

AGENDA
SPECIAL COUNCIL MEETING OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS – 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
JUNE 18, 2013 - 10:00 A.M.

 **FILE COPY**

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - The Mayor and Council welcome comments from the public on any subject. Please state your name and address for the record. Public comments may be limited to three (3) minutes. Please note the opportunity for public comment will be limited to this portion of the agenda.

MAYOR COMMENT, if any
COUNCIL COMMENT, if any

PUBLIC HEARING

1. First Reading of Ordinance No. 461 Amending the Annual Appropriation Ordinance No.454 for the Fiscal Year Beginning October 1, 2012 (30 min.)

ACTION ITEM

2. Action on an Aircraft Landing and Takeoff Permit for Air St. Luke's as part of the Ketchum and Sun Valley Fire Department Fire Services Appreciation Day at the City of Sun Valley Festival Meadows on Saturday, June 22, 2013 (10 min.)

WORK SESSION - REVIEW AND DISCUSSION OF THE PROPOSED FISCAL YEAR 2014 BUDGET

10:45 A.M.

3. EXTERNAL CONTRACTS
 - 1.1 Sustain Blaine (15 min.)
4. GENERAL GOVERNMENT
 - 2.1 Police Department (30 min.)
 - 2.2 Fire Department (30 min.)

LUNCH BREAK (30 min.)

12:30 P.M.

5. OTHER FUNDS & UNASSIGNED FUND BALANCE
 - 3.1 Fixed Asset Fund (10 min.)
 - 3.2 Debt Service Fund (5 min.)
 - 3.3 Land Acquisition Fund (5 min.)
 - 3.4 Workforce Housing Fund (5 min.)
 - 3.5 Capital Improvement Fund (10 min.)
 - 3.6 Street & Path Fund (15 min.)
 - 3.7 Unassigned Fund Balance (10 min.)

1:30 P.M.

6. Sun Valley Ski Club – Sun Valley/Kitzbuhel Sister City Discussion (15 min.)

GENERAL DISCUSSION REGARDING 2014 BUDGET (30 min.)

EXECUTIVE SESSION – Pursuant to Idaho Code 67-2345 sections (a), (b) and (f).

ADJOURNMENT

*Please Note: The agenda is subject to revisions may be continued should additional time be needed.
Any person in need of assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 622-4438.
Council Packets are on line at www.sunvalley.govoffice.com*

FILE COPY

ORDINANCE NO. 461

AN ORDINANCE AMENDING ORDINANCE 454 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2012 AND ENDING SEPTEMBER 30, 2013 AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Sun Valley is a unit of local government organized and existing pursuant to Title 50 of the Idaho Code; and

WHEREAS, pursuant to Idaho Code Section 50-1001 the City of Sun Valley fiscal year begins on the first day of October; and

WHEREAS, pursuant to Idaho Code Title 50 Chapter 10 Section 50-1003 the city council shall adopt an annual appropriation ordinance prior to the commencement of each fiscal year, which in no event shall be greater than the amount of the tentative budget; and

WHEREAS, pursuant to Idaho Code Title 50 Chapter 10 Section 50-1003 the annual appropriation ordinance may be amended at any time during the current fiscal year if any additional revenue is available from any source; and

WHEREAS, the Sun Valley City Council considered said budget amendment and has conducted a public hearing thereon and determined that said budget should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, COUNTY OF BLAINE, STATE OF IDAHO, AS FOLLOWS:

SECTION 1: That Ordinance 454, the appropriation ordinance for the City of Sun Valley, Idaho for the fiscal year beginning October 1, 2012 and ending September 30, 2013 and the same is hereby amended. The following sums are hereby appropriated:

	FY 2013 ORIGINAL BUDGET	FY 2013 AMENDED BUDGET
General Fund	\$ 4,458,540	\$ 4,666,700
Fixed Asset Fund	\$ 353,000	\$ 364,436

SECTION 2: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 3: This ordinance shall take effect and be in full force upon its passage, approval and publication according to law.

PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY AND APPROVED BY THE MAYOR THIS 18th DAY OF JUNE, 2013.

APPROVED:

Dewayne Briscoe, Mayor

ATTEST:

Hannah Stauts, City Clerk

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

FUND SUMMARY	FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated
	Actuals	BUDGET	Actuals - March '13	Actuals
REVENUES				
GENERAL FUND	5,042,134	4,585,540	2,696,001	4,666,700
FIXED ASSET FUND	-	353,000	-	364,436
DEBT SERVICE FUND	5,259	-	-	-
CAPITAL IMPROVEMENT FUND	-	84,000	-	84,000
WORKFORCE HOUSING FUND	10,785	15,600	3,830	15,600
STREET & PATH FUND	-	321,000	60,841	321,000
REVENUE Total:	5,058,178	5,359,140	2,699,831	5,451,736
EXPENDITURES				
GENERAL FUND	4,447,897	4,585,540	2,019,315	4,666,700
FIXED ASSET FUND	93,188	353,000	27,386	364,436
DEBT SERVICE FUND	29,996	-	-	-
CAPITAL IMPROVEMENT FUND	26,356	84,000	-	84,000
WORKFORCE HOUSING FUND	11,230	15,600	726	15,600
STREET & PATH FUND	-	321,000	-	321,000
EXPENDITURE Total:	4,608,667	5,359,140	2,047,426	5,451,736

FISCAL YEAR 2013 TOTAL FUNDS BALANCES & 16 WEEK RESERVE	FY 2013 Estimated Beginning Fund Balance	Assigned Fund Balances: 16 Week Reserve Workforce Housing Reserve	Transfers in from Fund Balance	Transfers out to other Funds	FY 2013 Ending Unassigned Fund Balance	FY 2013 Ending Fund Balance After Transfers
GENERAL FUND	2,244,149	1,677,457	16,048	9,394	541,253	2,218,710
FIXED ASSET FUND	-	-	-	-	-	-
DEBT SERVICE FUND	-	-	-	-	-	-
LAND ACQUISITION FUND	371,763	-	-	20,551	-	-
CAPITAL IMPROVEMENT FUND	22,843	-	-	-	22,843	22,843
WORKFORCE HOUSING FUND	256,726	40,000	-	-	216,726	256,726
STREET & PATH FUND	-	-	-	-	-	-

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1 Actuals	FY 2013 APPROVED BUDGET	FY 2013 Year-to-date Actuals - March '13	FY 2013 Estimated Actuals	Notes and Descriptions of line item purchases FY 2013
GENERAL FUND						
REVENUES						
GENERAL PROPERTY TAXES						
10-311-100	GENERAL PROPERTY TAXES	2,623,589	2,388,683	1,623,231	2,388,683	No revenue increase; See Street & Path Fund
10-311-200	GENERAL PROPERTY TAXES - NEW CONSTRUCTION	541	10,000	-	10,000	New Construction estimate
10-311-300	PROPERTY TAXES INT&PENALTY	34,351	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	2,658,481	2,398,683	1,623,231	2,398,683	
LOCAL OPTION TAXES						
10-313-100	LOCAL OPTION TAX - LIQUOR 3%	75,005	52,309	35,988	70,000	Assume 2% reduction in FY 13 over FY 12 budget - Flat for FY 14
10-313-200	LOCAL OPTION TAX - LODGING 3%	477,191	478,005	209,374	460,000	Assume 2% reduction in FY 13 over FY 12 budget - Flat for FY 14
10-313-300	LOCAL OPTION TAX - RETAIL 3% (non-tangible) 2% (tangible) 1% (ski lift tickets)	670,671	615,571	283,494	660,000	Assume 2% reduction in FY 13 over FY 12 budget - Flat for FY 14
	<i>LOCAL OPTION TAXES Totals:</i>	1,222,868	1,145,886	528,857	1,190,000	
BUSINESS & FRANCHISE TAXES						
10-316-110	GAS FRANCHISE	66,691	80,000	17,341	80,000	Intermtn Gas=3% of GR, pd. Qlly
10-316-120	CABLE FRANCHISE	67,572	44,380	24,888	44,380	Cox =3% of GR, pd 1x annually
	<i>BUSINESS & FRANCHISE TAXES Totals:</i>	134,263	124,380	42,229	124,380	
BUSINESS LICENSES & PERMITS						
10-321-100	BEER, LIQUOR & WINE LICENSES	2,500	2,000	-	2,000	
	<i>BUSINESS LICENSES & PERMITS Totals:</i>	2,500	2,000	-	2,000	
NON-BUSINESS LICENSES & PERMITS						
10-322-110	BUILDING PERMITS	184,693	150,000	92,167	160,000	
	<i>NON-BUSINESS LICENSES & PERMITS Totals:</i>	184,693	150,000	92,167	160,000	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
<u>STATE OF IDAHO SHARED REVENUES</u>						
10-335-100	STATE LIQUOR APPORTIONMENT	6,288	7,000	2,194	7,000	AIC doesn't estimate state liquor apportionment
10-335-500	STATE SALES TAX	47,316	661,492	332,528	661,492	Assume 5% on 2012 amended budget
10-355-200	STATE HIGHWAY USER FEES	683,424	-	-	-	moved to Street & Path Fund
	<i>STATE OF IDAHO SHARED REVENUES Totals:</i>	737,027	668,492	334,722	668,492	
<u>GENERAL GOVERNMENT</u>						
10-341-100	ENGINEERING & CONSULTANT REIMBURSABLES	4,384	10,000	1,540	10,000	
10-341-110	APPLICATION FEES	13,055	10,000	3,400	10,000	
	<i>GENERAL GOVERNMENT Totals:</i>	17,439	20,000	4,940	20,000	
<u>FINES</u>						
10-361-901	TRAFFIC FINES	1,009	500	133	500	Traffic fines & Parking tickets
10-361-902	MOTOR VEHICLE TAX	5,501	6,000	4,361	6,000	Motor Veh Tax- SV residents
	<i>FINES & MOTOR VEHICAL TAX Totals:</i>	6,510	6,500	4,494	6,500	
<u>INTEREST EARNINGS</u>						
10-371-100	INTEREST REVENUES	7,090	3,000	2,251	3,000	Adjusted down for reduced balance in LGIP
	<i>INTEREST EARNINGS Totals:</i>	7,090	3,000	2,251	3,000	
<u>MISCELLANEOUS</u>						
10-379-120	CHANGES IN UNREALIZED GAIN/LOSS	(4,099)	-	-	-	Audit adjustment
10-379-150	NEXTEL LEASE	21,600	21,600	14,508	21,600	
10-379-252	POLICE TRUST ACCOUNT	-	5,000	8,500	8,500	
10-379-259	2009 FIRE DEPT GRANT - RADIOS	-	-	-	-	
10-379-260	FIRE TRUST ACCOUNT	-	-	7,500	7,500	
10-379-300	OTHER REVENUES	14,151	20,000	17,948	20,000	
10-379-301	WILDLAND REIMBURSEMENTS	39,611	20,000	14,655	20,000	
	<i>MISCELLANEOUS Totals:</i>	71,263	66,600	63,111	77,600	
<u>TRANSFER FROM RESERVES</u>						
10-381-001	TRANS FROM GF UNASSIGNED FUND BALANCE	-	-	-	16,045	
	<i>TRANSFER FROM RESERVES Totals:</i>	-	-	-	16,045	
	<i>GENERAL FUND REVENUE Total:</i>	5,042,134	4,585,540	2,696,001	4,666,700	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1 Actuals	FY 2013 APPROVED BUDGET	FY 2013 Year-to-date Actuals - March '13	FY 2013 Estimated Actuals	Notes and Descriptions of line item purchases <i>FY 2013</i>
GENERAL FUND EXPENDITURES						
LEGISLATION						
SALARIES AND WAGES						
10-411-110	SALARIES AND WAGES	55,500	69,000	34,500	69,000	1 Mayor & 4 Councilpersons
	<i>TOTAL SALARIES AND WAGES:</i>	55,500	69,000	34,500	69,000	
FRINGE BENEFITS						
10-411-200	PHYSICAL INCENTIVE PROGRAM	-	-	-	-	Discontinued
10-411-210	FICA CONTRIBUTION	5,031	5,279	2,522	5,279	7.65%
10-411-220	RETIREMENT CONTRIBUTION	6,961	7,169	3,585	7,383	10.39% - Increases to 11.32% in June
10-411-250	HEALTH INSURANCE	51,036	56,701	27,845	56,701	
	<i>TOTAL FRINGE BENEFITS:</i>	63,028	69,149	33,951	69,363	
OPERATIONAL EXPENDITURES						
10-411-240	WORKERS COMPENSATION	71	225	86	225	
10-411-429	PROFESSIONAL FEES	420,542	17,200	45,847	70,000	Granicus, Inc \$7,200; an additional \$14,000 was approved by City Council on 10/18/12 for service agreement with Naylor & Hales
10-411-450	QUARTERLY NEWSLETTERS	-	2,500	532	2,500	Printing & Postage
10-411-475	MEETINGS, CONVENTIONS & CONF.	1,732	2,500	450	2,500	AIC, regional travel
10-411-476	CITY FUNCTIONS	1,638	2,700	1,978	2,700	Primarily Council lunches
10-411-740	OFFICE FURNITURE & EQUIPMENT	115	700	98	700	Small contingency
10-411-800	ELECTIONS	-	-	-	-	Blaine Co. now runs elections - funds for bond election costs
	<i>TOTAL OPERATIONAL EXPENDITURES:</i>	424,099	25,825	48,991	78,625	
EXTERNAL CONTRACTS						
10-411-603	RECREATIONAL SERVICES	20,000	20,000	-	20,000	Contract with City of Ketchum
10-411-605	COMMUNITY HOUSING SERVICES	4,965	5,000	2,500	5,000	Contract with Blaine County Housing Authority
10-411-692	ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES	38,600	298,000	125,002	298,000	Participation in regional support of Sustain Blaine, Fly Sun Valley, Sun Valley Marketing (see detail below)
10-411-694	PUBLIC TRANSIT SERVICES	275,000	250,000	125,000	250,000	Participation in regional support of Mountain Rides
10-411-698	USGS Study	2,900	2,900	-	2,900	Last Phase FY 13
10-411-699	ECONOMIC DEVELOPMENT - SPECIAL EVENT FUNDING	-	25,000	5,000	25,000	Funding for events which increase economic activity in the City
	<i>TOTAL EXTERNAL CONTRACTS:</i>	341,465	600,900	257,502	600,900	
	LEGISLATION Total:	884,092	764,874	374,944	817,888	

City of Sun Valley

Fiscal Year 13 Tentative Budget Amendment

ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES

Sun Valley Marketing Alliance	250,000
Sustain Blaine	10,000
Fly Sun Valley Alliance	<u>38,000</u>
Total:	298,000

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1 Actuals	FY 2013 APPROVED BUDGET	FY 2013 Year-to-date Actuals - March '13	FY 2013 Estimated Actuals	Notes and Descriptions of line item purchases FY 2013
GENERAL FUND						
EXPENDITURES						
<u>ADMINISTRATION</u>						
SALARIES AND WAGES						
10-415-110	SALARIES AND WAGES MERIT INCREASES - ALL CLASSIFIED	416,033	282,990	197,857	302,190	Increase due to staffing changes and overlapping of 2 Interim Executive Assistants to the Mayor and City Administrator
10-415-120	EMPLOYEES	-	33,151	-	16,809	2% of FY 2013 Salaries
	TOTAL SALARIES AND WAGES:	416,033	316,141	197,857	318,999	
FRINGE BENEFITS						
10-415-200	PHYSICAL INCENTIVE PROGRAM	959	-	-	-	Discontinued
10-415-210	FICA CONTRIBUTION	36,968	24,185	15,409	24,403	7.65%
10-415-220	RETIREMENT CONTRIBUTION	36,965	32,847	13,433	34,133	10.39% - Increases to 11.32% in June
10-415-250	HEALTH INSURANCE	39,388	46,021	16,203	46,021	
10-415-260	LIFE INSURANCE	2,202	2,160	812	2,160	\$180/month
	TOTAL FRINGE BENEFITS:	116,481	105,213	45,858	106,717	
OPERATIONAL EXPENDITURES						
10-415-240	WORKERS COMPENSATION	1,817	2,000	2,377	4,536	8 months unemployment benefits @ \$350/week (2011 City Administrator)
10-415-280	STATE UNEMPLOYMENT	6,517	11,200	4,102	11,200	Copy machine, paper, pens, coffee/tea supplies
10-415-310	OFFICE SUPPLIES	12,589	12,500	4,996	12,500	ALSCO - entry rugs cleaning & supply
10-415-315	JANITORIAL SUPPLIES	2,013	1,500	435	1,500	Combined w/Operating Supplies
10-415-320	OPERATING SUPPLIES	-	-	-	-	1 vehicle
10-415-350	MOTOR FUELS & LUBRICANTS	270	200	-	200	Postage meter; fed ex, stamps
10-415-370	POSTAGE	1,091	1,600	419	1,600	New code codification (5,000); Drug testing expanded to include Fire and Police (3,500)
10-415-420	PROFESSIONAL FEES	4,676	8,500	616	6,500	
10-415-434	SUPPLEMENTAL ALLOWANCES - CITY ADMINISTRATOR	15,210	-	-	-	
10-415-421	AUDIT	83,187	15,000	19,150	21,150	Part of FY 11 Audit & Full contract price of FY 12 Audit (FY 13 last year of contract)
10-415-425	ATTORNEY FEES	-	60,000	33,912	60,000	Contract
10-415-426	ATTORNEY FEES - SPECIAL COUNSEL	-	20,000	-	20,000	Unforeseen legal demands

