the provisions herein upon termination, and such audit obligation and cost on the part of MOUNTAIN RIDES shall survive any termination of the contract.

5. Equal Employment Opportunity. MOUNTAIN RIDES covenants that it shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

6. Default. In the event either party fails to perform its responsibilities, as set forth in this Contract during the contract term, this Contract may, at the option of the non-defaulting party, be terminated. Upon termination under this paragraph, MOUNTAIN RIDES, in the event it intentionally breaches its responsibilities, shall not be entitled to receive any unpaid installments of the consideration called for in paragraph 3 of the Contract.

67. Independent Contractor Status. The parties acknowledge and agree that MOUNTAIN RIDES shall provide its services for the fee specified herein in the status of independent contractor, and not as an employee of Sun Valley. MOUNTAIN RIDES and its agents, employees, and volunteers, shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of the City. The sole interest and responsibility of Sun Valley under this Contract is to assure itself that the services covered by this Contract shall be performed and rendered by MOUNTAIN RIDES in a competent, efficient and satisfactory manner.

7-8 Hold Harmless. Any contractual obligation entered into or assumed by MOUNTAIN RIDES, or any liability incurred by reason of personal injury and/or property damage in connection with or arising out of MOUNTAIN RIDES'S obligations pursuant to this Contract shall be the sole responsibility of MOUNTAIN RIDES, and MOUNTAIN RIDES covenants and agrees to indemnify and hold Sun Valley harmless from any and all claims or causes of action arising out of MOUNTAIN RIDES'S activities and obligations as set forth hereinabove, including, but not limited to, personal injury, property damage, and employee complaints.

98. Non-Assignment. This Contract may not be assigned by or transferred by MOUNTAIN RIDES, in whole or in part, without the prior written consent of Sun Valley.

109. Miscellaneous Provisions.

- (e) Paragraph Headings. The headings in this Contract are inserted for convenience and identification only and are in no way intended to describe, interpret, define or limit the scope, extent or intent of this Contract or any of the provisions of the Contract.
- (f) Provision Severable. Every provision of this Contract is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.
- (g) Rights and Remedies are Cumulative. The rights and remedies provided by this Contract are cumulative and the use of any one right or remedy by any party shall not preclude nor waive its rights to use any or all other remedies. Any rights provided to the parties under this Contract are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.
- (h) Successor and Assigns. This Contract and the terms and provision hereof shall inure to the benefit of and be binding upon the heirs, personal representatives, successors and assigns of the parties hereto.
- (i) Entire Contract. This Contract contains the entire agreement between the parties respecting the matters herein set forth and supersedes all prior agreements between the parties hereto respecting such matters.
- (j) Governing Law. This Contract shall be construed in accordance with the laws of the State of Idaho.
- (k) Preparation of Contract. No presumption shall exist in favor of or against any party to this Contract as a result of the drafting and preparation of the document.
- (l) No Waiver. No waiver of any breach by either party of the terms of this Contract shall be deemed a waiver of any subsequent breach of the Contract.
- (m) Amendment. No amendment of this Contract shall be effective unless the amendment is in writing, signed by each of the parties.

IN WITNESS WHEREOF, the parties have signed this Contract the day and year first above written.

CITY OF SUN VALLEY

By _____
Dewayne Briscoe, Mayor

ATTEST:

Hannah Stauts, City Clerk

MOUNTAIN RIDES
TRANSPORTATION AUTHORITY

By _____
Jason Miller, Executive Director

MOUNTAIN RIDES
TRANSPORTATION AUTHORITY

By _____
~~Peter Everett~~ Susan McBryant, - Board

President

CONTRACT FOR SERVICES

MOUNTAIN RIDES TRANSPORTATION AUTHORITY

THIS CONTRACT FOR SERVICES (hereinafter the "Contract") is made and entered this 7th day of November, 2013, by and between the **CITY OF SUN VALLEY, IDAHO**, a municipal corporation (hereinafter referred to as "Sun Valley" or "City") and the **MOUNTAIN RIDES TRANSPORTATION AUTHORITY** (hereinafter referred to as "MOUNTAIN RIDES"), an Idaho Transportation Authority, formed and existing pursuant to a Joint Powers Agreement duly executed, extended, and recorded as Instrument # 590904 in Blaine County, Idaho (recorded 9/28/11). This Contract is hereby entered into in contemplation of the following findings:

FINDINGS

1. Sun Valley is a municipal corporation duly organized and existing under the law of the State of Idaho §50-101 et seq.
2. MOUNTAIN RIDES is an Idaho Transportation Authority formed and existing pursuant to a Joint Powers Agreement duly executed and recorded as Instrument #552903 in Blaine County, Idaho.
3. Sun Valley is a destination resort city as defined by Idaho Code § 50-1044 as it derives a major portion of its economic well-being from businesses catering to the recreational needs and meeting the needs of people traveling to Sun Valley for an extended period of time. Sun Valley, as a resort city, is eligible to collect a local option non-property tax.
4. Pursuant to Idaho Code §50-301 and §50-302, Sun Valley is empowered to enter into contracts and take such steps as are reasonably necessary to maintain the peace, good government and welfare of the City and its trade, commerce and industry. Accordingly, Sun Valley has the power as conferred by the State of Idaho to provide directly for certain promotional activities to enhance the trade, commerce, industry, and economic well being of the City.
5. City Ordinance No. 389 provides for the imposition of a non-property tax on the sales price of certain property sold or otherwise transferred in Sun Valley. Pursuant to the language of the Ordinance, which was approved by the voters of Sun Valley, the municipal sales tax revenue derived shall be used for, among other things, public transportation, information, education and economic development activity.
6. MOUNTAIN RIDES provides an efficient and responsive public transportation system which is easily identifiable, is coordinated in a manner to encourage the ease of ridership, is charged with planning and implementation of multi-modal transportation technologies, such as gondola and light rail transportation, when feasible, and will seek to reduce the congestion and pollution of individual vehicular trips within Blaine County.
7. MOUNTAIN RIDES mission is to establish, implement, maintain, fund and operate a comprehensive public transportation system by motor buses, vans or other appropriate means, including but not limited to multi-modal transportation systems, on a scheduled or unscheduled and charter basis throughout Blaine County for the benefit of the inhabitants and visitors in Blaine County.

8. The Organizational Goals of MOUNTAIN RIDES are consistent with the purposes and findings included in Ordinance No. 389.

9. MOUNTAIN RIDES has faithfully and diligently carried out its mission to provide services which promote and enhance the trade, commerce and industry of the City. It is in the best interests of the public health, welfare and prosperity of the City to provide regional transportation services.

10. It is the intention of Sun Valley to contract with MOUNTAIN RIDES to provide such services for consideration as hereinafter provided.

11. MOUNTAIN RIDES desires to enter into a contract with Sun Valley to provide transportation services all as hereinafter provided.

NOW, THEREFORE, on the basis of the foregoing findings the parties agree as follows:

1. Services to be Provided by MOUNTAIN RIDES. MOUNTAIN RIDES hereby agrees to provide transportation services for the City and to provide services to residents and visitors of Sun Valley including operating, managing, and running a transportation system which meets the needs and demands of both the residents and tourists of Sun Valley. Services provided are set forth in the attached Exhibit A. MOUNTAIN RIDES agrees that it shall provide, at its sole expense, all costs of labor, materials, supplies, business overhead and financial expenses, insurance, fidelity bonds, and all necessary equipment and facilities required to provide the transportation services as set forth in this Contract.

2. Term. The term of this Contract shall commence on the 1st day of October, 2013, and shall terminate on the 30th day of September, 2014.

3. Consideration.

(a) In consideration for providing the services herein described Sun Valley agrees to pay to MOUNTAIN RIDES the total sum of TWO HUNDRED FIFTY THOUSAND (\$250,000) payable in four equal quarterly installments on November 15, 2013; February 15, 2014; May 15, 2014; and August 15, 2014. MOUNTAIN RIDES will provide the City with an invoice 30 days in advance of the due dates setting forth the amount of the installment due. The City shall pay MOUNTAIN RIDES the amount set forth in such invoice no later than thirty (30) days after the date of such invoice.

(b) Sun Valley's contribution to the MOUNTAIN RIDES FY 2014 Budget is part of a budget adopted by the MOUNTAIN RIDES Board. An attachment of the adopted budget along with a revenue break out of each partner is included in Exhibit B.

(c) In consideration and as part of this Contract MOUNTAIN RIDES agrees to provide a mid-year report to the City of Sun Valley City Council including activities, ridership, financial conditions and other pertinent information helpful to assessing the current condition of the transportation system. This report will be delivered before April 1, 2013 for presentation at the April 2013 City Council meeting. In addition, MOUNTAIN RIDES will provide a report and budget request to coincide with City of Sun Valley budget deliberations for the next budget year.

(d) Notwithstanding the requirements to subparagraph 3(a) above, the parties recognize and agree that payment source for the services called for herein is local option sales tax

revenue. Sun Valley, as part of its budgeting process, has projected historical sales tax revenue data to determine it can retain MOUNTAIN RIDES for the consideration called for herein. In the event Sun Valley fails to collect such local option tax revenue during the term of this Contract for any reason, Sun Valley may, at its sole option, terminate this Contract immediately upon written notice to MOUNTAIN RIDES. In the event of such termination, Sun Valley shall have no further responsibility to make payment to MOUNTAIN RIDES under this Contract.

4. Termination. The City may, at its sole discretion, terminate this Contract immediately upon 120 days written notice to MOUNTAIN RIDES with or without cause. In the event of such termination, the City shall have no further responsibility to make any payment to MOUNTAIN RIDES under this Contract. The City reserves the right to request an independent audit under the provisions herein upon termination, and such audit obligation and cost on the part of MOUNTAIN RIDES shall survive any termination of the contract.

5. Equal Employment Opportunity. MOUNTAIN RIDES covenants that it shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin.

6. Default. In the event either party fails to perform its responsibilities, as set forth in this Contract during the contract term, this Contract may, at the option of the non-defaulting party, be terminated. Upon termination under this paragraph, MOUNTAIN RIDES, in the event it intentionally breaches its responsibilities, shall not be entitled to receive any unpaid installments of the consideration called for in paragraph 3 of the Contract.

7. Independent Contractor Status. The parties acknowledge and agree that MOUNTAIN RIDES shall provide its services for the fee specified herein in the status of independent contractor, and not as an employee of Sun Valley. MOUNTAIN RIDES and its agents, employees, and volunteers, shall not accrue leave, retirement, insurance, bonding, or any other benefit afforded to employees of the City. The sole interest and responsibility of Sun Valley under this Contract is to assure itself that the services covered by this Contract shall be performed and rendered by MOUNTAIN RIDES in a competent, efficient and satisfactory manner.

8. Hold Harmless. Any contractual obligation entered into or assumed by MOUNTAIN RIDES, or any liability incurred by reason of personal injury and/or property damage in connection with or arising out of MOUNTAIN RIDES'S obligations pursuant to this Contract shall be the sole responsibility of MOUNTAIN RIDES, and MOUNTAIN RIDES covenants and agrees to indemnify and hold Sun Valley harmless from any and all claims or causes of action arising out of MOUNTAIN RIDES'S activities and obligations as set forth hereinabove, including, but not limited to, personal injury, property damage, and employee complaints.

