

**AGENDA**  
**REGULAR COUNCIL MEETING OF THE MAYOR AND CITY COUNCIL**  
**IN THE COUNCIL CHAMBERS – 81 ELKHORN ROAD**  
**CITY OF SUN VALLEY, IDAHO**  
**August 4, 2016 – 4:00 P.M.**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT** - *The Mayor and Council welcome comments from the public on any subject. Please state your name and address for the record. Public comments may be limited to three (3) minutes.*

**COUNCIL COMMENT (5 min.)**

**MAYOR COMMENT (5 min.)**

**QUESTIONS FROM THE PRESS (3 min.)**

**CONSENT AGENDA (5 min.)** *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Council Member requests that the item be removed for individual discussion and possible action.*

1. Approval of Council Minutes of June 30, July 5, July 7, and July 12, 2016; ..... 1
2. Receive and File Financials: ..... 27
  - a. July, 2016 Paid Invoice Report
  - b. June, 2016 Financial Report
  - c. Local Option Tax Reports – April, 2016 and May, 2016
3. Authorize payment of bills and payroll (recurring per Resolution 2015-09) for August, 2016, when due; (no documents)
4. Authorize payment of bills (non-recurring) on-hand due after July 28, 2016 and recommended for approval by the Finance Committee; ..... 63

**PUBLIC HEARING (40 min.)**

5. First reading of Ordinance No. 489 Annual Appropriation Ordinance for the City of Sun Valley, Idaho for the Fiscal Year Beginning October 1, 2016 (30 min.);..... 66
6. First reading and possible action on Ordinance 490 Amending Title 9, Chapter 4, Article A, Section 3 of the Sun Valley Municipal Code Requiring the Replatting of Conveyed Properties (10 min.);..... 132

**ACTION/DISCUSSION (35 min.)**

7. Second reading and possible action on Ordinance No. XX An Ordinance of the City of Sun Valley Amending Section 1 of the Ordinance No. 22 to Increase the Term of the Non-Exclusive Franchise Granted Therein; Providing for a Severability Clause and Providing for an Effective Date (10 min.);..... 136
8. Discussion and possible action authorizing the Mayor to sign the Amendment to the Mandatory Garbage Collection Service Agreement Dated April 30, 1990 (10 min.); ..... 138
9. Discussion and action on request by Street Department to enter into an agreement for path slurry sealing in an amount not to exceed \$31,877.88 (5 min.);..... 140

*Please Note: The agenda is subject to revisions.  
Anyone needing assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 622-4438.  
Council packets are available online at [www.sunvalley.govoffice.com](http://www.sunvalley.govoffice.com).*

- 10. Discussion and action on request by Street Department to enter into an agreement for street sealing in the White Clouds area in an amount not to exceed \$19,350.00 (5 min.); ..... 143
- 11. Discussion and action on Project Change Order Request by AvertiSolutions for \$254.71 (5 min.); ..... 146

**EXECUTIVE SESSION** – Pursuant to Idaho Code 74-206 section (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

**ADJOURNMENT** - *Meeting will conclude after the completion of agenda items or at the latest 9:00 p.m. Any item under discussion or consideration at 9:00 p.m. will be completed. Any remaining items on the agenda will be scheduled for another meeting.*

**SPECIAL COUNCIL MEETING  
OF THE MAYOR AND CITY COUNCIL  
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD  
CITY OF SUN VALLEY, IDAHO  
JUNE 30, 2016 AT 1:00 P.M.**

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Special Council Meeting in the Sun Valley City Hall Council Chambers on June 30, 2016 at 1:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 1:01 p.m.

**ROLL CALL**

PRESENT: Mayor Peter Hendricks, Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Police Chief Walt Femling led the pledge of allegiance.

**PUBLIC COMMENT**

Jim Bronson, Sun Valley Resident, stated his belief that the City can save money in staffing. He suggested the responsibilities for the currently-advertised Finance Manager position be divided up between existing staff or outsourced. He recommended the City free up some money in staffing for other needs.

**COUNCIL COMMENT**

Council President Keith Saks responded to Bronson's comments by saying while some of his argument has merit, the City is mandated by state statute to have a Treasurer as an officer of the City.

**MAYOR COMMENT**

None.

**QUESTIONS FROM THE PRESS**

None.

**DISCUSSION/ACTION**

1. **Discussion and action on request by Street Department to enter into agreements for a street chip seal project in an amount not to exceed \$69,444.40;**

Street Superintendent Bill Whitesell presented the proposed chip seal project. The proposed project will be done in conjunction with Blaine County Road and Bridge. He recommended a new type of oil that is expensive but more effective. He stated the Blaine County Road and Bridge cost included in the proposal is just an estimate at this point.

Council Member Michelle Griffith asked what the cost savings would be with the joint venture. Whitesell estimated it would be around \$30,000. Council Member Brad DuFur asked about timing. Whitesell responded it would be a one day project scheduled for July 18.

Council President Keith Saks asked about the agreement with Blaine County regarding equipment and manpower. Whitesell responded the County will provide equipment and labor for the Sun Valley project and in return the City would provide a street sweeper and labor for a County project. He stated it is not an even amount of work being provided by both, so he estimated the City would pay the County \$7,000.

**MOTION**

Council Member Michelle Griffith moved to authorize the Mayor to enter into a contract for chip and fog sealing as outlined in memo dated June 23, 2016 in an amount not to exceed \$69,444.40, seconded by Council Member Jane Conard.

Council President Keith Saks asked for clarification about what the Council was actually approving. The Council held a discussion and agreed there were several contracts that would likely need to be signed.

**MOTION**

Council Member Michelle Griffith amended her motion and moved to authorize the Mayor to approve expenditures for chip and fog sealing in memo dated June 23, 2016 in the amount of \$69,440.40 and enter any contracts that are required, seconded by Council Member Jane Conard.

Council President Keith Saks asked whether there needed to be a bid for this project. Whitesell responded this is a sole source of the product, which he would confirm in a letter.

The Council held a roll call vote on the motion.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**2. BUDGET OVERVIEW & FOLLOW-UP FROM JUNE 21, 2016 BUDGET MEETING:**

City Administrator Susan Robertson requested the Council consider moving a few items around to accommodate scheduling. She made some overall comments on the budget, noting the complete proposed budget was now available to the Council and public. She noted that any changes made since the last meeting were highlighted. She stated the City has begun a salary survey, but it is not complete.

Robertson began the discussion looking at the Revenue/Expenditure Summary. She explained the various figures in the chart. She then moved on to fund balances, noting the general fund is in a healthy position. She stated the City is expected to keep 16 weeks of budgeted revenue, which the City exceeds. Mayor Peter Hendricks asked why the amount is lower for this year. The Council and staff held a conversation about possible reasons.

Council Member Michelle Griffith asked if staff could present all capital expenditures together. Robertson responded she could create a chart. Council Member Michelle Griffith stated concern that the City could not continue at the current rate of spending on capital expenditures. She asked about the plan going forward for these expenditures. Robertson responded that she placed any request for capital projects in the budget and funded them by general unassigned fund balance. Council and staff discussed creating a more strategic approach for capital projects. Mayor Peter Hendricks asked Robertson to break out the \$1.6 million in capital requests by department.

Council Member Brad DuFur asked about a possible imbalance in transfers. Robertson responded she would look at the formulas to ensure that they were correct.

Robertson stated staff is not recommending transferring money to other funds, such as the Land Acquisition Fund. Council Member Michelle Griffith stated she believed the Council should look at each fund separately to decide whether they want to keep the funds. Robertson recommended the Debt Service Fund be closed and all funds transferred to the General Fund.

Robertson presented the fund summaries. Council Member Michelle Griffith asked about the foregone amount. Robertson responded the figures come from the County. Council Member Michelle Griffith asked about the Local Option Tax figures. Robertson explained how she arrived at the estimates. Council Member Michelle Griffith asked about the estimates for the gas franchise. Robertson responded she tends to be conservative, and it is based on 3% of gross receipts.

**c. Other General Government;**

Robertson stated that the contingency budget remained at \$50,000. She said she would recommend a higher contingency, but that has not been the desire of the Council. She also noted there would be about \$250,000 to transfer back to the unassigned fund balance in Fiscal Year 2018.

**b. Fixed Asset Fund;**

Todd Mandeville, of Ketchum Computers, presented the request for a new network server. He stated the server's warranty is almost over, which is a good time for replacement. He proposed replacing the server hardware for the majority of the City's files and move email storage to a cloud-based server.

Council Member Michelle Griffith asked for additional detail. Mandeville explained the City currently has a database server and a small-business server. He stated that once the email is moved to the cloud it will have significantly more storage capacity.

Mayor Peter Hendricks asked if there was an option to lease a server. Mandeville responded there was, and he typically likes that solution. He said it can be somewhat cheaper to lease but costs for repair and warranty are separate when the equipment is leased. The Council and staff discussed the implications of a lease with regards to the year limitation. Mandeville stated he would look into that option.

Council President Keith Saks asked about residual value to the server. Mandeville responded there was very little. Council Member Brad DuFur asked about the file backup process. Mandeville explained it.

**c. Capital Improvement Fund;**

Police Chief Walt Femling presented the need for an updated security system on all City buildings. He stated there are newer systems that could help keep both external and internal doors more secure. He proposed a key-card system for employees to access the building.

Council Member Michelle Griffith asked whether the proposed amount would pay to secure all doors. Mandeville responded it is an estimate from a company with which he has worked in the past; for a more accurate figure they would need to spend some time looking at the facility. He stated the budget is based on their estimate of \$3,000 to \$3,500 per door. The proposed system also allows the City to run reports on who is accessing certain parts of the building.

Council Member Jane Conard asked if there is an option to lock the building remotely. Mandeville responded there is. Council Member Michelle Griffith asked about window security. Femling responded that windows are not the primary concern and the proposed system is the standard security in this day. Mandeville discussed the addition of security cameras to the proposal.

Mandeville then presented the request for data rewiring in City Hall and the Fire Department. He stated the wiring is old and inadequate. He noted the Police Department was recently rewired to accommodate the new phone system. He stated the proposed budget request is an estimate and there will need to be a more comprehensive survey done before an accurate figure is available.

Council Member Brad DuFur asked about the possibility of wireless connections. Mandeville expressed concern about reliability and security when information is accessed wirelessly.

### **3. GENERAL GOVERNMENT EXPENDITURES**

#### **a. Police Department;**

Police Chief Walt Femling presented the Police Department budget. He discussed the Department's mission and vision. Council Member Michelle Griffith asked about how that mission intersects with promoting tourism. Femling responded they address that through training. Femling then discussed the Department's organizational chart and explained shift staffing.

Femling presented the Code of Accounts and went over various budget line item categories. He described the Department's internal tracking and auditing of budget expenditures.

Femling presented the salary schedule and provided a justification for the request for salary increases. He explained that turnover has been a problem in the Department and the cost of recruiting an officer with no experience is \$78,400. He stated that officers are leaving the Department for other locations that pay more and have a lower cost of living. He noted he is holding expenses in other areas of the budget in order to increase salaries to help with officer recruitment and retention.

Council Member Michelle Griffith asked for additional detail on the various officer levels. Femling explained the staffing structure and the various levels within it.

Council President Keith Saks noted the Council has had a preference for hiring laterally as much as possible. He acknowledged that it is difficult to retain officers if salaries are not competitive. Femling responded there is a quality of life issue for some staff because they are struggling financially.

Femling noted he was able to cut his motor fuels budget by buying in bulk. He stated training and travel costs are low compared to other Departments because they do a lot of training with grant money. He noted the radio budget went down but the Police/Fire Dispatch costs increased.

Femling stated there is about \$85,000 fund balance that the Police Department will not spend this year. Council Member Michelle Griffith asked if some money due to be spent next year that could be spent this year instead. Femling stated he didn't think so, noting the budget is only 2% higher next year. He also noted there are no capital expense requests. Council Member Griffith asked if there were options for grants to cover expenses other than training. Femling responded there are, but they are not intended to supplant the existing budget. Instead, they are used to perform additional work. He noted those are not practical because the short-staffed Department is already overworked.

**BREAK**

The Council took a break at 2:57 p.m.  
The Council reconvened at 3:00 p.m.

Mayor Peter Hendricks stated that due to scheduling conflicts, the Council will adjourn the meeting.

Council Member Jane Conard commended staff for the work they did on the budget. She stated this budget seems better presented when compared to last year's budget. Council Member Michelle Griffith stated she appreciated the way the Police Department budget was presented. Council Members Brad DuFur and Keith Saks agreed. Mayor Peter Hendricks also commended staff.

**ADJOURNMENT**

**MOTION**

Council Member Michelle Griffith moved to adjourn, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The meeting adjourned at 3:04 p.m.

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Peter Hendricks, Mayor

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Alissa Weber, City Clerk

**SPECIAL COUNCIL MEETING  
OF THE MAYOR AND CITY COUNCIL  
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD  
CITY OF SUN VALLEY, IDAHO  
JULY 5, 2016 AT 3:00 P.M.**

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Special Council Meeting in the Sun Valley City Hall Council Chambers on July 5, 2016 at 3:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 3:00 p.m.

**ROLL CALL**

PRESENT: Mayor Peter Hendricks, Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Fire Chief Ray Franco led the pledge of allegiance.

**PUBLIC COMMENT**

None.

**COUNCIL COMMENT**

Council Member Jane Conard said she hoped everyone had a good Fourth of July and enjoyed the area.

**MAYOR COMMENT**

None.

**QUESTIONS FROM THE PRESS**

None.

**1. GENERAL GOVERNMENT EXPENDITURES**

**a. Fire Department;**

Fire Chief Ray Franco thanked the Council for approving the living quarters at the Fire Department. He discussed the Department's increased call volume, noting they are double that of a year ago. He stated only a few budget line items have increased, most of which are due to an increase in personnel.

Council Member Jane Conard asked about an increase in motor fuels. Franco responded his Department is purchasing fuel in bulk but increased this line item in case the price of fuel goes up. He said he could drop that figure. Council President Keith Saks stated he would like it lowered by \$1,000.

Mayor Peter Hendricks stated his concern that many of the proposed line items are increased over the estimated actuals for FY16. He said he would like to see a reduction in many of those line items, including motor fuels and minor tools. He also requested a reduction in motor fuels and lubricants for wild land fires, repair and maintenance of the grounds, repair maintenance of auto equipment and laundry. He discouraged overestimating the line items and stated he wanted the budget to be tighter. He requested an explanation for anything that needed to be raised.

Franco provided an explanation for several of the increases, including the radio and antennae. Mayor Peter Hendricks asked about the increase for "Rental – Other." Franco responded that covers the rental of a generator if there is a power outage.

Council Member Jane Conard asked about the equipment purchase line item. Franco responded it is for a vehicle equipment purchase. Council Member Jane Conard responded that sounded like a built-in contingency and stated her belief that any contingency should be under 10%. Council Member Michelle Griffith stated she did not think any individual budget should have a contingency, noting there is a contingency for the overall budget. Mayor Peter Hendricks asked that Franco remove any contingencies he has in his budget.

Council Member Michelle Griffith expressed an overall concern about training budgets for the City. Council Member Brad DuFur also expressed concern, noting training expenses were much lower in 2014. City Administrator Susan Robertson stated there are three additional full-time Fire Department staff members and that is driving a lot of the increase in training expenses. Franco discussed the Target Solutions training system in which the Department is newly engaged, which ties into the City's ISO rating. He discussed the training requirements to keep or improve the City's rating.

Council Member Michelle Griffith asked whether it is necessary to travel for training. Franco responded that due to the City's remote location, a lot of travel is required. Council President Keith Saks asked about the large annual conference. Franco responded that the Volunteer Association pays for two staff to go and the City pays for two others. Council Member Michelle Griffith asked whether all departments need to travel to their national conference every year. Robertson responded that some certifications require a certain amount of hours per year and there are not a lot of local opportunities.

Council Member Michelle Griffith stated that the training budget for the entire City is large and that she would like to see it reduced.

Franco responded that training is important for retention of Fire Department employees, who need to prepare for major incidents. He noted they have to compete with the other Departments, which allow for robust training opportunities.

Mayor Peter Hendricks stated discomfort with training the Fire Department to fight wild fires when they use those skills on out-of-City fires. Franco responded that hands on training is the most important and that cannot be obtained locally. The Council and staff held a discussion about the primary role of the Fire Department with regards to fighting local and out-of-area fires.

Council Member Jane Conard asked for more information on the cost per employee. Franco provided a breakdown of the various training requests. He noted some costs coded as training under Code Enforcement are for a subscription to the National Fire Protection Agency. Council President Keith Saks noted it is not worth sacrificing training if it will lead to a reduction in the City's fire and insurance rating.

Council Member Brad DuFur asked about joint training with other local Fire Departments to save on costs. Franco responded that is already the practice. Assistant Fire Chief Charlie Butterfield explained that sending several members to the national conference helps bring in local training.

Council Member Jane Conard suggested the Fire Department bring back an updated budget with tighter figures, noting the difference between the proposed budget and the actuals is quite substantial. The

Council discussed adding the Fire Department budget to the agenda for the July 7<sup>th</sup> meeting. Mayor Peter Hendricks requested a stronger justification for certain budget line items. Council President Keith Saks requested an estimate on the net amount the City takes in from wildland fire income. He also requested a breakdown of the training expenses associated with the new members of the Department.

Council Member Brad DuFur asked about how the Department handles sending staff to wildland fires and staffing a possible incident in the City. Franco responded that paid-on-call staff typically respond to those fires. He noted that the City is the Department's priority.

The Council discussed the Fire Department's fixed asset requests. Franco presented the request for an air compressor to fill the air packs. He stated the Department currently has to travel to Ketchum to fill the packs, which can take hours. The Council and staff held a discussion about the purchase of the air packs and whether the air compressor could be jointly purchased with another local department. Staff discussed the importance of being able to conduct trainings using the air packs, which is not currently possible due to the time it takes to refill them.

Council Member Michelle Griffith asked about how the tanks are refilled when the Department is responding to an incident. Franco stated they take the air trailer, but it is an old trailer in need of a lot of work. He stated the air compressor could replace the trailer. The Council held a discussion about this option and whether the department should consider a mobile compressor to be purchased with other departments. Franco estimated the cost of a mobile air compressor would be around \$100,000.

Council Member Michelle Griffith asked about the request for new air packs. Butterfield explained the air cylinders for the current packs are reaching the end of their lifespan. He noted the Department is working on grants for the new packs. Council Member Jane Conard recommended the Council wait to fund the compressor until they find out whether they will have to pay the full \$200,000 for the packs. Butterfield stated they will need a new fill station for the new air packs. Council Member Michelle Griffith stated she would consider a budget amendment request down the line for the compressor.

Franco presented the request for the new Wildland Engine 64 pump and tank. He stated it would allow for a bigger tank that is similar to the tanks on the other trucks. Council Member Jane Conard stated she thought this was an item the City could defer to another year.

Franco presented the request for a thermal imager. He explained its use and stated the Department's current imager is 17 years old and needs replaced.

Franco presented the Capital Improvement Fund requests. He stated the tile replacement is currently on hold. He stated the vent and intake cleaning has not been done since the building was built.

Mayor Peter Hendricks requested Franco discuss the option of a joint compressor purchase with other local Departments. He noted the Council consensus that the wildland pump and tank could be deferred.

#### BREAK

The Council took a break at 4:58 p.m.

The Council reconvened at 5:12 p.m.