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
10-415-427	COMPUTER CONSULTANTS	32,473	16,885	11,752	20,000	New IT provider; internal controls on access yielding lower monthly fees; estimating \$1,250/month: \$1,885 Dual WAN router & installation
10-415-430	NEWSLTR & ANNUAL RPT W/POSTAGE	4,500	1,500	1,500	1,500	Anticipate Annual Report to be done 11/15/12 per Council Priorities - FY13 budget; \$1,000 for one community letter
10-415-435	WEBSITE	450	2,000	450	2,000	Monthly hosting fee; gov.com minor changes
10-415-440	ADVERTISING & LEGAL PUBLISHING	11,977	4,500	891	4,500	Public hearings, Treasurer's report, ordinances, etc.
10-415-465	INSURANCE - LIABILITY FUND	60,993	67,823	31,412	67,823	\$62,823 plus \$5,000 deductible
10-415-470	TRAVEL, TRAINING & MEETINGS	8,339	6,000	3,255	8,000	Annual conferences for City Admin, City Clerk & Finance, plus various regional meetings which require travel. (AIC, ICMA, etc)
10-415-476	CITY FUNCTIONS	5,013	7,500	5,050	7,500	Annual holiday party (\$5,500); small City Hall events
10-415-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	8,430	8,000	6,001	8,000	Accounting software (Casselle); AIC membership, Life flight
10-415-500	CUSTODIAL & CLEANING SERVICES	11,700	16,000	5,850	16,000	Monthly contract of \$1,170
10-415-510	TELEPHONE & COMMUNICATIONS	11,860	10,000	5,954	10,000	Landline for City Hall & two smartphones for city admin & treasurer
10- 1	UTILITIES	25,569	30,000	16,771	30,000	Gas + electricity; increase for new HVAC air conditioner
10-415-540	RENTAL - OFFICE FURN & EQUIP	4,201	3,900	2,504	3,900	Postage meter, lease on copier
10-415-580	REPAIR/MAINT - OFFICE FURN/EQ	3,266	2,500	690	2,500	Repairs on copier, document management system maintenance
10-415-585	REPAIR & MAINT - BUILDINGS	1,805	2,000	-	2,000	Contingency for small repairs
10-415-590	REPAIR/MAINT - GROUNDS	-	500	-	500	Small contingency for landscaping
10-415-600	REPAIR/MAINT - AUTOMOTIVE EQ	306	500	-	2,000	1 vehicle
10-415-680	BANK CHARGES	2,065	1,980	1,543	3,360	Bank fees on City accounts
10-415-740	OFFICE EQPMT, COMPUTER EQPMT	2,259	4,885	2,707	20,066	Third year of Duke Computer Lease; Laserfiche update (\$1,168); plus small contingency for electronics; Dual Internet Connectivity (\$1,885 FY13), Update to Caselle Clarity (\$15,181).
TOTAL OPERATIONAL EXPENDITURES:		322,577	318,973	162,338	348,835	
ADMINISTRATION Total:		855,091	740,326	406,052	774,551	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
GENERAL FUND EXPENDITURES						
COMMUNITY DEVELOPMENT/BUILDING SAFETY						
SALARIES AND WAGES						
10-418-110	SALARIES AND WAGES	194,161	257,009	114,782	225,200	Decrease due to staffing changes
10-418-140	SALARIES & WAGES-PART-TEMP EMPLOYEES	-	11,500	6,576	14,000	.15 HRS/WEEK Assistant to Building Official (7 months extended to 12 months)
TOTAL SALARIES AND WAGES:		194,161	268,509	121,358	239,200	
FRINGE BENEFITS						
10-418-200	PHYSICAL INCENTIVE PROGRAM	444	-	-	-	Discontinued
10-418-210	FICA CONTRIBUTION	19,208	20,541	9,490	18,299	7.65%
10-418-220	RETIREMENT CONTRIBUTION	20,188	26,703	11,622	24,096	10.39% - Increases to 11.32% in June
10-418-250	HEALTH INSURANCE	28,362	25,695	6,200	25,695	
TOTAL FRINGE BENEFITS:		68,202	72,939	27,312	68,090	
OPERATIONAL EXPENDITURES						
10-418-240	WORKERS COMPENSATION	1,043	3,700	1,386	3,700	
10-418-285	P&Z EXPENSE REIMBURSEMENT	14,176	21,000	4,200	21,000	\$200 per commissioner per meeting @ 5 Commissioners - 21 meetings scheduled per fiscal year.
10-418-290	PLANNING BUS EXP	228	1,500	-	1,500	P&Z lunches and expenses based on expected workload and length of meetings.
10-418-310	OFFICE / OPERATING SUPPLIES	4,505	3,250	1,913	3,250	Office and operating supplies needed for Planning and Building. Building at \$750 per annum for operating expenses i.e. uniforms, tape measures, codes and additional \$1,250 in FY 2014 for 2012 Code Adoption
10-418-350	MOTOR FUELS & LUBRICANTS	738	3,000	603	3,000	Building Official car and CD Dept car - fuels and lubricants only
10-418-420	PROFESSIONAL FEES	3,555	11,000	1,276	11,000	Outside expertise and consulting on planning and building issues, studies and other information or exhibits that arise.
10-418-422	ENGINEERING	5,385	10,000	6,281	10,000	Project reviews CH2MHill and other engineering work, i.e. legal descriptions, surveying, right-of-way, path and trail work.
10-418-423	CONTRACT LABOR	18,486	14,500	7,116	14,500	GIS Analyst one day per week at 20% of joint County/City of SV salary and benefits (\$14,424 FY2012 budget in quarterly installments of \$3,606) Recording secretary moved to city clerk.

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	<i>FY 2013</i>
10-418-437	COMP PLAN	1,000	16,000	96	15,000	Comp Plan Update- continued process requires office supplies, public noticing and final printing and publication expenses
10-418-440	ADVERTISING & LEGAL PUBLISHING	5,429	9,000	3,012	9,000	Public notices for development applications, Development Code updates and building code adoptions and issues
10-418-470	TRAVEL, TRAINING & MEETINGS	1,161	6,000	3,184	6,000	3 FTE: Planning continuing education for APA, seminars, webinars; Building Official CEUs for ICC, IDABO, IHDC, USGBC
10-418-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	830	1,500	-	1,500	3 FTE: Professional Organization dues, i.e. APA, AICP for planning staff and ICC, IDABO, IHDC, USGBC for building staff
10-418-510	TELEPHONE & COMMUNICATIONS	1,308	1,500	595	1,500	Keep smart phones for CD Dept and Bldg official (FLSA exempt employees)
10-418-600	REPAIR/MAINT - AUTOMOTIVE EQ	-	2,000	-	2,000	Building Official car and CD Dept car - no major repairs.
10-418-740	OFFICE FURNITURE & EQUIPMENT	-	1,500	-	1,500	Planning and Building equipment, electronics and furniture
	<i>TOTAL OPERATIONAL EXPENDITURES:</i>	57,844	105,450	29,660	105,450	
	COMMUNITY DEVELOPMENT Total:	<u>320,206</u>	<u>446,898</u>	<u>178,330</u>	<u>412,740</u>	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1 Actuals	FY 2013 APPROVED BUDGET	FY 2013 Year-to-date Actuals - March '13	FY 2013 Estimated Actuals	Notes and Descriptions of line item purchases FY 2013
GENERAL FUND						
EXPENDITURES						
BUILDING DEPARTMENT						
	SALARIES AND WAGES		M	M	M	
10-424-110	SALARIES AND WAGES	104,849	E	E	E	
10-424-140	SALARIES & WAGES-TEMP EMPLOYEE	10,791	R	R	R	
	TOTAL SALARIES AND WAGES:	115,641	G	G	G	1 FTE Building Official
	FRINGE BENEFITS		E	E	E	1/2 Time Assistant to BO
10-424-200	PHYSICAL INCENTIVE PROGRAM	-	D	D	D	
10-424-210	FICA CONTRIBUTION	8,758	W	W	W	1 @ 450.00 in FY 12
10-424-220	RETIREMENT CONTRIBUTION	10,019	I	I	I	7.65%
10-424-250	HEALTH INSURANCE	5,120	T	T	T	10.39%
	TOTAL FRINGE BENEFITS:	23,897	H	H	H	
	OPERATIONAL EXPENDITURES		C	C	C	
10-424-240	WORKERS COMPENSATION	602	O	O	O	
10-424-310	OFFICE SUPPLIES	76	M	M	M	Used for paper, pens, forms, binders etc.
10-424-320	OPERATING SUPPLIES	347	U	U	U	Used for ladders, tape measures, uniforms, code books including updates and state codes, etc. Fire will pay total coast of copier 4/1/12.
10-424-350	MOTOR FUELS & LUBRICANTS	1,712	N	N	N	2 department vehicles
10-424-420	PROFESSIONAL FEES	300	I	I	I	Used to evaluate unsafe structures, engineering services and disaster mitigation as well as instructors for community and contractor training.
10-415-435	WEBSITE	-	O	O	O	No funds needed until city website improvements are decided.
10-418-440	ADVERTISING & LEGAL PUBLISHING	-	P	P	P	Advertising for anticipated contractor and homeowner training.
10-424-470	TRAVEL, TRAINING & MEETINGS	1,240	M	M	M	Required for certifications and CEU's
10-424-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	370	E	E	E	Dues for ICC, IDABO, IHDC, USGBC, IAPMO, etc.
10-424-510	TELEPHONE & COMMUNICATIONS	1,868	V	V	V	One smartphone; one voice only phone.
10-424-600	REPAIR/MAINT - AUTOMOTIVE EQUIP	794	L	L	L	Used for needed repairs on 2 vehicles
10-424-740	OFFICE FURNITURE & EQUIPMENT	86	O	O	O	Used to repair computers, scanners or copiers as needed.
	TOTAL OPERATIONAL EXPENDITURES:	7,394	P	P	P	
	BUILDING DIVISION Total:	146,932	A	A	A	

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		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
GENERAL FUND						
EXPENDITURES						
POLICE DEPARTMENT						
SALARIES AND WAGES						
10-421-110	SALARIES AND WAGES	691,303	612,921	320,011	661,168	Includes vacation/comp time pay out to date & overlap of Police Chief/Temp Police Chief
10-421-122	OVERTIME SALARIES	20,255	34,650	8,008	34,650	See footnote #1
TOTAL SALARIES AND WAGES:		711,558	647,571	328,019	695,818	
FRINGE BENEFITS						
10-421-200	PHYSICAL INCENTIVE PROGRAM	3,266	-	-	-	Discontinued
10-421-210	FICA CONTRIBUTION	60,402	49,539	24,115	53,230	7.65%
10-421-220	RETIREMENT CONTRIBUTION	83,833	69,484	34,983	76,818	10.73% - Increases to 11.66% in June
10-421-250	HEALTH INSURANCE	163,337	147,418	70,843	142,850	
TOTAL FRINGE BENEFITS:		310,837	266,441	129,941	272,898	
OPERATIONAL EXPENDITURES						
10-40	WORKERS COMPENSATION	10,006	23,000	10,149	23,000	Historical level
10-421-280	STATE UNEMPLOYMENT	-	-	-	-	
10-421-310	OFFICE SUPPLIES	1,269	800	423	1,300	Historical level for paper, pen, ink
10-421-315	JANITORIAL SUPPLIES	614	800	246	800	Bi-monthly mat service
10-421-320	OPERATING SUPPLIES	4,059	4,000	190	4,000	Historical level for coffee, operating equipment consumables
10-421-321	POLICE TRUST ACCOUNT	2,886	5,000	599	15,000	See footnote #2
10-421-340	MINOR EQUIPMENT	1,920	8,000	258	8,000	Bullets, firearms, specialty equipment, kevlar vests
10-421-345	SAFETY EQUIPMENT	127	500	222	500	Medical equipment and fire extinguishers
10-421-347	RECORDS MGT SYSTEM - POLICE/FIRE	20,443	20,443	20,443	20,443	See footnote #3
10-421-350	MOTOR FUELS & LUBRICANTS	20,174	16,000	5,927	16,000	See footnote #4
10-421-370	POSTAGE	-	100	-	100	Shipping evidence or equipment
10-421-424	MEDICAL SERVICES	-	500	-	500	Unexpected hospital costs for arrestees
10-421-426	INVESTIGATIVE EXPERT SVCS	26	2,500	69	2,500	Unexpected investigative expenses
10-421-441	INFORMATIONAL SERVICES	-	-	-	-	
10-421-470	TRAVEL, TRAINING & MEETINGS	7,932	8,000	4,108	8,000	Travel/Training for 11 employees
10-421-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	3,205	3,155	1,236	2,655	See footnote #5
10-421-493	PHYSICAL EXAMINATIONS	-	500	-	500	Physical exam on new hires
10-421-510	TELEPHONE & COMMUNICATIONS	2,682	3,500	1,372	3,500	See footnote #6
10-421-570	RENTAL PROP & EQUIP-OTHER	-	-	-	-	See footnote #7
10-421-595	REPAIR & MAINT - EQUIPMENT	446	1,000	599	1,000	See footnote #8
10-421-600	REPAIR/MAINT - AUTOMOTIVE EQUIPMENT	4,435	5,500	1,931	5,500	LOF service on four vehicles
10-421-610	REPAIR/MAINT - OTHER	2,352	2,000	742	2,000	Lease and service on Police copy machine
10-421-615	REPAIR/MAINT - RADIO SERVICE	1,220	3,000	1,312	3,000	Repair/Service on Patrol Car electronics

City of Sun Valley
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Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
10-421-630	LAUNDRY	2,194	2,250	540	2,250	Dry Cleaning Uniforms
10-421-665	UNIFORMS - POLICE	949	4,500	477	4,500	Purchasing uniforms 10 officers
10-421-695	VEHICLE TOWING	-	250	-	250	Impound vehicles for investigation
10-421-740	OFFICE FURNITURE & EQUIPMENT	1,958	5,665	-	5,665	Purchase two lap tops for vehicles
10-421-753	RADIOS-HANDHELD	2,627	3,000	-	3,000	See footnote #9
10-421-770	ANIMAL CONTROL	2,050	2,000	500	2,000	Animal Shelter Contract
10-421-780	DRUG DOG PROGRAM	2,435	2,500	517	2,500	Dog Food, Vet Care & Boarding for DAX
	TOTAL OPERATIONAL EXPENDITURES:	96,010	128,463	51,859	138,463	
	EXTERNAL CONTRACTS					
10-421-348	COMMUNICATIONS-POLICE/FIRE DISPATCH	123,980	124,817	58,692	124,817	See footnote #10
10-421-428	PROSECUTION OF MISDEMEANORS	23,205	23,205	11,602	23,205	See footnote #11
	TOTAL EXTERNAL CONTRACTS:	147,185	148,022	70,294	148,022	
	POLICE DEPARTMENT Total:	1,265,590	1,190,497	580,114	1,255,202	

COMMUNICATIONS-POLICE/FIRE DISPATCH

Blaine County E-911 Dispatch	117,617
Qwest lines - t-1 & E-911	7,200
Total:	124,817

FOOTNOTES:

- Footnote 1 Pavilion and SV Resort Event Venue; Traffic Control: 30 events X 2 officers X \$55/hr X 4 hrs. = \$13,200, SERT Team Training 13X10hrs.X\$55=\$7,150, NET Investigations 26X10X\$55=\$14,300
- Footnote 2 Donations to the Police Department mainly from Allan & Co., Church, others. These are not monies from taxes.
- Footnote 3 Contract for City of Sun Valley's share of valley wide law enforcement records management system
- Footnote 4 360gal/monthX12 mths@ \$3.68/gal= \$15,898
- Footnote 5 Pistol Range Ohio Gulch, Idaho Chief of Police, ICRMP Lexipol fees, Rocky Mountain Information Network
- Footnote 6 Six Verizon cell phones, 4 voice only phones for police cars, 2 smartphones for police administration
- Footnote 7 Police radio used to be on SVCo Dollar Mtn site. Blaine County 700 MHz system now pays for this
- Footnote 8 Repair & maintenance of police equipment ie: garage doors, radar certification, mobile data computers
- Footnote 9 Blaine County for 700MHz fees, \$140/yr/unit, 16units = \$2,240/yr., \$522 for power on Baldy
- Footnote 10 Dispatch Contract: \$117,617; Century Link Frame Relay \$4,800
- Footnote 11 Misdemeanor/Infraction Prosecuting Attorney contract