9. Non-Assignment. This Contract may not be assigned by or transferred by MOUNTAIN RIDES, in whole or in part, without the prior written consent of Sun Valley.

10. Miscellaneous Provisions.

(e) Paragraph Headings. The headings in this Contract are inserted for convenience and identification only and are in no way intended to describe, interpret, define or limit the scope, extent or intent of this Contract or any of the provisions of the Contract.

- (f) Provision Severable. Every provision of this Contract is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Contract.
- (g) Rights and Remedies are Cumulative. The rights and remedies provided by this Contract are cumulative and the use of any one right or remedy by any party shall not preclude nor waive its rights to use any or all other remedies. Any rights provided to the parties under this Contract are given in addition to any other rights the parties may have by law, statute, ordinance or otherwise.
- (h) Successor and Assigns. This Contract and the terms and provision hereof shall inure to the benefit of and be binding upon the heirs, personal representatives, successors and assigns of the parties hereto.
- (i) Entire Contract. This Contract contains the entire agreement between the parties respecting the matters herein set forth and supersedes all prior agreements between the parties hereto respecting such matters.
- (j) Governing Law. This Contract shall be construed in accordance with the laws of the State of Idaho.
- (k) Preparation of Contract. No presumption shall exist in favor of or against any party to this Contract as a result of the drafting and preparation of the document.
- (l) No Waiver. No waiver of any breach by either party of the terms of this Contract shall be deemed a waiver of any subsequent breach of the Contract.
- (m) Amendment. No amendment of this Contract shall be effective unless the amendment is in writing, signed by each of the parties.

IN WITNESS WHEREOF, the parties have signed this Contract the day and year first above written.

CITY OF SUN VALLEY

By _____
Dewayne Briscoe, Mayor

ATTEST:

Hannah Stauts, City Clerk

MOUNTAIN RIDES
TRANSPORTATION AUTHORITY

By _____
Jason Miller, Executive Director

MOUNTAIN RIDES
TRANSPORTATION AUTHORITY

By _____
Susan McBryant, Board President



FY2014 Transit Service Plan FINAL

**Summary of service
Route by Route look at
adjustments**



2014 Service level recommendations

- Total service hrs
 - FY2013 = 28,030
 - FY2014 = 26,340

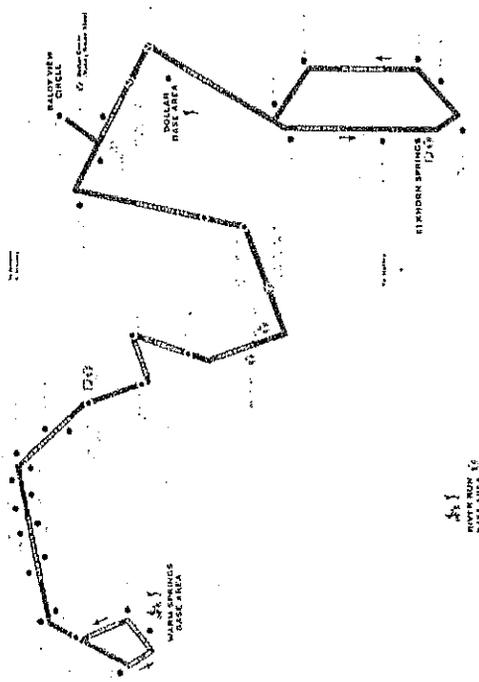
Approach

- Take service reduction needs and balance against funding sources, demand and connectivity

Route	FY2013 Hours	FY2014 Hours (6% straight reduction)	FY2014 Hours Recommend	Rationale
Blue	8000	7520	8000	Core Route, solid performer, higher Ketchum \$
Green	2850	2680	2000	Valley Route can help support reductions
Red	2800	2630	2800	Given higher SV \$, need to keep whole
Silver	2600	2440	2600	Core Route, high performer, key to SV Co.
Bronze	750	700	500	Reduce due to SV Co. flat \$, can focus on a.m. and p.m. needs
Valley	9000	8460	8600	JARC \$ will be decreasing in coming years, need to prepare
Hailey	2000	1910	2000	Additional 5310 \$ provides stability
TOTAL	28,030	26,340	26,600	

Counting on fuel savings to make up this gap

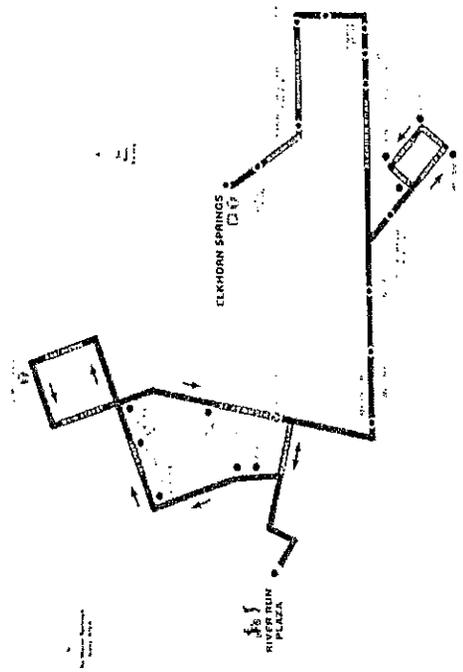
Blue Route



FY2013 Hours = 8000
 FY2014 Hours Recommended = 8000
CHANGES FOR FY2014

- No change this year. It is just too widespread an impact to make these significant changes. The day riders are balanced out by the night riders

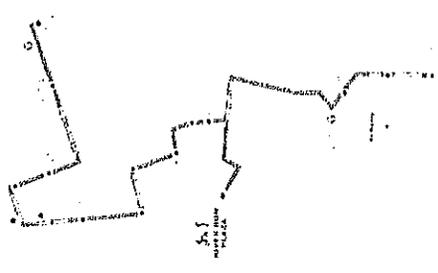
Red Route



FY2013 Hours = 2800
 FY2014 Hours Recommended = 2800
CHANGES FOR FY2014

- Reduce summer evening hours but maintain Symphony connections in an effort to provide improved Winter service we recommend:
 - ▣ Operate Winter Red 2 during Peak season (December 14 thru March 31, 2014 = 108 days) ONE HOUR LATER ending at 3:55 pm @Elkhorn Springs
 - ▣ Adjust Summer hours from 830a-725p (with Symphony extra 3 wks of Summer) to 830a-530p.
 - ▣ New next summer (June 14-Sept 7 = 85 days): Red route ends at 530p at Elkhorn Springs and during Symphony drops at Pavilion eliminating the transfer to Blue route. Maintain After Symphony service!

Green Route



FY2013 Hours = 2850

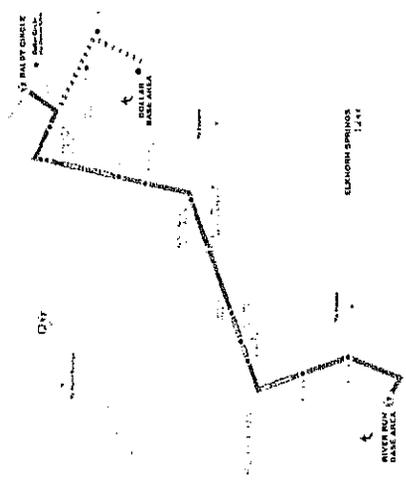
FY2014 Hours Recommended = 2000

CHANGES FOR FY2014

Reduce service in accordance with budget requirements:

- Start route at 735am at Meadows
- Continue midday service gap during winter season 11am- 205pm (same as Summer/Fall schedule)
- End route at 530pm at Meadows

Silver Route

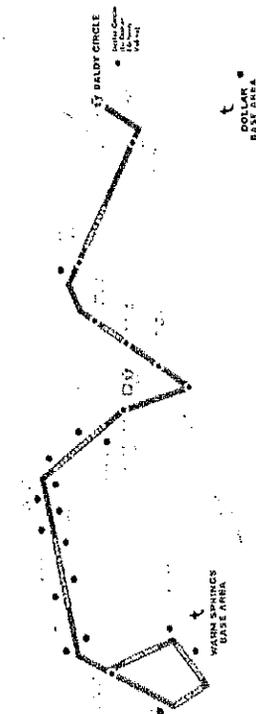


FY2013 Hours = 2600

FY2014 Hours Recommended = 2600

CHANGES FOR FY2014
NO CHANGES.

Bronze Route



■ FY2013 Hours = 750

■ FY2014 Hours Recommended = 500

■ **CHANGES FOR FY2014**

Reduce service on Bronze Route 2.5 hrs/day. Service stops at Warm Springs Lodge at 1045am until 115pm at Warm Springs Lodge.

The handful of local riders on Saddle road will lose the direct route from Warm Springs to Saddle road. Maintaining service level on Blue route (see above) provides 30 minute service to Ketchum/SV Lodge. The link to Saddle Road is provided by a transfer to the Valley route (leave WS :30 past the hour, ride to Y stop cross to front of Y at :37 past the hour. Valley route to Saddle from Y at :50 past.)

MRTA staff met with SVCo representatives and determined this service reduction meets SVCo's financial and guest service goals.

Valley Route

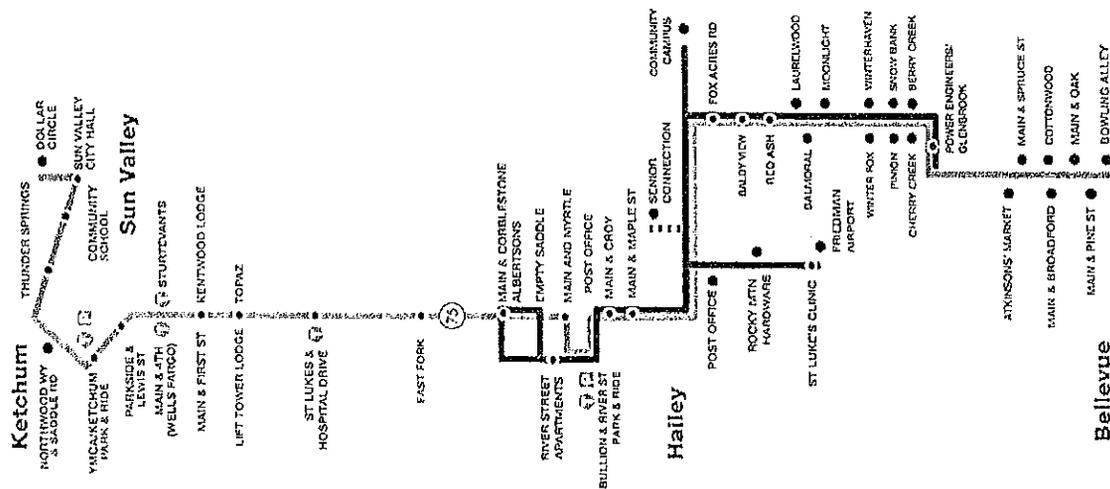
- FY2013 Hours = 9000
- FY2014 Hours Recommended = 8600
- CHANGES FOR FY2014

Reduce service in accordance with budget requirements by eliminating one roundtrip: 1105a southbound from Dollar Cir and 1204p northbound from Bellevue.