## **2. OTHER FUNDS AND UNASSIGNED FUND BALANCE**

### **a. Street & Path Fund;**

Street Superintendent Bill Whitesell presented the Street and Path Fund requests. He noted the request for the chip seal project was lower than originally anticipated. Council President Keith Saks noted the complaints he has received regarding past chip seal projects. Whitesell responded they plan to use new oil that is more expensive but has better results. Council Member Brad DuFur asked whether there are a set of standards against which these projects could be checked. Whitesell responded that he would pursue that option with the City's engineer.

Whitesell discussed the various road reconstruction projects, stating they will shape the road to help it drain correctly. Council President Keith Saks asked whether all of the streets were of equal urgency. Whitesell responded they are in bad shape and the City receives a lot of complaints about them.

Council Member Jane Conard noted the Transportation Plan suggested budgeting \$500,000 per year to address street conditions. City Administrator Susan Robertson responded that there are not enough resources to do that for four consecutive years unless there is another funding source, such as a bond issue. She noted the City has known for a while that these specific roads need to be addressed. The Council and staff discussed a long-range plan to address the City's streets. Mayor Peter Hendricks stated it is his plan to address the Transportation Plan in the fall.

**b. Fixed Asset Fund**

Whitesell discussed the request for a commercial mower.

**c. Capital Improvement Fund**

Whitesell discussed the ventilation system request. He noted they plan to piggyback on the Fire Department's request. He stated it is needed as the building was intended as a garage, not an office or working environment.

Street Maintenance Worker Slater Storey presented the roof assessment request. He stated the building has had leaks for years. He stated there are two options – one to replace the roof for \$50,000 and one to repair for \$14,500. The Council agreed the better option was to replace the roof.

Robertson stated the request for a generator is a placeholder if it cannot be purchased this fiscal year.

The Council discussed radon mitigation. Robertson stated employees have raised concerns over the tests showing higher-than-recommended levels of radon. Council President Keith Saks asked whether a less expensive intervention could be pursued. Council Member Michelle Griffith requested the levels be retested before intervention. The Council discussed alternative interventions.

Mayor Peter Hendricks commended Storey for his work to get a lower price on tires for City vehicles.

**b. Fixed Asset Fund;**

City Clerk Alissa Weber presented the request for updating the City Council Chambers sound system and microphones. Mayor Peter Hendricks asked for an updated figure for the upgrade.

**d. Workforce Housing Fund;**

City Administrator Susan Robertson presented the workforce housing fund. She noted there was a proposed increase in the revenue from rent, due in part to the agreement with the Blaine County Housing Authority to manage the properties. She noted the Council will need to decide what to do with the Workforce Housing Fund long term.

Council Member Michelle Griffith advocated for a larger discussion about the City's workforce housing needs. The Council and staff held a discussion about housing allowances provided to staff members. Council Member Jane Conard proposed eliminating the housing allowance. Council Member Michelle Griffith agreed if the City addressed the overall issue of affordability. The Council further discussed the policy related to workforce housing and housing allowances. Community Development Director Jae Hill offered to work on an affordable housing policy with the Blaine County Housing Authority.

Mayor Peter Hendricks asked Robertson to look at the appointment letters for the two employees receiving a housing allowance to determine if the City was obligated to pay it.

**e. Land Acquisition Fund:**

Robertson stated that she had not proposed budgeting any of the Land Acquisition Fund this year. The Council and staff held a discussion about the history and use of the fund.

**f. Debt Service Fund:**

Robertson recommended the Council transfer any remaining funds to the General Fund.

**REVIEW OF AND GENERAL DISCUSSION REGARDING FISCAL YEAR 2016 BUDGET**

The Council and staff proceeded to discuss follow-up issues from the previous meeting. Robertson explained some of the revenue differences between the previous year and the proposed budget.

Robertson stated the figure for the lease of two vehicles was reduced to the state bid price of \$10,248. She noted it should be included in the 2018 Anticipated Budget as well. The Council discussed the option of trading in the existing vehicles.

Mayor Peter Hendricks proposed the Council go through the budget line by line to tighten up the figures. He noted he would like the operating expenditures to be near or under the operating revenue.

Mayor Peter Hendricks asked whether the Local Option Tax revenue estimates were too optimistic given it was an 11% increase over the current year. Robertson responded she tried to be conservative given that every month was up by at least 19% over the previous year. The Council held a discussion about factors influencing the increased LOT revenue. Robertson stated that the budget could be adjusted before the major capital expenditures were made, if needed.

Mayor Peter Hendricks stated the City had not opted to take the 3% increase from property taxes. Council Member Jane Conard asked why they should forgo the 3% and instead possibly issue a bond. The Council discussed this.

**ADJOURNMENT**

**MOTION**

Council Member Jane Conard moved to adjourn, seconded by Council Member Brad DuFur. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The meeting adjourned at 6:55 p.m.

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Peter Hendricks, Mayor

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Alissa Weber, City Clerk

**COUNCIL MEETING  
OF THE MAYOR AND CITY COUNCIL  
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD  
CITY OF SUN VALLEY, IDAHO  
JULY 7, 2016 AT 4:00 P.M.**

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Council Meeting in the Sun Valley City Hall Council Chambers on July 7, 2016 at 4:00 p.m.

**CALL TO ORDER**

Mayor Peter Hendricks called the meeting to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Mayor Peter Hendricks, Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Mayor Peter Hendricks introduced City Attorney Matthew Johnson and asked him to lead the pledge of the allegiance. Johnson led the pledge.

**SWEARING IN**

**Swearing in of Matthew Johnson, of White Peterson Gigray and Nichols, P.C., as City Attorney;**

Mayor Peter Hendricks swore in City Attorney Matthew Johnson.

**MOTION**

Council President Keith Saks moved to amend the agenda by adding items 13 and 14 under the heading of "Review and Discussion of the Proposal Fiscal Year 2017 Budget" for the good faith reason that the City is under a strict timeline for approving the budget and based on information that came to light at the last meeting there is additional information needed from some of the city departments in order to complete our budget tasks in a timely fashion, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**MOTION**

Council Member Michelle Griffith moved to consider rearranging the order of the agenda by moving agenda items 8, 9 and 10 forward to just under the consent to accommodate members of public, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

### PUBLIC COMMENT

Jason Miller, Executive Director of Mountain Rides, gave an update of their budget process. He stated that Mountain Rides' funding requests from its various funders had been received very well to date. He noted they expected a \$29,000 increase from Ketchum and the same trend existed for the other Cities and County.

### COUNCIL COMMENT

None.

### MAYOR COMMENT

None.

### QUESTIONS FROM THE PRESS

None.

### CONSENT AGENDA

1. Approval of Council Minutes of May 31, June 2, and June 21, 2016;
2. Receive and File Financials:
  - a. June, 2016 Paid Invoice Report
  - b. May, 2016 Financial Report
  - c. Local Option Tax Report
3. Authorize payment of bills and payroll (recurring per Resolution 2015-09) for July, 2016, when due;
4. Authorize payment of bills (non-recurring) on-hand due after June 30, 2016 and recommended for approval by the Finance Committee;
5. Resolution 2016-12: Approval of Retail Alcohol Beverage Licenses for the period of August 1, 2016 – July 31, 2017;

Council Member Jane Conard stated she had a minor name correction for the May 31, 2016 minutes – Janie should be changed to Jamie.

Mayor Peter Hendricks noted a discrepancy on the monthly LOT comparisons. The Council held a discussion about the LOT number discrepancy.

City Clerk Alissa Weber explained the liquor license applications, noting there was an update to one of the applications since the packet was produced.

### **MOTION**

Council Member Michelle Griffith moved to move the consent agenda items to end of meeting to allow for additional discussion time, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

### ACTION/DISCUSSION

8. First reading and possible action on Ordinance No. XX An Ordinance of the City of Sun Valley Amending Section 1 of the Ordinance No. 22 to Increase the Term of the Non-Exclusive Franchise

**Granted Therein; Providing for a Severability Clause and Providing for an Effective Date;**

Evan Robertson, Attorney for Clear Creek Disposal, explained the history of the garbage franchise and the mandatory service agreements for Clear Creek Disposal. He stated the agreement requires anyone in a single-family, duplex, or triplex home have service from Clear Creek. Both the Ordinance and the agreement are due to expire in August and the renewal documents extend those for five years.

Council Member Brad DuFur asked how rates are determined. Robertson responded they are approved by Council resolution, but Clear Creek is not asking for a rate increase in the renewal.

Council President Keith Saks asked about the agreement's mandatory service requirements for only single family homes, duplexes and triplexes. Robertson responded the multifamily units have individual, separate agreements with Clear Creek.

Council Member Michelle Griffith asked whether the City Attorney had a chance to review the documents. Matt Johnson stated he reviewed the proposed renewal documents but had not seen the original agreements. The Council, the City Attorney, and Robertson discussed various options for changes to the agreement.

The Council discussed the timing of passing the Ordinance and agreement with the pending deadline. The Council came to the consensus to wait to approve the Ordinance and agreement until after Johnson had more time to review the issue.

**MOTION**

Council President Keith Saks moved to conduct the first reading of Ordinance XX by title only, seconded by Council Member Brad DuFur. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

City Administrator Susan Robertson read the Ordinance by title.

**9. Discussion and action authorizing the Mayor to sign the Amendment to the Mandatory Garbage Collection Service Agreement Dated April 30, 1990;**

**MOTION**

Council Member Jane Conard moved to table agenda item #9 to the August 4, 2016 Regular City Council meeting, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**10. Third reading and possible action on Ordinance 485 Amending Title 4, Chapter 4 of the Municipal Code to Enact Restrictions Upon Residential Daytime Irrigation Within the City of Sun Valley;**

**MOTION**

Council President Keith Saks moved to remove the third reading of Ordinance 485 from agenda indefinitely due to fact that the Sun Valley Water and Sewer District passed a resolution that accomplishes the same purpose this Ordinance was designed to address, seconded by Council Member Michelle Griffith.

City Attorney Matthew Johnson asked whether the Council wanted to reject the ordinance or table it indefinitely. Council President Saks stated he wanted to keep the option open to revisit so wanted to table indefinitely. The Council held a discussion about whether and when it should reconsider the Ordinance. Mayor Peter Hendricks stated he would like to see the ordinance voted on so it is not lingering. The Council agreed.

Council Member Brad DuFur asked how the Water and Sewer District is enforcing their resolution. Evan Robertson stated that they have sent notices to landscapers and all customers about the ordinance. He stated they have the authority to shut off the water of anyone that does not comply.

City Administrator Susan Robertson read the Ordinance by title.

A roll call vote was conducted on the motion.

AYES: None

NAYS: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

The Mayor declared the motion approved.

**MOTION**

Council Member Jane Conard moved to ratify the Council’s action based on the agreement to end discussion and to ratify the vote we took to reject the ordinance, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**PUBLIC HEARING**

**6. First reading and possible action on Ordinance No. 484 An Ordinance of the City of Sun Valley Providing for the Imposition of Certain Nonproperty Taxes;**

City Clerk Alissa Weber explained the agenda item.

Mayor Peter Hendricks opened the public hearing. Hearing no comment, he closed the public hearing.

**MOTION**

Council President Keith Saks moved to suspend the three readings on Ordinance 484 and approve the Ordinance by reading by title only, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

City Administrator Susan Robertson read Ordinance 484 by title.

7. [Plat Amendment #2016-03: Amend the dimensions of a driveway & public utility easement and a building envelope on Lot 3 of Lane Ranch North Subdivision. Applicant: Benchmark Associates, P.A., for LRN Development, LLC;](#)

Community Development Director Jae Hill presented the proposed subdivision amendment. He stated it will create an easement and reduce the building envelope for the affected lot. It creates an easement on Lot 3 for the benefit of both Lots 2 and 3.

Council President Keith Saks stated he would like to see written findings of fact or Planning and Zoning Commission minutes prior to Council approval. He asked Hill to affirm that the Planning and Zoning Commission did recommend approval. Hill stated they did so unanimously on June 9, 2016.

**MOTION**

Council Member Brad DuFur moved to approve Plat Amendment #2016-03: Amend the dimensions of a driveway & public utility easement and a building envelope on Lot 3 of Lane Ranch North Subdivision, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[ACTION/DISCUSSION](#)

11. [Discussion and possible action on sale of city-owned Elkhorn Springs condominiums;](#)

Council Member Jane Conard stated her understanding that the Council decided to defer consideration of the sale of the condos pending a workforce housing plan. Council Member Michelle Griffith agreed. Community Development Director Jae Hill stated he started work on the plan.

Council President Keith Saks disagreed, stating he wanted to move forward with the discussion. He stated his belief that the City is unprepared to manage the units and is not making money on them. He noted once the Fire Department living quarters are completed there will not be a need for them.

The Council asked Hill when he expected to have housing options presented as part of a workforce housing plan. He stated he hoped they would be ready by October. Council Member Michelle Griffith asked Hill to include a discussion about what is best for the employees and their housing concerns.

Council Member Brad DuFur stated his concern about the money the City invests in the condos and waiting too long to consider selling them. Council Member Michelle Griffith responded the City currently needs the units and urged the Council to wait to consider a sale.

City Attorney Matthew Johnson discussed state requirements on selling surplus real property.

Mayor Peter Hendricks asked the Council for direction in moving forward with the housing report. He also requested the City Attorney to help the City prepare for the sale process.

**MOTION**

Council Member Jane Conard moved to request the Mayor direct our Community Development Director to prepare a report on workforce housing in Sun Valley to include a survey of what is currently available regionally, assessment of problems and proposed solutions, with pros and cons, and, in conjunction with report, get input from the City Attorney regarding legal requirements and options for selling the condos for consideration at the October 6, 2016 meeting, seconded by Council Member Michelle Griffith.

Council Member Jane Conard clarified she is not opposed to the sale of the units. The Council held a discussion about preferences for selling the condos. They agreed that having the options presented by staff will help them come to a decision.

A roll call vote was taken on the motion.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**12. Discussion and possible action on defining what constitutes an abnormality in recurring payables reports presented to the Finance Committee;**

City Administrator Susan Robertson explained the Finance Committee had requested the Council consider this issue. She noted the City’s resolution on reoccurring payables sets some parameters.

Council Member Michelle Griffith stated she wanted to add something regarding payroll abnormalities. She noted there have been errors in the past and the Council should review abnormalities in that area. The Council discussed how this would work, especially as it relates to paid-on-call firefighters.

Council President Keith Saks suggested the Council wait for the report from the internal control auditors before setting a policy.

**MOTION**

Council Member Jane Conard moved to request the Mayor to direct outside consultant to assess this problem and suggest solutions, seconded by Council Member Brad DuFur. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

**BREAK**

The Council took a break at 5:22 p.m.

The Council reconvened at 5:32 p.m.

**CONSENT AGENDA**

Staff discussed the Council’s concerns regarding the Local Option Tax figures and the liquor license applications.

## **MOTION**

Council Member Jane Conard moved to approve the consent agenda with the LOT figures removed, liquor license applications with the correction on the Elkhorn Springs application, and the minutes with the correction on page 31 of the packet, seconded by Council Member Michelle Griffith.

Council Member Brad DuFur asked about the charges for radon testing, noting they seemed high. City Administrator Susan Robertson responded it was for additional testing and evaluation because the results came back high.

A roll call vote was taken on the motion.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

## **REVIEW AND DISCUSSION OF THE PROPOSED FISCAL YEAR 2017 BUDGET**

### **13. General Government Expenditures;**

#### **a. Fire Department;**

City Administrator Susan Robertson explained the general changes made to the budget.

Fire Chief Ray Franco presented the updated budget, noting he reduced the amounts for 16 line items since the last meeting. Council Member Michelle Griffith asked about the removal of the wildland fire items. Franco responded they removed them because the contract with the Department of Lands states the City will be fully reimbursed. Robertson explained it is hard to budget because it is never known how many fires will take place in the year. She noted the revenue is typically higher than the expenses. The Council and staff held a general discussion regarding revenues versus costs for wildland fires. Mayor Peter Hendricks requested a net figure for the wildland revenues and expenses.

The Council held a discussion about how wear and tear on Fire vehicles sent to respond to wildland fires factors into overall expense. They then discussed the benefits of fighting wildland fires and whether it should be a priority for the Department. Franco stated the City is always the Department's top priority. Robertson stated that in looking at past years, the wildland fires brought in a net income of about \$22,000. Franco stated allowing firefighters to respond to wildland fires also helps with retention.

Franco discussed various other reduced line items, including office supplies, janitorial services, and operating costs. He discussed the list of items to be purchased for the sleeping quarters. Council Member Michelle Griffith stated she believed the figures were high. The Council discussed the validity of the quotes for those items. Assistant Fire Chief Charlie Butterfield noted the purchase would be made with the Fire Trust Account. The Council discussed some logistics for that account.

Franco discussed the medical safety supplies line item, noting the figure was higher because two new employees were added to the Department. He stated he kept the minor tools line item for the purchase of a floor jack, but that line will be removed going forward.

Franco discussed travel training and meetings for the Department. He stated they reduced the number of staff going to the FDIC national conference. Butterfield explained the importance of training within the Department, noting some things, such as paramedic and EMT continuing education, are required.

Council Member Michelle Griffith asked whether the amount in the budget is for required training only. Franco responded the budget accounts for more than required training. The Council held a discussion about various trainings and whether they were necessary to fund. Robertson pointed out there is new staff to account for when looking at the training budget. Mayor Peter Hendricks stated his training philosophy is to develop staff that is acceptable for the citizens with the most efficient use of dollars.

Franco stated he removed the rental equipment line item, noting the Department will come to Council with a request if they need to rent equipment for snow removal. He cut the Equipment Purchase – Non Capital by half from the previous year. The Council held a discussion about how various equipment and maintenance line items relate. Council Member Michelle Griffith asked about the increase in repair and maintenance for automotive equipment.

Franco stated he cut the laundry budget. He noted the wildland fire uniform budget remained because they need it for incidents in the City as well as out-of-area fires.

Franco discussed the code enforcement budget. He stated the NFPA fees were included in the code enforcement training budget. He discussed operating supplies for the Firewise program and the tools and supplies line item.

Council President Keith Saks calculated the difference between the original proposed budget and the updated proposed budget was about \$59,000. Council Member Jane Conard thanked Franco for addressing the Council's concerns.

The Council discussed how they would treat training for each department in the budget.

## **EXECUTIVE SESSION**

### **MOTION**

Council Member Jane Conard moved to enter closed session pursuant to Idaho Code 74-206 section (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement, seconded by Council Member Brad DuFur. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The Council entered closed session at 6:49 p.m.

The Council reentered open session at 7:27 p.m.

### **14. Review of and General Discussion Regarding Fiscal Year 2017 Budget;**

The Council started its discussion with the legislation expenditures. Council President Keith Saks asked about why the insurance line item was higher. Robertson responded that the prospective budget includes the VEBA. The Council held a discussion about the implications and logistics of the VEBA.

The Council selected to move the newsletters expenditure to the website line item.

Mayor Peter Hendricks requested the city functions line item be cut to \$2,000. The Council agreed. He also stated he would reduce the Mayor's office furniture expenditure to \$3,000.

The Council began a discussion of the Administration budget. Council Member Michelle Griffith asked about the merit increases line item. Robertson explained the total is calculated at all staff receiving the step increase or bonus for which they are eligible. She noted that the full amount has not been used for several years, but the City must budget for it. Council Member Brad DuFur asked about the actuals figure. Robertson responded it is captured in each department's budget. The Council and Robertson discussed the expected salary and qualifications for a new Finance Manager.