City of Sun Valley
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Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
GENERAL FUND						
EXPENDITURES						
FIRE DEPARTMENT						
SALARIES AND WAGES						
10-423-110	SALARIES AND WAGES - FTE	249,996	248,977	79,332	193,643	Decrease due to staffing changes
10-423-120	WAGES -ON CALL FF	125,800	83,400	43,225	83,400	See Footnote 1
10-423-130	WAGES-WILDLAND	10,188	10,000	7,061	10,000	
10-423-140	SALARIES & WAGES-TEMP EMPLOYEES	17,983	33,280	24,152	56,280	See Footnote 2
	TOTAL SALARIES AND WAGES:	403,966	375,657	153,770	343,323	
FRINGE BENEFITS						
10-423-200	PHYSICAL INCENTIVE PROGRAM	349	-	-	-	Discontinued
10-423-210	FICA CONTRIBUTION	33,521	29,235	11,876	26,761	7.65%
10-423-220	RETIREMENT CONTRIBUTION	38,566	27,413	14,004	28,309	10.73% - Increases to 11.66% in June
10-423-250	HEALTH INSURANCE	52,768	34,133	18,364	38,468	
10-423-290	HOUSING ALLOWANCE	6,000	6,500	-	6,500	Fire Chief
	TOTAL FRINGE BENEFITS:	125,204	97,281	44,244	100,039	
OPERATIONAL EXPENDITURES						
10-423-240	WORKERS COMP & SUPPLMTL ACCDT	10,000	16,000	10,268	16,000	
10-423-310	OFFICE SUPPLIES	1,931	2,200	690	2,200	Paper, pens, ink cartridges, copy machine rental + copes
10-423-315	JANITORIAL SUPPLIES	645	1,100	520	1,100	Carpet cleaning once a year
10-423-320	OPERATING SUPPLIES	11,654	10,000	3,101	10,000	Coffee, linens, station smoke & fire system, cleaning of rugs,
10-423-325	MEDICAL SAFETY SUPPLIES	3,121	5,500	1,340	19,250	EMT medical safety supplies; Replacement of all City AEDs (\$13,750)
10-423-328	MOBILE HEALTH SERVICES	-	-	-	-	
10-423-340	MINOR TOOLS	593	2,000	-	2,000	Shop tools, wrenches, screw drivers etc.
10-423-350	MOTOR FUELS & LUBRICANTS	14,377	12,000	3,686	12,000	Station fuel & oil changes
10-423-370	POSTAGE	335	-	-	-	Generally not used
10-423-470	TRAVEL, TRAINING & MEETINGS	-	13,000	2,297	13,000	All volunteers EMS Transitional Class; EMT Renewal (5 persons); wildland training; professional conferences (20)
10-423-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	8,685	5,200	1,645	5,500	Professional fire organizations
10-423-510	TELEPHONE & COMMUNICATIONS	-	4,500	1,473	4,500	Verizon (3 smart phones, fire chief, assist fire chief and code enforcement), Cox Comm. Dollar Mtn Antennae lease

City of Sun Valley
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Acct No	Account Description	FY 2012	FY 2013	FY 2013	FY 2013	Notes and Descriptions of line item purchases
		Prior Year 1	APPROVED	Year-to-date	Estimated	
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
10-423-555	RENTAL-EQUIPMENT	5,363	2,500	111	200	Equipment not in FD inventory
10-423-570	RENTAL - OTHER	1,089	1,500	925	1,500	Loader to clear snow from fire hydrants
10-423-576	TURNOUTS- REPLACEMENT & MAINT.	500	-	-	2,700	2 replacement sets per year - 10% match for FY 12 turnout grant \$2,706
10-423-580	REPAIR/MAINT - OFFICE FURN/EQ	366	-	-	-	No furniture needed
10-423-585	REPAIR/MAINT - BUILDINGS	-	5,000	162	5,000	Includes monies for mold repair; new door in FY 2013
10-423-590	REPAIR/MAINT - GROUNDS	18,736	1,000	689	1,000	
10-423-591	WILDLAND EQUIP REIMB -WILDLAND ENG	27,449	10,000	-	5,000	
10-423-595	REPAIR & MAINT - EQUIPMENT	256	23,500	3,459	23,500	Firefighting equip. chain saws, smoke ejector fan, foam, parts & masks; Turnout gear rack \$3,600
10-423-600	REPAIR/MAINT - AUTOMOTIVE EQ	3,598	24,000	2,925	24,000	Vehicle equipment: tires, windshield wipers, etc. \$4,000 2- vehicle light bars
10-423-615	REPAIR/MAINT - RADIO SERVICE	18,850	10,000	3,316	10,000	
10-423-630	LAUNDRY	3,394	1,000	-	1,000	Reduced demand
10-423-631	UNIFORMS	1,778	4,000	3,464	8,000	Summer/Winter uniforms
10-423-635	UNIFORMS - WILDLAND FIRE				5,000	See Footnote 3
10-423-740	OFFICE FURNITURE & EQUIPMENT	6,887	1,000	857	1,900	2 new desktop computer; 1 for Code Enforcement Officer & 1 for Fire Chief
	TOTAL OPERATIONAL EXPENDITURES:	152,449	155,000	40,929	174,350	
	FIRE DEPARTMENT Total:	681,620	627,938	238,943	617,711	

FOOTNOTE 1: VOLUNTEERS: TRAINING, WEEKEND SHIFT COVERAGE, RESPONSE CALLS, STATION DUTY WORK

FOOTNOTE 2: Temp Employees; Vehicle Maintenance, Hydrant Testing, Training officer, Records management

FOOTNOTE 3: Reappropriated money from Wildland Equip Reimb to create this account

City of Sun Valley
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		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
GENERAL FUND						
EXPENDITURES						
<u>STREET DEPARTMENT</u>						
	SALARIES AND WAGES					
10-431-110	SALARIES AND WAGES	196,940	198,604	101,659	198,604	3 FTE's
10-431-120	SALARIES & WAGES - PART TIME	1,704	7,000	4,703	7,000	
	TOTAL SALARIES AND WAGES:	198,644	205,604	106,362	205,604	
	FRINGE BENEFITS					
10-431-200	PHYSICAL INCENTIVE PROGRAM	547	-	-	-	Discontinued
10-431-210	FICA CONTRIBUTION	17,845	16,279	8,261	16,280	7.65%
10-431-220	RETIREMENT CONTRIBUTION	22,661	21,383	10,837	22,021	10.39% - Increases to 11.32% in June
10-431-250	HEALTH INSURANCE	47,468	63,088	26,004	63,088	
10-431-290	HOUSING ALLOWANCE	7,200	7,200	3,600	7,200	Street Supervisor; \$600/month; required to live in town or nearby.
	TOTAL FRINGE BENEFITS:	95,722	107,950	48,702	108,589	
	OPERATIONAL EXPENDITURES					
10-	WORKERS COMPENSATION	4,913	14,000	5,712	14,000	
10-431-315	JANITORIAL SUPPLIES	56	300	80	300	Cleaning supplies for Street Shop
10-431-320	OPERATING SUPPLIES	2,369	3,500	725	3,500	Small daily operating supplies; ie, fasteners, electrical tape, etc.
10-431-340	TOOLS & EQUIPMENT	607	500	156	1,800	FY12 - welding table
10-431-345	SAFETY EQUIPMENT	173	350	-	350	First aid kit maintenance; safety glasses, earplugs, etc.
10-431-350	MOTOR FUELS & LUBRICANTS	12,152	23,000	4,839	10,000	Fuel and oil purchases
10-431-429	OTHER PROFESSIONAL SERVICES	4	-	-	-	Tree spraying, landscape clean-up - more work done in-house 10-431-620
10-431-440	ADVERTISING & LEGAL PUBLISHING	-	500	-	500	bid documents
10-431-470	TRAVEL, TRAINING & MEETINGS	-	1,000	-	1,000	Staff Training
10-431-510	TELEPHONE SERVICE	1,466	2,600	503	1,000	2 smartphones, 1 cell, Shop landline
10-431-536	SANDING/MAG CHLORIDE	11,660	15,000	3,868	7,900	traction sand/salt/MC
10-431-555	RENTAL - EQUIPMENT	-	500	-	500	As needed rental of speciality tool or equipment
10-431-570	RENT/LEASE - SNOW REMOVAL EQUIP	-	1,000	-	-	Rentals, if needed, for breakdowns

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		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
10-431-591	REPAIR/MAINT/CLEANING-STREETS	1,516	2,500	1,315	2,500	Good inventory of parts on hand, street sweeper replacement brooms
10-431-592	STRIPING	22,221	27,000	-	27,000	Piggy-back on Ketchum bid - restripe all path and street markings in the City. Large truck spraying
10-431-595	REPAIR/MAINT - LARGE EQUIPMENT	2,420	8,000	4,577	28,480	large equip repair; Osh Kosh repairs
10-431-596	REPAIR/MAINT - SMALL EQUIP	239	500	309	500	mowers and snow blowers etc
10-431-600	REPAIR/MAINT - AUTO EQUIP	3,997	2,500	2,298	3,000	repair/maint auto equipment
10-431-610	REPAIR/MAINT - MISC	603	1,000	129	1,000	Unusual expenses without appropriate line item
10-431-614	REPAIR/MAINT-BUILDING	11,526	14,000	3,339	14,000	all building maint: \$3000 roof and draingage repair at Elkhorn Station
52-431-615	RADIO MAINT. SERVICE	-	-	-	-	
10-431-620	LANDSCAPE SERVICES	3,580	2,500	-	2,500	Spring landscape clean up tree sparying
10-431-621	NOXIOUS WEED CONTROL	10,769	12,000	-	12,000	RFP out for season's work
10-431-631	UNIFORMS	690	1,000	500	1,000	Staff work clothing
10-431-740	OFFICE FURNITURE & EQUIPMENT	-	-	-	-	Computers adequate for FY12
10-431-741	MACHINERY	-	-	-	-	Past year's purchased snowblower, steam cleaner, welder, etc. No purchases planned this FY12
10-431-742	ROADS & PATHS CONDITION RATING ASSESSMENT - UPDATE	-	10,000	9,976	10,000	See Footnote 1
10-431-778	STREET & PATH - FIVE YEAR ROTATIONAL - CHIP & SEAL	246,378	129,705	-	129,705	See Footnote 2
10-431-780	ROADS & PATHS MAINT. PROGRAM	1,158	78,000	20,856	117,471	Shoulder repair, patching, signs, etc.; Additional amount to rebuild the retaining walls along Sinclair Path
10-431-790	LAND MAINTENANCE 5 ACRE PARCEL	-	1,500	294	1,500	Sprinkler repair, fence stain, fertilizer, etc.
		338,494				
	TOTAL OPERATIONAL EXPENDITURES:		352,455	59,476	391,506	
	STREET FUND EXPENDITURE Total:	294,366	666,009	214,540	705,698	

Footnote 1 Updates 2009 rating assessment; grant will be applied for; assessment to be done in October

Footnote 2 Monies to be used for same purposes and in conjunction with Street & Path Fund Line Item 52-431-778; at time of FY 2013 Budget Amendment, funds in this line item should be transferred to the Street & Path Fund.

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		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
GENERAL FUND						
EXPENDITURES						
OTHER GENERAL GOVERNMENT						
10-419-790	HEALTH INSURANCE	-	-	-	-	See Footnote \$15,050 approved by City Council for the Juniper Rd street light project
10-419-800	CONTINGENCY	-	148,997	26,392	82,909	
10-419-951	TRANSFERS OUT TO CIPF	-	-	-	-	
OTHER GENERAL GOVERNMENT Total:		-	148,997	26,392	82,909	

Footnote: Health Insurance includes health, dental and vision insurance premiums and the employees' HRA. The Mayor shall prepare for Council approve prepare a health benefit program which will reduce total cost by 20% and include a "cost share" program which will begin on January 1, 2013. Once the City Council approves the plan, these funds will be reappropriated to respective departments.

City of Sun Valley
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General Fund Summary

General Fund Summary	FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated
Account Description	Actuals	BUDGET	Actuals - March '13	Actuals
GENERAL FUND REVENUE Totals:	5,042,134	4,585,540	2,696,001	4,666,700
GENERAL FUND EXPENDITURE Totals:	4,447,897	4,585,540	2,019,315	4,666,700
REVENUE OVER EXPENDITURES:	594,238	0	676,686	(0)

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Acct No	Account Description	FY 2012 Prior Year 1 Actuals	FY 2013 APPROVED BUDGET	FY 2013 Year-to-date Actuals - March '13	FY 2013 Estimated Actuals	Notes and Descriptions of line item purchases <i>FY 2013</i>
STREET & PATH FUND						
<u>GENERAL PROPERTY TAXES</u>						
52-311-100	PROPERTY TAX - 3% INCREASE		-	-	-	
52-311-200	PROPERTY TAX - GENERAL	-	256,969	37,492	256,969	
	GENERAL PROPERTY TAXES Totals:		256,969	37,492	256,969	
<u>STATE OF IDAHO SHARED REVENUES</u>						
52-335-200	STATE HIGHWAY USER	-	47,030	23,348	47,030	AIC estimate for FY 2013 @ 1% increase over FY 12; 2% fey 2014
	STATE OF IDAHO SHARED REVENUES Totals:		47,030	23,348	47,030	
<u>MISCELLANEOUS</u>						
52-380-000	TRANSFER FROM GF UNASSIGNED FUND BALANCE	-	9,394	-	9,394	
52-380-110	TRANSFER FROM LAF FUND BALANCE		7,606	-	7,606	
	MISCELLANEOUS REVENUES Totals:		17,000	-	17,000	
	STREET & PATH FUND REVENUE Totals:		321,000	60,841	321,000	
<u>STREETS & PATHS</u>						
52-431-780	STREETS & PATHS - 5 YEAR ROTATION - CHIP & SEAL		306,000	-	306,000	See Footnotes 1 & 2
52-431-782	PATH - 5 YEAR ROTATION - SLURRY SEAL	-	15,000	-	15,000	
	CAPITAL PROJECTS Totals:		321,000	-	321,000	
	STREET & PATH FUND EXPENDITURE Totals:		321,000	-	321,000	
	STREET & PATH FUND Total:	-	(0)	60,841	(0)	

Footnote 1 FY 13: chip seal and path seal: Estimated costs reflect patching, crack sealing and chip seal.

FY 13: Dandelion, Parker Gultch, Syringa, Paintbrush, Morningstar, Grey Eagle, Arrowleaf, Meadow Ridge, Silver Queen, Defiance, Fireweed, Independence Creek, Keystone, Big Wells, Proctor Mtn, Skyline, Skyline Spure, Wedlyn, Fairway, Blue Grouse, Fairway Loop, and Prospector.