Restore service on tail ends during mid-day (Bellevue and YMCA to Dollar Circle)

Hailey Route

- FY2013 Hours = 2000
 - FY2014 Hours Recommended = 2000
 - CHANGES FOR FY2014
- No Change



Hour adjustment summary

Route Adjustment Hour Impact

Green Cut out midday service year-round, run 7:30a-11:00a and 2:05p-5:30p. M-F during slack and summer (190 days). M-Su during peak winter (100 days).

- 820 (290 days of service at 7 hours per day = 2030 hours, which meets our needs for reduction to close to 2000 hours of service overall. Difference is 4 hours less service (midday, plus early/late) during peak winter and 1 hour less service (early/late) during slack and summer).

Bronze - 143 -
Valley

Cut out midday service from 10:45a – 1:15p

- 255 (2.5 hours less service over 102 days, which meets our needs for reduction)

Eliminate Valley midday trip on weekdays only: 11:05a southbound and 12:05p northbound.

- 430 (fits within reduction need of bringing Valley from 9000 hours to 8600)

Mountain Rides Transportation Authority
Consolidated FY2014 Final Budget: ALL FUNDS SUMMARY

Exhibit B

	Adopted Budget for FY13	Budget for FY14
Revenue		
Operations Fund	2,405,088.00	2,385,968.00
Capital Equipment Fund	175,869.00	600,810.00
Capital Equipment Reserve Carryover from FY13	172,369.00	234,738.00
Capital Equipment use of reserves	0.00	-66,000.00
Work Force Housing Fund	31,160.00	30,226.00
Work Force Housing Reserve Carryover from FY13	25,000.00	25,000.00
Work Force Housing use of reserves	0.00	0.00
Facilities Fund	136,733.00	1,428,500.00
Facilities Reserve Carryover from FY 13	13,152.00	94,885.00
Facilities Fund use of reserves	0.00	-33,535.00
Contingency Fund	60,050.00	90,255.00
Contingency Fund use of reserves	0.00	-40,205.00
Contingency Reserve Carryover from FY13	180,000.00	240,050.00
Total Revenue	3,199,411.00	4,990,691.00
Expense		
Operations Fund	2,405,088.00	2,385,968.00
Capital Equipment Fund	113,500.00	600,810.00
Work Force Housing Fund	31,160.00	30,226.00
Facilities Fund	55,000.00	1,428,500.00
Contingency Fund	0.00	90,255.00
Total Expense	2,604,738.00	4,535,758.00
Gross Revenue	594,673.00	454,933.00
Less Fund Balances held in Reserve		
Capital Equipment Fund Reserve	234,738.00	168,738.00
Work Force Housing Fund Reserve	25,000.00	25,000.00
Facilities Fund Reserve	94,885.00	61,350.00
Contingency Fund Reserve	240,050.00	199,845.00
Total Fund Balances in Reserve	594,673.00	454,933.00

NET REVENUE (Gross Revenue MINUS Funds Held in Reserve) 0.00 0.00

SUMMARY OF TOTAL LOCAL FUNDING REQUESTS

	FY2012	FY2013	FY2013 Breakout		FY2014	FY2014 Breakout	
			operating	capital		operating	capital
City of Ketchum	522,610.00	522,610.00	445,567.00	77,043.00	\$ 550,000.00	\$ 475,750.00	\$ 74,280.00
City of Sun Valley	275,000.00	250,000.00	180,340.00	69,660.00	\$ 250,000.00	\$ 216,250.00	\$ 33,750.00
City of Halley	65,000.00	65,000.00	55,457.00	9,543.00	\$ 68,000.00	\$ 58,820.00	\$ 9,180.00
City of Bellevue	-	0.00	-	-	\$ 1,000.00	\$ 865.00	\$ 135.00
Blaine County	122,000.00	123,500.00	105,385.00	18,115.00	\$ 128,000.00	\$ 110,720.00	\$ 17,280.00
SV CO	170,000.00	175,000.00	149,450.00	25,550.00	\$ 175,000.00	\$ 151,375.00	\$ 23,625.00
TOTALS		1,136,110.00	936,199.00	199,911.00	\$ 1,172,000.00	\$ 1,013,780.00	\$ 158,220.00



**SUN VALLEY
FILM FESTIVAL**
WHERE VISION COMES INTO FOCUS

CITY FUNDING SPECIAL EVENT FUNDING REQUEST APPLICATION

Date Submitted: October 30, 2013

Amount Requested: \$6,000

List of specific items the City funds will be used to offset:

Marketing/PR efforts – Sun Valley Film Festival is executing a comprehensive PR and marketing effort focused on the Boise, Twin Falls and Los Angeles markets. The bulk of our advertising spend will be focused online to drive ticket sales, visitors and awareness. Additionally, we are relying heavily on Facebook and Twitter to engage our audience and also tap into the fan bases of our filmmakers and sponsors. Our PR efforts are aimed at garnering positive national/regional media coverage that directly influences targeted travelers to come to Sun Valley while at the same time providing valuable exposure for the Festival's sponsors and members.

The total budgeted amount for these efforts is over \$35,000 and will result in significant exposure and visibility for the Film Festival, and Sun Valley.

1. APPLICANT/ORGANIZATION

A. Applicant/Organization Name: Sun Valley Film Festival

Contact Person (if different from above): Candice Pate, Festival Director

Address/City/State/Zip: Box 3471 Sun Valley, ID 83353

Phone: 310 560 6973

B. Type of Organization: Non Profit 501c3 Idaho corporation

C. (i.e. corporation, public, non-profit, other). Attach copy of Secretary of State designation, if applicable.

Applicant/organization must provide Federal Identification Number or Social Security Number, whichever is applicable.

Federal Tax Identification Number: (corporation) 61-1667380

How long has organization been active in Sun Valley? Organized in 2011 to produce 2012 SVFF

D. How many people belong/participate in the organization? 9 Board members, 7 contract event staff, 40 event volunteers, plus sponsors, donors, presenters and event attendees.

E. Officers and Board of Directors

Lisa Firestone – Los Angeles/Sun Valley

ryan Furlong – Sun Valley

Emily Granville – Charlottesville, VA, Secretary

Edward Grennan - Charlottesville, VA, President, Treasurer

Howard Owens – Washington DC

Josh Pate – Sun Valley
Jonas Pate – Los Angeles
Heather Rae – Los Angeles/Sun Valley
Caspar von Winterfeldt – Los Angeles
Justin Williams – Sun Valley

F. History of event(s) organization has conducted and number of participants:

The Sun Valley Film Festival was created and launched in March 2012. In its first year it drew approximately 1800 participants and in 2013 attendance grew to approximately 2500. With ambitious plans across the board aimed at capitalizing on momentum, including an increased marketing and PR effort, we anticipate continued growth in 2014.

EVENT:

Event Title: Sun Valley Film Festival

Date and Time of Event: March 13-16, 2014

Location of Event: Sun Valley, Ketchum, Hailey Idaho

Purpose of Event:

The Sun Valley Film Festival was created and launched in March 2012 in an effort to provide Sun Valley with a new “signature” high profile, high energy winter event that could be a major draw for tourism during the shoulder season by effectively building on Sun Valley’s rich Hollywood Heritage and bringing it into the 21st century.

Description of Event

The idyllic mountain resort setting of Sun Valley, the original ski town steeped in Hollywood history, provides a truly unique location for this lauded new film festival. When Sun Valley Resort opened its doors in 1936, celebrities flocked to play at the glamorous new winter wonderland and Hollywood’s love affair with “America’s first destination ski resort” began. To celebrate the area’s old school Hollywood heritage and bring it into the 21st century, the inaugural Sun Valley Film Festival was launched in March 2012.

The Sun Valley Film Festival returns in 2014 with more than 50 curated films followed by filmmakers Q&A, intimate Coffee Talks, the Screenwriters Lab, a Works in Progress Workshop and a cutting edge Digital Content Track. In addition, National Geographic, African Wildlife Foundation, and SVFF will announce the winner to their film competition, Wild To Inspire. Join us this March as we celebrate the art of filmmaking with movies, parties, dinners, special events, and some darn good spring skiing.

What benefit will event have on the City of Sun Valley?

- This signature event builds on the authenticity of Sun Valley’s Hollywood heritage and brings it into the 21st century with its cutting edge programming, high profile participants and exciting event elements.
- It is intentionally scheduled during a slower time of year and targeted expressly to the Los Angeles market providing a compelling hook to help raise Sun Valley’s awareness with this receptive audience.
- In 2013 the Sun Valley Film Festival attracted an estimated 1500 out of area participants, primarily from Boise, Twin Falls and Los Angeles. These filmmakers, sponsors, partners and movie goers all spend money at the Sun Valley Resort and in other businesses within the city of Sun Valley during their stay, generating important economic impact for the City of Sun Valley. Based on the structure of the 2013 Festival, we estimate that approximately 65% of lodging and 25% of events have a direct economic impact on the City of Sun Valley.

How will you publicize and promote this event?

Our marketing plan is designed to reach potential attendees through a combination of advertising, pr and targeted promotions. We will utilize paid online advertising, social media and email marketing, media sponsorships, and public relations outreach to national entertainment, travel and industry media. We will also be hosting key media at the event to provide real-time exposure for Sun Valley at the event as well as pre-event coverage for 2015.

How will the sponsorship of the City of Sun Valley be acknowledged at this event?

The City will receive sponsorship recognition and benefits according to the level of sponsorship provided. (see attached)

2. PERSON IN DIRECT CHARGE OF HANDLING FUNDS FOR EVENT

Name: Candice Pate, Festival Director
Address/City/State/Zip/: Box 3471, Sun Valley, ID 83353
Phone: 310 560 6973

3. ENTITY TO WHOM CITY FUNDS ARE TO BE DISBURSED

Name: Sun Valley Film Festival
Address/City/State/Zip: Box 3471, Sun Valley, ID 83353
Phone: 310 560 6973

4. PREVIOUS CITY FUNDING HISTORY

A. Has the organization applied for assistance from the City of Sun Valley within the last 12 months? YES, for last year's event

B. Did you receive assistance? Yes, \$2750

C. Attach a profit/loss statement for the last time the event occurred. (see attached)

5. Will the event be open to the general public? YES

The Sun Valley Film Festival offers a variety of ways for the public to participate. Some are free, such as the morning Coffee Talks with industry insiders, and the special children's programming, and others, such as the movie screenings and parties, require a ticket.

Estimated Attendance: 3000

7. Will there be an entry fee for participants? Yes, for some events

How much? It varies; from individual movie tickets at \$10, to full Festival Passes
(Although certain events may involve athletic or recreational competitions requiring entry fees for participation, there may not be an admission charge to attend or to be a spectator.)

8. Is the event a partisan event? No X

9. Is the event a political event? No X

10. Does the event fund, promote, or further any goal through legislation, constitutional revision, or public pressure on public officials? NO

Attach a full statement of the character and extent of the charitable, public, or philanthropic work performed by the applicant organization within the City and elsewhere.