The Council discussed administrative operational expenditures. Mayor Peter Hendricks noted the City may look into new auditors once the contract is complete. They discussed whether to reduce the line item for unforeseen legal demands, but decided to maintain it at the current level. City Clerk Alissa Weber provided information about the LOT audit. The Council opted to fund it at the proposed level.

Mayor Peter Hendricks noted the travel and training budget was higher than the actuals. Robertson explained that the Finance Manager position was vacant so no one was traveling for training. The Council discussed the level of training a new Finance Manager would need. The Council decided to reduce the training budget to \$7,000.

The Council reduced the repair and maintenance of office equipment to \$750 and repair and maintenance of buildings to \$1,500.

The Council discussed the bank charges and whether the City should go out for proposal for a new bank.

Council Member Jane Conard asked for the contingency amount under office equipment. The Council reduced that line item to \$6,000.

The Council discussed the Community Development Department budget. They agreed to reduce the Planning Business Expense line item to \$500. Council President Keith Saks asked about why the Planning and Zoning expense reimbursements went up. Robertson responded it depends on who attends the meetings, but the budget accounts for full attendance.

Under professional fees, Community Development Director Jae Hill noted that the cost for iWorQ is for the subscription, not training on the program. The Council elected to move that cost to the subscriptions line item and reduce the professional fees to \$10,000.

Council Member Michelle Griffith asked why the engineering line item was increased. Hill responded it is essentially a wash because those costs are passed on to the applicant. The Council discussed the advertising and legal publication line item.

The Council discussed the Police Department budget. They discussed the motor fuels and lubricant line item and the training line item. The Council elected to keep the budget for training as presented due to the increased emphasis on police training and it serving as a capital investment.

The Council discussed the animal control budget, noting they would leave it for now but would consider lowering the amount in the future.

**ADJOURNMENT**

**MOTION**

Council Member Michelle Griffith moved to adjourn, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The meeting adjourned at 8:08 p.m.

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Peter Hendricks, Mayor

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Alissa Weber, City Clerk

**SPECIAL COUNCIL MEETING  
OF THE MAYOR AND CITY COUNCIL  
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD  
CITY OF SUN VALLEY, IDAHO  
JULY 12, 2016 AT 1:00 P.M.**

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Special Council Meeting in the Sun Valley City Hall Council Chambers on July 12, 2016 at 1:00 p.m.

**CALL TO ORDER**

The meeting was called to order at 1:00 p.m.

**ROLL CALL**

PRESENT: Mayor Peter Hendricks, Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

ABSENT: None

**PLEDGE OF ALLEGIANCE**

Street Superintendent Bill Whitesell led the pledge of allegiance.

**PUBLIC COMMENT**

None.

**COUNCIL COMMENT**

None.

**MAYOR COMMENT**

None.

**QUESTIONS FROM THE PRESS**

None.

**ACTION/DISCUSSION**

1. **[Review and approval of the Fiscal Year 2016-2017 Tentative Budget Revenues and Expenditures and direction to advertise legal notices for a public hearing on August 4, 2016 at 4:00 p.m. for the annual appropriation ordinance;](#)**

Mayor Peter Hendricks read an email from Evan Robertson, representing the Sun Valley Water and Sewer District, thanking the Council for its work on the daytime watering restriction matter.

Council Member Michelle Griffith noted there were a few areas where the Council's consensus on a budget change was not transposed into the updated document. She noted two changes regarding Council food and the Mayor's office furniture. She also asked a global question regarding contingencies. City Administrator Susan Robertson responded the use of the word contingency may not be accurate for some of those descriptors. The Council discussed removing the term if it wasn't accurate.

Council Member Michelle Griffith asked about the projector and screen item. Robertson stated it was a proposal to buy a projector to hold movie nights. The Council decided to remove that from the agenda and reduce that line item to \$3,500.

Council President Keith Saks asked about discrepancies between the original proposed budget and the updated budget as it pertains to the General Fund. Robertson and the Council discussed the differences following the discussion at the previous meeting. The Council also discussed transfers of funds.

The Council discussed the Fire Department budget. Fire Chief Ray Franco reminded the Council that the City is reimbursed for wages for all firefighters that respond to wildland fires. He also noted he discussed the option of sharing the air compressor with other Fire Departments and they were not interested.

Council President Keith Saks asked about the rationale for deleting the wildland fire line items. The Council held a discussion on the topic. Franco stated the City is reimbursed for expenditures made on wildfires, which helped justify removing those line items. He also noted it is hard to predict an accurate figure for the revenue and expenditures related to the wildland fires. The Council discussed logistics of the Fire Department making individual funding requests for each wildland fire. The Council decided to reinstate funding for salaries and wages, lubricants and fuel and revenue for wildland fire responses.

Mayor Peter Hendricks asked Franco to give an overview of the dues/subscriptions line item. Franco discussed what was included. The Council decided to leave the item pending additional information about how it relates to training. The Council changed the operating expenses line item to \$6,000.

The Council discussed the Fire Trust Account expenditures, which was to cover appliance and furnishings for the new sleeping quarters. Council Member Michelle Griffith stated her opinion that the figure was too high. The Council agreed to change it to \$8,500. The Council then reviewed the fuels and lubricants line item and decided to set it at \$9,000. They also reduced the amount for turnouts to \$5,000.

The Council discussed the need for rental equipment for shoveling snow around fire hydrants. Mayor Peter Hendricks noted his concern about the efficiency manual shoveling. The Council agreed to keep \$1,000 in the budget for rental equipment.

The Council discussed the expense for the Dollar Mountain antennae. Franco stated that there is a waiting list to get access to the antennae so is concerned about reducing that line item.

The Council discussed training for the Fire Department. Franco described the required hours for the various positions and certifications. He also noted there are two new staff members that will need training. The Council agreed to keep the existing request of \$31,500 but requested a breakdown of how the money was used.

The Council began its discussion of the Fire Department's capital expenditure requests. They discussed the air compressor request. The Council agreed to pursue that purchase but reduce the amount for the thermal imagers. They also agreed to remove the request for a tank and pump for Engine 64 and go forward with the purchase of air pack replacements.

Council Member Michelle Griffith asked to consider including the vent and intake cleaning in the remodel. Robertson stated she would get a quote and bring options back to the Council.

#### **BREAK**

The Council took a break at 3:10 p.m.

The Council reconvened at 3:19 p.m.

1. [Review and approval of the Fiscal Year 2016-2017 Tentative Budget Revenues and Expenditures and direction to advertise legal notices for a public hearing on August 4, 2016 at 4:00 p.m. for the annual appropriation ordinance; \(Continued\)](#)

The Council began its discussion of the Street Department budget. They discussed part-time wages and the increase in motor fuels. The Council agreed to reduce the amount for motor fuels to \$12,000.

The Council reviewed the training expenses for the Street Department. Street Superintendent Bill Whitesell provided information about LTAC certifications and training requirements. He noted two staff members are close to receiving their certifications. The Council and staff discussed expenses for repair and maintenance for street cleaning, office furniture and equipment and the roads rating assessment.

The Council discussed the Street and Path Fund, opting to keep the funding at the proposed level.

The Council discussed the Capital Improvement requests for the Street Department, including the radon mitigation for City Hall. They opted to remove the line item and retest the radon levels before undergoing mitigation. They also opted to remove the proposed security system for City Hall.

The Council began a general discussion of the Fixed Asset Fund. They again agreed to remove funding for Wildland Engine 64 and reduce the line item for thermal imagers to \$12,000. Council President Keith Saks pointed out that the line item for the Community Development/Admin Vehicle Replacement needed to be adjusted to the figures from the state bid. The Council also agreed to move forward with replacing the Council Chambers sound system.

In discussing the Capital Improvement Fund, the Council agreed to remove the radon mitigation.

The Council discussed the Workforce Housing Fund, including housing allowances for staff. Mayor Peter Hendricks gave the Council additional information about those allowances, noting under one letter of appointment it is considered part of the employee's compensation. The Council agreed to continue to support BCHA at the level included in the proposed budget.

The Council held brief conversations about the land acquisition and debt service funds.

The Council discussed external contracts, beginning with Mountain Rides. Council Member Jane Conard provided information about the request and advocated for increasing the funding by \$30,000. She noted Mountain Rides expanded its services and could expand even further with additional funding.

Council Member Michelle Griffith stated her opinion that the late-night bus service needed to be extended to when the bars close. The Council held a discussion about this proposal. Council Member Michelle Griffith stated she would prioritize the extension of those hours over other projects Mountain Rides has proposed, such as a route to Galena Lodge. Council Member Jane Conard stated there has been a lot of interest and some promise of financial contribution for the Galena route.

The Council agreed to increase the funding for Mountain Rides to \$295,000. Council President Keith Saks pointed out that if Mountain Rides does not follow up on its promise to extend late-night service hours, they will consider that with their funding request next year. Council Member Michelle Griffith asked that her insistence on the bus service being extended until the bars close conveyed to the organization.

The Council discussed the Sun Valley Marketing Alliance contract. Mayor Peter Hendricks discussed the funding request and recent changes in board appointments. Council President Keith Saks expressed his concern that the organization's expenses are too heavy. He suggested they cut funding to \$245,000.

Council Member Brad DuFur stated he is interested in spending money on efforts to bring in new visitors. He stated he is in favor of keeping the budget at the level of their request. Council Members Michelle Griffith and Jane Conard agreed to keep the funding the same. Council President Keith Saks agreed but asked that the Mayor urge them to control their overhead costs.

Council Member Michelle Griffith recused herself from the next topic and left Council Chambers.

The Council discussed the contract for Sun Valley Economic Development. Mayor Peter Hendricks noted they asked for an increase to \$10,000 in funding. He stated his opinion that the organization has done an outstanding job and brings many benefits for the Valley but advocated keeping their funding at the same level. The Council agreed to fund them at the same level of \$8,500.

Council Member Jane Conard asked that the external contracts be moved to the general government category for next year's budget.

The Council re-reviewed all requests for training that were discussed at earlier meetings. They decided to reduce the level of legislative training to \$1,500. They noted there was already a reduction made to the Administration Department training.

The Council discussed contingency. Mayor Peter Hendricks stated he believed the City should increase its contingency because it has cut from other areas. He requested it be doubled to \$100,000. Council Member Michelle Griffith cautioned against that. The Council agreed to increase it to \$75,000.

The Council held general discussions about the City's reserves and a capital expenditure plan.

City Administrator Susan Robertson gave an overview of the budget process going forward.

#### **MOTION**

Council Member Michelle Griffith moved to approve the tentative budget as discussed with the changes made, seconded by Council Member Brad DuFur. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

#### **ADJOURNMENT**

#### **MOTION**

Council President Keith Saks moved to adjourn, seconded by Council Member Michelle Griffith. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The meeting adjourned at 4:54 p.m.

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Peter Hendricks, Mayor

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Alissa Weber, City Clerk

CITY OF SUN VALLEY  
 COMBINED CASH INVESTMENT  
 JUNE 30, 2016

COMBINED CASH ACCOUNTS

01-102-000	CASH-CHECKING-GEN-WELLS FARGO	373,402.33
01-102-003	CREDIT CARD-GEN-WELLS FARGO	691.41
01-103-000	PETTY CASH	134.00
01-110-100	RETURNED CHECKS CLEARING	10.00
01-110-200	BUSINESS TAX CLEARING	( 2,565.99)
01-151-000	INVESTEMENT - IDAHO STATE POOL	3,150,196.61
01-151-002	FAIRWAY BOND - ID INVEST POOL	3,585.82
01-151-008	INVESTEMENT - WELLS FARGO	500,000.00
	TOTAL COMBINED CASH	4,025,454.18
01-101-000	CASH ALLOCATED TO OTHER FUNDS	( 5,103,804.80)
	TOTAL UNALLOCATED CASH	( 1,078,350.62)

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	5,242,195.48
29	ALLOCATION TO FIXED ASSET REPLACEMENT FUND	( 792,347.43)
30	ALLOCATION TO DEBT SERVICE FUND	9,521.91
40	ALLOCATION TO LAND ACQUISITION FUND	371,763.43
42	ALLOCATION TO WORKFORCE HOUSING FUND	142,005.90
50	ALLOCATION TO CAPITAL IMPROVEMENT FUND	( 65,056.00)
52	ALLOCATION TO SPF	195,721.51
	TOTAL ALLOCATIONS TO OTHER FUNDS	5,103,804.80
	ALLOCATION FROM COMBINED CASH FUND - 01-101000	( 5,103,804.80)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF SUN VALLEY  
BALANCE SHEET  
JUNE 30, 2016

GENERAL FUND

ASSETS

10-101-000	CASH - COMBINED FUND	5,242,195.48	
10-105-000	TAXES RECEIVABLE - CURRENT	30,456.00	
10-107-000	TAXES RECEIVABLE - DELINQUENT	616.65	
10-108-000	LOCAL OPTION TAXES- RECEIVABLE	71,964.61	
10-115-000	OTHER ACCOUNTS RECEIVABLE	5,272.54	
10-120-000	DUE FROM OTHER GOVERNMENTS	185,297.49	
	TOTAL ASSETS		5,535,802.77

LIABILITIES AND EQUITY

LIABILITIES

10-203-000	ACCOUNTS PAYABLE	60,968.08	
10-213-000	SALES TAX PAYABLE	92,349.52	
10-216-000	SALARIES & WAGES PAYABLE	51,664.56	
10-217-100	FICA PAYABLE	( 19,550.63)	
10-217-200	FEDERAL WITHHOLDING PAYABLE	6,436.48	
10-217-300	STATE WITHHOLDING PAYABLE	20,108.08	
10-217-400	WORKERS COMPENSATION PAYABLE	22,261.58	
10-217-450	RETIREMENT (PERS) PAYABLE	17,057.95	
10-217-550	HEALTH INSURANCE PAYABLE	32,622.62	
10-217-560	HRA & FSA SEC. DEP.	( 7,768.01)	
10-217-600	LIFE INSURANCE PAYABLE	200.28	
10-217-700	GARNISHMENT PAYABLE	( 5,523.07)	
10-217-750	EVENT PERMIT DEPOSIT PAYABLE	1,360.00	
10-217-900	FLEX SPENDING PAYABLE	12,843.23	
10-225-100	DEFERRED REVENUE - TAXES, PROP	18,927.77	
	TOTAL LIABILITIES		303,958.44

FUND EQUITY

10-260-000	FUND BALANCE - RESERVED	1,271,633.00	
	UNAPPROPRIATED FUND BALANCE:		
10-271-000	FUND BALANCE - BEGINNING OF YR	2,525,981.87	
	REVENUE OVER EXPENDITURES - YTD	438,866.25	
	BALANCE - CURRENT DATE	2,964,848.12	
	TOTAL FUND EQUITY		4,236,481.12
	TOTAL LIABILITIES AND EQUITY		4,540,439.56

CITY OF SUN VALLEY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
10-311-100 GENERAL PROPERTY TAXES REAL	132,555.12	1,827,867.25	2,453,848.00	625,980.75	74.5
10-311-300 PROPERTY TAXES INEREST&PENALTY	476.65	3,296.73	10,000.00	6,703.27	33.0
<b>TOTAL GENERAL PROPERTY TAXES</b>	<b>133,031.77</b>	<b>1,831,163.98</b>	<b>2,463,848.00</b>	<b>632,684.02</b>	<b>74.3</b>
<u>LOCAL OPTION TAXES</u>					
10-313-100 LOCAL OPTION TAX - LIQUOR 3%	3,222.80	56,836.69	60,000.00	3,163.31	94.7
10-313-200 LOCAL OPTION TAX - LODGING 3%	19,747.96	380,568.43	470,000.00	89,431.57	81.0
10-313-300 LOCAL OPTION TAX - RETAIL 3%	48,585.33	494,798.66	690,000.00	195,201.34	71.7
10-313-600 LOCAL OPTION TAX - AIR SER 1%	27,007.80	351,818.58	406,667.00	54,848.42	86.5
10-313-700 PENALTIES & INTEREST - L.O.T.	.00	70.44	500.00	429.56	14.1
<b>TOTAL LOCAL OPTION TAXES</b>	<b>98,563.89</b>	<b>1,284,092.80</b>	<b>1,627,167.00</b>	<b>343,074.20</b>	<b>78.9</b>
<u>BUSINESS &amp; FRANCHISE TAXES</u>					
10-316-110 GAS FRANCHISE	32,399.96	74,552.93	70,000.00	( 4,552.93)	106.5
10-316-120 CABLE FRANCHISE	.00	43,642.74	55,000.00	11,357.26	79.4
<b>TOTAL BUSINESS &amp; FRANCHISE TAXES</b>	<b>32,399.96</b>	<b>118,195.67</b>	<b>125,000.00</b>	<b>6,804.33</b>	<b>94.6</b>
<u>BUSINESS LICENSES &amp; PERMITS</u>					
10-321-100 BEER, LIQUOR & WINE LICENSES	40.00	190.00	2,000.00	1,810.00	9.5
10-321-200 MUNICIPAL TAX PERMITS	110.00	580.00	300.00	( 280.00)	193.3
10-321-300 TEMP MUNICIPAL TAX PERMITS	.00	10.00	2,000.00	1,990.00	.5
<b>TOTAL BUSINESS LICENSES &amp; PERMITS</b>	<b>150.00</b>	<b>780.00</b>	<b>4,300.00</b>	<b>3,520.00</b>	<b>18.1</b>
<u>NON-BUSINESS LICENSES &amp; PERMIT</u>					
10-322-110 BUILDING PERMITS	22,239.72	222,102.71	200,000.00	( 22,102.71)	111.1
<b>TOTAL NON-BUSINESS LICENSES &amp; PERMIT</b>	<b>22,239.72</b>	<b>222,102.71</b>	<b>200,000.00</b>	<b>( 22,102.71)</b>	<b>111.1</b>
<u>STATE OF IDAHO SHARED REVENUES</u>					
10-335-100 STATE LIQUOR APPORTIONMENT	.00	1,104.00	2,208.00	1,104.00	50.0
10-335-500 STATE SALES TAX	.00	329,946.69	722,454.00	392,507.31	45.7
<b>TOTAL STATE OF IDAHO SHARED REVENUES</b>	<b>.00</b>	<b>331,050.69</b>	<b>724,662.00</b>	<b>393,611.31</b>	<b>45.7</b>