FY 13: Paths Sun Valley Road and Elkhorn "E"

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		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
FIXED ASSET FUND						
REVENUE						
29-311-500	PROPERTY TAXES	-	-	-	-	
29-311-510	VEHICLE SALES	-	-	-	-	
	GENERAL REVENUE Totals:	-	-	-	-	
OPERATING TRANSFERS IN						
29-399-500	TRANS. FROM GENERAL FUND	-	-	-	11,436	
29-399-501	TRANS. FROM GF UNASSIGNED FUND BALANCE	-	-	-	-	
29-399-502	TRANS. FROM DEBT SERVICE FUND BAL	-	-	-	-	
29-399-503	TRANS FROM LAF UNASSIGNED FUND BALANCE	-	353,000	-	353,000	
	TOTAL OPERATING TRANSFERS IN:	-	353,000	-	364,436	
	FIXED ASSET REVENUE Totals:	-	353,000	-	364,436	
EXPENDITURES						
POLICE DEPARTMENT						
29-490-761	POLICE- PATROL VEHICLE	73,885	-	-	-	
	POLICE DEPARTMENT Total:	73,885	-	-	-	
FIRE DEPARTMENT						
29-490-780	Wildland Engine 63	-	105,000	-	130,000	Replace tank & pump
29-490-781	Wildland Engine 66	-	29,000	-	18,050	Replace foam proportioner
29-490-784	Wildland Engine 64	-	125,000	-	125,000	Deferred maintenance
	FIRE DEPARTMENT Total:	5,500	259,000	-	273,050	
STREET DEPARTMENT						
29-490-785	Oshkosh Plow Blade Replacements (2)	-	30,000	-	30,000	
29-490-786	Bobcat Toolcat	-	30,000	27,386	27,386	
29-490-787	City Hall Generator	-	34,000	-	34,000	
	STREET DEPARTMENT Total:	-	94,000	27,386	91,386	
OTHER						
29-490-772	FILE CABINETS FOR CLERK'S OFFICE	-	-	-	-	
29-490-777	Granicus	-	-	-	-	
29-490-802	Network Server	-	-	-	-	
	OTHER Totals:	13,803	-	-	-	
	FIXED ASSET EXPENDITURE Totals:	93,188	353,000	27,386	364,436	
	FIXED ASSET Totals:	(93,188)	-	(27,386)	-	

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
CAPITAL IMPROVEMENT FUND						
GRANTS						
50-399-900	LHTAC Transportation Grant	-	50,000	-	50,000	Grant approved.
	<i>GRANTS Totals:</i>	-	50,000	-	50,000	
OPERATING TRANSFERS IN						
50-399-XXX	TRANSFER FROM LAF UNASSIGNED BALANCE		11,157		11,157	
50-399-XXX	TRANSFER FROM GF UNASSIGNED BALANCE					
50-399-600	TRANSFER FROM CIF FUND BALANCE	-	22,843	-	22,843	
	<i>OTHER TRANSFERS IN Totals:</i>	-	34,000	-	34,000	
CAPITAL IMPROVEMENT FUND REVENUE Total:		-	84,000	-	84,000	
EXPENDITURES						
CAP. PROJECTS						
ROADS & INTERSECTIONS						
50-470-831	CITY STREETS	-		-		
BUILDINGS						
50-480-440	City Hall Exterior Paint	-	10,000	-	10,000	
50-480-441	Street Facility Repair and Paint	-	8,000	-	8,000	
50-480-442	Street Department Ventilation System	-	16,000	-	16,000	2 phases; could be just \$8,000 if phase 1 is satisfactory
50-470-821	Capital Improvement Plan	-		-		
50-470-837	Heating & Cooling System - City Hall	26,356		-		
OTHER						
50-470-820	Transportation Plan Update	-	50,000	-	50,000	Define Scope of Work to finalize cost
	<i>CAPITAL PROJECTS Totals:</i>	26,356	84,000	-	84,000	
CAPITAL IMPROVEMENT FUND EXPENDITURE Total:		26,356	84,000	-	84,000	
CAPITAL IMPROVEMENT FUND Total:		(26,356)	-	-	-	

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

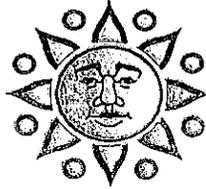
		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
WORKFORCE HOUSING FUND						
<u>FEES AND RENTS</u>						
42-311-510	PAYMENT OF FEES IN LIEU					
42-311-515	RENTS	10,785	15,600	3,830	15,600	2 units rented @ \$625/mo
	<i>FEES AND RENTS Totals:</i>	10,785	15,600	3,830	15,600	
<u>OPERATING TRANSFERS IN</u>						
42-399-100	TRANS. FROM GF FUND BAL.	-	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	-	-	-	-	
	WORKFORCE HOUSING FUND REVENUE Total:	10,785	15,600	3,830	15,600	
<u>EXPENDITURES</u>						
42-470-705	CITY OWNED UNITS/ UTILITIES & MAINT.	11,230	10,000	726	10,000	
<u>CAPITAL PROJECTS</u>						
42-470-710	FUTURE HOUSING PROJECTS	-	5,600	-	5,600	
	<i>CAPITAL PROJECTS Totals:</i>	11,230	15,600	726	15,600	
	WORKFORCE HOUSING FUND EXPENDITURE Totals:	11,230	15,600	726	15,600	
	WORKFORCE HOUSING FUND Total:	(445)	-	3,104	-	

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
		Actuals	BUDGET	Actuals - March '13	Actuals	FY 2013
DEBT SERVICE FUND						
<u>GENERAL PROPERTY TAXES</u>						
30-311-500	PROPERTY TAXES - GENERAL TAXES FOR FAIRWAY NOTE	-	-	-	-	
30-311-750	PROPERTY TAX- 2003 BOND	5,259	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	5,259	-	-	-	
<u>MISCELLANEOUS</u>						
30-380-xxx	TRANSFER FROM LAF FUND BALANCE	-	-	-	-	
30-380-xxx	TRANSFER FROM GF UNASSIGNED FUND BALANCE	-	-	-	-	
30-380-100	TRANSFER FROM DEBT SERVICE FUND BALANCE	-	-	-	-	
	<i>MISCELLANEOUS Totals:</i>	-	-	-	-	
	DEBT SERVICE FUND REVENUE Totals:	5,259	-	-	-	
<u>EXPENDITURES</u>						
<u>PRINCIPAL EXPENDITURES</u>						
30-480-xxx	BOND ISSUE LEGAL FEES	-	-	-	-	Could be rolled into successful bond
30-480-xxx	BOND ISSUE MEDIA/COMMUNICATION FEES	-	-	-	-	Could be rolled into successful bond
30-480-429	FISCAL AGENT SERVICES	29,996	-	-	-	
30-480-813	2003 BOND PRINCIPAL	-	-	-	-	
	<i>PRINCIPAL EXPENDITURES Totals:</i>	29,996	-	-	-	
<u>INTEREST EXPENDITURES</u>						
30-490-300	INTEREST 03 SERIES	-	-	-	-	
30-490-400	INTEREST 2004 NOTE - FAIRWAY RD.	-	-	-	-	
	<i>INTEREST EXPENDITURES Totals:</i>	-	-	-	-	
	DEBT SERVICE FUND EXPENDITURE Totals:	29,996	-	-	-	
	DEBT SERVICE FUND Totals:	(24,737)	-	-	-	

City of Sun Valley
 Fiscal Year 13 Tentative Budget Amendment

		FY 2012 Prior Year 1	FY 2013 APPROVED	FY 2013 Year-to-date	FY 2013 Estimated	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	BUDGET	Actuals - March '13	Actuals	<i>FY 2013</i>
LAND ACQUISITION FUND						
<u>GENERAL PROPERTY TAXES</u>						
40-311-500	PROPERTY TAXES	-	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	-	-	-	-	
<u>OPERATING TRANSFERS IN</u>						
40-399-500	TRANSFER FROM GENERAL FUND	-	-	-	-	
40-399-xxx	TRANSFER IN FROM LAF FUND BALANCE	-	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	-	-	-	-	
LAND ACQUISITION FUND REVENUE Total:						
<u>EXPENDITURES</u>						
<u>OPERATING TRANSFERS OUT</u>						
40-470-XXX	TRANSFER OUT TO GF	-	-	-	-	
40-470-950	TRANSFER OUT TO CIP	-	-	-	-	
	<i>TRANSFERS OUT TO OTHER FUNDS</i>	-	-	-	-	
LAND ACQUISITION FUND EXPENDITURE Total:						
LAND ACQUISITION FUND Total:						



CITY OF SUN VALLEY
CITY COUNCIL
AGENDA REPORT

To: Honorable Mayor and City Council
From: *MH* Mark Hofman, Community Development Director
Meeting Date: June 18, 2013
Agenda Item: **Aircraft Landing and Takeoff Permit**

SUBJECT: Request from Air St. Luke's for an aircraft landing and takeoff permit from the City of Sun Valley to land a helicopter at the Festival Meadows site as part of the 9th Annual Fire Services Appreciation Day.

BACKGROUND: On Saturday, June 22, 2013 the Fire Departments of the Cities of Sun Valley and Ketchum are holding their 9th Annual Fire Services Appreciation Day at the City of Sun Valley's Festival Meadows on Sun Valley Road. The event's activities include an air rescue helicopter landing at the site. Consistent with City Code Section 4-5, Air St. Luke's is requesting City approval of an aircraft landing and takeoff permit to participate in a public relations event.

ANALYSIS: The requested permit only covers the date of June 22, 2012 and it is understood that one (1) landing and one (1) take-off will occur at the landing site, unless an emergency response call occurs that requires the helicopter to respond. In that instance, an alternate helicopter may land and take of one additional time as a replacement if needed. A landing zone officer will be designated and trained personnel from the Sun Valley and Ketchum Fire Departments will provide site safety during all flight operations in accordance with standard operating procedures for air rescue landing and takeoff operations. Upon landing, the helicopter will be completely shut down, the pilot and crew will exit, and the aircraft will be made available for the public relations event as applicable. The draft permit (**Exhibit "CC-A"**) requires the helicopter's operator, Air St. Luke's, and owner, Idaho Helicopter, Inc., to enter into a hold harmless and indemnification agreement (draft attached as **Exhibit "CC-B"**) and provide the City with a certificate of insurance.

RECOMMENDATION: The Community Development Director recommends the City Council review and approve the draft Aircraft Landing and Takeoff Permit and consider a motion authorizing the Mayor to sign the approved Permit.

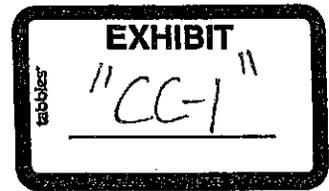
LIST OF ATTACHED EXHIBITS:

Exhibit "CC-1" Draft City of Sun Valley Aircraft Landing and Takeoff Permit.
Exhibit "CC-2" Draft Hold Harmless and Indemnification Agreement.

**The entire administrative record for the aircraft landing and takeoff permit request is available for review in the Community Development Department at City Hall.

DRAFT

CITY OF SUN VALLEY AIRCRAFT LANDING AND TAKEOFF PERMIT



Pursuant to the application of Air St. Luke's (hereinafter referred to as "Permittee") and consistent with Municipal Code Section 4-5 of the City of Sun Valley, the City of Sun Valley (hereinafter referred to as "City") as permitting agency and property owner does hereby permit the Permittee to land and take off a helicopter at the Festival Meadows site owned by the City on Sun Valley Road. The landing and takeoff site is identified in the City of Sun Valley Aircraft Landing and Takeoff Permit ("Permit") and this Permit is specifically conditioned upon the following terms and provisions:

1. The Permittee shall be entitled to use the following site as a takeoff and landing site: an open park area commonly known as the City of Sun Valley Festival Meadows ("Landing Site"), adjacent to the west of the Sun Valley Road right-of-way and specifically identified on the attached map exhibit. The purpose of the helicopter use is to participate in a public relations event as part of the 9th Annual Fire Services Appreciation Day organized by the Fire Departments of the City of Sun Valley and the City of Ketchum. The Permittee agrees that the point of origin takeoff will be existing Air St. Luke's facilities and that no landing for this event shall be within 300 feet of any buildings, which are used for residential, commercial, governmental or other purposes.

2. The Permittee agrees that the permit only covers the date of June 22, 2013. It is understood that one (1) landing and one (1) take-off will occur at the landing site, unless after landing the helicopter has to respond to an emergency assist call and another helicopter may take its place for one (1) additional landing and takeoff. Trained personnel from the Sun Valley and Ketchum Fire Departments will provide site safety during all flight operations in accordance with standard operating procedures for air rescue landing and takeoff operations. A landing zone officer will be designated by the Departments. Upon landing, the helicopter will be completely shut down, the pilot(s) and crew will exit, and the aircraft will be made available for the public relations event as applicable.

The Permittee shall meet the following conditions:

- a. The Landing Site is located a safe distance away from other Fire Services Appreciation Day activities;
- b. The Permittee will have communication with personnel on the ground and the Departments shall post personnel to control landing and takeoff in order to ensure safety at all times;
- c. The Permittee shall not fuel the helicopter at the Landing Site.

3. This Permit shall not be effective until such time as the Permit is authorized and signed by the City, specifically consenting to the use of the Landing Site by the Permittee.

4. The Permittee shall at all times comply with the ordinances of the City; and without limiting the foregoing requirements, the Permittee shall comply with the legal parameters of any State or Federal regulations and/or laws.

5. The Permittee shall use a helicopter leased from and owned by Idaho Helicopter, Inc. ("Helicopter Owner") of Boise, Idaho.

6. The Permittee and Helicopter Owner hereby agree to enter into a Hold Harmless and Indemnification Agreement with the City that holds the City and its agents, employees, representatives, insurers, and attorneys harmless from and indemnifies the City and its agents, employees, representatives, officials, insurers, and attorneys for any and all costs or expenses and any and all claims, demands, obligations, liabilities, damages, costs, lawsuits and judgments, including attorneys'

fees (collectively "Claims"), connected in any way with the planning, staging, or operations of the helicopter.

7. The Permittee and Helicopter Owner shall furnish the City with a current certificate of insurance bearing evidence of liability insurance with limits of liability of at least five million dollars (\$5,000,000.00) naming the City of Sun Valley and the City of Ketchum as additional insured. Such insurance shall provide for thirty (30) day notice of cancellation to City. Disapproval of the policy by City or cancellation shall result in immediate cessation of the Permittee operations if similar insurance is not obtained within 24 hours from such disapproval or cancellation.

8. This Permit is specifically issued on condition that the pilot of the helicopter shall be a FAA certified helicopter pilot.

9. The Permittee agrees that it shall bear the full cost of any retrieval of its property in connection with activities carried out pursuant to this Permit.

10. This Permit shall not be transferable and does not result in the establishment of any proprietary rights by the Permittee.

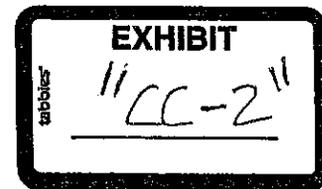
DATED this 18th day of June, 2013

Dewayne Briscoe, Mayor
City of Sun Valley

The Permittee and Owner have has considered the language of the foregoing Permit and agree with the terms and conditions provided.

DATED this 18th day of June, 2013

Angie Heinzman, Acting Director
Air St. Luke's



HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

THIS HOLD HARMLESS AND INDEMNIFICATION AGREEMENT ("AGREEMENT") IS MADE THIS 18TH DAY OF JUNE, 2013 BY AND AMONG THE CITY OF SUN VALLEY, AN IDAHO MUNICIPAL CORPORATION AND THE PROPERTY OWNER (HEREINAFTER "CITY"), AIR ST. LUKES (HEREINAFTER "PERMITTEE") AND IDAHO HELICOPTER, INC. (HEREINAFTER "HELICOPTER OWNER") IN CONTEMPLATION OF THE FOLLOWING RECITALS.

A. The City is a municipal corporation and political subdivision of the State of Idaho and has authority to enter into this Agreement. With the review and consent of the City Council at a noticed public meeting held at City Hall at 10am, June 18, 2013 the Mayor of the City, Dewayne Briscoe, has the authority to sign and execute this Agreement.

B. The Permittee and Helicopter Owner are private corporations currently wishing to land a helicopter on an area commonly known as the Festival Meadows located adjacent to the west of the Sun Valley Road right-of-way and owned by the City. The purpose of the helicopter use is to participate in a public relations event as part of the 9th Annual Fire Services Appreciation Day. The landing and takeoff site and operational requirements are identified in the Aircraft Landing and Takeoff Permit ("Permit") issued by the City on June 18, 2013.

C. The Permit is specifically conditioned to require the Permittee and Helicopter Owner to enter into a hold harmless and indemnification agreement with the City that holds the City and its agents, employees, representatives, insurers, and attorneys harmless from and indemnifies the City and its agents, employees, representatives, insurers, and attorneys for any and all costs or expenses and any and all claims, demands, obligations, liabilities, damages, costs, lawsuits and judgments, including attorneys' fees (collectively "Claims"), connected in any way with the planning, staging, or operations of the helicopter.

D. The Permittee has represented to the City that it leases a helicopter from the Helicopter Owner for its current operations in the Sun Valley region and the Permittee intends to operate the helicopter for the event on June 22, 2013 to land and take off one time at the site, or one additional landing and takeoff if required to respond to an emergency event during the event.

E. Therefore, on the basis of the foregoing Recitals which are incorporated in this Agreement as though set forth in full, and in consideration of the mutual promises and undertakings hereinafter set forth, and for valuable consideration, receipt of which is hereby acknowledged, the parties agree as follows:

1. Cooperation. The Permittee and Helicopter Owner and all its employees and representatives shall cooperate with City authorities and personnel and do all things reasonably required by the City to ensure all rules and regulations of the City and applicable agencies are complied with.

2. Festival Meadows Permittee Operations. The City, Permittee and Helicopter Owner agree that the Permittee is authorized by the City to use the landing and takeoff site on June 22, 2013.

3. City Monitoring. The Permittee and Helicopter Owner agree that the City, through the Mayor, Police Department and Fire Department shall have the authority to monitor the Permittee operations to ensure conditions of this Agreement are fully met. The Permittee and

Helicopter Owner agree that the City may revoke this Agreement or close down the operation at any time it is determined in the City's subjective judgment that the public health, safety or welfare is in jeopardy.

4. Hold Harmless and Indemnification. The Permittee and Helicopter Owner hereby indemnify and hold harmless the City and its agents, employees, representatives and insurers from any and all costs, expenses, claims, demands, obligations, liabilities, damages, lawsuits and judgments, without limitation, including attorney's fees (collectively "Claims"), connected in any way or arising in any way from or related to the planning, staging, or operations of the Permittee over the Festival Meadows related in any way whatsoever to this landing Permit.

5. Liability Insurance. The Permittee and Helicopter Owner shall furnish the City with a certificate of insurance bearing evidence of liability insurance for the Permittee with limits of liability of at least five million dollars (\$5,000,000.00) naming the City of Sun Valley and the City of Ketchum as additional insured. Such insurance shall provide for thirty (30) day notice of cancellation to the City. Disapproval of the policy by the City or cancellation shall result in immediate cessation of the Permittee operations for this event if similar insurance is not obtained within 24 hours from such disapproval or cancellation.

