

AGENDA
REGULAR MONTHLY MEETING OF THE CITY OF SUN VALLEY
FINANCE COMMITTEE
IN THE COUNCIL CHAMBERS – 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
February 3rd, 2014 - 1:00 P.M.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT- The Finance Committee welcomes comments from the public. Please state your name and address for the record. Public comments may be limited to three (3) minutes.

1. Discussion of Finance Committee procedures for new Finance Committee Member, Peter Hendricks.
2. Review and discussion of all recurring payables and payroll from January 2014.
3. Review of non-reoccurring bills on-hand January 24th and recommendation for approval to the City Council at its February 6th Council Meeting.
4. Approval of January 6th, 2014 meeting minutes.

EXECUTIVE SESSION – IF CALLED Pursuant to Idaho Code 67-2345

ADJOURNMENT

Posted City Hall: January 30, 2014 at 1:00 pm

*Please Note: The agenda is subject to revisions may be continued should additional time be needed.
Any person in need of assistance to attend or participate, should contact Sun Valley City Hall
prior to the meeting at 622-4438. Council packet materials are online at www.sunvalley.gov/office.com*

ORIGINAL

**Resolution 2012 – 3
Establishing a Finance Committee
Amended September 20, 2012**

WHEREAS, Idaho Statute Title 50, Chapter 10, Section 50-1017 Presentation of Claims, states: "All claims against the city shall be approved by the city council prior to the payment of such claims and the city council shall establish and maintain an adequate and reasonable system of internal accounting controls"; and

WHEREAS, the Sun Valley Mayor and City Council desire that its payment of payables (claims) fully meets Idaho Statute 50-1017, Chapter 10; and

WHEREAS, the Sun Valley Mayor and City Council desire that bills and payroll be paid on time and recognize that its schedule of one regular monthly meeting cannot always accommodate full Council approval of bills and payroll in a timely manner and in accordance of Idaho Statute 50-1017, Chapter 10; and

WHEREAS, the Sun Valley Mayor and City Council desire that its internal accounting controls fully meet Idaho Statute 50-1017, Chapter 10; and

WHEREAS, Idaho Statute Title 50, Chapter 7, Section 50-708 Examination of Accounts of Fiscal Officers, states: "At least once in each quarter of each year, the council shall examine, either in open session or by committee, the accounts and doings of all officers or other persons having the care, management or disposition of moneys, property or business of the city"; and

WHEREAS, Idaho Statute Title 50, Chapter 2, Section 50-208 Duties of the Treasurer sets forth certain the responsibilities of a municipalities Treasurer, which the Council desires; and

WHEREAS, the Sun Valley Mayor and City Council desire that at least quarterly an examination of the accounts and doings of all officers or other persons having the care, management or disposition of moneys, property or business of the city be completed.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY OF SUN VALLEY, IDAHO,

1. The City Council does hereby establish a Finance Committee.
2. Purpose: The purpose of the Finance Committee is:
 - 2.1. To review and approve all payables and payroll prior to payment, on behalf of the City Council;
 - 2.2. To report to the City Council at its regular monthly meeting that all payables and payroll, for the previous month, are ready to be filed;
 - 2.3. To review the City's internal accounting controls and recommend to Council, as needed, new controls or amendments to such controls;
 - 2.4. To examine quarterly the accounts and doings of all officers or other persons having the care, management or disposition of moneys, property or business of the city, and report its findings in writing to City Council; and
 - 2.5. To review the City's annual financial report, due on the second (3rd) Monday of each year or at such later date when the annual audit is completed; and to forward the annual financial report to City Council; and
 - 2.6. To monitor all functions and responsibilities of the Treasurer in accordance with Title 50, Chapter 2, Section 50-208; and,
 - 2.7. To provide and make recommendations on other financial matters of the City, when assigned by the Mayor.
3. Standing Committee: The Finance Committee is a standing committee.