CITY OF SUN VALLEY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL GOVERNMENT</u>					
10-341-100 ENGINEERING REIMBURSABLES	.00	2,748.00	10,000.00	7,252.00	27.5
10-341-110 APPLICATION FEES	350.00	7,712.50	10,000.00	2,287.50	77.1
10-341-120 PUBLIC NOTICE REIMBURSABLES	.00	.00	3,000.00	3,000.00	.0
<b>TOTAL GENERAL GOVERNMENT</b>	<b>350.00</b>	<b>10,460.50</b>	<b>23,000.00</b>	<b>12,539.50</b>	<b>45.5</b>
<u>FINES</u>					
10-361-901 TRAFFIC FINES	.00	417.00	500.00	83.00	83.4
10-361-902 MOTOR VEHICLE TAX	175.50	4,879.80	6,000.00	1,120.20	81.3
<b>TOTAL FINES</b>	<b>175.50</b>	<b>5,296.80</b>	<b>6,500.00</b>	<b>1,203.20</b>	<b>81.5</b>
<u>INTEREST EARNINGS</u>					
10-371-100 INTEREST REVENUES	.00	2,313.33	4,000.00	1,686.67	57.8
<b>TOTAL INTEREST EARNINGS</b>	<b>.00</b>	<b>2,313.33</b>	<b>4,000.00</b>	<b>1,686.67</b>	<b>57.8</b>
<u>MISCELLANEOUS</u>					
10-379-252 POLICE TRUST ACCOUNT	1,500.00	11,750.00	8,500.00	( 3,250.00)	138.2
10-379-260 FIRE TRUST ACCOUNT	.00	8,500.00	8,500.00	.00	100.0
10-379-300 OTHER REVENUES	2,597.12	26,159.68	30,000.00	3,840.32	87.2
10-379-301 WILDLAND REIMBURSEMENTS	.00	144,557.87	20,000.00	( 124,557.87)	722.8
<b>TOTAL MISCELLANEOUS</b>	<b>4,097.12</b>	<b>190,967.55</b>	<b>67,000.00</b>	<b>( 123,967.55)</b>	<b>285.0</b>
<u>TRANSFER FROM RESERVES</u>					
10-381-001 TRANS FROM FUND BALANCE	.00	.00	16,604.00	16,604.00	.0
<b>TOTAL TRANSFER FROM RESERVES</b>	<b>.00</b>	<b>.00</b>	<b>16,604.00</b>	<b>16,604.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>291,007.96</b>	<b>3,996,424.03</b>	<b>5,262,081.00</b>	<b>1,265,656.97</b>	<b>76.0</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-411-110 SALARIES AND WAGES	480.54	43,167.64	69,000.00	25,832.36	62.6
10-411-210 FICA CONTRIBUTION	.00	2,591.43	5,279.00	2,687.57	49.1
10-411-220 RETIREMENT CONTRIBUTION	.00	4,839.30	7,810.00	2,970.70	62.0
10-411-240 WORKERS COMPENSATION	.00	106.92	300.00	193.08	35.6
10-411-250 HEALTH INSURANCE	( 589.45)	20,032.82	47,017.00	26,984.18	42.6
10-411-429 PROFESSIONAL FEES	601.12	5,980.18	7,500.00	1,519.82	79.7
10-411-470 TRAVEL & TRAINING	.00	134.20	.00	( 134.20)	.0
10-411-474 TRAVEL FOR LEGAL PROCEEDINGS	.00	.00	2,500.00	2,500.00	.0
10-411-475 MEETINGS, CONVENTIONS & CONF.	.00	349.62	2,500.00	2,150.38	14.0
10-411-476 CITY FUNCTIONS	149.75	357.87	2,700.00	2,342.13	13.3
10-411-689 MARKETING SERVICES	.00	80,369.12	275,000.00	194,630.88	29.2
10-411-690 MAYOR	.00	3.25	.00	( 3.25)	.0
10-411-692 ECONOMIC DEV/CULTURAL INFO SER	.00	123,083.30	8,500.00	( 114,583.30)	1448.0
10-411-694 PUBLIC TRANSIT SERVICES	.00	132,500.00	265,000.00	132,500.00	50.0
10-411-740 OFFICE FURNITURE & EQUIPMENT	.00	1,806.80	1,500.00	( 306.80)	120.5
10-411-850 AIR SERVICE 1% LOT	61,576.41	363,989.61	399,443.00	35,453.39	91.1
<b>TOTAL LEGISLATIVE</b>	<b>62,218.37</b>	<b>779,312.06</b>	<b>1,094,049.00</b>	<b>314,736.94</b>	<b>71.2</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-415-110 SALARIES AND WAGES	20,276.57	245,202.33	321,643.00	76,440.67	76.2
10-415-120 MERIT INCREASES ALL CLASS EMPL	.00	.00	55,040.00	55,040.00	.0
10-415-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	1,600.00	1,600.00	.0
10-415-210 FICA CONTRIBUTION	1,524.00	17,609.55	28,816.00	11,206.45	61.1
10-415-220 RETIREMENT CONTRIBUTION	2,226.74	26,490.40	42,641.00	16,150.60	62.1
10-415-240 WORKERS COMPENSATION	179.87	2,047.74	3,000.00	952.26	68.3
10-415-250 HEALTH INSURANCE	163.20	39,716.58	49,324.00	9,607.42	80.5
10-415-260 LIFE INSURANCE	.00	958.80	2,700.00	1,741.20	35.5
10-415-270 MERIT TAXES/PERSI/WC	.00	( 25.00)	.00	25.00	.0
10-415-280 STATE UNEMPLOYMENT	.00	323.80	.00	( 323.80)	.0
10-415-310 OFFICE SUPPLIES	520.62	4,573.86	12,500.00	7,926.14	36.6
10-415-315 JANITORIAL SUPPLIES	221.85	2,085.89	1,200.00	( 885.89)	173.8
10-415-320 OPERATING SUPPLIES	.00	288.00	.00	( 288.00)	.0
10-415-350 MOTOR FUELS & LUBRICANTS	.00	43.25	150.00	106.75	28.8
10-415-360 COMPUTER SUPPLIES	.00	314.69	.00	( 314.69)	.0
10-415-370 POSTAGE	.00	376.98	1,600.00	1,223.02	23.6
10-415-420 PROFESSIONAL FEES	8,335.65	12,434.18	4,000.00	( 8,434.18)	310.9
10-415-421 AUDIT	.00	.00	14,000.00	14,000.00	.0
10-415-425 ATTORNEY FEES	3,255.00	26,637.68	50,452.00	23,814.32	52.8
10-415-426 ATTORNEY FEES-SPECIAL COUNSEL	.00	3,000.00	35,000.00	32,000.00	8.6
10-415-427 COMPUTER CONSULTANTS	1,776.25	19,163.50	30,000.00	10,836.50	63.9
10-415-435 WEBSITE	.00	700.00	1,000.00	300.00	70.0
10-415-440 ADVERTISING & LEGAL PUBLISHING	.00	251.08	4,000.00	3,748.92	6.3
10-415-465 INSURANCE - LIABILITY FUND	.00	45,311.00	95,622.00	50,311.00	47.4
10-415-470 TRAVEL, TRAINING & MEETINGS	261.33	3,303.84	9,000.00	5,696.16	36.7
10-415-476 CITY FUNCTIONS	.00	750.00	7,500.00	6,750.00	10.0
10-415-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	1,150.00	16,724.28	17,082.00	357.72	97.9
10-415-500 CUSTODIAL & CLEANING SERVICES	1,170.00	9,360.00	15,000.00	5,640.00	62.4
10-415-510 TELEPHONE & COMMUNICATIONS	550.17	11,440.12	15,000.00	3,559.88	76.3
10-415-521 UTILITIES	1,850.84	19,981.40	30,000.00	10,018.60	66.6
10-415-540 RENTAL - OFFICE FURN & EQUIP	393.00	3,915.51	3,000.00	( 915.51)	130.5
10-415-580 REPAIR/MAINT - OFFICE FURN/EQ	.00	.00	1,000.00	1,000.00	.0
10-415-585 REPAIR & MAINT - BUILDINGS	545.67	983.64	2,000.00	1,016.36	49.2
10-415-600 REPAIR/MAINT - AUTOMOTIVE EQ	.00	.00	500.00	500.00	.0
10-415-680 BANK CHARGES	25,362.67	26,019.03	1,800.00	( 24,219.03)	1445.5
10-415-740 OFFICE EQPMT, COMPUTER EQPMT	.00	2,250.86	5,268.00	3,017.14	42.7
<b>TOTAL ADMINISTRATION</b>	<b>69,763.43</b>	<b>542,232.99</b>	<b>861,438.00</b>	<b>319,205.01</b>	<b>63.0</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-418-110 SALARIES AND WAGES	19,181.75	189,832.05	225,522.00	35,689.95	84.2
10-418-140 SALARIES AND WAGES-TEMP EMPLOY	1,692.53	15,516.21	41,230.00	25,713.79	37.6
10-418-200 PHYSICAL INCENTIVE PROGRAM	.00	800.00	1,600.00	800.00	50.0
10-418-210 FICA CONTRIBUTION	1,593.52	16,836.99	20,407.00	3,570.01	82.5
10-418-220 RETIREMENT CONTRIBUTION	2,727.00	27,429.49	25,529.00	( 1,900.49)	107.4
10-418-240 WORKERS COMPENSATION	244.79	2,422.17	2,700.00	277.83	89.7
10-418-250 HEALTH INSURANCE	3.98	14,566.46	28,410.00	13,843.54	51.3
10-418-285 EXPENSE REIMBURSEMENT	.00	20,217.63	21,000.00	782.37	96.3
10-418-290 PLANNING BUS EXP	.00	125.00	1,000.00	875.00	12.5
10-418-310 OFFICE SUPPLIES	142.69	1,780.58	4,500.00	2,719.42	39.6
10-418-350 MOTOR FUELS & LUBRICANTS	.00	622.67	3,000.00	2,377.33	20.8
10-418-390 SPECIAL DEPARTMENT EXPENSE	.00	13,706.42	.00	( 13,706.42)	.0
10-418-420 PROFESSIONAL FEES	.00	369.75	10,000.00	9,630.25	3.7
10-418-422 ENGINEERING	.00	3,097.86	10,000.00	6,902.14	31.0
10-418-423 CONTRACT LABOR	.00	13,206.27	31,000.00	17,793.73	42.6
10-418-437 COMP PLAN	.00	1,593.62	3,000.00	1,406.38	53.1
10-418-440 ADVERTISING & LEGAL PUBLISHING	692.41	1,754.99	10,000.00	8,245.01	17.6
10-418-470 TRAVEL, TRAINING & MEETINGS	.00	5,906.68	8,500.00	2,593.32	69.5
10-418-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	6,151.01	8,219.81	2,000.00	( 6,219.81)	411.0
10-418-490 TRAINING	.00	177.00	.00	( 177.00)	.0
10-418-510 TELEPHONE & COMMUNICATIONS	.00	1,120.07	1,500.00	379.93	74.7
10-418-600 REPAIR/MAINT - AUTOMOTIVE EQ	.00	759.70	3,000.00	2,240.30	25.3
10-418-740 OFFICE FURNITURE & EQUIPMENT	.00	3,265.11	3,500.00	234.89	93.3
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>32,429.68</b>	<b>343,326.53</b>	<b>457,398.00</b>	<b>114,071.47</b>	<b>75.1</b>
<u>OTHER GENERAL GOVERNMENT</u>					
10-419-800 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
<b>TOTAL OTHER GENERAL GOVERNMENT</b>	<b>.00</b>	<b>.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>.0</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-421-110 SALARIES AND WAGES	56,527.18	517,778.07	681,183.00	163,404.93	76.0
10-421-120 SALARIES & WAGES-PART TIME	542.19	542.19	.00	( 542.19)	.0
10-421-122 OVERTIME SALARIES	2,199.21	19,088.88	30,000.00	10,911.12	63.6
10-421-200 PHYSICAL INCENTIVE PROGRAM	643.19	2,427.26	4,400.00	1,972.74	55.2
10-421-210 FICA CONTRIBUTION	4,491.11	40,390.31	54,405.00	14,014.69	74.2
10-421-220 RETIREMENT CONTRIBUTION	5,949.64	53,901.52	82,924.00	29,022.48	65.0
10-421-240 WORKERS COMPENSATION	1,838.89	16,548.31	21,000.00	4,451.69	78.8
10-421-250 HEALTH INSURANCE	( 150.93)	82,975.42	135,707.00	52,731.58	61.1
10-421-310 OFFICE SUPPLIES	136.75	2,045.45	1,800.00	( 245.45)	113.6
10-421-315 JANITORIAL SUPPLIES	100.96	317.92	800.00	482.08	39.7
10-421-320 OPERATING SUPPLIES	909.68	2,812.62	4,000.00	1,187.38	70.3
10-421-321 POLICE TRUST ACCOUNT	6,654.94	9,141.44	5,000.00	( 4,141.44)	182.8
10-421-340 MINOR EQUIPMENT	.00	8,099.47	10,000.00	1,900.53	81.0
10-421-345 SAFETY EQUIPMENT	.00	.00	500.00	500.00	.0
10-421-347 RECORDS MGT SYSEM-POL/FIRE	.00	20,443.00	20,443.00	.00	100.0
10-421-348 COMM-POLICE/FIRE DISPATCH	394.37	97,890.37	96,656.00	( 1,234.37)	101.3
10-421-350 MOTOR FUELS & LUBRICANTS	795.46	6,756.80	14,500.00	7,743.20	46.6
10-421-370 POSTAGE	12.13	63.98	200.00	136.02	32.0
10-421-424 MEDICAL SERVICES	.00	.00	500.00	500.00	.0
10-421-426 INVESTIGATIVE EXPERT SERVICES	.00	940.00	2,500.00	1,560.00	37.6
10-421-428 PROSECUTION OF MISDEMEANORS	.00	23,901.00	23,901.00	.00	100.0
10-421-470 TRAVEL, TRAINING & MEETINGS	1,269.05	10,043.88	10,000.00	( 43.88)	100.4
10-421-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	25.00	1,336.25	4,000.00	2,663.75	33.4
10-421-493 PHYSICAL EXAMINATIONS	.00	.00	500.00	500.00	.0
10-421-510 TELEPHONE & COMMUNICATIONS	.00	1,262.11	5,500.00	4,237.89	23.0
10-421-595 REPAIR & MAINT - EQUIPMENT	.00	183.67	1,000.00	816.33	18.4
10-421-600 REPAIR/MAINT - AUTOMOTIVE EQ	1,354.09	3,934.10	5,500.00	1,565.90	71.5
10-421-610 REPAIR/MAINT - OTHER	.00	833.00	3,000.00	2,167.00	27.8
10-421-615 REPAIR/MAINT - RADIO SERVICE	410.00	997.69	3,000.00	2,002.31	33.3
10-421-630 LAUNDRY	383.65	2,246.60	2,250.00	3.40	99.9
10-421-665 UNIFORMS - POLICE	.00	3,220.87	4,500.00	1,279.13	71.6
10-421-695 VEHICLE TOWING	.00	.00	250.00	250.00	.0
10-421-740 OFFICE FURNITURE & EQUIPMENT	.00	1,970.10	5,000.00	3,029.90	39.4
10-421-753 RADIOS-HANDHELD	.00	.00	5,400.00	5,400.00	.0
10-421-770 ANIMAL CONTROL	500.00	2,000.00	2,500.00	500.00	80.0
<b>TOTAL POLICE DEPARTMENT</b>	<b>84,986.56</b>	<b>934,092.28</b>	<b>1,242,819.00</b>	<b>308,726.72</b>	<b>75.2</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-423-110 SALARIES AND WAGES - FTE	32,402.06	294,362.87	373,851.00	79,488.13	78.7
10-423-120 WAGES - ON CALL FF	9,687.00	75,863.50	87,050.00	11,186.50	87.2
10-423-122 OVERTIME SALARIES	2,177.18	8,868.08	5,000.00	( 3,868.08)	177.4
10-423-130 WAGES- WILDLAND	.00	40,509.13	10,000.00	( 30,509.13)	405.1
10-423-140 WAGES-TEMP EMPLOYEE	.00	300.00	.00	( 300.00)	.0
10-423-145 WAGES - PT EMPLOYEE	456.74	4,648.93	42,226.00	37,577.07	11.0
10-423-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	2,400.00	2,400.00	.0
10-423-210 FICA CONTRIBUTION	3,396.75	30,308.66	40,295.00	9,986.34	75.2
10-423-220 RETIREMENT CONTRIBUTION	4,127.47	36,891.71	50,100.00	13,208.29	73.6
10-423-240 WORKERS COMP & SUPPLMTL ACCDT	1,534.21	13,931.80	16,000.00	2,068.20	87.1
10-423-250 HEALTH INSURANCE	.00	43,648.95	77,984.00	34,335.05	56.0
10-423-310 OFFICE SUPPLIES	48.08	1,188.28	3,200.00	2,011.72	37.1
10-423-315 JANITORIAL SUPPLIES	90.73	240.03	1,500.00	1,259.97	16.0
10-423-320 OPERATING SUPPLIES	500.43	3,459.44	10,000.00	6,540.56	34.6
10-423-325 MEDICAL SAFETY SUPPLIES	361.97	4,342.35	10,000.00	5,657.65	43.4
10-423-340 MINOR TOOLS	.00	250.23	3,200.00	2,949.77	7.8
10-423-350 MOTOR FUELS & LUBRICANTS	.00	4,545.59	12,000.00	7,454.41	37.9
10-423-360 MOTOR FUELS & LUBRICANTS - WLF	.00	233.70	5,000.00	4,766.30	4.7
10-423-370 POSTAGE	.00	14.05	.00	( 14.05)	.0
10-423-470 TRAVEL, TRAINING & MEETINGS	7,307.27	29,890.99	31,600.00	1,709.01	94.6
10-423-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	207.20	8,334.68	5,200.00	( 3,134.68)	160.3
10-423-510 TELEPHONE & COMMUNICATIONS	58.14	5,778.13	9,300.00	3,521.87	62.1
10-423-555 RENTAL - EQUIPMENT	.00	1,380.00	2,500.00	1,120.00	55.2
10-423-570 RENTAL - OTHER	.00	.00	1,500.00	1,500.00	.0
10-423-575 EQUIPMENT PURCHASE-NON CAPITAL	761.37	2,934.20	12,000.00	9,065.80	24.5
10-423-576 TURNOUTS- REPLACEMENT & MAINT.	202.20	1,920.59	12,000.00	10,079.41	16.0
10-423-585 REPAIR/MAINT - BUILDINGS	.00	2,817.29	5,000.00	2,182.71	56.4
10-423-590 REPAIR/MAINT - GROUNDS	411.35	411.35	7,000.00	6,588.65	5.9
10-423-591 WILDLAND EQUIP REIMB	442.72	442.72	.00	( 442.72)	.0
10-423-595 REPAIR & MAINT - EQUIPMENT	428.00	8,936.96	16,000.00	7,063.04	55.9
10-423-600 REPAIR/MAINT - AUTOMOTIVE EQ	.00	2,858.47	21,100.00	18,241.53	13.6
10-423-615 REPAIR/MAINT - RADIO SERVICE	1,848.00	3,462.80	5,000.00	1,537.20	69.3
10-423-620 RADIO AND ANTENNA LEASE	.00	903.48	3,400.00	2,496.52	26.6
10-423-630 LAUNDRY	.00	8.65	1,500.00	1,491.35	.6
10-423-631 UNIFORMS	435.82	7,098.40	12,000.00	4,901.60	59.2
10-423-635 COM AT RISK FIRE GRANT PROJECT	.00	.00	5,000.00	5,000.00	.0
10-423-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	5,900.00	5,900.00	.0
10-423-910 TRAVEL & TRAINING - CE	.00	3,676.90	5,000.00	1,323.10	73.5
10-423-920 OFC/OPERATING SUPPLIES - CE	.00	.00	1,165.00	1,165.00	.0
10-423-930 TOOLS & SUPPLIES - CE	.00	.00	250.00	250.00	.0
<b>TOTAL FIRE DEPARTMENT</b>	<b>66,884.69</b>	<b>644,462.91</b>	<b>912,221.00</b>	<b>267,758.09</b>	<b>70.7</b>