6. Miscellaneous Provisions.

a. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective heirs, personal representatives, successors and assigns.

b. This Agreement is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between them with respect hereto.

c. This Agreement shall be construed in accordance with the laws of the State of Idaho.

d. In the event that any party hereto has to retain counsel for the purpose of enforcing any of the rights, duties or obligations arising out of or relating to this Agreement, the non-prevailing party shall pay to the prevailing party the latter's reasonable attorney's fees and costs, whether or not litigation is actually instituted, and including attorney's fees and costs on appeal and in any bankruptcy proceeding.

e. Each signatory agrees that s/he has full authority and consent to sign this Agreement.

f. This Agreement may be executed in several counterparts and all so executed shall constitute one Agreement, binding on all parties hereto even though all the parties are not signatories to the original or the same counterpart.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

CITY OF SUN VALLEY

By: _____
Dewayne Briscoe, Mayor

PERMITTEE

By: _____
Angie Heinzman, Acting Director
Air St. Luke's

HELICOPTER OWNER

By: _____
Steve Sandmeyer, Director of Operations
Idaho Helicopter, Inc

Sustain Blaine

See June 6, 2013 Budget Workbook Notebook

For Documents



CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

FROM: 
Susan E. Robertson, ICMA-CM
City Administrator

SUBJECT: Proposed 2014 Budget – Remainder of General Fund
and Other City Funds

DATE: June 14, 2013

Staff has continued its work on the 2014 Budget in preparation for the June 18, 2013 budget meeting. The meeting on June 18th will address the General Fund Expenditures for the Police and Fire Departments along the Street & Path Fund, Fixed Asset Fund, Capital Improvement Fund, Workforce Housing Fund, Debt Service Fund, and Land Acquisition Fund. We will also review the City's unassigned fund balances.

As a reminder, these submittals represent the initial proposed 2014 budgets for these funds. After the work sessions with the City Council, it is anticipated that the Mayor will make some adjustments to the proposed 2014 Budget. Action on the proposed 2014 Budget is scheduled for the July 3, 2013 City Council meeting. The public hearing on the proposed budget is scheduled for August 1, 2013.

The proposed 2014 Budget worksheets include a projection for fiscal year 2015. New this year is the addition of a 2013 estimated column. New line items are highlighted in blue. Changes that have been made to the proposed 2014 Budget following the June 11, 2013 budget work session are highlighted in green. Budget highlights are detailed as follows.

GENERAL FUND EXPENDITURES

Budget details are provided by line items along with related notes. Significant changes to operations and/or expenditures proposed in the FY 2014 Budget funds are as follows:

Police Department

- The proposed 2014 budget includes funding to provide Police and Fire Department cross-training of employees to enhance the City's response to medical calls and high traffic events. The proposed funding totals \$16,000 - \$10,000 in the overtime line item (10-421-130), \$4,000 in the training line item (10-421-475), and \$2,000 in the related equipment line item (10-421-745).

- In June 2013, an increase from 10.39% to 11.32% in the required retirement contribution was implemented by the State. The change to the 11.32% contribution rate has been made throughout the proposed 2014 budget.
- For a number of years, an increase of 7% has been used to estimate the future fiscal year's health insurance cost increase. The Finance Director/Treasurer contacted the City's insurance agency to determine if a 7% increase would be sufficient. She was told to expect an increase in April 2014 in the 10% – 12% range. Consequently, a 10% increase in health insurance costs has been utilized throughout the budget where appropriate.
- An increase of \$6,000 is proposed in the Office Furniture & Equipment line item (10-421-740) to replace five workbook computers that are six years old.

Fire Department

- Funding is included in the Fire Department budget for the Assistant to the Building Official, who is based at the Elkhorn Fire Department, to assist with Fire Department administrative tasks 5 hours/week as a 0.13 FTE (Full-Time Equivalent) Administrative Receptionist position. The Fire Department's staffing needs fluctuate and funding has been included in the salaries and wages - temporary employee line item (10-423-140) to provide for supplemental staffing if needed.
- In June 2013, an increase from 10.39% to 11.32% in the required retirement contribution was implemented by the State. The change to the 11.32% contribution rate has been made throughout the proposed 2014 budget.
- For a number of years, an increase of 7% has been used to estimate the future fiscal year's health insurance cost increase. The Finance Director/Treasurer contacted the City's insurance agency to determine if a 7% increase would be sufficient. She was told to expect an increase in April 2014 in the 10% – 12% range. Consequently, a 10% increase in health insurance costs has been utilized throughout the budget where appropriate.
- An increase of \$18,600 is proposed in the travel, training, and meetings line item (10-423-470) to enable the Fire Department to provide the needed training for the paid on-call and full-time Fire Department staff in firefighting, emergency medical services treatment, and wild land firefighting.
- An increase of \$3,600 is proposed in the Telephone and Communications line item (10-415-510) to provide Wi-Fi for the Fire Department's iPads and acquire telephones for the Assistant Fire Chief and Training and Operations Officer positions. An increase of \$6,000 is also proposed in the Repair/Maintenance Grounds line item (10-423-590) to undertake landscaping improvements at the Elkhorn Fire Station.
- A number of pieces of the Fire Department's wild land turnout gear are in need of replacement (some pants are 18 years old) and a new line item (10-423-635) with a \$5,000 budget is being proposed to enable that to happen.
- To make it easier to track, new line items (10-423-9101), (10-423-920), (10-423-930), and (10-423-940) have been included for the fire code enforcement section of the Fire Department. The line items provide the needed funding - \$8,350 – for training and supplies for the Fire Code Enforcement Officer.

STREET & PATH FUND

- In 2014, it is proposed that \$124,158 of property tax revenue be utilized for the repair of streets and pathways in the City. That amount coupled with \$45,842 from State highway

user charges, which are anticipated to increase 1%, will enable the City to undertake \$170,000 of chip sealing. Roads planned for chip sealing in 2014 include Saddle Lane, Baldy View, Bitterroot, Snow Brush, Silverweed, Diamondback, Monarch, Sun Peak, Old Dollar, and Dollar. It may be that the condition of Diamondback, Monarch, and Sun Peak will be such that they will be repaved as a result of the final White Clouds area review. If that is the case, other roads on the City's chip seal rotation program will be proposed for substitution.

FIXED ASSET FUND

- A transfer of \$206,938 from the General Fund unassigned fund balance is the sole revenue source proposed for the Fixed Asset Fund in 2014. Those funds will be used to replace four items in the Fire Department and one item at City Hall. These items are:
 - One of the two "Chief" vehicles is scheduled for replacement at 150,000 miles, which it is expected to occur later this year.
 - The 20 year old fire truck, engine #62, is also in need of replacement in 2014. At an estimated cost of \$475,000, it is proposed that this fire truck be acquired through a lease-purchase arrangement. We are waiting to receive cost information regarding the lease but expect it to be less than \$75,000, which is the amount that has been used in the budget. Replacement of engine #62 will help ensure that NFPA (National Fire Protection Association) guidelines are met and improve firefighter safety.
 - The aerial ladder truck, which is shared with the City of Ketchum, is 22 years old and its hydraulic system has been failing, which is a significant safety hazard. Due to its age, it is more cost-effective to replace the truck than to rehabilitate it. As another very costly piece of equipment, it is recommended that a lease purchase arrangement be used to acquire the new aerial truck. A 10 year lease purchase arrangement, shared with the City of Ketchum, is expected to cost each community \$53,023 each year and that amount has been included in the Fixed Asset Fund budget.
 - The Fire Department has its radios on a replacement cycle to replace 5 radios each year. With each radio costing \$5,600, it will cost \$28,000 for their replacement in 2014. The Fire Department plans to apply for a grant so the actual cost to the City may end up being lower than anticipated.
 - Replacement of the City Hall server that handles the City's accounting and payroll system, Caselle, is needed to accommodate an upgrade to the Caselle software that will occur later in 2014. It is expected to cost \$5,915 to replace the server.

CAPITAL IMPROVEMENT FUND

- The City applied for and received a \$50,000 grant in 2013 to undertake a transportation plan. The transportation plan will actually be done in 2014 and its cost - \$75,000 – has been budgeted in the Capital Improvement Fund. Revenue to cover the cost of the project will come from the grant, existing fund balance in the Capital Improvement Fund, and a \$5,000 transfer from the General Fund unassigned fund balance.

WORKFORCE HOUSING FUND

- The City owns two townhouses and rents them to paid on-call firefighters for \$625/month each, which will generate \$15,600 in revenue in 2014. On the expenditure side, \$10,000 has

been budgeted for maintenance for the townhouses with \$5,600 to be set aside for future employee housing projects the City may undertake.

DEBT SERVICE FUND

- There are no revenues or expenditures anticipated in the Debt Service Fund in 2014.

LAND ACQUISITION FUND

- There are no revenues or expenditures anticipated in the Land Acquisition Fund in 2014.

City of Sun Valley
 FY 14 DRAFT BUDGET

FUND SUMMARY	FY 2011 Prior Year 1	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED
	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET
REVENUES						
GENERAL FUND	5,002,265	5,039,635	4,585,540	4,675,700	4,806,627	4,788,515
FIXED ASSET FUND	-	-	353,000	364,436	206,938	481,023
DEBT SERVICE FUND	626,014	5,259	-	-	-	-
LAND ACQUISITION FUND	-	-	-	-	-	-
CAPITAL IMPROVEMENT FUND	-	-	84,000	75,000	75,000	-
WORKFORCE HOUSING FUND	29,497	10,785	15,600	15,600	15,600	15,600
STREET & PATH FUND	-	-	321,000	170,000	170,000	200,000
REVENUE Total:	5,628,280	5,055,679	5,359,140	5,300,736	5,274,165	5,485,138
EXPENDITURES						
GENERAL FUND	4,612,243	4,786,390	4,585,540	4,707,498	4,807,295	4,789,183
FIXED ASSET FUND	-	93,193	353,000	364,436	206,938	481,023
DEBT SERVICE FUND	625,500	29,996	-	-	-	-
LAND ACQUISITION FUND	-	-	-	-	-	-
CAPITAL IMPROVEMENT FUND	23,062	26,356	84,000	75,000	75,000	-
WORKFORCE HOUSING FUND	13,792	11,230	15,600	15,600	15,600	15,600
STREET & PATH FUND	-	-	321,000	170,000	170,000	200,000
EXPENDITURE Total:	5,237,743	4,947,166	5,359,140	5,332,534	5,274,832	5,485,806

FISCAL YEAR 2014 TOTAL FUNDS BALANCES & 16 WEEK RESERVE	FY 2014 Estimated Beginning Fund Balance	Assigned Fund Balances: 16 Week Reserve Workforce Housing Reserve	Transfers in from Fund Balance	Transfers out to other Funds	FY 2014 Ending Unassigned Fund Balance	FY 2014 Ending Fund Balance After Transfers
GENERAL FUND	2,218,710	1,623,025	-	211,938	383,747	2,006,772
FIXED ASSET FUND	-	-	-	-	-	-
DEBT SERVICE FUND	-	-	-	-	-	-
LAND ACQUISITION FUND	-	-	-	-	-	-
CAPITAL IMPROVEMENT FUND	72,843	-	-	70,000	2,843	2,843
WORKFORCE HOUSING FUND	256,726	40,000	-	-	216,726	256,726

City of Sun Valley
 FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011 Prior Year 2 Actuals	FY 2012 Prior Year 1 Actuals	FY 2013 ADOPTED BUDGET	FY 2013 Estimated Actuals	FY 2014 PROPOSED BUDGET	FY 2015 PROPOSED BUDGET	Notes and Descriptions of line item purchases FY 2014
GENERAL FUND								
REVENUES								
GENERAL PROPERTY TAXES								
10-311-100	GENERAL PROPERTY TAXES	2,615,052	2,623,589	2,388,683	2,388,683	2,531,395	2,501,395	No revenue increase; See Street & Path Fund
10-311-200	GENERAL PROPERTY TAXES - NEW CONSTRUCTION	10,000	541	10,000	10,000	10,000	10,000	New Construction estimate
10-311-300	PROPERTY TAXES INT&PENALTY	15,151	34,351	-	9,000	10,000	10,000	
	<i>GENERAL PROPERTY TAXES Totals:</i>	2,640,203	2,658,481	2,398,683	2,407,683	2,551,395	2,521,395	
LOCAL OPTION TAXES								
10-313-100	LOCAL OPTION TAX - LIQUOR 3%	81,417	75,005	52,309	70,000	65,000	65,000	Assume 3.5% increase overall in FY 14 over FY 13 budget - Flat for FY 15
10-313-200	LOCAL OPTION TAX - LODGING 3%	479,268	477,191	478,005	460,000	470,000	470,000	
10-313-300	LOCAL OPTION TAX - RETAIL 3% (non-tangible) 2% (tangible) 1% (ski lift tickets)	686,532	670,671	615,571	660,000	650,000	650,000	
	<i>LOCAL OPTION TAXES Totals:</i>	1,247,216	1,222,868	1,145,886	1,190,000	1,185,000	1,185,000	
BUSINESS & FRANCHISE TAXES								
10-316-110	GAS FRANCHISE	82,184	66,691	80,000	80,000	80,000	80,000	Intermtn Gas=3% of GR, pd. Qlly
10-316-120	CABLE FRANCHISE	41,756	67,572	44,380	44,380	44,380	44,380	Cox =3% of GR, pd qly
	<i>BUSINESS & FRANCHISE TAXES Totals:</i>	123,940	134,263	124,380	124,380	124,380	124,380	
BUSINESS LICENSES & PERMITS								
10-321-100	BEER, LIQUOR & WINE LICENSES	1,945	2,500	2,000	2,000	2,000	2,000	
10-321-200	MUNICIPAL TAX PERMITS	-	-	-	-	300	300	
10-321-300	TEMP MUNICIPAL TAX PERMITS	-	-	-	-	2,000	2,000	
	<i>BUSINESS LICENSES & PERMITS Totals:</i>	-	-	2,000	2,000	4,300	4,300	
NON-BUSINESS LICENSES & PERMITS								
10-322-110	BUILDING PERMITS	123,713	184,693	150,000	160,000	150,000	150,000	
	<i>NON-BUSINESS LICENSES & PERMITS Totals:</i>	123,713	184,693	150,000	160,000	150,000	150,000	
STATE OF IDAHO SHARED REVENUES								
10-335-100	STATE LIQUOR APPORTIONMENT	9,164	6,288	7,000	7,000	6,000	6,000	AIC doesn't estimate state liquor apportionment
10-335-500	STATE SALES TAX	640,252	683,424	661,492	661,492	678,952	678,952	Assume 2.5% Increase of FY 13 (Provided by AIC) moved to Street & Path Fund
10-355-200	STATE HIGHWAY USER FEES	49,946	47,316	-	-	-	-	
	<i>STATE OF IDAHO SHARED REVENUES Totals:</i>	699,362	737,028	668,492	668,492	684,952	684,952	