4. Members, Appointment, Term & Quorum:

4.1. MEMBERSHIP/APPOINTMENT & TERM: Two (2) City Councilpersons and one (1) alternate shall comprise the membership of the Finance Committee. The City Council shall appoint each Councilperson to a three month term with the following rotation:

4.1.1. First Quarter: October 1st – December 31st – appointed by City Council at its September regular meeting

4.1.1.1. Chairperson

4.1.1.2. Regular member

4.1.1.3. Alternate member

4.1.2. Second Quarter: January 1st – March 30th

4.1.2.1. Chairperson – First Quarter Regular member assumes Chair

4.1.2.2. Regular Member – First Quarter Alternate member assumes Regular member position

4.1.2.3. Alternate Member – First Quarter Councilperson who was neither Chairperson, Member or Alternate assumes Second Quarter Alternate member position

4.1.3. Third Quarter: April 1st – June 30th

4.1.3.1. Chairperson – Second Quarter Regular member assumes Chair

4.1.3.2. Regular Member – Second Quarter Alternate member assumes Regular member position

4.1.3.3. Alternate Member – Second Quarter Councilperson who was neither Chairperson, Member or Alternate assumes Third Quarter Alternate member position

4.1.4. Fourth Quarter: July 1st – September 30th

4.1.4.1. Chairperson – Third Quarter Regular member assumes Chair

4.1.4.2. Regular Member – Third Quarter Alternate member assumes Regular member position

4.1.4.3. Alternate Member – Third Quarter Councilperson who was neither Chairperson, Member or Alternate assumes Fourth Quarter Alternate member position

4.2. QUORUM - A quorum shall be two members. The Treasurer and Finance Manager shall serve as staff to the Finance Committee, with other City staff joining a Finance Committee meeting on an as needed basis.

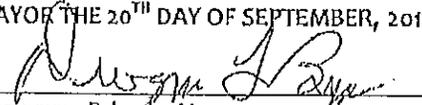
5. Meeting Time: The Finance Committee shall determine its regular meeting schedule.

6. Open Meeting: The Finance Committee is considered a public body and shall be governed by all rules and regulations for public bodies contained in Idaho Statute 67-2340 et seq.: Open Meetings. Meetings shall proceed by posted agenda.

7. Operating Procedures: The Finance Committee may establish its own procedures to facilitate timely and efficient review and approvals of payables and payroll. In addition, it shall, when appropriate, enter Executive Session to preserve privileged billing communications; and

8. Minutes: The Finance Committee meetings will not be broadcast on Granicus or recorded. Action minutes, recording only the recommendations of the Finance Committee, shall be prepared by the City Clerk, or his/her designee, and shall be provided to City Council prior to its regular monthly meeting.

AMENDED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THE 20TH DAY OF SEPTEMBER, 2012.


Dewayne Briscoe, Mayor

Attest:


Hannah Stauts, City Clerk



ORIGINAL

CITY OF SUN VALLEY
RESOLUTION NO. 2014 - 1

A RESOLUTION AUTHORIZING THE CITY TREASURER TO PAY REOCCURRING VENDOR INVOICES AND CITY OF SUN VALLEY ELECTED OFFICIAL, EMPLOYEE AND PAID-PER-CALL FIREFIGHTER PAYROLL PRIOR TO SUBMITTING THE BILLS TO CITY COUNCIL FOR APPROVAL

WHEREAS, Idaho Code sections 50-1017 and 50-1018 sets out provisions for the payment of accounts payable; and

WHEREAS, the City Council adopts an annual budget which appropriates monies for expenses of the City to provide services; and

WHEREAS, certain supplies, utilities and leases supporting the basic operations of the City, reoccur each month and are set amounts or do not typically vary significantly in cost from month-to-month; and

WHEREAS, certain payroll taxes, health benefits and court actions such as garnishments, require payment by date certain; and

WHEREAS, Elected Officials' salaries are set by the City Council and may only change on an annual basis; and

WHEREAS, employee salaries are set by the Mayor, as the City's Chief Administrative Officer, or his or her designee, and do not vary from month-to-month except when a new employee is hired; merit increases for performance are awarded; or the employee changes a position at the City; and

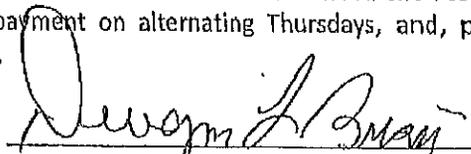
WHEREAS, paid on-call firefighters are paid a set hourly wage for responding to calls, training and certain duties for the Fire Department, which only changes upon a promotion in rank; and

WHEREAS, certain supplies, utilities, leases, payroll taxes, health benefits and court actions are billed in a manner with the expectation of payment to be made prior to City Council approval at its regular monthly meeting.