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET DEPARTMENT</u>					
10-431-110 SALARIES AND WAGES	16,207.87	163,952.16	208,189.00	44,236.84	78.8
10-431-120 SALARIES & WAGES - PART TIME	.00	.00	7,000.00	7,000.00	.0
10-431-122 OVERTIME SALARIES	400.08	2,567.70	5,000.00	2,432.30	51.4
10-431-200 PHYSICAL INCENTIVE PROGRAM	.00	400.00	1,200.00	800.00	33.3
10-431-210 FICA CONTRIBUTION	1,233.75	11,962.49	17,501.00	5,538.51	68.4
10-431-220 RETIREMENT CONTRIBUTION	1,879.05	18,337.28	25,107.00	6,769.72	73.0
10-431-240 WORKERS COMPENSATION	881.87	8,596.64	12,000.00	3,403.36	71.6
10-431-250 HEALTH INSURANCE	13.30	29,895.56	50,459.00	20,563.44	59.3
10-431-310 OFFICE SUPPLIES	48.08	223.77	.00	( 223.77)	.0
10-431-315 JANITORIAL SUPPLIES & LAUNDRY	104.71	447.47	400.00	( 47.47)	111.9
10-431-320 OPERATING SUPPLIES	174.20	1,865.63	4,000.00	2,134.37	46.6
10-431-340 TOOLS & EQUIPMENT	322.97	759.57	2,000.00	1,240.43	38.0
10-431-345 SAFETY EQUIPMENT	.00	.00	500.00	500.00	.0
10-431-350 MOTOR FUELS & LUBRICANTS	697.48	9,713.20	20,000.00	10,286.80	48.6
10-431-440 ADVERTISING & LEGAL PUBLISHING	.00	.00	1,000.00	1,000.00	.0
10-431-470 TRAVEL, TRAINING & MEETINGS	.00	1,024.05	5,500.00	4,475.95	18.6
10-431-510 TELEPHONE SERVICE	.00	551.00	1,500.00	949.00	36.7
10-431-536 SANDING/MAG CHLORIDE	.00	13,699.19	14,000.00	300.81	97.9
10-431-555 RENTAL - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-431-570 RENT/LEASE - SNOW REMOVAL EQ.	.00	.00	1,000.00	1,000.00	.0
10-431-591 REPAIR/MAINT/CLEANING-STREETS	.00	6,094.37	4,500.00	( 1,594.37)	135.4
10-431-592 STRIPING	8,910.50	8,910.50	29,000.00	20,089.50	30.7
10-431-595 REPAIR/MAINT - LARGE EQUIPMENT	3,293.77	8,250.13	18,000.00	9,749.87	45.8
10-431-596 REPAIR/MAINT - SMALL EQUIP	.00	524.23	700.00	175.77	74.9
10-431-600 REPAIR/MAINT - AUTO EQUIP	.00	1,969.31	4,000.00	2,030.69	49.2
10-431-610 REPAIR/MAINT - MISC	.00	.00	1,000.00	1,000.00	.0
10-431-614 REPAIR/MAINT-BUILDING	1,373.39	5,015.08	12,000.00	6,984.92	41.8
10-431-620 LANDSCAPE SERVICES	2,558.60	3,418.60	5,000.00	1,581.40	68.4
10-431-621 NOXIOUS WEED CONTROL	627.89	4,502.89	15,000.00	10,497.11	30.0
10-431-631 UNIFORMS	.00	474.15	1,100.00	625.85	43.1
10-431-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-431-745 ROADS & PATHS CONDITION RATING	.00	.00	12,000.00	12,000.00	.0
10-431-780 ROADS & PATHS MAINT. PROGRAM	462.82	9,764.46	160,000.00	150,235.54	6.1
10-431-790 LAND MAINTENANCE 5 ACRE PARCEL	391.62	391.62	2,500.00	2,108.38	15.7
10-431-800 104 GREY EAGLE ABATEMENT	.00	819.96	.00	( 819.96)	.0
<b>TOTAL STREET DEPARTMENT</b>	<b>39,581.95</b>	<b>314,131.01</b>	<b>644,156.00</b>	<b>330,024.99</b>	<b>48.8</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>355,864.68</b>	<b>3,557,557.78</b>	<b>5,262,081.00</b>	<b>1,704,523.22</b>	<b>67.6</b>
<b>NET REVENUE OVER EXPENDITURES</b>	<b>( 64,856.72)</b>	<b>438,866.25</b>	<b>.00</b>	<b>( 438,866.25)</b>	<b>.0</b>

CITY OF SUN VALLEY  
 BALANCE SHEET  
 JUNE 30, 2016

FIXED ASSET REPLACEMENT FUND

ASSETS

29-101-000	CASH - COMBINED FUND	(	792,347.43)	
	TOTAL ASSETS			( 792,347.43)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
29-271-000	FUND BALANCE - BEGINNING OF YR	(	742,962.14)	
	REVENUE OVER EXPENDITURES - YTD	(	120,765.22)	
	BALANCE - CURRENT DATE			( 863,727.36)
	TOTAL FUND EQUITY			( 863,727.36)
	TOTAL LIABILITIES AND EQUITY			( 863,727.36)

CITY OF SUN VALLEY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

FIXED ASSET REPLACEMENT FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>SOURCE 399</u>					
29-399-504 TRANS FR GF UN FUND BALANCE	.00	.00	256,926.00	256,926.00	.0
TOTAL SOURCE 399	.00	.00	256,926.00	256,926.00	.0
TOTAL FUND REVENUE	.00	.00	256,926.00	256,926.00	.0

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

FIXED ASSET REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
29-490-751 CHIEF 1	.00	46,226.29	45,000.00	( 1,226.29)	102.7
29-490-756 AERIAL TOWER	.00	.00	112,426.00	112,426.00	.0
29-490-761 POLICE- PATROL VEHICLE	17,143.43	17,143.43	35,000.00	17,856.57	49.0
29-490-779 NEW ENGINE SUPPORT EQUIPMENT	8,858.50	8,858.50	10,000.00	1,141.50	88.6
29-490-788 STREET VEHICLE	.00	45,141.00	49,500.00	4,359.00	91.2
29-490-789 MAG CHLORIDE TANK	.00	3,396.00	5,000.00	1,604.00	67.9
TOTAL EXPENDITURES	<u>26,001.93</u>	<u>120,765.22</u>	<u>256,926.00</u>	<u>136,160.78</u>	<u>47.0</u>
TOTAL FUND EXPENDITURES	<u>26,001.93</u>	<u>120,765.22</u>	<u>256,926.00</u>	<u>136,160.78</u>	<u>47.0</u>
NET REVENUE OVER EXPENDITURES	<u>( 26,001.93)</u>	<u>( 120,765.22)</u>	<u>.00</u>	<u>120,765.22</u>	<u>.0</u>

CITY OF SUN VALLEY  
 BALANCE SHEET  
 JUNE 30, 2016

DEBT SERVICE FUND

<u>ASSETS</u>			
30-101-000	CASH - COMBINED FUND	9,521.91	
30-107-000	TAXES RECEIVABLE - DELIQUENT	394.89	
	TOTAL ASSETS		<u>9,916.80</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
30-225-100	DEFERRED REVENUE - TAXES, PROP	316.11	
	TOTAL LIABILITIES		316.11
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
30-271-000	FUND BALANCE - BEGINNING OF YR	9,600.69	
	BALANCE - CURRENT DATE	9,600.69	
	TOTAL FUND EQUITY		<u>9,600.69</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,916.80</u>

CITY OF SUN VALLEY  
BALANCE SHEET  
JUNE 30, 2016

LAND ACQUISITION FUND

ASSETS

40-101-000	CASH- LAND ACQUISITION	371,763.43	
	TOTAL ASSETS		<u>371,763.43</u>

LIABILITIES AND EQUITY

FUND EQUITY

40-271-000	UNAPPROPRIATED FUND BALANCE: FUND BALANCE - BEGINNING OF YR	<u>371,763.43</u>	
	BALANCE - CURRENT DATE	<u>371,763.43</u>	
	TOTAL FUND EQUITY		<u>371,763.43</u>
	TOTAL LIABILITIES AND EQUITY		<u>371,763.43</u>

CITY OF SUN VALLEY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

LAND ACQUISITION FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>OPERATING TRANSFERS IN</u>						
40-399-550	TRANSFER FROM LAF FUND BALANCE	.00	.00	242,000.00	242,000.00	.0
	TOTAL OPERATING TRANSFERS IN	.00	.00	242,000.00	242,000.00	.0
	TOTAL FUND REVENUE	.00	.00	242,000.00	242,000.00	.0

CITY OF SUN VALLEY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

LAND ACQUISITION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
40-470-850 TRANSFERS OUT TO WFH FUND	.00	.00	242,000.00	242,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	242,000.00	242,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	242,000.00	242,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF SUN VALLEY  
 BALANCE SHEET  
 JUNE 30, 2016

WORKFORCE HOUSING FUND

ASSETS

42-101-000	CASH- WORKFORCE HOUSING FUND		142,005.90
	TOTAL ASSETS		<u>142,005.90</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
42-271-000	FUND BALANCE - BEGINNING OF YR	146,903.73	
	REVENUE OVER EXPENDITURES - YTD	( 56,712.54)	
	BALANCE - CURRENT DATE		<u>90,191.19</u>
	TOTAL FUND EQUITY		<u>90,191.19</u>
	TOTAL LIABILITIES AND EQUITY		<u>90,191.19</u>

CITY OF SUN VALLEY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

WORKFORCE HOUSING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
42-311-515 RENTS	.00	6,834.30	7,000.00	165.70	97.6
TOTAL GENERAL PROPERTY TAXES	.00	6,834.30	7,000.00	165.70	97.6
<u>REVENUES</u>					
42-399-400 TRANSFER FROM LAF FUND BAL	.00	.00	242,000.00	242,000.00	.0
42-399-500 TRANSFER FROM WKFC FUND BAL	.00	.00	43,200.00	43,200.00	.0
TOTAL REVENUES	.00	.00	285,200.00	285,200.00	.0
TOTAL FUND REVENUE	.00	6,834.30	292,200.00	285,365.70	2.3

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

WORKFORCE HOUSING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WFH PROJECTS</u>					
42-470-210 FICA CONTRIBUTION	.00	531.30	.00	( 531.30)	.0
42-470-702 EMPLOYEE HOUSING ALLOWANCE	.00	12,899.88	17,200.00	4,300.12	75.0
42-470-703 COMMUNITY HOUSING SERVICES	.00	7,500.00	15,000.00	7,500.00	50.0
42-470-705 CITY OWNED UNITS/UTIL & MAINT	368.25	7,539.59	10,000.00	2,460.41	75.4
42-470-732 ELKHORN FS SLEEPING QTRS	.00	35,076.07	250,000.00	214,923.93	14.0
TOTAL WFH PROJECTS	<u>368.25</u>	<u>63,546.84</u>	<u>292,200.00</u>	<u>228,653.16</u>	<u>21.8</u>
TOTAL FUND EXPENDITURES	<u>368.25</u>	<u>63,546.84</u>	<u>292,200.00</u>	<u>228,653.16</u>	<u>21.8</u>
NET REVENUE OVER EXPENDITURES	<u>( 368.25)</u>	<u>( 56,712.54)</u>	<u>.00</u>	<u>56,712.54</u>	<u>.0</u>

CITY OF SUN VALLEY  
BALANCE SHEET  
JUNE 30, 2016

CAPITAL IMPROVEMENT FUND

ASSETS

50-101-000	CASH - COMBINED FUND	( 65,056.00)	
		( 65,056.00)	
	TOTAL ASSETS		( 65,056.00)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
50-271-000	FUND BALANCE - BEGINNING OF YR	( 65,056.00)	
	REVENUE OVER EXPENDITURES - YTD	( 506.45)	
	BALANCE - CURRENT DATE	( 65,562.45)	
	TOTAL FUND EQUITY		( 65,562.45)
	TOTAL LIABILITIES AND EQUITY		( 65,562.45)

CITY OF SUN VALLEY  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING TRANSFERS IN</u>					
50-399-200 TRANSFER FROM GF UNASSIGNED	.00	.00	105,000.00	105,000.00	.0
TOTAL OPERATING TRANSFERS IN	.00	.00	105,000.00	105,000.00	.0
TOTAL FUND REVENUE	.00	.00	105,000.00	105,000.00	.0

CITY OF SUN VALLEY  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
50-470-838 FIRE DEPARTMENT SLEEPING QTRS	506.45	506.45	.00	( 506.45)	.0
TOTAL CAPITAL PROJECTS	506.45	506.45	.00	( 506.45)	.0
<u>DEPARTMENT 480</u>					
50-480-442 STREET DEPT VENTILATION SYS	.00	.00	15,000.00	15,000.00	.0
50-480-450 CITY HALL GENERATOR	.00	.00	90,000.00	90,000.00	.0
TOTAL DEPARTMENT 480	.00	.00	105,000.00	105,000.00	.0
TOTAL FUND EXPENDITURES	506.45	506.45	105,000.00	104,493.55	.5
NET REVENUE OVER EXPENDITURES	( 506.45)	( 506.45)	.00	506.45	.0

CITY OF SUN VALLEY  
 BALANCE SHEET  
 JUNE 30, 2016

SPF

ASSETS

52-101-000	CASH - COMBINED FUND		195,721.51	
	TOTAL ASSETS			195,721.51

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
52-271-000	FUND BALANCE - BEGINNING OF YR	107,181.01		
	REVENUE OVER EXPENDITURES - YTD	129,254.18		
	BALANCE - CURRENT DATE		236,435.19	
	TOTAL FUND EQUITY			236,435.19
	TOTAL LIABILITIES AND EQUITY			236,435.19

CITY OF SUN VALLEY  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 9 MONTHS ENDING JUNE 30, 2016

SPF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
52-311-200 PROPERTY TAX-GENERAL	14,728.40	99,142.08	272,650.00	173,507.92	36.4
TOTAL GENERAL PROPERTY TAXES	14,728.40	99,142.08	272,650.00	173,507.92	36.4
<u>STATE OF IDAHO SHARED REVENUES</u>					
52-335-200 STATE HIGHWAY USER	.00	30,112.10	59,694.00	29,581.90	50.4
TOTAL STATE OF IDAHO SHARED REVENUES	.00	30,112.10	59,694.00	29,581.90	50.4
TOTAL FUND REVENUE	14,728.40	129,254.18	332,344.00	203,089.82	38.9

CITY OF SUN VALLEY  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 9 MONTHS ENDING JUNE 30, 2016

SPF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SPF</u>					
52-431-780 ROADS & PATHS MAINT. PROGRAM	.00	.00	290,000.00	290,000.00	.0
52-431-960 TRANSFER TO S&P FUND	.00	.00	42,344.00	42,344.00	.0
TOTAL SPF	.00	.00	332,344.00	332,344.00	.0
TOTAL FUND EXPENDITURES	.00	.00	332,344.00	332,344.00	.0
NET REVENUE OVER EXPENDITURES	14,728.40	129,254.18	.00	( 129,254.18)	.0

Monthly LOT Comparison for April 2016 Receipts

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
Retail	21,899	26,465	27,301	23,605	32,233	30,765	-5%
Lodging	12,695	13,948	9,715	9,601	11,217	16,836	50%
Liquor	2,462	2,229	1,837	1,636	1,394	2,630	89%
Totals	37,056	42,642	38,852	34,842	44,844	50,231	12%

Detail Summary of Comparative YTD Receipts for the months of October - September.

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	75,542	49,847	56,260	58,531	54,565	66,009	21%
November	34,116	46,298	41,355	42,734	37,762	45,526	21%
December	106,190	114,930	126,671	130,540	112,858	176,411	56%
January	89,043	82,380	95,770	87,247	89,162	110,600	24%
February	115,014	101,797	113,281	112,073	86,860	153,391	77%
March	110,729	90,809	113,200	99,304	79,737	119,605	50%
April	37,056	42,642	38,852	34,842	44,844	50,231	12%
May	47,475	52,181	44,172	37,150	47,019	0	-100%
June	92,378	101,367	98,969	107,341	122,567	0	-100%
July	229,127	215,845	228,946	234,419	275,874	0	-100%
August	186,112	192,799	168,716	221,612	199,076	0	-100%
September	124,435	117,748	122,331	91,906	65,533	0	-100%
Fiscal Year Total	1,247,216	1,208,644	1,248,522	1,257,699	1,215,857	721,773	
Year-To-Date Receipts Comparison (October - September)	304,891	293,455	320,056	319,052	294,346	398,546	35%

Local Option Tax receipts for the month of April 2016 totaled \$50,231 representing a 12% increase in receipts from April 2015.

\*October - January receipts corrected 4/25/16

CITY OF SUN VALLEY

LOT Retail Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	46,790	26,180	30,436	31,543	35,839	35,732	0%
November	22,367	29,001	25,537	26,945	23,400	27,403	17%
December	62,823	65,920	71,156	68,666	66,925	97,853	46%
January	47,097	41,884	47,746	43,385	51,580	55,699	8%
February	57,260	50,924	51,566	58,014	50,521	75,864	50%
March	51,052	41,019	53,430	49,015	42,977	49,658	16%
April	21,899	26,465	27,301	23,605	32,233	30,765	-5%
May	39,678	37,816	31,877	28,025	36,001		-100%
June	56,498	62,166	57,884	68,192	68,606		-100%
July	121,472	112,979	121,980	127,521	145,354		-100%
August	97,834	122,555	93,909	120,942	104,284		-100%
September	61,763	57,049	74,778	55,549	35,403		-100%
Fiscal Year Total	686,532	673,960	687,600	701,403	693,123	372,975	
Year-To-Date Receipts Comparison- (October - September)	236,337	213,910	226,441	228,553	228,265	292,552	28%

CITY OF SUN VALLEY

LOT Lodging Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	24,627	19,946	21,712	22,585	15,550	24,908	60%
November	9,462	14,358	13,014	13,567	12,187	15,058	24%
December	36,247	40,756	46,347	53,815	39,496	69,048	75%
January	35,394	34,636	41,194	37,577	32,835	47,265	44%
February	50,052	43,826	54,235	48,420	31,724	68,774	117%
March	55,640	43,588	52,824	43,513	32,698	62,219	90%
April	12,695	13,948	9,715	9,601	11,217	16,836	50%
May	6,205	12,456	9,152	6,943	9,313		-100%
June	31,711	34,758	36,811	34,598	47,142		-100%
July	95,637	92,511	96,446	95,933	116,446		-100%
August	76,779	93,537	70,471	85,723	80,047		-100%
September	44,818	32,872	45,171	31,453	24,761		-100%
Fiscal Year Total	479,267	477,191	497,094	483,727	453,418	304,108	
Year-To-Date Receipts Comparison (October - September)	155,782	153,522	176,503	175,963	131,793	225,052	71%

CITY OF SUN VALLEY

LOT Liquor Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	4,126	3,721	4,112	4,403	3,176	5,369	69%
November	2,287	2,939	2,804	2,222	2,174	3,065	41%
December	7,120	8,254	9,167	8,059	6,437	9,509	48%
January	6,552	5,860	6,830	6,285	4,747	7,637	61%
February	7,702	7,046	7,479	5,640	4,614	8,753	90%
March	4,036	6,202	6,946	6,777	4,063	7,728	90%
April	2,462	2,229	1,837	1,636	1,394	2,630	89%
May	1,592	1,909	3,142	2,181	1,705		-100%
June	4,170	4,443	4,273	4,552	6,819		-100%
July	12,019	10,355	10,520	10,965	14,074		-100%
August	11,499	13,164	4,336	14,946	14,745		-100%
September	17,854	5,595	2,381	4,904	5,369		-100%
Fiscal Year Total	81,418	71,717	63,828	72,570	69,316	44,691	
Year-To-Date Receipts Comparison (October - September)	27,786	27,820	30,393	26,609	21,148	34,333	62%