City of Sun Valley
FY 14 DRAFT BUDGET

Acc'l	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL GOVERNMENT								
10-341-100	ENGINEERING & CONSULTANT REIMBURSABLES	5,889	4,384	10,000	10,000	10,000	10,000	
10-341-110	APPLICATION FEES	8,576	13,055	10,000	10,000	10,000	10,000	
10-341-120	PUBLIC NOTICE REIMBURSABLES	-	-	-	-	3,000	3,000	
	GENERAL GOVERNMENT Totals:	14,465	17,439	20,000	20,000	23,000	23,000	
FINES								
10-361-901	TRAFFIC FINES	114	1,009	500	500	500	500	Traffic fines & Parking tickets
10-361-902	MOTOR VEHICLE TAX	5,188	5,501	6,000	6,000	6,000	6,000	Motor Veh Tax- SV residents
	FINES & MOTOR VEHICAL TAX Totals:	5,302	6,510	6,500	6,500	6,500	6,500	
INTEREST EARNINGS								
10-371-100	INTEREST REVENUES	7,836	7,090	3,000	3,000	3,000	3,000	
	INTEREST EARNINGS Totals:	7,836	7,090	3,000	3,000	3,000	3,000	
MISCELLANEOUS								
10-379-120	CHANGES IN UNREALIZED GAIN/LOSS	3,856	(4,099)	-	-	-	-	Audit adjustment
10-379-150	NEXTEL LEASE	19,800	21,600	21,600	21,600	21,600	21,600	
10-379-252	POLICE TRUST ACCOUNT	8,365	-	5,000	8,500	5,000	5,000	
10-379-300	2009 FIRE DEPT GRANT - RADIOS	-	-	-	-	-	-	
10-379-301	FIRE TRUST ACCOUNT	-	-	-	7,500	7,500	7,500	
10-379-300	OTHER REVENUES	108,207	39,611	20,000	20,000	20,000	20,000	
10-379-301	WILDLAND FIRES	-	14,151	20,000	20,000	20,000	20,000	
	MISCELLANEOUS Totals:	140,228	71,263	66,600	77,600	74,100	74,100	
TRANSFER FROM RESERVES								
10-381-001	TRANS FROM GF UNASSIGNED FUND BALANCE	-	-	-	16,045	-	11,888	
	TRANSFER FROM RESERVES Totals:	-	-	-	16,045	-	11,888	
	GENERAL FUND REVENUE Total:	5,002,265	5,039,635	4,585,540	4,675,700	4,806,627	4,788,515	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	Notes and Descriptions of line item purchases
		Prior Year 2	Prior Year 1	ADOPTED	Estimated	PROPOSED	PROPOSED	
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND EXPENDITURES								
LEGISLATION								
SALARIES AND WAGES								
10-411-110	SALARIES AND WAGES - Elected Officials	69,000	55,500	69,000	69,000	69,000	69,000	1 Mayor & 4 Councilpersons
	TOTAL SALARIES AND WAGES:	69,000	55,500	69,000	69,000	69,000	69,000	
FRINGE BENEFITS								
10-411-200	PHYSICAL INCENTIVE PROGRAM	625	-	-	-	-	-	Discontinued
10-411-210	FICA CONTRIBUTION	4,847	5,031	5,279	5,279	5,279	5,279	7.65%
10-411-220	RETIREMENT CONTRIBUTION	7,251	6,961	7,169	7,383	7,811	7,811	11.32%
10-411-250	HEALTH INSURANCE	42,428	51,036	0*	56,701	59,428	63,425	Estimated 10% Increase on April 1st
	TOTAL FRINGE BENEFITS:	55,152	63,028	12,448	69,363	72,517	76,514	
OPERATIONAL EXPENDITURES								
10-411-240	WORKERS COMPENSATION	182	71	225	225	235	235	
10-411-429	PROFESSIONAL FEES	7,703	420,542	17,200	70,000	77,200	77,200	Granicus, Inc \$7,200; Legal contingency of \$70,000
10-411-450	QUARTERLY NEWSLETTERS	-	-	2,500	2,500	-	-	
10-411-475	MEETINGS, CONVENTIONS & CONF.	1,684	1,732	2,500	2,500	5,000	5,000	AIC, regional travel; Travel to Austrian sister city
10-411-476	CITY FUNCTIONS	3,583	1,638	2,700	2,700	2,700	2,700	Primarily Council meeting food
10-411-740	OFFICE FURNITURE & EQUIPMENT	732	115	700	700	3,500	700	New workstation for Mayor (1,200) & 2 new workstations for possible new Council (\$800 a piece); Small contingency
10-411-800	ELECTIONS	151	-	-	-	-	-	Blaine Co. now runs elections - funds for bond election costs
	TOTAL OPERATIONAL EXPENDITURES:	14,035	424,099	25,825	78,625	88,635	85,835	
EXTERNAL CONTRACTS								
10-411-603	RECREATIONAL SERVICES	30,000	20,000	20,000	20,000	30,000	30,000	Contract with City of Ketchum
10-411-605	COMMUNITY HOUSING SERVICES	5,000	4,965	5,000	5,000	18,000	18,000	Contract with Blaine County Housing Authority
10-411-692	ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES	413,000	38,600	298,000	298,000	478,000	478,000	Participation in regional support of Sustain Blaine, Fly Sun Valley, Sun Valley Marketing, SV Regional Chamber (see detail below)
10-411-694	PUBLIC TRANSIT SERVICES	300,000	275,000	250,000	250,000	300,000	300,000	Participation in regional support of Mountain Rides
10-411-699	ECONOMIC DEVELOPMENT - SPECIAL EVENT FUNDING	-	-	25,000	25,000	25,000	25,000	Funding for events which increase economic activity in the City

City of Sun Valley
 FY 14 DRAFT BUDGET

		FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acc.	Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	<i>FY 2014</i>
10-411-698	USGS Study	2,900	2,900	2,900	2,900	-	-	Last Phase FY 13
	<i>TOTAL EXTERNAL CONTRACTS:</i>	750,900	341,465	600,900	600,900	851,000	851,000	
	<i>LEGISLATION Total:</i>	889,087	884,092	708,173	817,888	1,081,152	1,082,349	

ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES

Sun Valley Marketing Alliance	356,000
Sustain Blaine	10,000
Fly Sun Valley Alliance	62,000
SV Regional Chamber	50,000
Total:	478,000

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

City of Sun Valley
FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	Notes and Descriptions of line item purchases
		Prior Year 2	Prior Year 1	ADOPTED	Estimated	PROPOSED	PROPOSED	
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND								
EXPENDITURES								
ADMINISTRATION								
SALARIES AND WAGES								
10-415-110	SALARIES AND WAGES	333,867	416,033	282,990	302,190	317,365	317,365	4.5 FTEs
10-415-120	MERIT INCREASES - ALL CLASSIFIED EMPLOYEES	-	-	33,151	16,809	32,000	32,000	
	TOTAL SALARIES AND WAGES:	333,867	416,033	316,141	318,999	349,365	349,365	
FRINGE BENEFITS								
10-415-200	PHYSICAL INCENTIVE PROGRAM	1,381	959	-	-	-	-	Discontinued
10-415-210	FICA CONTRIBUTION	24,622	36,968	24,185	24,403	24,278	24,278	7.65%
10-415-220	RETIREMENT CONTRIBUTION	43,124	36,965	32,847	34,133	35,926	35,926	11.32%
10-415-250	HEALTH INSURANCE	48,884	39,388	0*	46,021	42,155	45,000	Estimated 10% Increase on April 1st
10-415-260	LIFE INSURANCE	2,032	2,202	2,160	2,160	2,160	2,160	\$180/month
	TOTAL FRINGE BENEFITS:	120,043	116,481	59,192	106,717	104,519	107,364	
OPERATIONAL EXPENDITURES								
10-415-240	WORKERS COMPENSATION	2,220	1,817	2,000	4,536	2,100	2,100	
10-415-280	STATE UNEMPLOYMENT	761	6,517	11,200	11,200	11,115	-	9 months unemployment benefits @ \$285/week
10-415-310	OFFICE / OPERATING SUPPLIES	12,664	12,589	12,500	12,500	12,500	12,500	Copy machine, paper, pens, coffee/tea supplies
10-415-315	JANITORIAL SUPPLIES	1,007	2,013	1,500	1,500	1,500	1,500	ALSCO - entry rugs cleaning & supply
10-415-320	OPERATING SUPPLIES	277	-	-	-	-	-	Combined w/Office Supplies
10-415-350	MOTOR FUELS & LUBRICANTS	2,371	270	200	200	200	200	1 vehicle
10-415-370	POSTAGE	1,482	1,091	1,600	1,600	1,600	1,600	Postage meter; fed.ex, stamps
10-415-420	PROFESSIONAL FEES	5,180	4,676	8,500	1,500	4,000	4,000	New code codification (500); Drug testing expanded to include Fire and Police (3,500)
10-415-421	AUDIT	15,000	15,210	15,000	21,150	16,000	16,000	Audit (FY 13 last year of contract)
10-415-425	ATTORNEY FEES	65,830	83,187	60,000	60,000	60,000	60,000	Contract
10-415-426	ATTORNEY FEES - SPECIAL COUNSEL	-	-	20,000	20,000	20,000	20,000	Unforeseen legal demands
10-415-427	COMPUTER CONSULTANTS	19,323	32,473	16,885	20,000	17,500	17,500	Estimating \$1,250/month plus extra time for Caselle upgrade
10-415-430	NEWSLTR & ANNUAL RPT W/POSTAGE SUPPLEMENTAL ALLOWANCES - CITY	-	-	1,500	1,500	-	-	
10-415-434	ADMINISTRATOR	13,500	4,500	-	-	-	-	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acc	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
10-415-435	WEBSITE	970	450	2,000	2,000	500	500	Monthly hosting fee; gov.com minor changes
10-415-440	ADVERTISING & LEGAL PUBLISHING	10,096	11,977	4,500	4,500	4,500	4,500	Public hearings, Treasurer's report, ordinances, etc.
10-415-465	INSURANCE - LIABILITY FUND	60,993	60,993	67,823	67,823	78,767	78,767	\$73,767 plus \$5,000 deductible
10-415-470	TRAVEL, TRAINING & MEETINGS	14,502	8,339	6,000	8,000	8,000	8,000	Annual AIC conferences for City Admin, City Clerk & Finance, plus various regional meetings which require travel.
10-415-476	CITY FUNCTIONS	11,401	5,013	7,500	7,500	7,500	7,500	Annual holiday party (\$5,500); small City Hall events
10-415-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	13,031	8,430	8,000	8,000	8,000	8,000	Accounting software (Casselle); AIC membership; Life flight
10-415-500	CUSTODIAL & CLEANING SERVICES	16,380	11,700	16,000	16,000	16,000	16,000	Monthly contract of \$1,170
10-415-510	TELEPHONE & COMMUNICATIONS	14,997	11,860	10,000	10,000	10,000	10,000	Landline for City Hall, two smartphones for city admin & Mayor, & mobile hotspot for the Mayor
10-415-521	UTILITIES	29,081	25,569	30,000	30,000	30,000	30,000	Gas + electricity; increase for new HVAC air conditioner
10-415-540	RENTAL - OFFICE FURN & EQUIP	4,526	4,201	3,900	3,900	3,900	3,900	Postage meter, lease on copier
10-415-580	REPAIR/MAINT - OFFICE FURN/EQ	1,543	3,266	2,500	2,500	2,500	2,500	Repairs on copier, document management system maintenance
10-415-585	REPAIR & MAINT - BUILDINGS	5,007	1,805	2,000	2,000	2,000	2,000	Contingency for small repairs
10-415-590	REPAIR/MAINT - GROUNDS	-	-	500	500	500	500	Small contingency for landscaping
10-415-595	REPAIR/MAINT - AUTOMOTIVE EQ	-	306	500	2,000	500	500	1 vehicle
10-415-680	BANK CHARGES	2,179	2,065	1,980	3,360	3,600	3,600	Bank fees on City accounts
10-415-740	OFFICE EQPMT, COMPUTER EQPMT	6,832	2,259	4,885	20,066	10,255	3,000	See Footnote 1
	TOTAL OPERATIONAL EXPENDITURES:	331,152	322,577	318,973	343,835	333,037	314,667	
	ADMINISTRATION Total:	785,061	855,091	694,305	769,551	786,921	771,396	

FOOTNOTE 1 - Laserfiche update (\$1,168); 68 port Network Switch (\$675); Two new workstations to comply with standards for Caselle Clarity - City Administrator and Treasurer (\$2,000); Caselle upgrade of Purchase Orders (\$3,075); New chairs for City Administrator's conference table (\$1,500); plus small contingency for electronics

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

Acct No	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND EXPENDITURES								
COMMUNITY DEVELOPMENT/BUILDING SAFETY								
SALARIES AND WAGES								
10-418-110	SALARIES AND WAGES	187,413	194,161	257,009	225,200	222,043	222,043	2.75 FTEs
10-424-140	SALARIES & WAGES-PART-TIME EMPLOYEE	17,925	-	11,500	14,000	17,183	17,183	0.37 FTE (15 HRS/WEEK Assistant to BO-12 months)
	TOTAL SALARIES AND WAGES:	187,413	194,161	268,509	239,200	239,226	239,226	
FRINGE BENEFITS								
10-418-200	PHYSICAL INCENTIVE PROGRAM	900	444	-	-	-	-	Discontinued
10-418-210	FICA CONTRIBUTION	15,829	19,208	20,541	18,299	18,301	18,301	7.65%
10-418-220	RETIREMENT CONTRIBUTION	19,808	20,188	26,703	24,096	25,135	25,135	11.32%
10-418-250	HEALTH INSURANCE	20,906	28,362	0*	25,695	17,518	18,792	Estimated 10% increase on April 1st
	TOTAL FRINGE BENEFITS:	57,443	68,202	47,244	68,090	60,954	62,228	
OPERATIONAL EXPENDITURES								
10-418-240	WORKERS COMPENSATION	2,032	1,043	3,700	3,700	3,700	3,700	
10-418-285	P&Z EXPENSE REIMBURSEMENT	16,502	14,176	21,000	16,000	21,000	21,000	\$200 per commissioner per meeting @ 5 Commissioners - 21 meetings scheduled per fiscal year.
10-418-290	PLANNING BUS EXP	995	228	1,500	1,500	1,500	1,500	P&Z lunches and expenses based on expected workload and length of meetings.
10-418-310	OFFICE / OPERATING SUPPLIES	1,441	4,505	3,250	3,250	4,500	3,250	Office and operating supplies needed for Planning and Building. Building at \$750 per annum for operating expenses i.e. uniforms, tape measures, codes and additional \$1,250 in FY 2014 for 2012 Code Adoption
10-418-350	MOTOR FUELS & LUBRICANTS	309	738	3,000	3,000	3,000	3,000	Building Official car and CD Dept car - fuels and lubricants only
10-418-420	PROFESSIONAL FEES	12,916	3,555	11,000	8,000	11,000	11,000	Outside expertise and consulting on planning and building issues, studies and other information or exhibits that arise.
10-418-422	ENGINEERING	10,708	5,385	10,000	10,000	10,000	10,000	Project reviews CH2M Hill and other engineering work, i.e. legal descriptions, surveying, right-of-way, path and trail work.
10-418-423	CONTRACT LABOR	17,774	18,486	14,500	14,500	15,000	15,000	GIS Analyst one day per week at 20% of Joint County/City of SV salary and benefits (\$13,717.88 FY2012 budget in quarterly installments of \$3,428.47) Recording secretary moved to city clerk.
10-418-437	COMP PLAN	4,478	1,000	16,000	16,000	5,000	-	Comp Plan Update- continued process requires office supplies, public noticing and final printing and publication expenses plus carryover from FY13 to be added at budget amendment
10-418-440	ADVERTISING & LEGAL PUBLISHING	9,733	5,429	9,000	9,000	9,000	9,000	Public notices for development applications, Development Code updates and building code adoptions and issues.

City of Sun Valley
 FY 14 DRAFT BUDGET

	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acc	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
10-418-470	2,544	1,161	6,000	6,000	7,000	7,000	3 FTE: Planning continuing education for AICP & APA, seminars, webinars; Building Official CEUs for ICC, IDABO, IEDC, CECD, & IHDC, USGBC
10-418-480	684	830	1,500	1,500	1,750	1,750	3 FTE: Professional Organization dues, i.e. APA, AICP for planning staff and ICC, IDABO, IHDC, USGBC for building staff & IEDC for CD Director
10-418-510	1,721	1,308	1,500	1,500	1,500	1,500	Keep smart phones for CD Dept and Bldg official (FLSA exempt employees)
10-418-600	-	-	2,000	2,000	3,000	3,000	Building Official car and CD Dept car - no major repairs
10-418-740	1,904	-	1,500	1,500	1,500	1,500	Planning and Building equipment, electronics and furniture
TOTAL OPERATIONAL EXPENDITURES:	83,742	57,844	105,450	97,450	98,450	92,200	
COMMUNITY DEVELOPMENT Total:	328,597	320,206	421,203	404,740	398,630	393,654	

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

City of Sun Valley
 FY 14 DRAFT BUDGET

	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acct No Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND							
EXPENDITURES							
POLICE DEPARTMENT							
SALARIES AND WAGES							
10-421-110 SALARIES AND WAGES	668,111	691,303	612,921	689,355	613,609	613,609	10 FTEs
10-421-122 OVERTIME SALARIES	27,096	20,255	34,650	34,650	34,650	34,650	See footnote #1
10-421-130 OVERTIME SALARIES - SHARED EXPENSE	-	-	-	-	10,000	10,000	
TOTAL SALARIES AND WAGES:	695,208	711,558	647,571	724,005	658,259	658,259	
FRINGE BENEFITS							
10-421-200 PHYSICAL INCENTIVE PROGRAM	4,050	3,266	-	-	-	-	Discontinued
10-421-210 FICA CONTRIBUTION	52,076	60,402	49,539	55,386	50,357	50,357	7.65%
10-421-220 RETIREMENT CONTRIBUTION	74,680	83,833	69,484	79,930	76,753	76,753	11.66%
10-421-250 HEALTH INSURANCE	147,540	163,337	0*	142,850	110,134	117,799	Estimated 10% increase on April 1st
TOTAL FRINGE BENEFITS:	278,347	310,837	119,023	278,167	237,244	244,909	
OPERATIONAL EXPENDITURES							
10-421-240 WORKERS COMPENSATION	21,153	10,006	23,000	23,000	23,000	23,000	
10-421-280 STATE UNEMPLOYMENT	-	-	-	-	-	-	
10-421-310 OFFICE SUPPLIES	577	1,269	800	1,300	800	800	
10-421-315 JANITORIAL SUPPLIES	762	614	800	800	800	800	
10-421-320 OPERATING SUPPLIES	2,598	4,059	4,000	4,000	4,000	4,000	
10-421-321 POLICE TRUST ACCOUNT	9,528	2,886	5,000	15,000	5,000	5,000	
10-421-340 MINOR EQUIPMENT	8,473	1,920	8,000	8,000	8,000	8,000	Bullels, firearms, specially equipment, kevlar vests
10-421-345 SAFETY EQUIPMENT	372	127	500	500	500	500	Medical equipment and fire extinguishers
10-421-347 RECORDS MGT SYSTEM - POLICE/FIRE	20,443	20,443	20,443	20,443	20,443	20,443	See footnote #2
10-421-350 MOTOR FUELS & LUBRICANTS	16,056	20,174	16,000	16,000	17,500	17,500	
10-421-370 POSTAGE	95	-	100	100	100	100	Shipping evidence or equipment
10-421-424 MEDICAL SERVICES	-	-	500	500	500	500	Unexpected hospital costs for arrestees
10-421-426 INVESTIGATIVE EXPERT SVCS	800	26	2,500	2,500	2,500	2,500	Unexpected investigative expenses
10-421-441 INFORMATIONAL SERVICES	263	-	-	-	-	-	
10-421-470 TRAVEL, TRAINING & MEETINGS	9,557	7,932	8,000	8,000	10,000	8,000	Travel/Training for 10 employees
10-421-475 TRAINING - SHARED EXPENSE	-	-	-	-	4,000	4,000	
10-421-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	2,225	3,205	3,155	2,655	3,155	3,155	See footnote #3
10-421-493 PHYSICAL EXAMINATIONS	-	-	500	500	500	500	Physical exam on new hires
10-421-510 TELEPHONE & COMMUNICATIONS	3,301	2,682	3,500	3,500	3,500	3,500	See footnote #4
10-421-570 RENTAL PROP & EQUIP-OTHER	1,200	-	-	-	-	-	See footnote #5
10-421-595 REPAIR & MAINT - EQUIPMENT	1,006	446	1,000	1,000	1,000	1,000	See footnote #6
10-421-600 REPAIR/MAINT - AUTOMOTIVE EQUIPMENT	4,521	4,435	5,500	5,500	5,500	5,500	LOF service on four vehicles
10-421-610 REPAIR/MAINT - OTHER	1,868	2,352	2,000	2,000	2,000	2,000	Lease and service on Police copy machine
10-421-615 REPAIR/MAINT - RADIO SERVICE	2,370	1,220	3,000	3,000	3,000	3,000	Repair/Service on Patrol Car electronics
10-421-630 LAUNDRY	2,085	2,194	2,250	2,250	2,250	2,250	Dry Cleaning Uniforms
10-421-665 UNIFORMS - POLICE	4,325	949	4,500	4,500	4,500	4,500	Purchasing uniforms 8 officers
10-421-695 VEHICLE TOWING	-	-	250	250	250	250	Impound vehicles for investigation