The Sun Valley Film Festival's mission is discover, expose and promote the work of filmmakers and artists while drawing attention to Sun Valley, Idaho, with its long history as Hollywood's winter wonderland, as a breathtaking venue to become inspired by these works.

The Film Festival will center around an annual event to bring filmmakers and moviegoers together to interact and gather inspiration. The multiple day event includes screenings, panels, a screenwriters lab and social gatherings to foster opportunities for stimulation and cultural advancement. Of particular importance will be a focus on Idaho Filmmakers and sharing the beauty of the Gem state.

The Festival will grow to have ancillary events throughout the year to extend the awareness beyond just the annual event and share the highlights with surrounding cities in the state of Idaho. We begin this extension on November 16 this year with our first annual Best of the SVFFest in Boise Idaho.

Funding for this event will be secured largely through sponsorships for likeminded brands looking to draft off of the Hollywood Heritage of Sun Valley combined with the fresh focus on today's filmmaking talent.

11. The amount of any wages, fees, commissions, expenses, or honorariums to be extended or paid to anyone in connection

see attached budget

12. EVENT REPORT

A. List matching funding from the local business community.

(Include the date solicited, amount expected, and when a funding decision will be/has been made.)

The 2014 Sun Valley Film Festival has already received a \$6000 sponsorship from the City of Ketchum, up from a \$3000 sponsorship in 2013.

There were a number of local businesses that participated as sponsors for the 2013 Festival through our local business sponsorship opportunities structure. These included a mix of in-kind and cash. Examples include: Sun Valley company's \$25,000 sponsorship, SVPN's \$10,000 media sponsorship, St. Lukes \$5000, Knob Hill \$5000, Grill at Knob Hill, Cornerstone Bar and Grill, Coldwell Banker, Resort Quest, City of Hailey, Wood River Inn, Enoteca, CavaCava, Starbucks, Java, The Grinder, and numerous others.

B. If this funding request is denied, will the event still take place? YES

C. State reason City funding is essential to success of this event: With two solid years of growth under our belt, SVFF aims to take year three to a new level and solidify the Festival's reputation as a rising star in the world of destination events. Funding from the City of Sun Valley at this stage in our planning will help us transition from a seasonal to a year-round planning cycle, which is a critical step in growing this to a break through event.

D. Complete the Event Budget form on page 8. (see attached projected 2014 SVFF budget)

E. Complete the Financial Statement form (page 9) for the preceding fiscal year.

Financial Statements may be audited, if required by state Law.

This page reserved for City use.

EVENT BUDGET

Participant/Organization Name: SUN VALLEY WELLNESS INSTITUTE-SUN VALLEY WELLNESS FESTIVAL

If additional space is needed, you may attach a separate sheet.

(SEE ATTACHED BUDGET)

EVENT COSTS

EVENT INCOME (ANTICIPATED)

Administrative Expenses:

Salaries \$ _____
 Office _____
 Telephone _____
 Stamps, etc. _____
 Printing _____
 Insurance _____
 Prof. Fundraising Expense _____
 Miscellaneous (specify): _____

Donations \$ _____ Entry Fees \$ _____

_____ Sale of

Merchandise \$ _____

Sponsors (specify):

_____ \$ _____

Concession Sales
(Percent of booth sales, etc.)

Other Income
(i.e. City Funds, if approved)

Supplies and Decorations
(i.e. trophies, ribbons, etc)

Service Costs for Event
(i.e. tables, chairs, facility)

Rental Costs
(i.e. tables, chairs, facility)

Other Expenses
(Including city related expenses, i.e. police supports, permits,
street closure, facility use fees, etc.)

TOTAL COST \$ _____

TOTAL INCOME \$ _____ *(includes projected sponsor/donor income)*

NET PROFIT \$ _____

FINANCIAL STATEMENT

Applicant/Organization Name: Sun Valley Film Festival Fiscal Year Ending _____

ASSETS

Cash (CD's, savings, checking, petty cash) _____
Office Equipment and Supplies Inventory _____
Buildi _____
ng _____
Land _____
Vehicles _____
(specify) Other _____
(specify) _____
TOTAL \$ _____

LIABILITIES

Notes Due Mortgages _____
Accounts Payable Other _____
(specify) _____
TOTAL \$ _____

COSTS

(SEE ATTACHED BUDGET)

Salaries:
Administration/Management/Clerical Community Service
Public
Education
Fundraising

Allocation of funds among categories: Occupancy
Telephone
Postage
Supplies Professional
Fees Vehicles
Printing
Travel
Conference, Conventions, Meetings Other (specify)

TOTAL \$ _____

PUBLIC SUPPORT AND REVENUE:

Special Events
Sale of Merchandise
Donations and Gifts Grants
Bequests
United Way
Other (specify)

TOTAL \$ _____

Sun Valley Film Festival
2014 Projected Budget

OVERALL EXPENSES	
Management Expenses	\$268,600.00
Advertising / Promotional	\$37,500.00
Graphic Design & Web Design	\$21,500.00
Event Expenses	\$68,000.00
Theater Expenses	\$37,000.00
Filmmaker/Talent Expenses	\$10,000.00
Additional Festival Expenses	\$18,560.00
TOTAL FESTIVAL EXPENSE	\$461,160.00

Sun Valley Film Festival, Inc.

Statement of Activities

September 30, 2013

	Nine Months Ending September 30, 2013
REVENUE	
<i>Public Support</i>	
Individual Contributions	\$ 30,000
Corporate Sponsorship	107,550
Program Ad Revenue	
Governmental Support	5,750
Total Public Support	<u>\$ 143,300</u>
<i>Earned Revenue</i>	
Ticket and Festival Pass Sales	51,391
Merchandise Sales and Concessions	2,045
Auction Proceeds	10,000
Submission Fee Income	4,466
Labs and Workshop Fees	1,482
Total Earned Revenue	<u>\$ 69,384</u>
Total Support and Earned Revenue	212,684
EXPENSES	
Management and General	30,201
Staff Compensation	38,163
Officer Compensation	5,000
Hosted Events	47,950
Lodging and Transportation	4,943
Graphic and Website Design	14,300
Advertising and Promotion	36,721
Theater and Equipment	9,513
Filmmaker and Talent	1,000
Merchandise	7,962
Reimbursement of 2012 expenses	12,500
Additional Expense	3,831
Total Expenses	<u>\$ 212,084</u>
Increase to Fund Balance	600
Unpaid Executive Director Salary	(30,000)
Projected Fund Balance - 2013	<u>\$ (29,400)</u>


CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

To: Honorable Mayor and City Council
From: *mlf* Mark Hofman, Community Development Director
Meeting Date: November 7, 2013
Agenda Item: **Transportation Plan Update Scope of Work**

SUBJECT: Review of draft Scope of Work, Timeline and Fee Estimate for the Transportation Plan Update and authorization of the Mayor to sign a consultant contract with Keller Associates, Inc.

BACKGROUND: On October 3, 2013 the City Council directed staff to begin negotiations with the preferred consultant, Keller Associates, for the Transportation Plan Update. A refined project approach and scope of work has now been developed (**Exhibit "CC-1"**) by the City and the consultant for City Council review. The Scope includes a projected Timeline (**Exhibit "CC-2"**) and an Engineering Fee Estimate (**Exhibit "CC-3"**). It is anticipated that key elements of the work will be performed in the very near term, November 2013, to keep the Update on track for Fiscal Year 2014.

The City of Sun Valley received a 2013 Local Highway Technical Assistance Council (LHTAC) grant in the amount of \$50,000 to assist in an update of the City's 1997 Transportation Plan. The grant was awarded in 2013 under the Local Rural Highway Investment Program (LRHIP) and the City received a one year extension into 2014. Activity to date on the update project includes the collection of traffic count data on the Fourth of July weekend this year, traffic count data/turn movement video for the recent Labor Day Weekend, and traffic count data on October 25-27, 2013. L2 Data Collection performed these traffic counts working directly with the City and it is anticipated that more traffic counts will be needed at Christmas/New Years.

ANALYSIS: The update process is anticipated to conclude with the adoption of a completed Transportation Plan just after the end of the City's 2014 fiscal year. The update will include creation of a vision to serve as a framework for policy implementation and act as an important link to the City's Comprehensive Plan. The draft process includes establishment of a technical advisory committee to assist in the update and maximize public participation and input.

RECOMMENDATION: The Community Development Director recommends that the City Council review and discuss the attached draft Scope of Work, Timeline, and Fee Estimate, suggest amendments where necessary, request additional information if needed, and authorize the Mayor to sign a consultant contract with Keller Associates, Inc. for the Sun Valley Transportation Plan Update.

LIST OF ATTACHED EXHIBITS:

- Exhibit "CC-1" Draft Scope of Work for the City of Sun Valley Transportation Plan Update from Keller Associates, Inc.
- Exhibit "CC-2" Draft Schedule for the City of Sun Valley Transportation Plan Update from Keller Associates, Inc.
- Exhibit "CC-3" Engineering Fee Estimate for the City of Sun Valley Transportation Plan Update from Keller Associates, Inc.

**The administrative record for the Transportation Plan Update is available for review in the Community Development Department at City Hall.



City of Sun Valley Transportation Plan Update

(DRAFT) Scope of Work

Pursuant to City of Sun Valley 2005 Comprehensive Plan Update Action Item 6.1.1, this project will produce an updated transportation plan that will establish both a 5-year and long range transportation related Capital Improvement Program (CIP) for the City of Sun Valley. The Transportation Plan will take a critical look at the existing transportation network within the City of Sun Valley. The study starts with the collection of existing data. Traffic counts, turning movement counts at selected intersections, collision records, and geometric data will be collected and evaluated. Evaluation of the data may reveal elements or locations of the system that are not performing well. The Plan will make recommendations for improvements. The Plan will also investigate bicycle and pedestrian movement and pathways, multi-modal transportation (including public transit, turnouts, trailheads, etc.), the future transportation system, take into account the projected growth in the City, present and future land uses, and evaluate future problems and solutions. The future projections will be based a 20-year horizon to provide a transportation vision for the City as a base framework. Finally a CIP combining the needs of the City and surrounding area will be developed for use in budgeting, prioritizing, and grant support. Public meetings will be held throughout the planning process to receive input from the citizens and to address their concerns.

The following is a task-by-task description of the work to be performed:

Task 1 - Project Management

Keller Associates will appoint a Project Manager, (Brandon Keller) responsible for the overall conduct of the study, as well as matters of contract execution, billing, and other administrative items. The Project Manager will serve as the primary contact with the City regarding this study. A secondary contact (Stephen Lewis), more closely involved with the technical activities of the study, will also be established. Similarly, The City will appoint a primary contact person (Community Development Director). The project management task is based on the transportation plan being completed within a twelve month timeframe, see attached schedule for reference.

It is recommended that, in addition to a specific City contact person for the study, the City assemble a Technical Advisory Committee (TAC) of 5 to 7 people maximum with the following advisory purposes in mind:

- Extend participation in the study to other interests and jurisdictions. Potential TAC members include representatives of City of Sun Valley, Sun Valley Company, Blaine County Planning and Zoning, Emergency Services, Mountain Rides, National Forest Service, Blaine County Recreation District, School District, City of Ketchum, large private stakeholders, and multi-jurisdictional transportation committees.
- Act as a conduit to Keller Associates for "local" information regarding the efficiency of the current transportation system, where known problems exist, and improvement "wish lists".
- Serve to review study findings and documentation to assure that the study is fully responsive to the requirements of the individual entities as a basis for further transportation improvement projects.