\*October - January receipts corrected 4/25/16

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1																							
2																							
3	<b>Local Option Tax Receipts (combined) FY 06 to FY 16</b>																						
4																							
5																							
6		<b>FY 06</b>	<b>% of total year</b>	<b>FY 07</b>	<b>% of total year</b>	<b>FY 08</b>	<b>% of total year</b>	<b>FY 09</b>	<b>% of total year</b>	<b>FY 10</b>	<b>% of total year</b>	<b>FY 11</b>	<b>% of total year</b>	<b>FY 12</b>	<b>% of total year</b>	<b>FY 13</b>	<b>% of total year</b>	<b>FY 14</b>	<b>% of total year</b>	<b>FY 15</b>	<b>% of total year</b>	<b>FY 16*</b>	<b>% of total year</b>
7	October	71,261	4.87%	97,457	6.75%	65,124	4.62%	70,188	5.87%	69,432	5.57%	75,542	6.18%	49,847	3.99%	56,260	4.47%	58,531	4.65%	54,565	4.34%	66,009	5.25%
8	November	34,870	2.38%	40,890	2.83%	44,878	3.19%	40,074	3.35%	50,477	4.05%	34,116	2.79%	46,298	3.71%	41,355	3.29%	42,734	3.40%	37,762	3.00%	45,526	3.62%
9	December	120,900	8.26%	128,179	8.88%	129,017	9.16%	101,371	8.48%	97,420	7.81%	106,190	8.68%	114,930	9.21%	126,671	10.07%	130,540	10.38%	112,858	8.97%	176,411	14.03%
10	January	108,662	7.43%	103,326	7.16%	124,990	8.88%	103,326	8.64%	96,559	7.74%	89,043	7.28%	82,380	6.60%	95,770	7.61%	87,247	6.94%	89,162	7.09%	110,600	8.79%
11	February	134,863	9.22%	123,362	8.55%	139,063	9.88%	123,362	10.32%	101,944	8.17%	115,014	9.41%	101,797	8.15%	113,281	9.01%	112,073	8.91%	86,860	6.91%	153,391	12.20%
12	March	119,921	8.20%	131,973	9.14%	136,338	9.68%	131,973	11.04%	91,122	7.31%	110,729	9.05%	90,809	7.27%	113,200	9.00%	99,304	7.90%	79,737	6.34%	119,605	9.51%
13	April	46,438	3.17%	49,232	3.41%	41,147	2.92%	49,232	4.12%	46,747	3.75%	37,056	3.03%	42,642	3.42%	38,852	3.09%	34,842	2.77%	44,844	3.57%	50,231	3.99%
14	May	53,666	3.67%	57,533	3.99%	60,097	4.27%	57,533	4.81%	40,743	3.27%	47,475	3.88%	52,181	4.18%	44,172	3.51%	37,150	2.95%	47,019	3.74%	0	0.00%
15	June	136,014	9.30%	152,008	10.53%	129,805	9.22%	152,008	12.71%	94,222	7.55%	92,378	7.55%	101,367	8.12%	98,969	7.87%	107,341	8.53%	122,567	9.75%	0	0.00%
16	July	250,806	17.14%	228,032	15.80%	240,035	17.05%	228,032	19.07%	196,552	15.76%	229,127	18.74%	215,845	17.29%	228,946	18.20%	234,419	18.64%	275,874	21.93%	0	0.00%
17	August	214,275	14.65%	204,206	14.15%	218,739	15.53%	204,206	17.08%	204,474	16.39%	192,799	15.77%	229,256	18.36%	168,716	13.41%	221,612	17.62%	199,076	15.83%	0	0.00%
18	September	101,702	6.95%	146,815	10.17%	114,029	8.10%	146,815	12.28%	106,162	8.51%	117,748	9.63%	95,516	7.65%	122,331	9.73%	91,906	7.31%	65,533	5.21%	0	0.00%
19	<b>TOTAL:</b>	<b>1,393,378</b>	<b>95.24%</b>	<b>1,463,013</b>	<b>101.37%</b>	<b>1,443,263</b>	<b>102.50%</b>	<b>1,408,120</b>	<b>117.75%</b>	<b>1,195,854</b>	<b>95.88%</b>	<b>1,247,217</b>	<b>101.99%</b>	<b>1,222,868</b>	<b>97.95%</b>	<b>1,248,522</b>	<b>99.27%</b>	<b>1,257,699</b>	<b>100.00%</b>	<b>1,215,857</b>	<b>96.67%</b>	<b>721,773</b>	<b>57.39%</b>
20																							
21	Does not include one time payment of \$244,000 collected in																						
22	September 2005																						
23																							
24		<b>10 yr Average % collected by month</b>		<b>FY 2015-06 Budgeted LOT Revenue by month</b>		<b>Actual LOT Revenue Collected by month to date*</b>		<b>(under)/over historical % collected by month*</b>															
25																							
26	October	5.66%		69,013		66,009		(3,004)															
27	November	3.56%		43,442		45,526		2,084															
28	December	10.39%		126,801		176,411		49,610															
29	January	8.42%		102,675		110,600		7,925															
30	February	10.07%		122,866		153,391		30,525															
31	March	9.44%		115,216		119,605		4,389															
32	April	3.72%		45,429		50,231		4,802															
33	May	3.83%		46,685		-		-															
34	June	9.11%		111,185		-		-															
35	July	17.96%		219,135		-		-															
36	August	15.88%		193,726		-		-															
37	September	8.55%		104,352		-		-															
38	<b>TOTAL:</b>	<b>106.60%</b>		<b>1,220,000</b>		<b>721,773</b>		<b>96,331</b>															
39																							
40	*October 2015 - January 2016 receipts corrected 4/25/16																						

Monthly LOT Comparison for May 2016 Receipts

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
Retail	39,678	37,816	31,877	28,025	36,001	47,519	32%
Lodging	6,205	12,456	9,152	6,943	9,313	19,728	112%
Liquor	1,592	1,909	3,142	2,181	1,705	3,223	89%
Totals	47,475	52,181	44,172	37,150	47,019	70,469	50%

Detail Summary of Comparative YTD Receipts for the months of October - September.

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	75,542	49,847	56,260	58,531	54,565	66,009	21%
November	34,116	46,298	41,355	42,734	37,762	45,526	21%
December	106,190	114,930	126,671	130,540	112,858	176,411	56%
January	89,043	82,380	95,770	87,247	89,162	110,600	24%
February	115,014	101,797	113,281	112,073	86,860	153,391	77%
March	110,729	90,809	113,200	99,304	79,737	119,605	50%
April	37,056	42,642	38,852	34,842	44,844	50,231	12%
May	47,475	52,181	44,172	37,150	47,019	70,469	50%
June	92,378	101,367	98,969	107,341	122,567	0	-100%
July	229,127	215,845	228,946	234,419	275,874	0	-100%
August	186,112	192,799	168,716	221,612	199,076	0	-100%
September	124,435	117,748	122,331	91,906	65,533	0	-100%
Fiscal Year Total	1,247,216	1,208,644	1,248,522	1,257,699	1,215,857	792,243	
Year-To-Date Receipts Comparison (October - September)	304,891	293,455	320,056	319,052	294,346	398,546	35%

Local Option Tax receipts for the month of May 2016 totaled \$70,469 representing a 35% increase in receipts from May 2015.

\*October - January receipts corrected 4/25/16

CITY OF SUN VALLEY

LOT Retail Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	46,790	26,180	30,436	31,543	35,839	35,732	0%
November	22,367	29,001	25,537	26,945	23,400	27,403	17%
December	62,823	65,920	71,156	68,666	66,925	97,853	46%
January	47,097	41,884	47,746	43,385	51,580	55,699	8%
February	57,260	50,924	51,566	58,014	50,521	75,864	50%
March	51,052	41,019	53,430	49,015	42,977	49,658	16%
April	21,899	26,465	27,301	23,605	32,233	30,765	-5%
May	39,678	37,816	31,877	28,025	36,001	47,519	32%
June	56,498	62,166	57,884	68,192	68,606		-100%
July	121,472	112,979	121,980	127,521	145,354		-100%
August	97,834	122,555	93,909	120,942	104,284		-100%
September	61,763	57,049	74,778	55,549	35,403		-100%
Fiscal Year Total	686,532	673,960	687,600	701,403	693,123	420,494	
Year-To-Date Receipts Comparison- (October - September)	348,966	319,211	339,049	329,199	339,476	420,494	24%

CITY OF SUN VALLEY

LOT Lodging Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	24,627	19,946	21,712	22,585	15,550	24,908	60%
November	9,462	14,358	13,014	13,567	12,187	15,058	24%
December	36,247	40,756	46,347	53,815	39,496	69,048	75%
January	35,394	34,636	41,194	37,577	32,835	47,265	44%
February	50,052	43,826	54,235	48,420	31,724	68,774	117%
March	55,640	43,588	52,824	43,513	32,698	62,219	90%
April	12,695	13,948	9,715	9,601	11,217	16,836	50%
May	6,205	12,456	9,152	6,943	9,313	19,728	112%
June	31,711	34,758	36,811	34,598	47,142		-100%
July	95,637	92,511	96,446	95,933	116,446		-100%
August	76,779	93,537	70,471	85,723	80,047		-100%
September	44,818	32,872	45,171	31,453	24,761		-100%
Fiscal Year Total	479,267	477,191	497,094	483,727	453,418	323,835	
Year-To-Date Receipts Comparison (October - September)	230,323	223,513	248,194	236,020	185,021	323,835	75%

CITY OF SUN VALLEY

LOT Liquor Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016*	Increase/ Decrease of FY16 as Compared to FY15
October	4,126	3,721	4,112	4,403	3,176	5,369	69%
November	2,287	2,939	2,804	2,222	2,174	3,065	41%
December	7,120	8,254	9,167	8,059	6,437	9,509	48%
January	6,552	5,860	6,830	6,285	4,747	7,637	61%
February	7,702	7,046	7,479	5,640	4,614	8,753	90%
March	4,036	6,202	6,946	6,777	4,063	7,728	90%
April	2,462	2,229	1,837	1,636	1,394	2,630	89%
May	1,592	1,909	3,142	2,181	1,705	3,223	89%
June	4,170	4,443	4,273	4,552	6,819		-100%
July	12,019	10,355	10,520	10,965	14,074		-100%
August	11,499	13,164	4,336	14,946	14,745		-100%
September	17,854	5,595	2,381	4,904	5,369		-100%
Fiscal Year Total	81,418	71,717	63,828	72,570	69,316	47,914	
Year-To-Date Receipts Comparison (October - September)	35,877	38,160	42,318	37,203	28,310	47,914	69%

\*October - January receipts corrected 4/25/16

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1																							
2																							
3	<b>Local Option Tax Receipts (combined) FY 06 to FY 16</b>																						
4																							
5																							
6		<b>FY 06</b>	<b>% of total year</b>	<b>FY 07</b>	<b>% of total year</b>	<b>FY 08</b>	<b>% of total year</b>	<b>FY 09</b>	<b>% of total year</b>	<b>FY 10</b>	<b>% of total year</b>	<b>FY 11</b>	<b>% of total year</b>	<b>FY 12</b>	<b>% of total year</b>	<b>FY 13</b>	<b>% of total year</b>	<b>FY 14</b>	<b>% of total year</b>	<b>FY 15</b>	<b>% of total year</b>	<b>FY 16*</b>	<b>% of total year</b>
7	October	71,261	4.87%	97,457	6.75%	65,124	4.62%	70,188	5.87%	69,432	5.57%	75,542	6.18%	49,847	3.99%	56,260	4.47%	58,531	4.65%	54,565	4.34%	66,009	5.25%
8	November	34,870	2.38%	40,890	2.83%	44,878	3.19%	40,074	3.35%	50,477	4.05%	34,116	2.79%	46,298	3.71%	41,355	3.29%	42,734	3.40%	37,762	3.00%	45,526	3.62%
9	December	120,900	8.26%	128,179	8.88%	129,017	9.16%	101,371	8.48%	97,420	7.81%	106,190	8.68%	114,930	9.21%	126,671	10.07%	130,540	10.38%	112,858	8.97%	176,411	14.03%
10	January	108,662	7.43%	103,326	7.16%	124,990	8.88%	103,326	8.64%	96,559	7.74%	89,043	7.28%	82,380	6.60%	95,770	7.61%	87,247	6.94%	89,162	7.09%	110,600	8.79%
11	February	134,863	9.22%	123,362	8.55%	139,063	9.88%	123,362	10.32%	101,944	8.17%	115,014	9.41%	101,797	8.15%	113,281	9.01%	112,073	8.91%	86,860	6.91%	153,391	12.20%
12	March	119,921	8.20%	131,973	9.14%	136,338	9.68%	131,973	11.04%	91,122	7.31%	110,729	9.05%	90,809	7.27%	113,200	9.00%	99,304	7.90%	79,737	6.34%	119,605	9.51%
13	April	46,438	3.17%	49,232	3.41%	41,147	2.92%	49,232	4.12%	46,747	3.75%	37,056	3.03%	42,642	3.42%	38,852	3.09%	34,842	2.77%	44,844	3.57%	50,231	3.99%
14	May	53,666	3.67%	57,533	3.99%	60,097	4.27%	57,533	4.81%	40,743	3.27%	47,475	3.88%	52,181	4.18%	44,172	3.51%	37,150	2.95%	47,019	3.74%	70,469	5.60%
15	June	136,014	9.30%	152,008	10.53%	129,805	9.22%	152,008	12.71%	94,222	7.55%	92,378	7.55%	101,367	8.12%	98,969	7.87%	107,341	8.53%	122,567	9.75%	0	0.00%
16	July	250,806	17.14%	228,032	15.80%	240,035	17.05%	228,032	19.07%	196,552	15.76%	229,127	18.74%	215,845	17.29%	228,946	18.20%	234,419	18.64%	275,874	21.93%	0	0.00%
17	August	214,275	14.65%	204,206	14.15%	218,739	15.53%	204,206	17.08%	204,474	16.39%	192,799	15.77%	229,256	18.36%	168,716	13.41%	221,612	17.62%	199,076	15.83%	0	0.00%
18	September	101,702	6.95%	146,815	10.17%	114,029	8.10%	146,815	12.28%	106,162	8.51%	117,748	9.63%	95,516	7.65%	122,331	9.73%	91,906	7.31%	65,533	5.21%	0	0.00%
19	<b>TOTAL:</b>	<b>1,393,378</b>	<b>95.24%</b>	<b>1,463,013</b>	<b>101.37%</b>	<b>1,443,263</b>	<b>102.50%</b>	<b>1,408,120</b>	<b>117.75%</b>	<b>1,195,854</b>	<b>95.88%</b>	<b>1,247,217</b>	<b>101.99%</b>	<b>1,222,868</b>	<b>97.95%</b>	<b>1,248,522</b>	<b>99.27%</b>	<b>1,257,699</b>	<b>100.00%</b>	<b>1,215,857</b>	<b>96.67%</b>	<b>792,243</b>	<b>62.99%</b>
20																							
21	Does not include one time payment of \$244,000 collected in																						
22	September 2005																						
23																							
24		<b>10 yr Average % collected by month</b>		<b>FY 2015-06 Budgeted LOT Revenue by month</b>		<b>Actual LOT Revenue Collected by month to date*</b>		<b>(under)/over historical % collected by month*</b>															
25																							
26	October	5.66%		69,013		66,009		(3,004)															
27	November	3.56%		43,442		45,526		2,084															
28	December	10.39%		126,801		176,411		49,610															
29	January	8.42%		102,675		110,600		7,925															
30	February	10.07%		122,866		153,391		30,525															
31	March	9.44%		115,216		119,605		4,389															
32	April	3.72%		45,429		50,231		4,802															
33	May	4.39%		53,520		70,469		16,949															
34	June	9.11%		111,185		-		-															
35	July	17.96%		219,135		-		-															
36	August	15.88%		193,726		-		-															
37	September	8.55%		104,352		-		-															
38	<b>TOTAL:</b>	<b>107.16%</b>		<b>1,220,000</b>		<b>792,243</b>		<b>113,280</b>															
39																							
40	*October 2015 - January 2016 receipts corrected 4/25/16																						

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
AC HOUSTON LUMBER CO	014-573682	Shop supplies	10-431-320	Yes	STR	16.46
AC HOUSTON LUMBER CO	014-576143	Shop supplies	10-431-320	Yes	STR	25.14
AC HOUSTON LUMBER CO	014-576855	Masking tape,bolts for new deck gun on engine 63	10-423-595	Yes	FIRE	39.51
AC HOUSTON LUMBER CO	014-581717	Work gloves for chip seal project.	10-431-780	Yes	STR	58.26
AK PEST MANAGEMENT	3236	2nd spray for noxious weeds per contract	10-431-621	Yes	STR	3,875.00
ARBORCARE RESOURCES, INC.	35259	Deep root fertilizer for spruce trees at Elkhorn F.D.	10-431-620	Yes	STR	275.00
ASPHALT SYSTEMS INC.	29400	Chip seal oil	52-431-780	Yes	SPF	32,266.00
ASPHALT SYSTEMS INC.	29431	Fog seal oil.	52-431-780	Yes	SPF	6,716.10
ASSOCIATION OF IDAHO CITIES	200002004	2016 ICCTFOA registration for N. Flannigan	10-415-470	Yes	ADM	195.00
BARRY EQUIPMENT & RENTAL	150015-1	Hydraulic breather caps and air filters for ToolCat	10-431-595	Yes	STR	270.07
BLAINE COUNTY	263	GIS Salary & Benefits - 4th Qtr FY 2016	10-418-423	Yes	COM	4,402.09
BME UPLIFTING, LLC	215047	New Patrol vehicle armrest and installation.	29-490-761	Yes	EXP	167.45
BME UPLIFTING, LLC	215048	New Patrol vehicle antenna	29-490-761	Yes	EXP	97.40
BME UPLIFTING, LLC	CM215037	Adding all the interior Police equipment for the new 2016 Explorer	29-490-761	Yes	EXP	8,899.50
BOISE MOBILE EQUIPMENT	CM215036	1 Hand held microphone KNG series	10-423-615	Yes	FIRE	81.00
BUSINESS AS USUAL	132207	Binder Covers and Frames for Certificates for IFSAC certificates for presentation	10-423-310	Yes	FIRE	19.90
CASELLE, INC	27300	2016 annual conference for City Treasurer - reg. fees	10-415-470	Yes	ADM	425.00
CHATEAU DRUG	1575077	Electric tape and para cord for 4 Police supply vests	10-421-320	Yes	POLI	11.86
COASTLINE EQUIPMENT	311509	Fuel pump for street sweeper.	10-431-591	Yes	STR	106.39
COLE ARCHITECTS, PLLC	804	Elkhorn Fire Station Remodel - Attendance at 6/21/16 Council meeting	50-470-838	Yes	CAPI	975.50
COPY & PRINT	73142	Label maker tape (2 pack)	10-421-310	Yes	POLI	31.49
COPY & PRINT	73150	Pocket Files	10-418-310	Yes	COM	49.99
COPY & PRINT	73160	2 boxes of pens	10-415-310	Yes	ADM	32.58
COPY & PRINT	73242	1 box of file folder hangers for Police reports	10-421-310	Yes	POLI	11.99
COPY & PRINT	73244	Plastic sleeves, binders, file folders, binder pockets.	10-415-310	Yes	ADM	314.95
COPY & PRINT	73247	Mousepad/wrist rest	10-415-310	Yes	ADM	15.99
D & B SUPPLY COMPANY	062616	Refund - roll of bungee cord	10-431-320	Yes	STR	165.20
DAVIS EMBROIDERY INC.	27096	Embroidery Right chest for Julie Youngblood	10-423-631	Yes	FIRE	38.00
DAVIS EMBROIDERY INC.	27270	3 shirts embroidered for- 1 for Ray and 2 for Taan	10-423-631	Yes	FIRE	57.00
DICK YORK'S AUTO SERVICE	69294	Brake light switch repair on squad 1	10-423-595	Yes	FIRE	59.40
ELEPHANT'S PERCH	1000560404	Station and duty shoes for Ray	10-423-631	Yes	FIRE	115.00
FBI NAA	072816	FBI National Academy 2016 Conference for W. Femling	10-421-470	Yes	POLI	180.00
FBI NAA	07286	FBI National Academy yearly membership for W. Femling	10-421-480	Yes	POLI	70.00
FINI MACHINERY	8231	DOT inspection for Eng 62	10-423-595	Yes	FIRE	150.00
FINI MACHINERY	8232	DOT inspection for Eng 66	10-423-595	Yes	FIRE	150.00
FINI MACHINERY	8233	DOT inspection for Eng 60	10-423-595	Yes	FIRE	150.00
FINI MACHINERY	8234	DOT inspection for Eng 63 foam truck	10-423-595	Yes	FIRE	150.00
FINI MACHINERY	8235	DOT inspection for Eng 61 Ladder truck	10-423-595	Yes	FIRE	150.00
FINI MACHINERY	8236	DOT inspection for Eng 65 Ford F-550	10-423-595	Yes	FIRE	90.00
FIRE TRAINING CENTER	FTC2016-04	Registration for Nate Galpin and Brenda Griffin Nozzle Forward Class	10-423-470	Yes	FIRE	300.00
FIRST RESPONDERS	56101	Bicycle shorts for K.Orchard. Bike Patrol for Allen & Company.	10-421-665	Yes	POLI	47.99
GALPIN, NATE	070816	Mileage reimbursement for training in Washington	10-423-470	Yes	FIRE	243.54
GEM STATE PAPER	1054210-00	12 oz. cups and envision tri-fold papertowels	10-415-315	Yes	ADM	103.81
GEM STATE PAPER	1056402-00	Soap for bathrooms - 6 dispensers	10-415-315	Yes	ADM	28.83