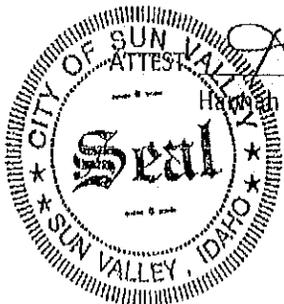
NOW THEREFORE, BE IT RESOLVED by Mayor and the Sun Valley City Council payment pre-authorization is granted for the Treasurer to make payment for the following properly documented expenditures:

1. Reoccurring bills and invoices from the vendors listed and for the purposed identified on Exhibit 1, when the bill or invoice does not exceed the percentage varlance granted on Exhibit 1; making payment by the due date and prior to submitting the bill to the City Council for approval.
2. Bi-weekly or monthly payroll for total current salaries, or as may be amended by the Finance Committee for payroll changes authorized by the Mayor or deslgnee, or, in the case of Elected Officials a change in pay by motion and vote in so far as the salaries do not exceed the respective department budget approval amount; making payment on alternating Thursdays, and, prior to submitting payroll to the City Council for approval.

DATED THIS 13th DAY OF, JANUARY 2014


Dewayne Briscoe, Mayor


Hannah Stauts, City-Clerk



**EXHIBIT 1
RESOLUTION 2014 - 1
REOCURING EXPENSES**

Variance Granted	Vendor	Purpose
0-5%	Caselle Child Support Services Cox Communication GE Capital Granicus Great American Leasing Great American Leasing Idaho Power MailFinance National Benefits Services	Software Support Garnishment City Internet Copier lease -Fire Department Contract for Services Copier lease - Police Department Copier lease - Administration Department Utilities - City Hall Postage Machine HRA admin fee
5-10%	Century Link Idaho Power	T-1 line and E-911 Police Dept Utilities - Elkhorn Unit #4
10-20%	Intermountain Gas SV Sewer & Water Dist.	Utilities - Seasonal Quarterly Water and Sewer Fees - Seasonal
Not Applicable	Aflac Internal Revenue Service LifeMap Assurance MetLife National Benefits Services NCPERS Group Regence Blue Shield SV Air Services Board State Insurance Fund State Tax Commission United Oil Vision Service Plan Wells Fargo Credit Card	Supplemental life/health Insurance Federal 941 Withholding Tax Life Insurance Premiums Dental Insurance Premium HRA benefits Additional life insurance Health Insurance Premiums 1% Air LOT Worker's Comp Insurance State Withholding Tax Vehicle fuel - All Departments Vision Insurance Premiums Due by the 8 th of each month



CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Finance Committee
FROM: Angela Walls, Treasurer/Finance Manager
SUBJECT: Recurring Payables and Payroll for January 2013
DATE: January 29, 2014

RECURRING PAYABLES

Recurring payables had no abnormalities. Please see the attached resolution for a list of approved recurring payables.

PAYROLL

Legislation - There were no changes or abnormalities for January.

Administration - There were no other changes or abnormalities for January.

Community Development - There were no changes or abnormalities for January.

Police - There were 56.75 hours of overtime due to NET team hours, an arrest, investigations, victim/witness interviews, and vacation/sick coverage. The Police Department overtime line item, 10-421-122, is still within budget. There were no other changes or abnormalities for January.

Fire - The paid on call firefighters' hours stayed right around the estimated normal of 150 hours (176 hours) in January. This is two months' pay due to December not being submitted. The Fire Department Paid per Call line item, 10-423-120, is still within budget. There were no other changes or abnormalities for January.

Street - There were no changes or abnormalities for January.