Task 2 - Public Involvement Plan

The public involvement plan for the project will be thoroughly integrated into the planning process. It will include a broad-based approach that involves individual stakeholders, key organizations and the general public at key decision points as needed to support the planning process so that the final recommendations represent the community's long term needs. The core guidance will be provided by the TAC, who will

participate throughout the process at specific times to provide information and feedback on information provided by the Keller Team. The City Council will also be included in the process to provide important feedback from an overall city and political perspective. The public involvement plan will be lead by Keller Associates and will focus on the following items (the City of Sun Valley will be responsible for public notice and advertisement, Keller Associates will assist on preparing the notices):

- **Stakeholders** - Develop a list of stakeholders with specific variety of perspectives regarding the City's transportation system conditions and needs. Keller Associates will conduct one-on-one interviews with certain key stakeholders to help identify issues and concerns.
- **TAC** - The TAC will be the primary working group to guide the development of the plan. Their representation will serve as both a source of technical information and as a "sounding board" of information and conclusions developed by the Consultant's team. Although the final number of meetings may vary as needed to meet the needs of the project and the committee, it is anticipated that the TAC will meet three primary times during the development of the plan.
 - Work Session #1 will introduce the project, scope, schedule and identify outstanding transportation conditions, issues and needs with the committee.
 - Work Session #2 will present and gather comments on the draft improvement options, needs assessment, including discussion of the draft CIP and its integration with other regional transportation projects.
 - Work Session #3 will present a final CIP and establish priorities.

Additional work sessions may be added as requested, on a time and materials basis.

- **General Public Workshops** - A total of two public workshops are anticipated for the project.
 - Workshop #1 – project kick off / present existing conditions and identify issues, needs and concerns.
 - Workshop #2 – present draft improvement options, gather comments and solicit public priorities.
- **Planning & Zoning Commission Presentation** - One presentation will be held with the Planning and Zoning Commission to present a plan for recommended approval to City Council. Keller Associates will submit the draft plan to the commission three weeks prior to the meeting to allow for review and feedback during the presentation.
 - Additional Planning and Zoning Presentations may be added as requested, on a time and materials basis.
- **City Council Presentations** - The City Council will be engaged at key decision points in the process. City Council work sessions will include presentation by the planning team and opportunity to gather comments from the Council. The purpose of the presentations are proposed as follows:
 - Presentation #1 – Future land use and demographics and present and gather comments to confirm future land use assumptions. Discuss findings from data and existing conditions.
 - Presentation #2 – Draft Transportation Plan including: improvement alternatives / CIP / Policy recommendations / funding / P&Z recommendations.
 - Additional City Council Presentations may be added as requested, on a time and materials basis.

Task 3 - Data Collection

Effort in this task includes assembly of key data and mapping resources that support the analyses described in subsequent tasks. The following section describes the data to be assembled, level of detail, methodology, and sources for the significant data elements in this study.

- **Base Mapping**
 - "iWorQ" has been adopted by the Idaho Local Highway Technical Assistance Council (LHTAC) for use by local jurisdictions in Idaho. The program offers a simplified, economical approach to roadway condition evaluation and asset management forecasts suitable for use throughout rural Idaho. "iWorQ" is capable of detailed inventory of roadways and signing installations. The City of Sun Valley currently possesses the "iWorQ" transportation module. Additional modules may be purchased that include management of storm drain facilities, culverts, sidewalks, etc.
 - An "iWorQ" base map of GPS sub-meter accuracy that includes a pavement and sign inventory (GPS for roadways and signs only), has previously been completed for Sun Valley. Keller Associates will review the existing "iWorQ" base map for accuracy and update any missing road segments or roadway information as needed (Sun Valley to confirm data has been gathered and base map created).
- **Description of the Existing Highway System** - Keller Associates will assemble available data from City, County and ITD sources describing the following:
 - Roadway jurisdiction
 - Surface type
 - Cross sectional elements
 - Maintenance history
 - Structure condition
 - Signing
 - Speed limits
- **Roadway and Pathway Condition Survey** - Keller Associates will perform a visual inspection of Sun Valley City roads and separated pathways (pathways not GPS sub-meter accuracy), rating the condition of each section of existing roads/pathways as to the severity and extent of pavement defects as necessary for input into the "iWorQ" system. Roadway defects to be noted include various types of cracking, patches and potholes, drainage deficiencies, and rutting. This information will be entered directly into the "iWorQ" database for subsequent use in evaluating the existing roadway condition and future maintenance/reconstruction needs in Tasks 3 and 4. **Updating the 2012 condition survey to include the latest assessment of roads and pathways for the transportation plan this fall, prior to snowfall, is critical to the overall completion of the transportation plan.** The City of Sun Valley generally completes a condition survey every other year; thus in lieu of completing the regularly scheduled survey in the spring of 2014, moving this forward to the fall of 2013 allows the planning process to proceed with the most current data without delaying the study further.

- **Sign Data** - Keller Associates will perform a visual inspection of Sun Valley City traffic signs as necessary for input into the "iWorQ" system. As part of the transportation plan, Keller Associates will update the sign inventory in "iWorQ".
- **Street Lighting** - Keller Associates will perform an inventory of existing street lighting within the City.
- **Signals (not used)** – a traffic signal inventory will not be performed, as the two signals located within the City are located on streets under the jurisdiction of ITD.
- **Traffic Data** - Keller Associates will assemble traffic counts available from ITD, City of Sun Valley, Blaine County, Sun Valley Company, and local agencies. Upon review of this data, Keller Associates will recommend locations and durations for additional counts, if necessary. For comparison purposes, locations and times of traffic counts should match those used in the original 1997 Transportation Plan, where possible. Keller Associates will be responsible for defining the count procedures and locations, the City will provide and set up the counters in house or as a separate agreement.
- **Trail Counts** - Keller Associates will review trail counts from recent studies completed by Sustain Blaine and Blaine County Recreation District.
- **Crash Data** - State, County, and City crash data will be requested for evaluation.
- **Other Transportation Modes** - Keller Associates will assemble data describing other transportation facilities including public transportation, airports, bicycle paths, pedestrian needs and rail facilities. Data describing current use, planning efforts and future improvements deemed desirable by each mode's constituent groups will be assembled. Data assembled may utilize planning studies from Mountain Rides, Blaine County Recreation District, Blaine County, Sun Valley Company, and may reference bus stop routes, stop site improvements/shelters, paths, trails, gondolas and parking areas from these studies.
- **Demographics and Land Use**
 - Appropriate contacts will be made to assemble demographic and land use base data throughout the City of Sun Valley. Specific efforts would be made to identify locations of schools, emergency services, hospitals, and commercial, retail and employment nodes.
 - Forecast information for the purpose of estimating future traffic will rely primarily on traffic trend forecasts available from ITD, countywide activity forecasts available from Blaine County, and local expectations for the type, location and level of development likely to occur within the City of Sun Valley.
- **Review of City, County, and State Level Comprehensive and Transportation Planning Documents**
 - State and local planning documents, including ITD statewide planning studies and corridor specific studies, and the Blaine County Transportation Plan and CIP will be reviewed for information pertinent to the City of Sun Valley so as to make the transportation plan compatible with other planning efforts. Recommendations arising from this study may also be used as local input to enhance the information in these documents.

- Sun Valley Water & Sewer District Water and Wastewater Facility Planning Studies will be reviewed so that CIP projects can be coordinated with street improvement projects that result from this transportation plan.
- **Review of Policies and Standards** - City design policies, standards, and practices would be reviewed against applicable state and Federal standards. Recommendations would be made for changes to City practices if necessary.
- **Pedestrian Facilities** - A GIS inventory and evaluation of the City's existing Pedestrian Facilities, including paths, sidewalks and pedestrian ramps, will be created. A visual inspection will be conducted for ADA compliance. This includes the physical condition of the pathways, sidewalks, and inclusion of truncated domes (ADA ramps) and landings at pedestrian ramps. This scope does not include a detailed survey of ADA deficiencies that would include slope and grade deficiencies. A more detailed level of inspection to check slopes for ADA compliance could be performed, on a time and materials basis.

All of the above data will be used in subsequent analysis tasks and formatted as appropriate for use in the Transportation Plan report. This data will also be provided to the City in digital form for subsequent use.

Task 4 – Documentation and Evaluation of Existing Transportation System

The Keller Team will assemble and review existing transportation data collected in Task 3. Data collected in Task 3 will be presented and evaluated so as to describe the existing system and, more importantly, support the identification of system or specific deficiencies to be included in a CIP. Base maps will be developed to display and illustrate the location and condition of the transportation infrastructure. The following outlines the subjects that would be addressed in this effort.

- **Highway System Descriptions (including length, structures, and traffic demand)**
 - Roadway Systems
 - Federal or State routes
 - Local roads
 - Functional classification
 - Access restrictions
 - Other Transportation Services
 - Bicycle and Pathways
 - General transportation services including bus, gondola, and jitney will be briefly referenced, as a complete study is beyond the scope of this project, and will be conducted by their respective entities.
- **Physical Condition** - Evaluation of roadway elements directly affecting service and operational safety of the roadway system:
 - Remaining Service Life (RSL) results based on the “iWorQ” Inventory
 - Roadside features
 - Roadway geometry
 - Signing

- Pedestrian facilities including ADA compliance
- Bridges if applicable
- **Operations and Safety Review** - Data will be summarized and evaluated so as to characterize the existing system with respect to operations and safety. This will include the following:
 - Documentation of speed limits and evaluation of consistency;
 - Through discussions with City of Sun Valley and Blaine County citizens and officials, identification of pedestrian/vehicle or other modal conflict points;
 - Identification of any known bottlenecks through discussions with City of Sun Valley citizens and officials; and
 - Summary and review of accident data with specific emphasis on identification of high crash locations.
- **Traffic Operations Analyses** - Traffic operations analyses at selected major intersections will be conducted. The analyses of existing baseline traffic conditions will be summarized in graphical, tabular, and text formats. The results will be reviewed with the TAC to define and evaluate alternatives in Task 5.

Task 5 – Transportation Demand

Once existing demand is understood, an estimate of future travel will be made using available source data. Forecast traffic volumes will be estimated for a 20-year horizon year based on historical growth rates, future land use plans, estimated development activity, amount of buildable land, ITD trend data and possible revisions to zoning policies. Existing traffic and land use will be assembled and patterns of movement identified. Input from local officials will be sought to identify points of operational deficiencies. Operational analyses will be performed to further define deficiencies and suggest methods of mitigation. In addition, the concerns of emergency service providers will be documented for mitigation in the transportation plan.

The results of the above studies will be a general understanding of the pattern and magnitude of growth of future traffic volumes for City roadways, arterials and major collector level roadways within the planning area.