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
GEM STATE WELDERS SUPPLY INC	166087	Monthly rental for oxygen and acetylene torch cylinders (2)	10-431-320	Yes	STR	15.60
GYM OUTFITTERS	WO-7619	Preventive maintenance on gym equipment at elkhorn station	10-423-590	Yes	FIRE	75.00
HUGHES FIRE EQUIPMENT	505450	Super lube for ladder trucks waterway	10-423-600	Yes	FIRE	107.41
HUGHES FIRE EQUIPMENT	505592	Replacement light handles for ladder truck. Inv 505592	10-423-600	Yes	FIRE	168.00
IDAHO DEPT OF LABOR	072116	Cost reimbursement quarterly billing	10-415-280	Yes	ADM	18.88
IDAHO MOUNTAIN EXPRESS	1254206	Display Ad, P&Z 6/22/16	10-418-440	Yes	COM	437.76
IDAHO MOUNTAIN EXPRESS	12543209	Job Advertisement - Planning Intern	10-418-440	Yes	COM	137.50
IDAHO MOUNTAIN EXPRESS	12543948	Legal Ad, P&Z 6/8/16	10-418-440	Yes	COM	172.50
IDAHO MOUNTAIN EXPRESS	12544198	Display Ad, P&Z 6/15/16	10-418-440	Yes	COM	460.80
IDAHO MOUNTAIN EXPRESS	12544724	Legal Ad, P&Z 6/22/16	10-418-440	Yes	COM	179.63
INREACH - DELMORE	DL09017529	Monthly dues 07/2016	10-423-480	Yes	FIRE	105.15
ITD-SPECIAL PLATES	57	License registration for fire department Ford PU	10-423-480	Yes	FIRE	23.00
ITD-SPECIAL PLATES	63	License registration for engine 63	10-423-480	Yes	FIRE	23.00
ITD-SPECIAL PLATES	65	License registration for engine 60	10-423-480	Yes	FIRE	23.00
JACKSON GOUP PETERBILT	158080	1 Air filter for engine 66 and 2 fuel filters for engine 65 and 66	10-423-595	Yes	FIRE	63.39
JOE'S BACKHOE SERVICE	21440	Removal of trees blown over in Bitterroot area.	10-431-780	Yes	STR	749.50
KETCHUM COMPUTERS	12985	Computer Support - 7/1/16-7/15/16	10-415-427	Yes	ADM	580.00
KETCHUM COMPUTERS	13056	Computer Support - 7/16/16-7/31/16	10-415-427	Yes	ADM	652.50
MOUNTAIN RIDES	4858	Quarterly Partnership Contribution for FY2016 - 3rd qtr.	10-411-694	Yes	LEGI	66,250.00
MUNICIPAL EMERGENCY SERVICES	IN104756	3 Duty shirts 1 for Ray and 2 for Taan, backordered form last order.	10-423-631	Yes	FIRE	106.88
NORCO	18866175	Cylinder rent for the month of 06/ to 07/2016	10-423-325	Yes	FIRE	59.40
NORTH AMERICAN DUST CONTROL	3964	Distributor truck for chip and fog seal application.	52-431-780	Yes	SPF	6,568.80
OFFICEBRIGHT, INC	4166	Office cleaning July, 2016	10-415-500	Yes	ADM	1,170.00
OVERHEAD DOOR CO	340729	Maintenance on garage door wall console	10-421-610	Yes	POLI	130.00
PERSI	16T016131	PERSI - interest for July 2016	10-415-270	Yes	ADM	13.58
PIPECO,INC.	S2454126.001	Irrigation repair Festival Meadows.	10-431-790	Yes	STR	142.10
PLATT ELECTRIC	J855938	Conduit for all antenna wire on roof of Elkhorn station, the sun is breaking down the wire.	10-423-585	Yes	FIRE	1,723.40
REPCO MARKETING, INC	10935	12 bottles BAC Simulator Solution ( For Intoxilyzer)	10-421-595	Yes	POLI	103.00
R-n-M LOGISTICS, LLC	8709	Delivery and standby time for chip seal oil	52-431-780	Yes	SPF	2,740.58
R-n-M LOGISTICS, LLC	8710	Delivery and standby time for fog seal oil	52-431-780	Yes	SPF	1,680.00
ROCKY MOUNTAIN INFO NETWORK	20638	Annual membership fee	10-421-480	Yes	POLI	50.00
SALT LAKE WHOLESALE SPORTS	29018	Practice Ammo/ Bean bag rounds for training	10-421-340	Yes	POLI	165.75
STERLING CODIFIERS, INC.	18055	Code Supplement #15	10-415-420	Yes	ADM	864.00
SUN VALLEY CLEANERS, INC	062816	Dry cleaning for Police uniforms	10-421-630	Yes	POLI	375.80
SUN VALLEY CLEANERS, INC	SV06000280	Clean and press shirts for Ray Franco	10-423-630	Yes	FIRE	10.00
SUN VALLEY GARDEN CENTER	93847	Tree replacement at Alcomo residence from snow removal.	10-431-780	Yes	STR	590.00
THERMO FLUIDS, INC.	70999024	Used oil pick-up.	10-431-350	Yes	STR	145.00
WATCH GUARD	4ELXINV0002693	New Police vehicle in car video/camera	29-490-761	Yes	EXP	4,920.00
WEBB LANDSCAPING	SRVCE299738	Plow damage at 200 Prospector	10-431-780	Yes	STR	274.43
WEIDNER FIRE	112249	Womans leather fire boots for Liz Yuengling	10-423-576	Yes	FIRE	365.00
WESTERN RECORDS DESTRUCTION	37844	Document Shredding 6/30/16	10-418-310	Yes	COM	50.00
WHITE PETERSON	119463	Legal Services - General Matters - Non-privileged	10-415-425	Yes	ADM	350.00
WHITE PETERSON	119464	Legal Services - General Matters - Privileged	10-415-425	Yes	ADM	2,205.52
WHITE PETERSON	119465	Legal Services - P&Z- Non-privileged	10-415-425	Yes	ADM	2,345.00

Vendor Name	Invoice #	Description	Account #	Over Budget	Dept.	Amount
WINDY CITY ARTS, INC.	2016-337	Decal for new police vehicle 2016 Explorer	29-490-761	Yes	EXP	951.32
ZERO WASTE USA, INC	113253	Dog waste bags for path system dispensers	10-431-780	Yes	STR	195.75
Grand Totals:						<u>159,835.92</u>

Finance Committee Chair, Michelle Griffith: \_\_\_\_\_ Date : \_\_\_\_\_

**CITY OF SUN VALLEY, IDAHO**

**ORDINANCE NO. 489**

**ANNUAL APPROPRIATION ORDINANCE  
FOR THE CITY OF SUN VALLEY, IDAHO  
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016**

**ADOPTED BY THE CITY COUNCIL OF  
OF THE CITY OF SUN VALLEY, IDAHO  
THIS \_\_\_\_ DAY OF AUGUST 2016**

**ORDINANCE NO. 489**

**AN ORDINANCE TITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, APPROPRIATING THE SUM OF SEVEN MILLION FORTY-EIGHT THOUSAND AND TWENTY-SIX DOLLARS (\$7,048,026) TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF SUN VALLEY FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY, AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.**

**WHEREAS**, the City of Sun Valley is a unit of local government organized and existing pursuant to Title 50 of the Idaho Code; and

**WHEREAS**, pursuant to Idaho Code Section 50-1001, the City of Sun Valley fiscal year begins on the first day of October; and

**WHEREAS**, pursuant to Idaho Code Section 50-1003, the City Council shall adopt an annual appropriation ordinance prior to the commencement of each fiscal year, which in no event shall be greater than the amount of the tentative budget; and

**WHEREAS**, the annual appropriation ordinance is prepared in accordance with Idaho Code Title 50 Chapter 10 governing finances; and

**WHEREAS**, the Sun Valley City Council considered said budget and has conducted a public hearing thereon and determined that said budget should be adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUN VALLEY, IDAHO, COUNTY OF BLAINE, STATE OF IDAHO, AS FOLLOWS:**

**SECTION 1:** That the sum of Seven Million Forty-Eight Thousand and Twenty-Six Dollars (\$7,048,026) be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Sun Valley, Blaine County, Idaho for the fiscal year beginning October 1, 2016.

**SECTION 2:** The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

General Fund	\$ 5,469,231
Debt Service Fund	9,601
Fixed Asset Fund	426,494
Capital Improvement Fund	220,000
Workforce Housing Fund	41,700
Street & Path Fund	<u>881,000</u>
<b>Grant Total – All Funds</b>	<b>\$ 7,048,026</b>

**SECTION 3:** That a general tax levy on all taxable property within the City of Sun Valley be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2016.

**SECTION 4:** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**SECTION 5:** This ordinance shall take effect and be in full force upon its passage, approval and publication according to law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF SUN VALLEY AND APPROVED BY THE MAYOR THIS \_\_\_ DAY OF AUGUST, 2016.**

\_\_\_\_\_  
Peter M. Hendricks, Mayor

ATTEST:

\_\_\_\_\_  
Alissa Weber, City Clerk

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**REVENUE/EXPENDITURE SUMMARY**

**Total Revenue Excluding Fund Transfers**

General Fund	\$ 5,463,053
Street & Path Fund	\$ 334,424
Fixed Asset Fund	\$ 18,300
Workforce Housing Fund	\$ 15,337
<b>Subtotal</b>	<b>\$ 5,831,114</b>

**Total Operating Expenditures**

**\$ 5,520,532**

**Surplus/(Shortfall)**

**\$ 310,582**

**Total Revenue With Fund Transfers**

Revenue	\$ 5,831,114	83%
Transfers In	\$ 1,216,912	17%
<b>Subtotal</b>	<b>\$ 7,048,026</b>	

**% of Total**

**Total Expenditures**

Operating Expenditures	\$ 5,520,532	78%
Capital Expenditures	\$ 1,527,494	22%
<b>Subtotal</b>	<b>\$ 7,048,026</b>	

**% of Total**

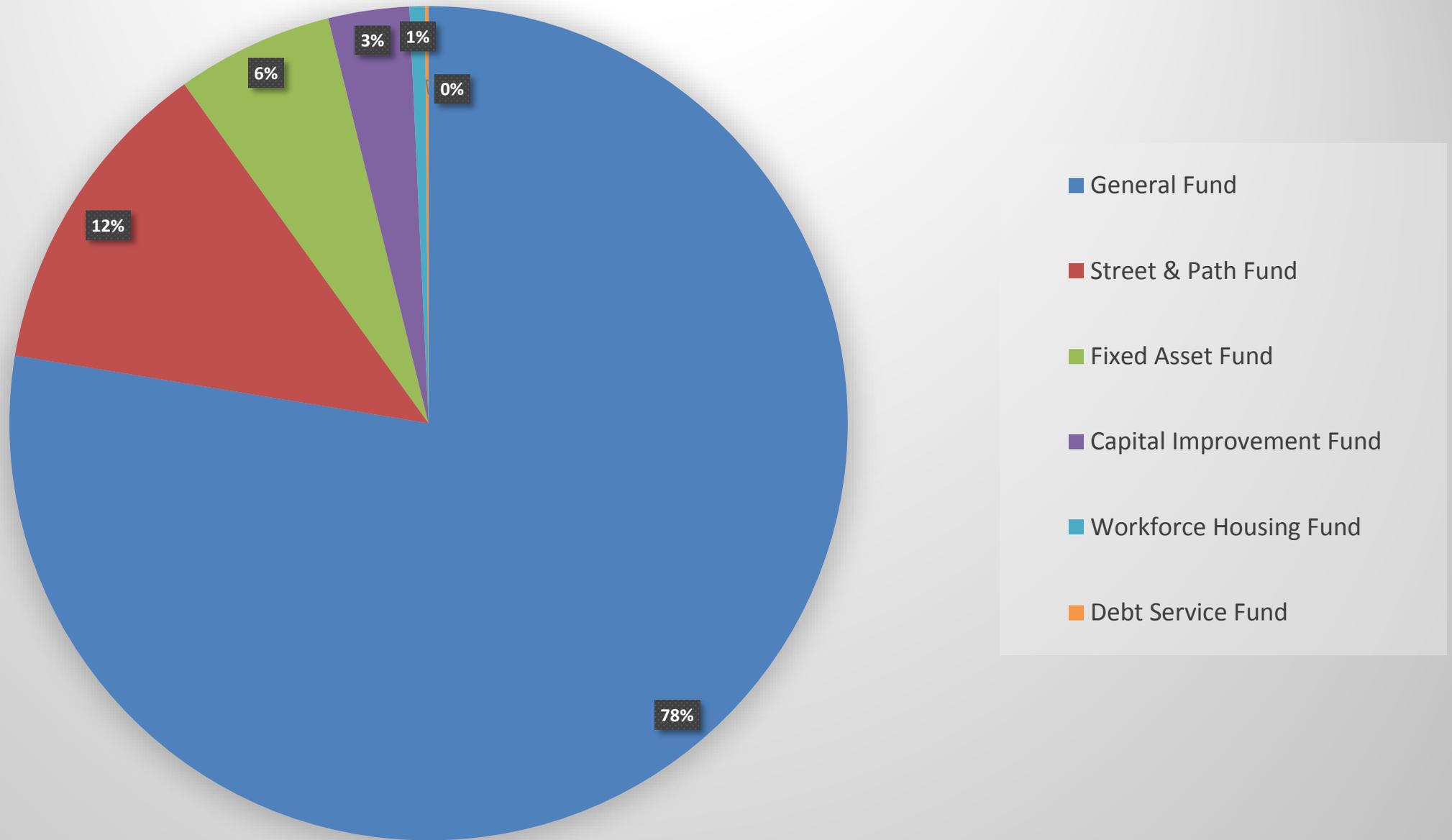
**FUND BALANCES**

	Estimated FY 2016 Beginning Fund Balance (Total including assigned amount)	Assigned Fund Balance (Amount that is designated for a specific task)	Unassigned Fund Balance (Amount available for allocation)	Fund Balance Applied (Amount proposed for allocation)	Ending Unassigned Fund Balance (Amount remaining to be saved)	FY 2017 Estimated Ending Fund Balance (Total including assigned amount)
GENERAL FUND	\$ 2,997,974	\$ 922,454	\$ 2,075,520	\$ 790,571	\$ 1,294,550	\$ 2,217,004
STREET & PATH FUND	\$ 307,993	\$ -	\$ 307,993	\$ 307,993	\$ -	\$ -
FIXED ASSET FUND	\$ 16,966	\$ -	\$ 16,966	\$ 16,966	\$ -	\$ -
LAND ACQUISITION FUND	\$ 371,763	\$ -	\$ 371,763	\$ -	\$ 371,763	\$ 371,763
DEBT SERVICE FUND	\$ 9,601	\$ -	\$ 9,601	\$ 9,601	\$ -	\$ -
CAPITAL IMPROVEMENT FUND	\$ 65,418	\$ -	\$ 65,418	\$ 65,418	\$ -	\$ -
WORKFORCE HOUSING FUND	\$ 150,646	\$ -	\$ 150,646	\$ 26,363	\$ 124,283	\$ 124,283
<b>SUBTOTALS</b>	<b>\$ 3,920,361</b>	<b>\$ 922,454</b>	<b>\$ 2,997,908</b>	<b>\$ 1,216,912</b>	<b>\$ 1,790,597</b>	<b>\$ 2,713,050</b>

<b>CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET</b>						
<b>FUND SUMMARIES</b>						
	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>
	<b>AUDITED</b>	<b>AUDITED</b>	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>	<b>ANTICIPATED</b>
	<b>ACTUALS</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>ACTUALS</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>REVENUES</b>						
<b>GENERAL FUND</b>	5,412,663	5,155,001	5,267,040	5,895,522	5,469,231	5,717,816
<b>FIXED ASSET FUND</b>	203,085	157,458	256,926	256,926	426,494	112,426
<b>DEBT SERVICE FUND</b>	-	-	-	-	9,601	-
<b>CAPITAL IMPROVEMENT FUND</b>	18,601	46,455	355,000	355,000	220,000	-
<b>LAND AQUISITION FUND</b>	-	-	-	-	-	-
<b>WORKFORCE HOUSING FUND</b>	7,339	3,639	47,159	50,344	41,700	41,700
<b>STREET &amp; PATH FUND</b>	422,914	316,445	332,344	333,812	881,000	334,424
	<b>6,064,601</b>	<b>5,678,998</b>	<b>6,258,469</b>	<b>6,891,604</b>	<b>7,048,026</b>	<b>6,206,366</b>
<b>EXPENDITURES</b>						
<b>GENERAL FUND</b>	4,460,839	5,111,427	5,267,540	5,136,156	5,469,231	5,717,816
<b>FIXED ASSET FUND</b>	203,085	157,458	256,926	239,960	426,494	112,426
<b>DEBT SERVICE FUND</b>	-	3,337	-	-	9,601	-
<b>CAPITAL IMPROVEMENT FUND</b>	69,163	46,455	355,000	289,582	220,000	-
<b>LAND AQUISITION FUND</b>	-	-	-	-	-	-
<b>WORKFORCE HOUSING FUND</b>	42,190	55,824	47,159	46,602	41,700	41,700
<b>STREET &amp; PATH FUND</b>	422,914	209,264	332,344	133,000	881,000	334,424
	<b>5,198,191</b>	<b>5,583,765</b>	<b>6,258,969</b>	<b>5,845,300</b>	<b>7,048,026</b>	<b>6,206,366</b>
<b>NET</b>						
	<b>866,410</b>	<b>95,233</b>	<b>(500)</b>	<b>1,046,304</b>	<b>(0)</b>	<b>(0)</b>

