



CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council

FROM: 
Susan E. Robertson, ICMA-CM
City Administrator

SUBJECT: Resolution 2013-11

DATE: April 26, 2013

In February 2013, a plan was presented to the City Council to improve record keeping and training at the Sun Valley Fire Department. The training component of the plan was developed to ensure that training for the paid on-call employees would be sufficient and maintained on a regular basis. A temporary position – Training and Operations Officer – was created and staffed in November 2012. That position has had the responsibility for taking the lead role in the implementation of the training plan. Because of the ongoing need to maintain the Fire Department employees' certifications and adequate training levels, the plan provided that the temporary position be converted to a permanent one.

In order to move forward, a salary range for that position needs to be established within the City of Sun Valley's Salary Pay Range. Utilizing the same method and communities for comparison that were used for the Salary Minimum/Maximums Resolution adopted by the City Council in October 2012, a pay range for the Training and Operations Officer of \$54,668 minimum and \$69,675 maximum has been determined. The recommended range for this position is depicted in the exhibit for Resolution 2013-11.

RECOMMENDATION

I recommend that Resolution 2013-11 with its accompanying exhibit be adopted.