City of Sun Valley
FY 14 DRAFT BUDGET

		FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acc	Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
10-421-740	OFFICE FURNITURE & EQUIPMENT	6,126	1,958	5,665	5,665	11,665	5,665	Office equipment, 5 new workstations (\$1,200 a piece), office chairs, tables, etc.
10-421-745	EQUIPMENT - SHARED EXPENSE	-	-	-	-	2,000	500	
10-421-753	RADIOS-HANDHELD	11,185	2,627	3,000	3,000	5,418	5,418	See footnote #7
10-421-770	ANIMAL CONTROL	2,069	2,050	2,000	2,000	2,000	2,000	Animal Shelter Contract
10-421-780	DRUG DOG PROGRAM	1,555	2,435	2,500	2,500	2,500	2,500	Dog Food, Vet Care & Boarding for DAX
	TOTAL OPERATIONAL EXPENDITURES:	134,512	96,010	128,463	138,463	146,381	136,881	
	EXTERNAL CONTRACTS							
10-421-348	COMMUNICATIONS-POLICE/FIRE DISPATCH	125,064	123,980	124,817	124,817	95,480	95,480	See footnote #8
10-421-428	PROSECUTION OF MISDEMEANORS	23,205	23,205	23,205	23,205	23,205	23,205	
	TOTAL EXTERNAL CONTRACTS:	148,269	147,185	148,022	148,022	118,685	118,685	
	POLICE DEPARTMENT Total:	1,256,335	1,265,590	1,043,079	1,288,657	1,160,569	1,158,734	

COMMUNICATIONS-POLICE/FIRE DISPATCH

Blaine County E-911 Dispatch	88,280
Qwest lines - t-1 & E-911	7,200
Total:	95,480

FOOTNOTES POLICE DEPARTMENT

- Footnote 1 Pavilion and SV Resort Event Venue: Traffic Control: 30 events X 2 officers X \$55/hr X 4 hrs. = \$13,200, SERT Team Training 13X10hrs.X\$55=\$7,150, NET Investigations 26X10X\$55=\$14,300
- Footnote 2 Contract for City of Sun Valley's share of valley wide law enforcement records management system
- Footnote 3 Pistol Range Ohio Gulch, Idaho Chief of Police, ICRMP Lexipol fees, Rocky Mountain Information Network
- Footnote 4 Six Verizon cell phones, 4 voice only phones for police cars, 2 smartphones for police administration
- Footnote 5 Police radio used to be on SVCo Dollar Mtn site. Blaine County 700 MHz system now pays for this
- Footnote 6 Repair & maintenance of police equipment ie: garage doors, radar certification, mobile data computers
- Footnote 7 Blaine County for 700MHz fees, \$306/yr/unit, 16units = \$4,836/yr., \$522 for power on Baldy
- Footnote 8 Dispatch Contract: \$88,280; Century Link Frame Relay \$4,800

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

Acct No	Account Description	FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	Notes and Descriptions of Line Item purchases
		Prior Year 2	Prior Year 1	ADOPTED	Estimated	PROPOSED	PROPOSED	
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND								
EXPENDITURES								
<u>FIRE DEPARTMENT</u>								
SALARIES AND WAGES								
10-423-110	SALARIES AND WAGES	241,625	249,996	248,977	193,643	268,524	268,524	4.13 FTEs (Including Admin Asst 5 hours a week)
10-423-120	SALARIES & WAGES -ON CALL FF	88,999	125,800	83,400	83,400	87,050	87,050	
10-423-130	SALARIES & WAGES-WILDLAND	-	10,188	10,000	10,000	10,000	10,000	
10-423-140	SALARIES & WAGES-TEMP EMPLOYEE	2,778	17,983	33,280	56,280	49,046	49,046	1 FTE
	TOTAL SALARIES AND WAGES:	333,403	403,966	375,657	343,323	414,620	414,620	
FRINGE BENEFITS								
10-423-200	PHYSICAL INCENTIVE PROGRAM	1,799	349	-	-	-	-	Discontinued
10-423-210	FICA CONTRIBUTION	25,723	33,521	29,235	26,430	32,376	32,376	7.65%
10-423-220	RETIREMENT CONTRIBUTION	27,146	38,566	27,413	27,831	32,313	32,313	11.66%
10-423-250	HEALTH INSURANCE	55,446	52,768	0*	38,468	54,765	59,402	
10-423-290	HOUSING ALLOWANCE	6,000	6,000	6,500	2,167	8,600	8,600	Fire Chief
	TOTAL FRINGE BENEFITS:	116,114	131,204	56,648	94,896	128,054	132,691	
OPERATIONAL EXPENDITURES								
10-423-240	WORKERS COMP & SUPPLMTL ACCDT	14,862	10,000	16,000	16,000	1,600	1,600	
10-423-310	OFFICE SUPPLIES	2,882	1,931	2,200	2,200	2,200	2,200	
10-423-315	JANITORIAL SUPPLIES	1,060	645	1,100	1,100	1,500	1,500	
10-423-320	OPERATING SUPPLIES	11,482	11,654	10,000	10,000	10,000	10,000	Coffee, linens, station smoke & fire system, cleaning of rugs,
10-423-325	MEDICAL SAFETY SUPPLIES	6,682	3,121	5,500	19,250	5,500	5,500	EMT medical safety supplies
10-423-328	MOBILE HEALTH SERVICES	-	-	-	-	-	-	
10-423-340	MINOR TOOLS	1,553	593	2,000	2,000	3,200	2,000	Shop tools, wrenches, screw drivers etc. & \$1,200 for floor Jack
10-423-350	MOTOR FUELS & LUBRICANTS	16,742	14,377	12,000	12,000	12,000	12,000	Station fuel & oil changes
10-423-360	MOTOR FUELS & LUBRICANTS - WLF	-	335	-	-	5,000	5,000	
10-423-370	POSTAGE	40	-	-	-	-	-	
10-423-470	TRAVEL, TRAINING & MEETINGS	6,936	8,685	13,000	13,000	31,600	31,600	All volunteers EMS Transitional Class; EMT Renewal (5 persons); wildland training; professional conferences (20)
10-423-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	6,224	6,843	5,200	5,500	5,200	5,200	Professional fire organizations
10-423-510	TELEPHONE & COMMUNICATIONS	8,463	5,363	4,500	4,500	8,100	8,100	Verizon (4 smart phones, fire chief, assist fire chief and code enforcement), Cox Comm. Dollar Mln
10-423-555	RENTAL- EQUIPMENT	6,355	1,089	2,500	200	2,500	2,500	Antennas lease & wifi for 5 iPads
10-423-570	RENTAL - OTHER	266	500	1,500	1,500	1,500	1,500	Loader to clear snow from fire hydrants
10-423-576	TURNOUTS- REPLACEMENT & MAINT.	4,318	366	-	2,700	5,400	5,400	Equipment not in FD inventory
10-423-580	REPAIR/MAINT - OFFICE FURN/EQ	-	-	-	-	-	-	2 replacement sets per year
10-423-585	REPAIR/MAINT - BUILDINGS	6,224	18,736	5,000	5,000	5,000	5,000	No furniture needed
10-423-590	REPAIR/MAINT - GROUNDS	1,288	256	1,000	1,000	7,000	2,000	New plants, Tile, & Landscape
10-423-591	WILDLAND EQUIP REIMB -WILDLAND ENG	-	3,598	10,000	5,000	-	-	
10-423-595	REPAIR & MAINT - EQUIPMENT	23,498	27,449	23,500	23,500	23,500	23,500	Firefighting equip. chain saws, smoke ejector fan, foam, parts & masks
10-423-600	REPAIR/MAINT - AUTOMOTIVE EQ	17,196	18,850	24,000	24,000	24,900	24,000	New striping on vehicles to bring them up to code (\$900); Vehicle equipment: tires, windshield wipers, etc.
10-423-615	REPAIR/MAINT - RADIO SERVICE	3,772	3,394	10,000	10,000	3,500	3,500	
10-423-630	LAUNDRY	3,528	1,778	1,000	1,000	1,500	1,500	
10-423-631	UNIFORMS	2,683	6,887	4,000	8,000	8,000	8,000	Summer/Winter uniforms
10-423-635	UNIFORMS - WILDLAND FIRE	-	-	-	5,000	5,000	5,000	
10-423-740	OFFICE FURNITURE & EQUIPMENT	993	-	1,000	1,900	3,766	1,000	Firewall (\$501); 18 port Network Switch (\$275); 2 new workstations (\$1,200 a piece) & book shelves
	TOTAL OPERATIONAL EXPENDITURES:	147,047	146,449	161,500	174,350	177,466	167,600	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011 Prior Year 2 Actuals	FY 2012 Prior Year 1 Actuals	FY 2013 ADOPTED BUDGET	FY 2014 PROPOSED BUDGET	FY 2015 PROPOSED BUDGET	Notes and Descriptions of line item purchases FY 2014
GENERAL FUND							
EXPENDITURES							
BUILDING DEPARTMENT							
	SALARIES AND WAGES			M	M	M	
10-424-110	SALARIES AND WAGES	94,637	104,849	E	E	E	
10-424-140	SALARIES & WAGES-TEMP EMPLOYEE	17,925	10,791	D	D	D	
	TOTAL SALARIES AND WAGES:	112,562	115,641	W	W	W	
	FRINGE BENEFITS			I	I	I	
10-424-200	PHYSICAL INCENTIVE PROGRAM	-	-	H	H	H	
10-424-210	FICA CONTRIBUTION	7,667	8,758	D	D	D	
10-424-220	RETIREMENT CONTRIBUTION	9,149	10,019	C E	C E	C E	
10-424-250	HEALTH INSURANCE	7,795	5,120	O P	O P	O P	
	TOTAL FRINGE BENEFITS:	24,611	23,897	M A	M A	M A	
	OPERATIONAL EXPENDITURES			M R	M R	M R	
10-424-240	WORKERS COMPENSATION	1,179	602	U T	U T	U T	
10-424-310	OFFICE SUPPLIES	298	76	N M	N M	N M	
10-424-320	OPERATING SUPPLIES	1,888	347	I E	I E	I E	
10-424-350	MOTOR FUELS & LUBRICANTS	2,229	1,712	T N	T N	T N	
10-424-420	PROFESSIONAL FEES	2,528	300	Y T	Y T	Y T	
10-415-435	WEBSITE	-	-	D	D	D	
10-418-440	ADVERTISING & LEGAL PUBLISHING	83	-	E	E	E	
10-424-470	TRAVEL, TRAINING & MEETINGS	2,613	1,240	V	V	V	
10-424-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	445	370	E	E	E	
10-424-510	TELEPHONE & COMMUNICATIONS	1,410	1,868	L	L	L	
10-424-600	REPAIR/MAINT - AUTOMOTIVE EQUIP	2,750	794	O	O	O	
10-424-740	OFFICE FURNITURE & EQUIPMENT	1,820	86	P	P	P	
	TOTAL OPERATIONAL EXPENDITURES:	17,241	7,394	M	M	M	
	BUILDING DIVISION Total:	154,415	146,932	E	E	E	
				N	N	N	
				T	T	T	

City of Sun Valley
FY 14 DRAFT BUDGET

		FY 2011	FY 2012	FY 2013	FY 2013	FY 2014	FY 2015	Notes and Descriptions
		Prior Year 2	Prior Year 1	ADOPTED	Estimated	PROPOSED	PROPOSED	of line item purchases
Acc	Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND								
EXPENDITURES								
STREET DEPARTMENT								
SALARIES AND WAGES								
10-431-110	SALARIES AND WAGES	198,162	196,940	198,604	198,604	194,193	194,193	3 FTE's
10-431-120	SALARIES & WAGES - PART TIME	4,603	1,704	7,000	7,000	7,000	7,000	For additional snowplow help & to cover staff vacations. With shared temporary staff
	TOTAL SALARIES AND WAGES:	202,765	198,644	205,604	205,604	201,193	201,193	
FRINGE BENEFITS								
10-431-200	PHYSICAL INCENTIVE PROGRAM	1,205	547	-	-	-	-	Discontinued
10-431-210	FICA CONTRIBUTION	15,837	17,845	16,279	16,280	16,049	16,049	7.65%
10-431-220	RETIREMENT CONTRIBUTION	20,705	22,661	21,383	22,021	22,956	22,956	11.32%
10-431-250	HEALTH INSURANCE	49,106	47,468	0*	63,088	47,311	50,691	Estimated 10% increase on April 1st
10-431-290	HOUSING ALLOWANCE	7,200	7,200	7,200	7,200	8,600	8,600	Street Superintendent, \$716.67/month, required to live in town or nearby
	TOTAL FRINGE BENEFITS:	94,053	95,722	44,862	108,589	94,916	98,296	
OPERATIONAL EXPENDITURES								
10-431-240	WORKERS COMPENSATION	10,462	4,913	14,000	14,000	14,000	14,000	
10-431-315	JANITORIAL SUPPLIES	-	56	300	300	300	300	Cleaning supplies for Street Shop
10-431-320	OPERATING SUPPLIES	2,760	2,369	3,500	3,500	3,500	3,500	Small daily operating supplies; ie, fasteners, electrical tape, etc.
10-431-330	TOOLS & EQUIPMENT	361	607	500	1,800	500	500	
10-431-345	SAFETY EQUIPMENT	295	173	350	350	350	350	First aid kit maintenance, safety glasses, earplugs, etc.
10-431-350	MOTOR FUELS & LUBRICANTS	21,186	12,152	23,000	10,000	24,000	24,000	Fuel and oil purchases
10-431-429	OTHER PROFESSIONAL SERVICES	222	4	-	-	-	-	Tree spraying, landscape clean-up - more work done in-house 10-431-620
10-431-440	ADVERTISING & LEGAL PUBLISHING	-	-	500	500	500	500	Bid documents
10-431-470	TRAVEL, TRAINING & MEETINGS	272	-	1,000	1,000	1,500	1,000	Staff Training for new employee
10-431-510	TELEPHONE SERVICE	2,179	1,466	2,600	1,000	1,000	1,000	1 smartphones, 1 cell
10-431-536	SANDING/MAG CHLORIDE	15,424	11,660	15,000	7,900	15,000	15,000	Traction sand/salt/MC
10-431-555	RENTAL - EQUIPMENT	-	-	500	500	500	500	As needed rental of speciality tool or equipment
10-431-570	RENT/LEASE - SNOW REMOVAL EQUIP	-	-	1,000	-	1,000	1,000	Rentals, if needed, for breakdowns
10-431-591	REPAIR/MAINT/CLEANING-STREETS	706	1,516	2,500	2,500	2,500	2,500	Good inventory of parts on hand, street sweeper replacement brooms
10-431-592	STRIPING	25,350	22,221	27,000	27,000	27,000	27,000	Piggy-back on Ketchum bid - restripe all path and street markings in the City
10-431-595	REPAIR/MAINT - LARGE EQUIPMENT	8,169	2,420	8,000	28,480	8,000	8,000	Large truck spraying
10-431-596	REPAIR/MAINT - SMALL EQUIP	295	239	500	500	500	500	Large equip repair
10-431-600	REPAIR/MAINT - AUTO EQUIP	2,942	3,997	2,500	3,000	2,500	2,500	Mowers and snow blowers etc
10-431-610	REPAIR/MAINT - MISC	1,606	603	1,000	1,000	1,000	1,000	Repair/maint auto equipment
10-431-614	REPAIR/MAINT-BUILDING	18,252	11,526	14,000	14,000	11,000	11,000	Unusual expenses without appropriate line item
52-431-615	RADIO MAINT. SERVICE	-	-	-	-	-	-	All building maintenance
10-431-620	LANDSCAPE SERVICES	1,072	3,580	2,500	2,500	2,500	2,500	Spring landscape clean up, tree spraying
10-431-621	NOXIOUS WEED CONTROL	11,307	10,769	12,000	12,000	12,500	12,500	RFP out for season's work
10-431-631	UNIFORMS	838	690	1,000	1,000	1,000	1,000	Staff work clothing