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
AC HOUSTON LUMBER CO	014-357015	Operating Supplies	10-431-595	No	STR	18.76
AC HOUSTON LUMBER CO	014-459463	Tarp for engine 65 pump for storage	10-423-590	No	FIRE	62.88
AC HOUSTON LUMBER CO	12.2013	Cleaning up overpayment from 2013	10-431-320	No	STR	31.18-
AC HOUSTON LUMBER CO	363475	Operating Supplies	10-431-320	No	STR	30.13
AC HOUSTON LUMBER CO	363917	truck parts	10-431-320	No	STR	59.10
AC HOUSTON LUMBER CO	363918	truck parts	10-431-320	No	STR	23.10
AC HOUSTON LUMBER CO	364238	Operating Supplies	10-431-595	No	STR	18.69
AIR ST. LUKE'S MEMBERSHIP	2014-1	Employee Membership 2014 - 1 more employee	10-415-480	No	ADM	35.00
BISNETT INSURANCE INC	11-16053	Western Surety Company, Notary for Cindy Moore	10-421-480	No	POLI	60.00
BISNETT INSURANCE INC	11-16053	Western Surety Company, Notary for Cindy Moore	10-421-480	No	POLI	78.00
BISNETT INSURANCE INC	11-16053	Western Surety Company, Notary for Kim Orchard	10-421-480	No	POLI	60.00
BISNETT INSURANCE INC	11-16053	Western Surety Company, Notary for Kim Orchard	10-421-480	No	POLI	78.00
BLAINE COUNTY	220	Quarterly Salary and benefits for GIS/Sam Young - 2nd quarter billing	10-418-423	No	COM	3,930.75
BOISE MOBILE EQUIPMENT	15054	Repairs on rusted out pump parts and repairs in Boise	10-423-600	No	FIRE	1,064.11
CALIFORNIA CONTRACTORS SUPPLI	9033	Sawall blades/shop inventory	10-431-340	No	STR	109.80
CARL BROWNING	302	Storage for engine 64 for three months	10-423-570	No	FIRE	450.00
CENTRAL DRUG SYSTEM, INC.	229640	Annual Registration Fee/Annual Regulation Reg. update services	10-415-420	No	ADM	160.50
CH2M HILL	3871492	Engineering work through Nov, 29, 2013	10-418-422	No	COM	2,329.86
CHIEF SUPPLY INC	350531	Model 2 Duty Holster, Left Hand (wait)	10-421-345	No	POLI	121.99
CLEARWATER EQUIPMENT, INC	12201308	Boss snow plow oil	10-431-350	No	STR	215.79
CONSOLIDATED ELECTRICAL DIST	3755-550037	Electrical fittings and connectors for new ladder truck	10-423-600	No	FIRE	343.14
COPY & PRINT	052952	returned wall pocket - wrong size	10-415-310	No	ADM	15.99-
COPY & PRINT	052984	Certificate frames/wall document files	10-415-310	No	ADM	81.70
COPY & PRINT	055940	1 Box Labels	10-415-310	No	ADM	38.09
COPY & PRINT	055967	Post it notes	10-415-310	No	ADM	43.67
COPY & PRINT	055981	File folders and hanging folders	10-415-310	No	ADM	48.98
COPY & PRINT	52795	Updated letterhead	10-415-310	No	ADM	124.99
COPY & PRINT	52943	Copy Paper	10-415-310	No	ADM	36.99
COPY & PRINT	52997	Rubberbands and post it flags	10-415-310	No	ADM	38.33
COPY & PRINT	55443	Wall document binders and binder clips	10-415-310	No	ADM	18.35
COPY & PRINT	55865	Envelopes with logo's - windows and plain	10-415-310	No	ADM	129.98
FIRST RESPONDERS	40397	Training for Cpt. Abald and Sgt. Orchard	10-421-665	No	POLI	335.25
FORWARD MOVEMENT TRAINING LL	1009	Truck 81-82 Fuel and hydraulic filters	10-421-470	No	POLI	558.00
FREIGHTLINER OF IDAHO	145081	10 safety vest (6 for new engine and 4 for engine 60)	10-431-595	No	STR	78.80
GALLS QUARTERMASTER	1422750	Welding tank rental	10-423-631	No	FIRE	8.00
GALLS QUARTERMASTER	1884515-1	Oshkosh truck parts to Line-X and back	10-431-320	No	STR	216.00
GEM STATE WELDERS SUPPLY INC	147283	GFOA Conf May 18 - 21 - Minneapolis - Angela Walls	10-431-595	No	STR	16.12
GO-FER IT EXPRESS INC	35264	Professional Services for General City Matters thru 11/30/13	10-415-470	No	ADM	380.00
GOVERNMENT FINANCE OFFICERS	051714	Reimbursement for 2 training manuals for Certified Economic Developer Certification	10-411-429	No	LEGI	692.68
HAWLEY TROXELL ENNIS & HAWLEY	275452	2014 Daily Training bulletins subscription	10-418-470	No	COM	125.13
HOFMAN, MARK	67001	Active Associate Member (Asst. Mike Crawford)	10-421-480	No	POLI	500.00
ICRMP	1.2014	Dues for Idaho Chief of Police Assoc. Wait Fernling	10-421-480	No	POLI	35.00
IDAHO CHIEFS OF POLICE ASSOC	1.2014					
IDAHO CHIEFS OF POLICE ASSOC	1.2014					