Task 6 – Evaluate Future Transportation Alternatives and Needs

The traffic forecasts will then be evaluated using a range of traffic operations analysis tools to identify future deficiencies. The goal of this task will be to evaluate and determine a set of roadway, intersection, and non-motorized improvement projects to carry forward as part of the Capital Improvement Program. The following items will be completed as part of this task:

- **Growth Driven Improvements** - Forecast volumes will be evaluated to determine the need for additional capacity (roadway widening, intersection approach widening or the need for additional links in the roadway network). At this time the functional classification of existing streets will be reviewed and recommendations made for changes as needed.
- **Site Specific Improvements** - In addition to the above system/capacity related improvements, the existing conditions data would be evaluated for the need for site specific improvements including:
 - Roadway geometry
 - Spot safety improvements

- Spot pavement improvements
- Structures needs
- **Maintenance Needs** - Using the collected roadway data, Keller Associates will develop roadway maintenance / improvement strategies and associated costs for the existing roadway system. Starting with the current condition of the City of Sun Valley roadways, a plan for the preservation of all roadway segments will be identified. Annual roadway maintenance / improvement needs (e.g. chip sealing, overlay, etc.) and annual expenditures required to stabilize the condition of the city roadway system will be determined. Various cost and funding options and their effects on system conditions will be evaluated.

The Keller Team will work with the TAC, project stakeholders, and City staff to identify the recommended set of network improvement alternatives to carry forward to the capital improvement plan.

Task 7 – Capital Improvement Program and Maintenance Plan

The Transportation Capital Improvement Program and Maintenance Plan will be key elements of the Transportation Plan. The Capital Improvement Program will include a prioritized list of projects to **enable the City to better plan for their transportation system** and future development. It will identify new roadway connections, roadway capacity projects, safety improvements, intersection projects, and improvements for pedestrians and bicyclists. The maintenance plan will incorporate transportation program needs, such as the annual maintenance and operations program, to support the preservation of the City's transportation system. Both the Capital Improvement Program and the Maintenance Plan will be broken out separately to cost effectively address the City's transportation needs. These programs will be structured to classify identified needs as being within a five-year plan or beyond five years. The following items will be completed as part of the task:

- **CIP Project List** - Based on the alternatives analysis, a recommended set of improvement projects will be developed. The list will be incorporated into the Capital Improvement Program based on comments from the Technical Advisory Committee.
- **Cost Estimates** - Planning level cost estimates will be prepared based on local area cost data.
- **Priority & Timing** - Each project will be assigned a relative time frame for implementation within short, medium, and long-term horizons. The timing will take into account when deficiencies are likely to occur, public comment, safety, as well as the time needed to fund and construct the improvements.
- **Maintenance Plan** - Data from the work program, local maintenance practices, and cost data will be used to establish priorities and develop an overall maintenance plan. A maintenance schedule will be completed based on the capital improvement project needs, existing pavement ratings, and policies and guidelines on acceptable pavement ratings within the City. The plan will be tied to the maintenance needs, coordinated with the City of Sun Valley's existing Asset Management Program - iWorQ.
- **Funding** - Keller Associates will identify potential funding sources based on a five-year plan.

The project priority criteria and results will be reviewed with City staff, TAC, and the City Council. Based on input and direction, adjustments will be made, as appropriate.

Task 8 – Develop Final Transportation Plan

This task includes efforts necessary for documentation included in this Scope as follows:

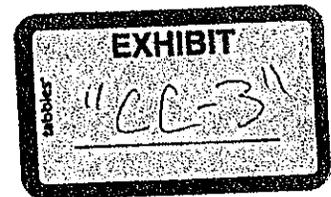
- Study-to-date findings will be drafted in memorandum form and circulated for review and comment at the end of Task 5. (10 bound copies to be provided, 1 digital)
- A Draft Final Report will be prepared for review and comment upon conclusion of Task 7. (10 bound copies to be provided, 1 digital)
- The Final Report will be produced following comment on Draft Final Report, (10 bound copies to be provided, 1 digital)
- The project is based on a twelve month schedule with the draft report being completed in early September. If the road condition survey is not completed this fall and/or additional public involvement meetings are requested the overall schedule may be impacted. These services and any additional services beyond this scope, including additional project management for increased schedule, may be requested on a time and materials basis.

Project Task	2013					2014							
	November	December	January	February	March	April	May	June	July	August	September	October	November
Project Administration													
Meetings and Public Involvement			☒	◆	□	☒	◆		☒	○	△	□	☒
Data Collection													
Documentation of Existing Transportation System													
Transportation Demand													
Transportation Needs Assessment / Proposed Improvements													
Capital Improvement Program													
Project Documentation													

Legend

- ☒ Advisory Committee Meeting
- ◆ Public Meeting
- △ Planning and Testing Presentation / Meeting
- City Council Workshop
- Draft Report
- Final Report

City of Sun Valley
 Transportation Plan Update
 Engineering Fee Estimate



Task	Description	Task Labor Cost
	Overall Project Management / Coordination	\$6,100
	Task Total	\$6,100
	TAC#1	\$4,100
	TAC#2	\$4,100
	TAC#3	\$4,100
	Public Meeting #1	\$4,800
	Public Meeting #2	\$4,800
	P&Z1	\$4,200
	Council Meeting #1	\$4,400
	Council Meeting #2	\$4,400
	Task Total	\$34,900
	Roadway Pathway Condition Survey	\$6,000
	Review/Gather Existing Data	\$2,600
	Data Input I WorQ	\$600
	Task Total	\$9,200
		\$7,100
	Task Total	\$7,100
		\$3,900
	Task Total	\$3,900
		\$5,600
	Task Total	\$5,600
		\$4,200
	Task Total	\$4,200
		\$13,000
	Task Total	\$13,000
	Total	\$84,000
		\$84,000



Mayor
Dewayne Briscoe

Council
Robert A. Youngman,
President
Nils Ribi
Michelle Griffith
Franz Suhadolnik

Memo

To: Mayor and Council
From: Hannah Stauts, City Clerk
Date: 10/31/2013
Re: Resolution 2013-23 "Authorizing the Destruction of City Records"

Overview

Storage space at the Elkhorn Fire Station is limited, and the Fire Department would like to use a portion of the file storage room for other purposes. We are proposing the destruction of a number of residential building permit application materials currently stored in that space. The permit materials range in dates from 1992, and 2001 to 2005. Please see the attached resolution and the accompanying exhibit listing the dates and numbers of these materials.

Through the efforts of the City's Assistant Building Official, Jim Bennion, all the building permit application materials proposed for destruction have been scanned into the City's "Laserfiche" system, an online electronic file program. Should a current or future homeowner request a copy of an old permit, the City will still be able to provide the information electronically as a courtesy to our residents.

Governing Policy:

The City's Records Retention Schedule, which was developed in accordance with Idaho State Code, identifies residential building permit applications and accompanying materials as "temporary records", which must be kept for a period of not less than two years. After two years, the City is allowed to destroy these records.

Attachments:

Attached you will find:

- Resolution 2013-23 Authorizing the Destruction of City Records, including Exhibit 1 which lists the dates and permit numbers of those records;
- A copy of the relevant excerpts from the City's Records Retention Schedule (established thru Resolution 2006-05) that pertains to 'temporary records' and building plan application materials; A copy of the Idaho State Code pertaining to retention of city records;
- A photograph of the current condition of the Elkhorn Fire Station file storage room;

Recommended Action: Move to approve Resolution 2013-23, "Authorizing the Destruction of City Records".

CITY OF SUN VALLEY

RESOLUTION 2013-23

A RESOLUTION OF THE CITY OF SUN VALLEY AUTHORIZING THE DESTRUCTION OF CITY RECORDS

WHEREAS, The City of Sun Valley is a municipal corporation duly organized and existing under the laws of the State of Idaho Code §50-101 et seq.; and

WHEREAS, Idaho Code 50-907 requires the City Council to authorize destruction of records that are not required to be retained as permanent records and that have met the minimum retention period provided by the City's record retention schedule, Resolution 2006-05, records that are no longer required by law or for City business; and

WHEREAS, the City Clerk has proposed for destruction the semi-permanent and temporary records listed in the attached "Exhibit 1" that have exceeded their minimum retention requirement; and

WHEREAS, the City Clerk has determined to dispose of the records by means of a bonded, secure, on-site document shredding company;

WHEREAS, approval for the destruction of the attached listed records has been obtained from the City Attorney, as provided by Idaho Code 50-907.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, that the records listed in the attached "Exhibit 1" shall be destroyed under the direction and supervision of the City Clerk.

The administrative staff of the City of Sun Valley is authorized to take all necessary steps to carry out the authorization provided by this resolution.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS ____ DAY OF NOVEMBER, 2013.

Dewayne Briscoe, Mayor

Attest:

Hannah L. Stauts, City Clerk

510.02:01029755.1

Resolution 2013-23
Authorizing the Destruction of City Records

Page 1 of 2

- 1 6 8 -

EXHIBIT 1

List of records to be destroyed pursuant to approval of this resolution:

1. 1992 Building Permit Application

Materials:

- a. Permit # 2, 4, 5, 7, 13, 14, 16-19, 23, 27, 29, 30, 32, 33, 38-42, 45-53, 55, 59-61, 67-71, 75-78, 82, 85-87;

2. 2001 Building Permit Application

Materials:

- a. Permit # 3, 8, 11, 16, 19, 20, 22, 31, 34, 36-38, 41, 43-47, 49, 53, 56-58, 60, 67, 68, 72, 74, 85, 87, 94, 95, 99, 100, 102, 107, 110, 111, 113;

3. 2002 Building Permit Application

Materials:

- a. Permit # 3, 5, 8, 12, 14, 19-22, 27, 30, 32, 35, 50, 51, 58, 60, 61, 65, 66, 68, 70, 72, 73, 79, 82, 83, 85, 86, 98, 99, 101, 104, 110, 111, 114;

4. 2003 Building Permit Application

Materials:

- a. Permit # 1, 5, 6, 8, 11, 12, 15, 19, 25, 26, 28, 30, 33, 34, 36-38, 40-42, 44-46, 48-50, 53-59, 61-64, 66-68, 70-72, 77, 81, 83, 84, 87-90, 93, 93, 97, 98, 104, 105, 108;

5. 2004 Building Permit Application

Materials:

- a. Permit # 2-8, 10, 14, 16, 17, 19, 23, 26, 27, 30, 35, 37, 38, 41, 42, 44-50, 53, 57, 60, 61, 66, 70, 73, 74, 76-78, 80-84, 87, 90, 91, 94, 96, 97, 100, 012, 106, 107, 114, 121, 127-130, 133, 134, 136, 139, 142, 143, 147, 159,

6. 2005 Building Permit Application

Materials:

- a. Permit # 6, 7, 11-13, 15, 17, 19, 21-23, 30, 34, 37, 38, 40, 41, 44, 45, 46, 49, 52, 53, 55, 58, 63, 65, 71-3, 75-78, 81-89, 91, 92, 95, 97, 98, 100, 101, 105-108, 111, 112, 114-117, 121, 123;

RESOLUTION 2006-05

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SUN VALLEY IDAHO, ADOPTING A RECORD RETENTION SCHEDULE.