City of Sun Valley
FY 14 DRAFT BUDGET

		FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acct No	Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
10-431-740	OFFICE FURNITURE & EQUIPMENT	1,613	-			2,400		2 new workstations - Supervisor & Maintenance Administrator
10-431-741	MACHINERY	3,224	-					Past year's purchased snowblower, steam cleaner, welder, etc. No purchases planned this FY14
10-431-745	ROADS & PATHS CONDITION RATING ASSESSMENT - UPDATE	-	-	10,000	10,000		10,000	
10-431-778	STREET & PATH - FIVE YEAR ROTATIONAL - CHIP & SEAL			129,705	129,705			Chip seal moved to Street & Path Fund
10-431-780	ROADS & PATHS MAINT. PROGRAM	176,569	246,378	78,000	117,471	120,000	120,000	Shouldering, path slurry seal, drainage work, asphalt repairs, etc.
10-431-790	LAND MAINTENANCE 5 ACRE PARCEL	260	1,158	1,500	1,500	1,500	1,500	Sprinkler repair, fence stain, fertilizer, etc.
	TOTAL OPERATIONAL EXPENDITURES:	305,366	338,494	352,455	391,506	254,550	261,650	
	STREET FUND EXPENDITURE Total:	602,184	632,860	602,921	705,698	550,660	561,140	

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

City of Sun Valley
 FY 14 DRAFT BUDGET

Acc	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
GENERAL FUND								
EXPENDITURES								
OTHER GENERAL GOVERNMENT								
10-419-790	HEALTH INSURANCE	-	-	373,056	0*	-	-	
10-419-800	CONTINGENCY	-	-	148,997	96,959	100,873	100,000	
10-419-951	TRANSFERS OUT TO CIPF	-	-	-	-	-	-	
10-419-952	TRANSFERS OUT TO FIXED ASSET FUND	-	-	-	11,436	-	-	
10-419-954	TRANSFERS OUT TO WORKFORCE HOUSING FUND	-	-	-	-	-	-	
OTHER GENERAL GOVERNMENT Total:		-	-	522,053	108,395	100,873	100,000	

* Total health insurance for the Adopted FY13 Budget was put into line item 10-419-790 and allocated out at the mid-year budget amendment after the cost share percentages were decided

City of Sun Valley
 FY 14 DRAFT BUDGET

General Fund Summary

	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2014 PROPOSED	FY 2015 PROPOSED
Account Description	Actuals	Actuals	BUDGET	BUDGET	BUDGET
GENERAL FUND REVENUE Totals:	5,002,265	5,039,635	4,585,540	4,806,627	4,788,515
GENERAL FUND EXPENDITURE Totals:	4,612,243	4,786,390	4,585,540	4,807,295	4,789,183
REVENUE OVER EXPENDITURES:	390,023	253,245	0	(668)	(668)

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

		FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
Acc'	Account Description	Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2013
STREET & PATH FUND								
GENERAL PROPERTY TAXES								
52-311-100	PROPERTY TAX - 3% INCREASE			-	-	-	-	
52-311-XXXX	PROPERTY TAX - GENERAL			256,969	256,969	124,158	154,158	
GENERAL PROPERTY TAXES Totals:				256,969	256,969	124,158	154,158	
STATE OF IDAHO SHARED REVENUES								
52-335-200	STATE HIGHWAY USER			47,030	45,388	45,842	45,842	AJC estimate for FY 2014 @ 1% increase over FY 13
STATE OF IDAHO SHARED REVENUES Totals:				47,030	45,388	45,842	45,842	
MISCELLANEOUS								
52-380-XXX	TRANSFER FROM LAF FUND BALANCE			7,606	9,394	-	-	
52-380-XXX	TRANSFER FROM GF UNASSIGNED FUND BALANCE			9,394	7,606	-	-	
STREET & PATH FUND REVENUE Totals:				320,999	319,358	170,000	200,000	
STREETS & PATHS								
52-431-780	STREETS & PATHS - 5 YEAR ROTATION - CHIP & SEAL			306,000	306,000	170,000	200,000	See Footnotes 1 & 2
52-4	PATH - 5 YEAR ROTATION - SLURRY SEAL			15,000	15,000	-	-	
CAPITAL PROJECTS Totals:				321,000	321,000	170,000	200,000	
STREET & PATH FUND EXPENDITURE Totals:				321,000	321,000	170,000	200,000	
STREET & PATH FUND Total:				(1)	(1,642)	(0)	(0)	

Footnote 1 FY 14 Chip seal project is Saddle Lane, Baldy View, Blitterroot, Snow Brush, Silverweed, Diamondback, Monarch, Sun Peak, Old Dollar, Dollar
Estimated Cost: \$170,0000

Footnote 2 FY 15 Chip seal project is Elkhorn Road segments A, B, C, D & E (all of Elkhorn Road). Estimated cost \$200,000

City of Sun Valley
Fiscal Year 13 Tentative Budget Amendment

Acct No	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
FIXED ASSET FUND								
<u>REVENUE</u>								
29-311-500	PROPERTY TAXES	-	-	-	-	-	-	
29-311-510	VEHICLE SALES	-	-	-	-	-	-	
	GENERAL REVENUE Totals:	-	-	-	-	-	-	
<u>OPERATING TRANSFERS IN</u>								
29-399-500	TRANS. FROM GENERAL FUND	-	-	-	11,436	-	-	
29-399-501	TRANS. FROM GF UNASSIGNED FUND BALANCE	-	-	-	-	206,938	481,023	
29-399-502	TRANS. FROM DEBT SERVICE FUND BAL	-	-	-	-	-	-	
29-399-503	TRANS FROM LAF UNASSIGNED FUND BALANCE	-	-	353,000	353,000	-	-	
	TOTAL OPERATING TRANSFERS IN:	-	-	353,000	364,436	206,938	481,023	
	FIXED ASSET REVENUE Totals:	-	-	353,000	364,436	206,938	481,023	
<u>EXPENDITURES</u>								
<u>POLICE DEPARTMENT</u>								
29-490-761	POLICE- PATROL VEHICLE	-	73,885	-	-	-	30,000	New Patrol Vehicle
	POLICE DEPARTMENT Total:	-	73,885	-	-	-	30,000	
<u>FIRE DEPARTMENT</u>								
29-490-780	Wildland Engine 63	-	-	105,000	130,000	-	-	
29-490-781	Wildland Engine 66	-	-	29,000	18,050	-	-	
29-490-784	Wildland Engine 64	-	-	125,000	125,000	-	-	
29-490-xxx	Municipal Engine 62	-	-	-	-	75,000	75,000	Estimated 10 year lease purchase
29-490-xxx	Chief 1	-	-	-	-	-	45,000	
29-490-xxx	Chief 2	-	-	-	-	45,000	-	
29-490-xxx	Radios	-	-	-	-	28,000	28,000	Replace 5 radios a year @ \$5,600 a piece; will try for a grant
29-490-xxx	Airpacks	-	-	-	-	-	250,000	Will try for a grant
29-490-xxx	Aerial Tower	-	-	-	-	53,023	53,023	10 year lease purchase for \$105,046.52 to be split w/ Ketchum
29-490-779	New Engine Support Equipment	-	5,500	-	-	-	-	
	FIRE DEPARTMENT Total:	-	5,500	259,000	273,050	201,023	451,023	
<u>STREET DEPARTMENT</u>								
29-490-785	Oshkosh Plow Blade Replacements (2)	-	-	30,000	30,000	-	-	
29-490-786	Bobcat Toolcat	-	-	30,000	27,386	-	-	
29-490-787	City Hall Generator	-	-	34,000	34,000	-	-	
	STREET DEPARTMENT Total:	-	-	94,000	91,386	-	-	
<u>OTHER</u>								
29-490-772	FILE CABINETS FOR CLERK'S OFFICE	-	-	-	-	-	-	
29-490-777	Granicus	-	-	-	-	-	-	
29-490-802	Network Server	-	13,808	-	-	5,915	-	New server (including time and material)
	OTHER Totals:	-	13,808	-	-	5,915	-	
	FIXED ASSET EXPENDITURE Totals:	-	93,193	353,000	364,436	206,938	481,023	
	FIXED ASSET Totals:	-	(93,193)	-	-	0	0	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acc	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
CAPITAL IMPROVEMENT FUND								
GRANTS								
50-399-900	LHTAC Transportation Grant	-	-	50,000	50,000	-	-	
	<i>GRANTS Totals:</i>	-	-	50,000	50,000	-	-	
OPERATING TRANSFERS IN								
50-399-100	TRANSFER FROM CIF FUND BALANCE	-	-	22,843	22,843	70,000	-	
50-399-200	TRANSFER FROM GF UNASSIGNED BALANCE	-	-	-	-	5,000	-	
50-399-300	TRANSFER FROM LAF UNASSIGNED BALANCE	-	-	11,157	11,157	-	-	
	<i>OTHER TRANSFERS IN Totals:</i>	-	-	34,000	34,000	75,000	-	
CAPITAL IMPROVEMENT FUND REVENUE Total:		-	-	84,000	84,000	75,000	-	
EXPENDITURES								
CAPITAL PROJECTS								
ROADS & INTERSECTIONS								
50-470-831	CITY STREETS	-	-	-	-	-	-	
<u>BU</u>	<u>S</u>	-	-	-	-	-	-	
50-480-440	City Hall Exterior Paint	-	-	10,000	10,000	-	-	
50-480-441	Street Facility Repair and Paint	-	-	8,000	8,000	-	-	
50-480-442	Street Department Ventilation System	-	-	16,000	16,000	-	-	
50-470-801	Capital Improvement Plan	23,062	-	-	-	-	-	
50-470-837	Heating & Cooling System - City Hall	-	26,356	-	-	-	-	
OTHER								
50-470-820	Transportation Plan Update	-	-	50,000	50,000	75,000	5,000	
	<i>CAPITAL PROJECTS Totals:</i>	23,062	26,356	84,000	84,000	75,000	-	
CAPITAL IMPROVEMENT FUND EXPENDITURE Totals:		23,062	26,356	84,000	84,000	75,000	-	
CAPITAL IMPROVEMENT FUND Total:		(23,062)	(26,356)	-	-	-	-	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011 Prior Year 2	FY 2012 Prior Year 1	FY 2013 ADOPTED	FY 2013 Estimated	FY 2014 PROPOSED	FY 2015 PROPOSED	Notes and Descriptions of line item purchases
		Actuals	Actuals	BUDGET	Actuals	BUDGET	BUDGET	FY 2014
WORKFORCE HOUSING FUND								
<u>FEES AND RENTS</u>								
42-311-510	PAYMENT OF FEES IN LIEU	15,000						
42-311-515	RENTS	14,497	10,785	15,600	15,600	15,600	15,600	2 units rented @ \$625/mo
	<i>FEES AND RENTS Totals:</i>	<i>29,497</i>	<i>10,785</i>	<i>15,600</i>	<i>15,600</i>	<i>15,600</i>	<i>15,600</i>	
<u>OPERATING TRANSFERS IN</u>								
42-399-100	TRANS. FROM GF FUND BAL.	-	-	-	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	
	WORKFORCE HOUSING FUND REVENUE Total:	29,497	10,785	15,600	15,600	15,600	15,600	
<u>EXPENDITURES</u>								
42-470-705	CITY OWNED UNITS/ UTILITIES & MAINT.	13,792	11,230	10,000	10,000	10,000	10,000	
<u>CAPITAL PROJECTS</u>								
42-470-710	FUTURE HOUSING PROJECTS	-	-	5,600	5,600	5,600	5,600	
	<i>CAPITAL PROJECTS Totals:</i>	<i>13,792</i>	<i>11,230</i>	<i>15,600</i>	<i>15,600</i>	<i>15,600</i>	<i>15,600</i>	
	WORKFORCE HOUSING FUND EXPENDITURE Totals:	13,792	11,230	15,600	15,600	15,600	15,600	
	WORKFORCE HOUSING FUND Total:	15,705	(445)	-	-	-	-	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acc	Account Description	FY 2011 Prior Year 2 Actuals	FY 2012 Prior Year 1 Actuals	FY 2013 ADOPTED BUDGET	FY 2013 Estimated Actuals	FY 2014 PROPOSED BUDGET	FY 2015 PROPOSED BUDGET	Notes and Descriptions of line item purchases FY 2014
DEBT SERVICE FUND								
<u>GENERAL PROPERTY TAXES</u>								
30-311-500	PROPERTY TAXES - GENERAL TAXES FOR FAIRWAY NOTE	-	-	-	-	-	-	
30-311-750	PROPERTY TAX- 2003 BOND	626,014	5,259	-	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	626,014	5,259	-	-	-	-	
<u>MISCELLANEOUS</u>								
30-380-xxx	TRANSFER FROM LAF FUND BALANCE	-	-	-	-	-	-	
30-380-xxx	TRANSFER FROM GF UNASSIGNED FUND BALANCE	-	-	-	-	-	-	
30-380-100	TRANSFER FROM DEBT SERVICE FUND BALANCE	-	-	-	-	-	-	
	<i>MISCELLANEOUS Totals:</i>	-	-	-	-	-	-	
	DEBT SERVICE FUND REVENUE Totals:	626,014	5,259	-	-	-	-	
<u>EXPENDITURES</u>								
<u>PRINCIPAL EXPENDITURES</u>								
30-480-xxx	BOND ISSUE LEGAL FEES	-	-	-	-	-	-	
30-480-429	BOND ISSUE MEDIA/COMMUNICATION FEES	-	-	-	-	-	-	
30-480-429	FISCAL AGENT SERVICES	6,000	29,996	-	-	-	-	
30-480-813	2003 BOND PRINCIPAL	590,000	-	-	-	-	-	
	<i>PRINCIPAL EXPENDITURES Totals:</i>	596,000	29,996	-	-	-	-	
<u>INTEREST EXPENDITURES</u>								
30-490-300	INTEREST 03 SERIES	29,500	-	-	-	-	-	
30-490-400	INTEREST 2004 NOTE - FAIRWAY RD.	-	-	-	-	-	-	
	<i>INTEREST EXPENDITURES Totals:</i>	29,500	-	-	-	-	-	
	DEBT SERVICE FUND EXPENDITURE Totals:	625,500	29,996	-	-	-	-	
	DEBT SERVICE FUND Totals:	514	(24,737)	-	-	-	-	

City of Sun Valley
 FY 14 DRAFT BUDGET

Acct No	Account Description	FY 2011 Prior Year 2 Actuals	FY 2012 Prior Year 1 Actuals	FY 2013 ADOPTED BUDGET	FY 2013 Estimated Actuals	FY 2014 PROPOSED BUDGET	FY 2015 PROPOSED BUDGET	Notes and Descriptions of line item purchases <i>FY 2014</i>
LAND ACQUISITION FUND								
<u>GENERAL PROPERTY TAXES</u>								
40-311-500	PROPERTY TAXES	-	-	-	-	-	-	
	<i>GENERAL PROPERTY TAXES Totals:</i>	-	-	-	-	-	-	
<u>OPERATING TRANSFERS IN</u>								
40-399-500	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	
40-399-xxx	TRANSFER IN FROM LAF FUND BALANCE	-	-	-	-	-	-	
	<i>OPERATING TRANSFERS IN Totals:</i>	-	-	-	-	-	-	
	LAND ACQUISITION FUND REVENUE Total:	-	-	-	-	-	-	
<u>EXPENDITURES</u>								
<u>OPERATING TRANSFERS OUT</u>								
40-470-XXX	TRANSFER OUT TO GF	-	-	-	-	-	-	
40-470-950	TRANSFER OUT TO CIP	-	-	-	-	-	-	
	<i>TRANSFERS OUT TO OTHER FUNDS</i>	-	-	-	-	-	-	
	LAND ACQUISITION FUND EXPENDITURE Total:	-	-	-	-	-	-	
	LAND ACQUISITION FUND Total:	-	-	-	-	-	-	