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
IDAHO CHIEFS OF POLICE ASSOC	12.2013	Idaho Chief of Police Winter conference	10-421-470	No	POLI	110.00
IDAHO HYDRO JETTING	3908	Jetting frozen culvert and foot bridge on Sunrise Drive	10-431-780	No	STR	450.00
IDAHO LUMBER	558849	Shelving project in street shop	10-431-614	No	STR	58.96
IDAHO MOUNTAIN EXPRESS	1249058	P & Z Position Open	10-418-440	No	COM	147.42
IDAHO MOUNTAIN EXPRESS	12492906	Public Notice for Comp Plan	10-418-437	No	COM	196.56
IDAHO MOUNTAIN EXPRESS	12493675	Legal Publication for Ordinance # 462	10-418-440	No	COM	83.72
IDAHO MOUNTAIN EXPRESS	12493989	Legal Ordinance #456	10-415-440	No	ADM	106.72
IDAHO MOUNTAIN EXPRESS	12493990	Legal Ordinance #465	10-415-440	No	ADM	88.32
IDAHO MOUNTAIN EXPRESS	12494053	January 9th Public Hearing	10-418-440	No	COM	245.70
IDAHO MOUNTAIN EXPRESS	12494154	P & Z Position Open	10-418-440	No	COM	147.42
IDAHO TRANSPORTATION DEPT	9323455	Back county trailer license plates for 2014	10-423-600	No	FIRE	23.00
INREACH	DL08081045	Monthly dues for back country rescue	10-423-480	No	FIRE	91.80
INTEGRATED TECHNOLOGIES	60121A	Ink cartridge replacement for Community Development	10-418-310	No	COM	54.00
INTEGRATED TECHNOLOGIES	60251A	Color Toner	10-415-310	No	ADM	130.50
INTEGRATED TECHNOLOGIES	C1X268	Black & White Meter / Color copies	10-415-310	No	ADM	123.54
INTEGRATED TECHNOLOGIES	C1X861	Black & White Meter / Color copies	10-415-310	No	ADM	59.62
INTEGRATED TECHNOLOGIES	C1Z628	Monthly Police Copier Maint. base charge	10-421-610	No	POLI	27.50
INTERNATIONAL ASSOC OF ARSON I	56185	Membership for Charlie Butterfield IAAI Inc.	10-423-470	No	FIRE	30.00
INTERNATIONAL ASSOC OF ARSON I	56829	Dues for fire and arson investigation for Charlie Butterfield	10-423-470	No	FIRE	75.00
JOE'S BACKHOE SERVICE	16149	Ice removal from Willow Creek and Sunrise Dr	10-431-780	No	STR	230.00
KETCHUM COMPUTERS	9857	Computer consultants 12/15 - 12/30/13	10-415-427	No	ADM	562.50
KETCHUM COMPUTERS	9883	Computer Support 1/3/14-1/15/14	10-415-427	No	ADM	1,068.75
L. N. CURTIS & SON	3140795-00	Factory rebuild on our thermal imager off of engine 60	10-423-595	No	FIRE	441.90
L. N. CURTIS & SON	3141704-00	2 hoses	10-423-595	No	FIRE	413.00
L. N. CURTIS & SON	3141704-06	4 nozzles for truck 61 new ladder	10-423-595	No	FIRE	3,556.00
L. N. CURTIS & SON	3141946-01	adapter and elbow	10-423-595	No	FIRE	378.21
L. N. CURTIS & SON	3142497-00	1 adapter for new engine 61	10-423-595	No	FIRE	195.61
L2 DATA COLLECTION	1631	Traffic Data Collection by L2 over the Christmas holiday	50-470-820	No	CAPI	3,900.00
LEXIPOL LLC	10205	One year law enforcement policy manual update	10-421-480	No	POLI	1,950.00
Magic Valley Protective Coatin	4356	Protective coating on 2 Oshkosh steps and side panels	10-431-595	No	STR	250.00
MASON'S TROPHIES & GIFTS	68895	Name desk plates for Ray Franco and Charlie Butterfield	10-423-310	No	FIRE	30.30
MOUNTAIN RIDES	3480	Quarterly Partnership Contribution for FY 2014	10-411-694	No	LEGI	62,500.00
NAPA AUTO PARTS	757844	Filter and oil for Explorer	10-423-595	No	FIRE	44.37
NAPA AUTO PARTS	757890	Fittings for engine 65	10-423-595	No	FIRE	38.32
NAPA AUTO PARTS	762710	Truck 81 Oshkosh repair fuel tank replacement/fuel injectors	10-431-595	No	STR	8.50
NAPA AUTO PARTS	764212	Truck 81 Oshkosh repair fuel tank replacement/fuel injectors	10-431-595	No	STR	306.37
NAPA AUTO PARTS	765715	Truck 81 Oshkosh repair fuel tank replacement/fuel injectors	10-431-595	No	STR	52.70
NAPA AUTO PARTS	CREDIT - WRONG	credit wrong part	10-431-595	No	STR	143.98-
NATIONAL FIRE CODES	6024353X	Nat. Fire Codes renewal all fire codes for fire dept and code official	10-423-480	No	FIRE	1,295.00
NAYLOR & HALES, P.C.	JANUARY	Professional Services for January	10-411-429	No	LEGI	2,202.91
NORCO	12714762	Rent on 2 bottles for EMT's	10-423-325	No	FIRE	55.80
OFFICEBRIGHT, INC	3694	January Office Cleaning	10-415-500	No	ADM	1,170.00
OHIO GULCH TRANSFER STATION	360321	Dump Fee/tree branches	10-431-780	No	STR	4.10
OPTIONS	13-116	Business cards for Assistant Fire Chief - Charlie Butterfield	10-423-320	No	FIRE	102.03