WHEREAS, a record retention schedule establishes minimum retention periods for the various types of city records; and,

WHEREAS, Idaho Code 50-907 requires the City Council to adopt by resolution a record retention schedule, listing the various types of city records with the applicable retention periods; and,

WHEREAS, adoption of a record retention schedule assists in efficient and effective records management by identifying records that have exceeded their minimum retention that may be destroyed following approval by the City Attorney and, as required for semi-permanent records, approval by the Idaho State Historical Society and upon resolution of the City Council in accordance with the provisions of Idaho Code 50-907; and,

WHEREAS, a record retention schedule also enhances protection of historic records by identifying records of enduring value as permanent records that are retained by the city in perpetuity or transferred to the Idaho State Historical Society's Permanent Records Repository for permanent retention upon resolution of the City Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Sun Valley, Idaho that:

1. The City of Sun Valley hereby adopts the record retention schedule attached as Exhibit "A."
2. Records identified as "Permanent" shall not be destroyed, but shall be retained by the City in perpetuity or transferred to the Idaho State Historical Society's Permanent Records Repository for permanent retention upon resolution of the City Council.
3. Records identified as "Semipermanent" shall be retained for a period of not less than five years after the date of issuance or completion of the matter contained within the record, until destruction is approved by resolution of the City Council pursuant to the provisions of Idaho Code 50-907.
4. Records identified as "Temporary" shall be retained for a period of not less than two years, or for the exact time specified for that record in Exhibit "A," until destruction is approved by resolution of the City Council pursuant to the provisions of Idaho Code 50-907.

Building Records

30. Building Activity Records: Semipermanent

Reports or statistical compilations tracking building activity on an annual basis. Typically tracks number of permits issued, type of activity, value of projects, *fees* collected, etc.

31. Building Application, Plans & Specifications: Permanent, Semipermanent and Temporary

Permanent: Keep building plans and specifications for publicly-owned and commercial structures permanently.

Semipermanent: Keep for not less than five years building applications for commercial projects and government buildings.

Temporary: Keep for not less than two years after final inspection and approval building applications, plans and specifications for noncommercial and nongovernment projects.



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TITLE 50 MUNICIPAL CORPORATIONS

CHAPTER 9 ORDINANCES -- CITY CODE -- RECORDS

50-907. CLASSIFICATION AND RETENTION OF MUNICIPAL RECORDS. (1) "Permanent records" shall consist of:

- (a) Adopted meeting minutes of the city council and city boards and commissions;
- (b) Ordinances and resolutions;
- (c) Building plans and specifications for commercial projects and government buildings;
- (d) Fiscal year-end financial reports;
- (e) Records affecting the title to real property or liens thereon;
- (f) Cemetery records of lot ownership, headstone inscriptions, interment, exhumation and removal records, and cemetery maps, plot plans and surveys;
- (g) Poll books, excluding optional duplicate poll books used to record that the elector has voted, tally books, sample ballots, campaign finance reports, declarations of candidacy, declarations of intent, and notices of election; and
- (h) Other documents or records as may be deemed of permanent nature by the city council.

Permanent records shall be retained by the city in perpetuity, or may be transferred to the Idaho state historical society's permanent records repository upon resolution of the city council.

(2) "Semipermanent records" shall consist of:

- (a) Claims, canceled checks, warrants, duplicate warrants, purchase orders, vouchers, duplicate receipts, utility and other financial records;
- (b) Contracts;
- (c) Building applications for commercial projects and government buildings;
- (d) License applications;
- (e) Departmental reports;
- (f) Bonds and coupons; and
- (g) Other documents or records as may be deemed of semipermanent nature by the city council.

Semipermanent records shall be kept for not less than five (5) years after the date of issuance or completion of the matter contained within the record.

(3) "Temporary records" shall consist of:

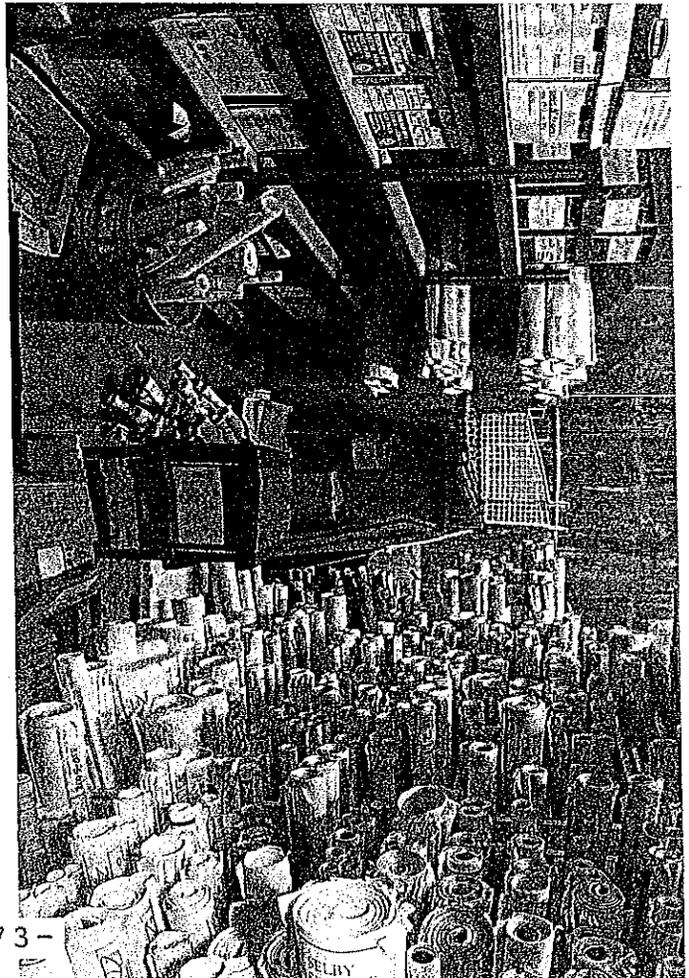
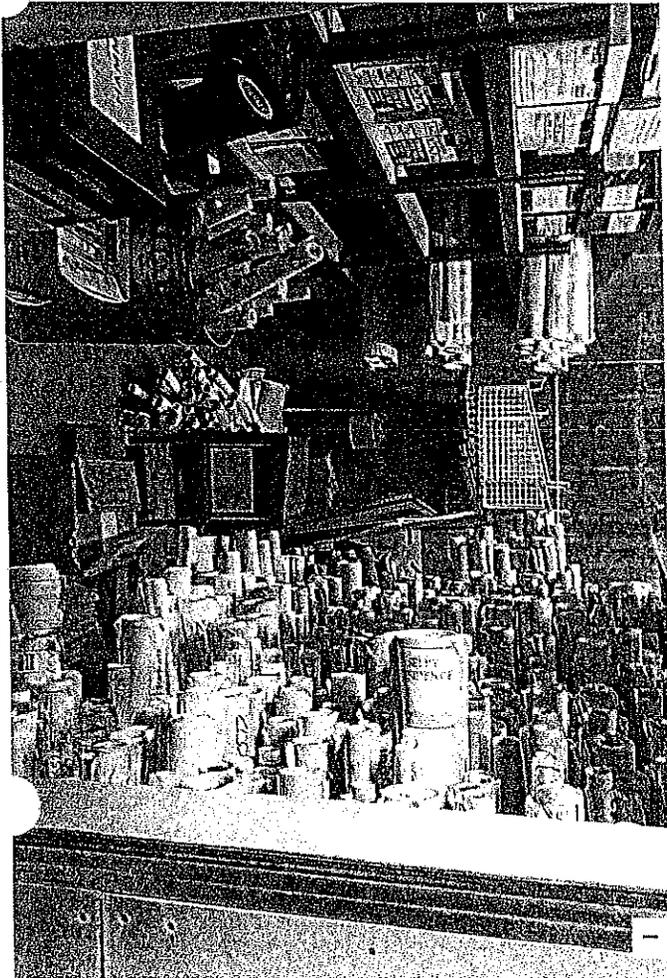
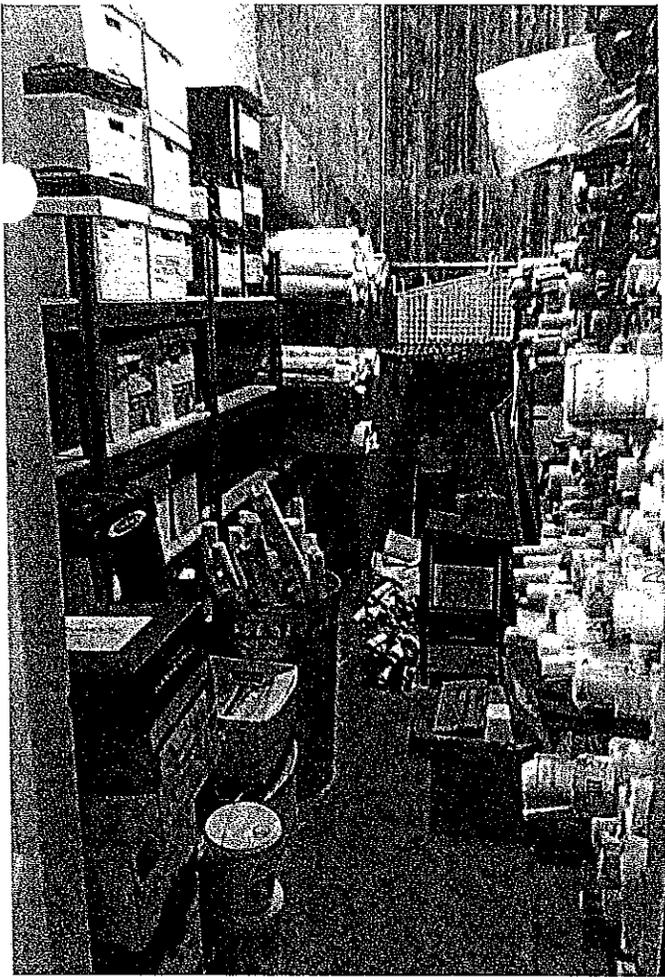
- (a) Building applications, plans, and specifications for noncommercial and nongovernment projects after the structure or project receives final inspection and approval;
- (b) Cash receipts subject to audit;
- (c) Election ballots and duplicate poll books; and
- (d) Other documents or records as may be deemed of temporary nature by the city council.

Temporary records shall be retained for not less than two (2) years, but in no event shall financial records be destroyed until completion of the city's financial audit as provided in section 67-450B, Idaho Code.

(4) Semipermanent and temporary records may only be destroyed by resolution of the city council, and upon the advice of the city attorney. Such disposition shall be under the direction and supervision of the city clerk. The resolution ordering destruction shall list in detail records to be destroyed. Prior to destruction of semipermanent records, the city clerk shall provide written notice, including a detailed list of the semipermanent records proposed for destruction, to the Idaho state historical society thirty (30) days prior to the destruction of any records.

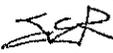
(5) Prior to January 1, 2007, each city council shall adopt by resolution a records retention schedule, listing the various types of city records and the retention period for each type of record.

History:





CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council
FROM:  Susan E. Robertson, ICMA-CM
City Administrator
SUBJECT: Personnel Policy – Proposed Amendment
DATE: November 1, 2013

At the October 2013 City Council meeting, the City Council considered a recommended change to the holiday section of the City of Sun Valley's Personnel Policy. The recommended change would provide a holiday benefit for those employees that are required to work on a holiday and are designated as exempt under FLSA. After discussion and consideration, the Council directed staff to make some changes to the proposed policy. These changes included identifying the time off for working on a holiday as a floating holiday, providing a year in which to taking the floating holiday, indicating that the floating holiday should not be paid out if the employee leaves employment with the City, and specifying that specific approval is required to use a floating holiday. The changes have been made and may be seen in the redlined version of the proposed resolution and Exhibit in blue ink (the original proposed language is in red ink). A non-redlined version of the resolution has also been included in your packet.

CITY OF SUN VALLEY
RESOLUTION NO. 2013-~~23~~22

A RESOLUTION OF THE CITY OF SUN VALLEY AMENDING
THE CITY OF SUN VALLEY PERSONEL POLICY

WHEREAS, the City Council believes its personnel policies should reflect the needs of the City and meet all applicable state and federal labor laws; and

WHEREAS, the City Council adopted an updated Personnel Policy on or about October 2, 2012 and amended it on February 7, 2013, March 7, 2013, and April 4, 2013; and

WHEREAS, the City Council believes it is in the best interest of the City and its employees to make additional amendments to said Personnel Policy;

NOW, THEREFORE, BE IT RESOLVED THAT, the City Council hereby AMENDS Section X.C. of the City of Sun Valley Personnel Policy as set forth in Exhibit 1, attached hereto, with an effective date of ~~October 3~~November 7, 2013.

DATED THIS ____ DAY OF ~~OCTOBER~~NOVEMBER, 2013

Dewayne Briscoe, Mayor

Attest:

Robin Crotty, ~~Assistant City Clerk~~Hannah Stauts, City Clerk

EXHIBIT 1

X. EMPLOYEE BENEFITS EMPLOYEE BENEFITS

The City of Sun Valley offers a number of employee benefits for regular full-time and part-time employees. These benefit offerings are subject to change or termination at the sole discretion of the City Council.

A. VACATION LEAVE

The explicit purpose of vacation leave is to allow the employee extended rest and rejuvenation. Vacation accrues from the start of employment. Vacation leave is available to full time and part time regular employees who have completed the equivalent of six (6) months of employment. As a general practice, an employee will use all vacation days accrued in a given year within 13 months of the employee’s anniversary date (start of annual vacation accrual period). At times, annual vacation accruals may not be used due to the need for an employee to work to meet the City’s resort seasons service demands and/or an employee’s preference to manage the duration of approved vacation periods. A portion of annual accrued vacation, therefore, may be carried over for future scheduled vacation leave depending on the length of the employee’s service. The accrual rates use requirements and allowed carry-over limits are as follows:

<u>Accrual Period</u>	<u>Days</u>	<u>Minimum Vacation to be Used in 13 months</u>	<u>Allowed Carry-over Hours</u>
1 – 24 months (1 - 2 years)	10	10	0
25 - 98 months (3 - 9 years)	15	15	0
99 - 240 months (10 - 20 years)	20	15	40
241 months (21+ years)	25	20	40

Vacation leave is to be scheduled with consent of the responsible department supervisor. Efforts will be made to accommodate the preference of the employee in vacation scheduling, but first priority will be the orderly functioning of the City. Employees may need to regularly schedule vacation during slower periods during the resort year.

Upon separation from employment unused vacation leave, which has been carried-over up to the maximum hourly allowance, will be compensated by lump-sum payment at the then-current hourly or daily rate.

B. SICK LEAVE

1. Sick leave benefits are provided to regular full-time employees at the rate of eight (8) hours per every month of employment. Sick leave is a benefit to provide relief to the employee in the event of illness to the employee or his or her immediate family. It is to be used only in the event of an illness or injury that prevents the employee from working productively or safely or if an immediate family illness presents no practical alternative or for Bereavement Leave for an additional seven (7) days. Sick leave must be requested at least within two (2) hours of the time when the scheduled work period is to begin, unless circumstances outside the control of the employee prevent such notice. Supervisors asked to approve use of sick

leave may, at City of Sun Valley expense, request an independent review of reported illness at any time by a competent medical authority, with the approval of the Mayor or designee.

2. Sick leave may accrue to a maximum of 400 hours. Sick leave benefit recipients receive normal compensation when using sick leave. All unused sick leave will be forfeited without compensation upon separation from employment.
3. Compassionate Leave Donations to a Sick Bank
The Mayor at anytime may allow for the creation of a permanent or temporary Sick Bank to allow an employee with accrued sick days to donate a certain number of hours to a fellow employee to cover time lost due to illness or accident. There is no entitlement to a Sick Bank being created or implemented.

C. HOLIDAYS

Eleven (11) official holidays are provided for full-time regular employees. An employee who has regular full-time active status on the date of any holiday shall receive compensation for that day even though he or she is not scheduled or expected to work. Holidays which fall on Saturdays shall be observed on the preceding Friday. Those which fall on Sundays shall be observed on the succeeding Monday. The holiday schedule may be changed at any time by the City Council.

Full-time regular non-exempt hourly employees who are scheduled to work on a holiday shall be compensated at a rate of two times the employee's regular rate of pay. Unscheduled emergency work by a non-exempt employee on a holiday shall be compensated at a rate of two times the employee's regular rate of pay.

Full-time regular exempt employees who are required to work on a holiday shall be provided with an equivalent amount of time off up to a maximum of eight (8) hours. The equivalent amount of time off shall be designated as a floating holiday. The floating holiday must be used within 30 days one (1) year of the holiday that was worked by the employee, has no cash value, and, therefore, is not paid out if the employee leaves employment with the City. In order to use a floating holiday, the employee must obtain prior approval from the Mayor or designee.

Recognized Holidays:

New Year's Day	Labor Day
Martin Luther King, Jr. /Human Rights Day	Columbus Day
Presidents' Day	Veteran's Day
Memorial Day	Thanksgiving Day
Independence Day	Friday after Thanksgiving Day
	Christmas Day

D. BEREAVEMENT LEAVE

Up to three (3) days of paid leave of absence shall be provided for a death in the immediate family (spouse, parents, grandparents, children, grandchildren, brothers and sisters). Additional leave may be granted from accrued vacation or sick leave or unpaid leave of absence with the approval of the Mayor or designee.

E. LEAVES OF ABSENCE

The Mayor can grant unpaid leave for any reasonable justifiable purpose. Unpaid leave in excess of thirty (30) days shall require written approval of the City Council.

F. INSURANCE COVERAGE AVAILABLE TO EMPLOYEES

Health insurance is available to employees and family members in accordance with the terms and conditions of the City's contract for such services. Other insurance offerings including life insurance, disability insurance, dental insurance, vision insurance and supplemental income protection may be available at employee or City expense. Any such offerings are subject to change at any time.

G. RETIREMENT

The retirement plan of the City of Sun Valley combines benefits of the Public Employees Retirement System of Idaho (PERSI) with Social Security (FICA). PERSI mandates withholding a percentage of an employee's gross salary for pension purposes, which is presently exempt from Federal and State income taxes, and the City of Sun Valley matches this with an additional larger contribution.

H. MISCELLANEOUS BENEFITS

In addition to the benefits listed on the previous pages, the following miscellaneous benefits may be available to employees for participation in accordance with the terms of his or her respective policy or agreement:

1. Deferred compensation plans handled by payroll deduction, such as 457 and 401K plans.
2. Credit union participation.
3. Employee-requested deduction programs subject to City policy.
4. Provision of uniforms, tools, equipment allowance, etc.
5. Further training, as deemed necessary by supervisor.
6. Any such offerings are subject to change at the City Council's sole discretion at any time.

J. TRANSFER OF BENEFITS WITH EMPLOYEE TRANSFER

Accrued benefits for each employee continue to the benefit of that employee if the employee transfers from one department to another within the City of Sun Valley. Any such transfer will not result in a reduction of benefit offerings separate and apart from those realized by employees similarly situated.

K. CHANGE IN BENEFITS

The City of Sun Valley, through its City Council, reserves the right to change, condition, or terminate any benefits set forth in this *Personnel Policy*. No employee shall acquire any rights in any current or future status of benefits except as the law otherwise requires.

CITY OF SUN VALLEY

RESOLUTION NO. 2013-22

A RESOLUTION OF THE CITY OF SUN VALLEY AMENDING THE CITY OF SUN VALLEY PERSONEL POLICY

WHEREAS, the City Council believes its personnel policies should reflect the needs of the City and meet all applicable state and federal labor laws; and

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DATED THIS ____ DAY OF NOVEMBER, 2013

Dewayne Briscoe, Mayor

Attest:

Hannah Stauts, City Clerk

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September 16, 2013

Ray Franco, Chief
City of Sun Valley Fire Department
City of Sun Valley
P.O. Box 416
Sun Valley, ID 83353

RE: Architectural Services Proposal

Dear Ray:

Attached, please find an architectural fee proposal for schematic design services and an option for construction cost information for a proposed remodel of the east wing of the City of Sun Valley Elkhorn Fire Station.

If you have any questions, please contact me.

Yours truly,



Nicholas Latham AIA

NL/mf
Attachment

September 16, 2013

City of Sun Valley
P.O. Box 416
Sun Valley, ID 83353

**RE: City of Sun Valley Fire Station, Elkhorn
Proposal for Architectural Services**

Ruscitto/Latham/Blanton proposes to provide Architectural Services for a remodel of the east wing of the Elkhorn Fire Station (it should be noted that Ruscitto/Latham/Blanton designed this structure in 1982 and is familiar with the existing building).

PROGRAM

Remodel a portion to the existing east wing of the Elkhorn Fire Station. Provide two sleeping rooms and a beanery (kitchen) for on-staff firemen/firewomen. Remodel the existing restroom as may be required by code for separate sex and ADA requirements. Modify the existing weight room as may be required. Modify and/or provide HVAC and plumbing to satisfy program requirements.

ARCHITECTURAL SERVICES

Provide schematic design services for the above noted program including schematic drawings. Investigate and determine International Building Code (I.B.C.) requirements with a code review which may affect program requirements. Provide a schematic statement of probable construction costs as an option (see Architectural Fees).

ARCHITECTURAL FEES

Ruscitto/Latham/Blanton proposes to provide Architectural Fee Options as follows:

Base fee for schematic architectural design,
code review, and preliminary program, an hourly
fee with a maximum not to exceed amount of: \$3,800.00

Optional fee for schematic statement of probable
construction costs. An hourly rate fee with maximum
not to exceed amount of: \$1,500.00

RUSCITTO/LATHAM/BLANTON

ARCHITECTURA P.A.

HOURLY RATES

Principal Architects or Partners	\$180.00 per hour
Project Architect	\$140.00 per hour
Structural Engineer, Principal	\$140.00 per hour
Structural Engineer	\$ 95.00 per hour
Architect in Training/Drafting	\$ 75.00 per hour
Word Processing	\$ 40.00 per hour

REIMBURSABLE EXPENSES

Reimbursable expenses to Ruscitto/Latham/Blanton shall include reproductions, and long distance communications. Consultants including but not limited to electrical engineers, mechanical engineers or others, with the Owner's prior approval.