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
OVERHEAD DOOR CO	CLAIM	Deductible for claim	10-415-465	No	ADM	500.00
PLATT ELECTRIC	480162	Exterior lighting City Hall / Elkhorn station	10-431-614	No	STR	143.54
PRECISION PLUMBING, INC	14755	Yearly boiler and steam cleaner maint street sheep	10-431-614	No	STR	255.00
PROGRESSIVE RESCUE SOLUTIONS	100727	150 feet of rescue rope for the new eng. ladder and shipping	10-423-595	No	FIRE	197.00
RIVER RUN AUTO	6538-68474	Shop light	10-431-340	No	STR	12.99
RIVER RUN AUTO	6538-68653	Crimping tool	10-431-536	No	STR	11.95
ROBERTS ELECTRIC, INC	186695	Mag pump cord end shop	10-423-470	No	FIRE	24.89
SAINT ALPHONSUS FOUNDATION	001A	Ski Mountain Trauma Conf for 8 SV Fire Dept. personnel	10-423-470	No	FIRE	800.00
SAWTOOTH WOOD PRODUCTS, INC	82900	2 new chain saws for wildland engines/will be reimb by Idaho Lands grant	10-423-595	No	FIRE	1,349.90
SENTINEL FIRE & SECURITY	175797	Annual monitoring fee for Elkhorn Fire Station	10-423-590	No	FIRE	360.00
Sharp, Jameson	1.2014	Mileage reimbursement for Jameson Sharp for Emotional Survival training	10-421-470	No	POLI	38.42
SILVER CREEK FORD	116125	Repairs on Unit 1	10-421-600	No	POLI	1,409.45
STERLING CODIFIERS, INC.	14451	2014 hosting fee for code on the internet	10-411-429	No	LEGI	500.00
STEVE BUTLER & ASSOCIATES	2154	Prof. Eng. follow up work on Sinclair Path	10-419-800	No	OTH	406.25
SUN VALLEY CLEANERS, INC	12.2013	Police Uniform Dry Cleaning	10-421-630	No	POLI	262.35
SUN VALLEY COMPANY	157875	Annual Rent for radio site on Dollar Mountain	10-423-510	No	FIRE	1,200.00
TREASURE VALLEY COFFEE	3452566	Coffe for all city departments	10-415-310	No	ADM	22.62
TREASURE VALLEY COFFEE	3452566	Coffe for all city departments	10-418-310	No	COM	22.62
TREASURE VALLEY COFFEE	3452566	Coffe for all city departments	10-421-310	No	POLI	22.62
TREASURE VALLEY COFFEE	3452566	Coffe for all city departments	10-423-310	No	FIRE	22.62
TREASURE VALLEY COFFEE	3452566	Coffe for all city departments	10-431-320	No	STR	22.62
TREASURE VALLEY COFFEE	3452566	Reprogram Charlie Butterfields fire pager	10-423-615	No	FIRE	20.00
WHITE CLOUD COMMUNICATIOS	75913					
Grand Totals:						103,404.50

Finance Committee Chair, Franz Suhadolnik: _____ Date: _____

Draft
Minutes of the City of Sun Valley Finance Committee
January 6, 2013

The City of Sun Valley Finance Committee met in regular session in the Council Chambers in Sun Valley City Hall on the 6th of January 2013 at 1:04 p.m.

Present: Finance Committee members Nils Ribi and Chairman Franz Suhadolnik.

Also Present: City Administrator Susan Robertson, City Treasurer Angela Walls and Assistant City Clerk/Assistant Treasurer Robin Crotty.

Public Comment:

Mr. Jennings was present and followed up on last month's minutes regarding the title "Finance Committee" as opposed to "Audit Committee". Council Member Franz Suhadolnik explained the state statute.

1. **Discussion and review of all recurring payables and payroll from January 2013:** No questions.
2. **Review of non-reoccurring bills on-hand December 20¹ and recommendation for approval to the City Council at its January 9th Council Meeting:** The Committee members asked for further clarification on a number of items. Further information was provided by City Treasurer Angela Walls and City Administrator Susan Robertson.
3. Nils Ribi moved to approve the minutes of the December 2, 2013 Finance Committee Meeting. Chairman Franz Suhadolnik 2nd the motion. A roll call vote was taken. All in favor. Chairman Franz Suhadolnik declared the motion approved.
4. **Executive Session:** Nils Ribi made a motion to move into Executive Session Per Idaho Code 67-2345, Section 1, (a) and (b) on items #76 & # 88; seconded by Chairman, Franz Suhadolnik. A roll call vote was taken. All in favor. Chairman Franz Suhadolnik declared the motion approved.

The Finance Committee moved into Executive Session at 1:55 p.m.

The Finance Committee came out of Executive Session at 2:17 p.m.

5. **Adjournment:** Nils Ribi made a motion to adjourn, seconded by Chairman Franz Suhadolnik. The meeting was adjourned at 2:18 p.m. A roll call vote was taken. All in favor. Chairman Franz Suhadolnik declared the motion approved

Respectfully Submitted,

Robin Crotty, Assistant City Clerk/Assistant Treasurer

Franz Suhadolnik, Council Member

Date