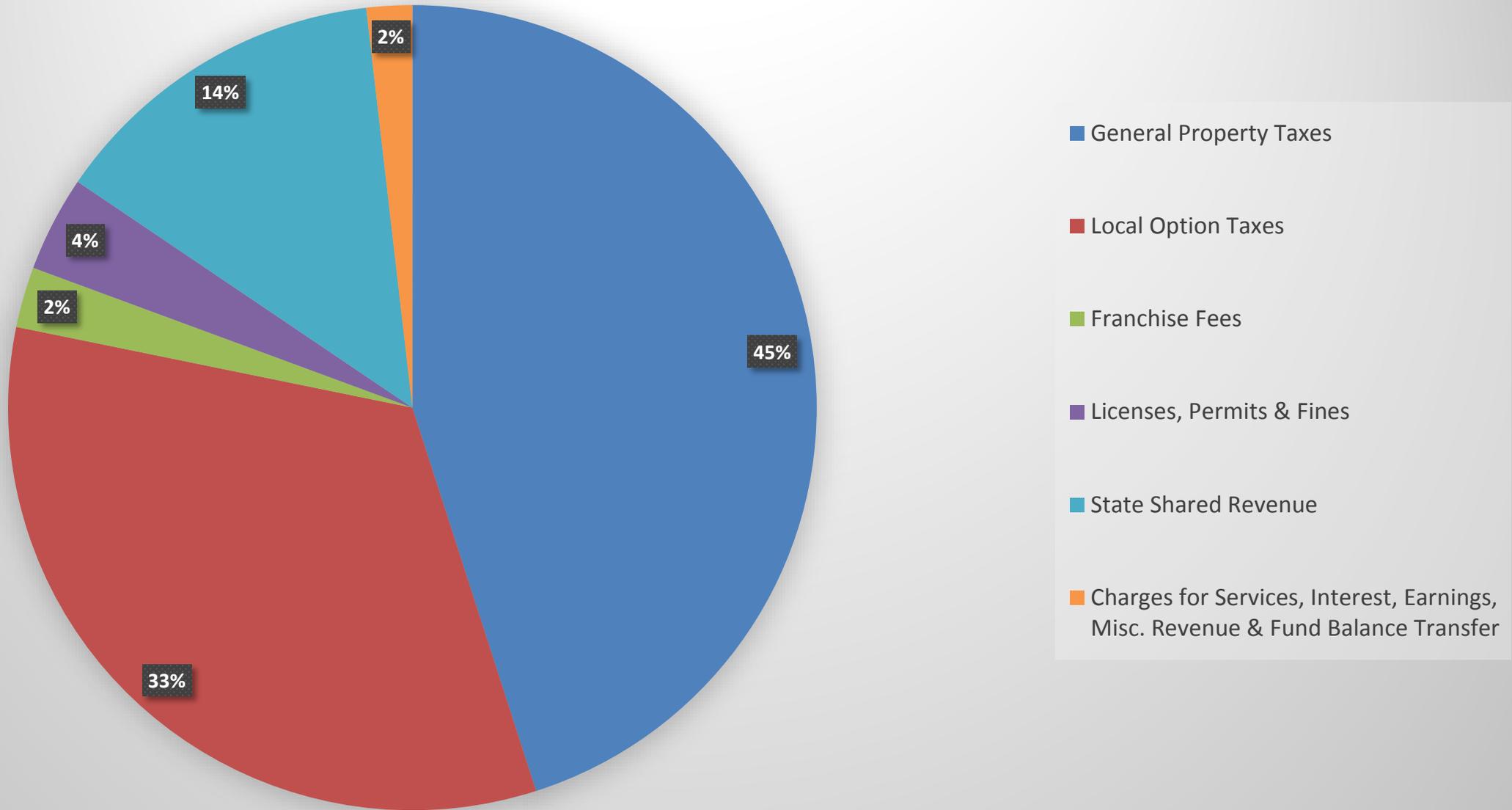
# CITY OF SUN VALLEY

## PROPOSED FY 2017 TOTAL BUDGET BY FUND



# CITY OF SUN VALLEY

## PROPOSED FY 2017 GENERAL FUND REVENUE



**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND REVENUE**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>GENERAL PROPERTY TAXES</b>								
10-311-100	GENERAL PROPERTY TAXES	2,468,859	2,417,128	2,453,848	2,453,848	2,453,848	2,453,848	No 3% revenue increase (foregone amount: \$388,477); 90% of property tax, 10% of property tax goes to Street & Path Fund
10-311-200	GENERAL PROPERTY TAXES - NEW CONSTRUCTION	-	-	-	-	-	-	New Construction estimate
10-311-300	PROPERTY TAXES INT&PENALTY	6,741	8,098	10,000	8,100	10,000	10,000	
		<b>2,475,600</b>	<b>2,425,226</b>	<b>2,463,848</b>	<b>2,461,948</b>	<b>2,463,848</b>	<b>2,463,848</b>	
<b>LOCAL OPTION TAXES</b>								
10-313-100	LOCAL OPTION TAX - LIQUOR 3%	72,571	69,315	60,000	82,193	80,820	80,820	
10-313-200	LOCAL OPTION TAX - LODGING 3%	483,591	452,721	470,000	569,881	526,990	526,990	
10-313-300	LOCAL OPTION TAX - RETAIL 3% (non-tangible) 2% (tangible) 1% (ski lift tickets)	701,067	662,281	690,000	778,208	720,752	720,752	
10-313-600	LOCAL OPTION TAX - AIR SERVICE 1%	341,792	460,035	406,667	522,182	484,922	484,922	
10-313-700	LOCAL OPTION TAX - PENALTIES & INTEREST	194	442	500	120	500	500	
		<b>1,599,215</b>	<b>1,644,794</b>	<b>1,627,167</b>	<b>1,952,584</b>	<b>1,813,984</b>	<b>1,813,984</b>	
<b>BUSINESS &amp; FRANCHISE TAXES</b>								
10-316-110	GAS FRANCHISE	64,136	61,519	70,000	82,553	78,000	78,000	Intermtn Gas=3% of GR, paid qtly
10-316-120	CABLE FRANCHISE	52,639	50,135	55,000	55,000	55,000	55,000	Cox =3% of GR, paid qtly
10-316-xxx	ELECTRIC FRANCHISE	-	-	-	-	-	39,513	1% in 2018
		<b>116,776</b>	<b>111,654</b>	<b>125,000</b>	<b>137,553</b>	<b>133,000</b>	<b>172,513</b>	
<b>BUSINESS LICENSES &amp; PERMITS</b>								
10-321-100	BEER, LIQUOR & WINE LICENSES	2,560	2,620	2,000	2,680	2,680	2,680	
10-321-200	MUNICIPAL TAX PERMITS	330	1,726	300	800	500	750	
10-321-300	TEMP MUNICIPAL TAX PERMITS	1,440	-	2,000	50	50	50	
		<b>4,330</b>	<b>4,346</b>	<b>4,300</b>	<b>3,530</b>	<b>3,230</b>	<b>3,480</b>	
<b>NON-BUSINESS LICENSES &amp; PERMITS</b>								
10-322-110	BUILDING PERMITS	420,785	186,963	200,000	270,345	200,000	400,000	FY18 increase due to anticipated construction at Sun Valley Resort
		<b>420,785</b>	<b>186,963</b>	<b>200,000</b>	<b>270,345</b>	<b>200,000</b>	<b>400,000</b>	
<b>STATE OF IDAHO SHARED REVENUES</b>								
10-335-100	STATE LIQUOR APPORTIONMENT	2,760	2,759	2,208	2,208	2,208	2,208	Provided by AIC
10-335-500	STATE SALES TAX	610,532	633,801	722,454	713,003	746,782	746,782	Provided by AIC
10-355-200	STATE HIGHWAY USER FEES	551	1,620	-	-	-	-	Moved to Street & Path Fund
		<b>613,843</b>	<b>638,180</b>	<b>724,662</b>	<b>715,211</b>	<b>748,990</b>	<b>748,990</b>	

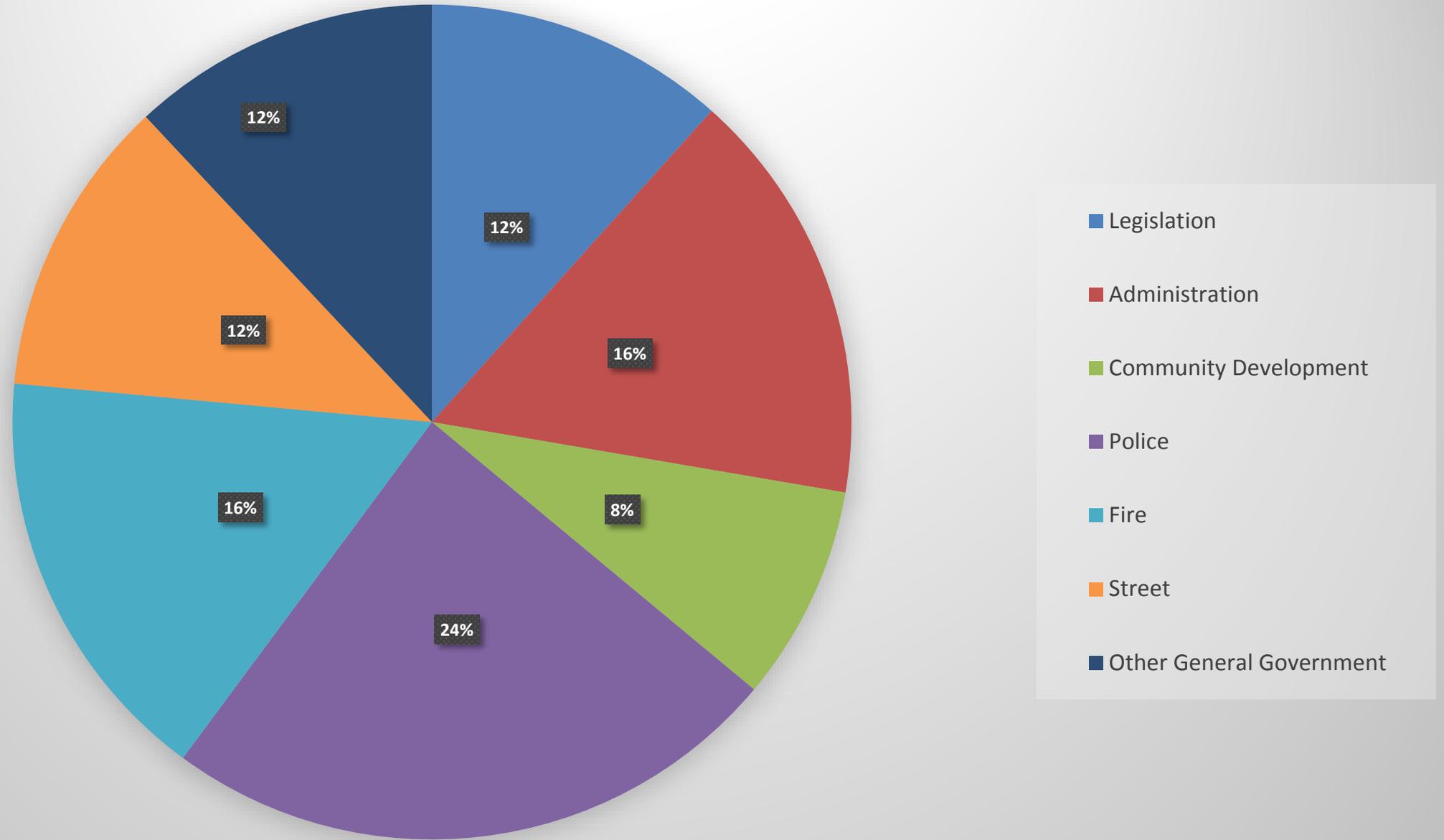
**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND REVENUE**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>GENERAL GOVERNMENT</b>								
10-341-100	ENGINEERING & CONSULTANT REIMBURSABLES	6,296	4,750	10,000	6,000	10,000	20,000	FY18 increase due to anticipated construction at Sun Valley Resort
10-341-110	APPLICATION FEES	48,128	10,164	10,000	9,983	10,000	15,000	FY18 increase due to anticipated construction at Sun Valley Resort
10-341-120	PUBLIC NOTICE REIMBURSABLES	-	-	3,000	700	3,000	3,000	
		<b>54,424</b>	<b>14,914</b>	<b>23,000</b>	<b>16,683</b>	<b>23,000</b>	<b>38,000</b>	
<b>FINES</b>								
10-361-901	TRAFFIC FINES	385	1,080	500	500	500	500	Traffic fines & parking tickets
10-361-902	MOTOR VEHICLE TAX	3,787	4,791	6,000	5,500	6,000	6,000	Motor Vehicle Tax- SV residents
		<b>4,172</b>	<b>5,871</b>	<b>6,500</b>	<b>6,000</b>	<b>6,500</b>	<b>6,500</b>	
<b>INTEREST EARNINGS</b>								
10-371-100	INTEREST REVENUES	3,305	5,309	4,000	9,800	10,000	10,000	
		<b>3,305</b>	<b>5,309</b>	<b>4,000</b>	<b>9,800</b>	<b>10,000</b>	<b>10,000</b>	
<b>MISCELLANEOUS</b>								
10-379-150	NEXTEL LEASE	10,800	-	-	-	-	-	
10-379-252	POLICE TRUST ACCOUNT	8,500	16,734	8,500	10,250	10,000	10,000	Donations
10-379-260	FIRE TRUST ACCOUNT	7,500	8,500	8,500	8,500	8,500	8,500	Donations
10-379-300	OTHER REVENUES	29,305	56,341	30,000	158,920	30,000	30,000	
10-379-301	WILDLAND FIRES	64,106	36,169	20,000	144,198	12,000	12,000	
		<b>120,212</b>	<b>117,743</b>	<b>67,000</b>	<b>321,868</b>	<b>60,500</b>	<b>60,500</b>	
<b>TRANSFER FROM RESERVES</b>								
10-381-001	TRANS FROM GF UNASSIGNED FUND BALANCE	-	-	21,563	-	6,178	-	
		-	-	<b>21,563</b>	-	<b>6,178</b>	-	
<b>GENERAL FUND REVENUE TOTAL</b>								
		<b>5,412,663</b>	<b>5,155,001</b>	<b>5,267,040</b>	<b>5,895,522</b>	<b>5,469,231</b>	<b>5,717,816</b>	

# CITY OF SUN VALLEY

## PROPOSED 2017 GENERAL FUND EXPENDITURES



<b>CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET</b>				
<b>GENERAL FUND EXPENDITURES</b>				
	<b>FY 2016</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>% CHANGE FY 2016 to FY 2017</b>
	<b>AMENDED</b>	<b>ESTIMATED</b>	<b>PROPOSED</b>	
	<b>BUDGET</b>	<b>ACTUALS</b>	<b>BUDGET</b>	
<b>DEPARTMENTS</b>				
<b>LEGISLATION</b>	545,549	653,210	635,148	16.4%
<b>ADMINISTRATION</b>	861,937	760,847	879,964	2.1%
<b>COMMUNITY DEVELOPMENT</b>	457,398	460,627	457,482	0.0%
<b>POLICE</b>	1,242,819	1,178,137	1,315,283	5.8%
<b>FIRE</b>	912,221	862,003	894,620	-1.9%
<b>STREET</b>	644,157	595,621	633,233	-1.7%
<b>OTHER GENERAL GOVERNMENT</b>	603,459	625,711	653,500	8.3%
<b>TOTAL</b>	<b>5,267,540</b>	<b>5,136,156</b>	<b>5,469,231</b>	<b>3.8%</b>



# Legislation Department

City of Sun Valley

Proposed FY 2016 - 2017 Budget

# Legislation Department Overview

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## STAFFING

- Mayor
- Councilmembers - 4

## DUTIES

- Formulates policies to guide the orderly development and administration of the City;
- Determines the use of tax dollars and other funding sources to meet the City's needs;
- Holds public hearings to provide citizens with opportunities to be heard;
- Enacts City ordinances and resolutions;
- Adopts an annual budget appropriating funds for City operations and capital programs

# Key Metrics

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	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>	<b>FY16 YEAR-TO-DATE</b>	<b>FY17 ANTICIPATED</b>
<b>Council Meetings Held</b>	<b>28</b>	<b>28</b>	<b>24</b>	<b>24</b>
<b>Public Hearings Held</b>	<b>45</b>	<b>14</b>	<b>18</b>	<b>24</b>
<b>Ordinances Adopted</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>10</b>
<b>Resolutions Adopted</b>	<b>31</b>	<b>38</b>	<b>20</b>	<b>34</b>

# MAYOR & CITY COUNCIL PRIORITIES

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- **Improvement of Streets and Paths.** The Mayor and City Council will evaluate funding alternatives to improve the condition of City streets and paths.
- **Workforce Housing.** The Mayor and City Council plan to review the workforce housing needs of the City employees and make policy adjustments as necessary. They will also work cooperatively with other entities to address the workforce housing needs of its businesses and residents.
- **City Services.** The Mayor and City Council will work to ensure that the health, safety, and welfare of its residents, businesses, and visitors are maintained by providing a superior level of City services.

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - LEGISLATION**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-411-110	SALARIES AND WAGES - Elected Officials	59,347	54,928	69,000	69,000	69,000	69,000	1 Mayor & 4 Councilpersons
		<b>59,347</b>	<b>54,928</b>	<b>69,000</b>	<b>69,000</b>	<b>69,000</b>	<b>69,000</b>	
<b>FRINGE BENEFITS</b>								
10-411-210	FICA CONTRIBUTION	4,246	3,410	5,279	5,279	5,279	5,279	7.65%
10-411-220	RETIREMENT CONTRIBUTION	6,905	6,000	7,811	7,811	7,811	7,811	11.32%
10-411-250	HEALTH INSURANCE	55,465	34,095	47,017	41,831	61,820	61,820	Includes health, dental & vision insurance; VEBA
		<b>66,616</b>	<b>43,504</b>	<b>60,107</b>	<b>54,921</b>	<b>74,910</b>	<b>74,910</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-411-240	WORKERS COMPENSATION	153	133	300	381	381	381	
10-411-429	PROFESSIONAL FEES	63,677	21,742	7,500	7,790	7,220	7,220	Granicus, Inc \$7,224
10-411-450	NEWSLETTERS	-	-	-	-	-	-	Newsletters and property owner/citizen communication
10-411-474	TRAVEL FOR LEGAL PROCEEDINGS	947	70	2,500	-	-	-	
10-411-475	MEETINGS, CONVENTIONS & CONF.	2,106	1,405	2,500	2,500	1,500	2,500	AIC, regional travel
10-411-476	CITY FUNCTIONS	1,102	212	2,700	1,500	2,000	2,000	Meeting food (primarily Council meetings)
10-411-740	OFFICE FURNITURE & EQUIPMENT	2,785	-	1,500	1,807	3,470	1,500	Furniture for Mayor's office (3,000); replacement bulbs for projector (470)
10-411-850	AIR SERVICE 1% LOT	255,957	457,395	399,443	515,312	476,667	476,667	
		<b>326,727</b>	<b>480,956</b>	<b>416,443</b>	<b>529,290</b>	<b>491,238</b>	<b>490,268</b>	
<b>LEGISLATION TOTAL EXPENDITURES</b>								
		<b>452,690</b>	<b>579,389</b>	<b>545,549</b>	<b>653,210</b>	<b>635,148</b>	<b>634,178</b>	



# Administration Development Department

City of Sun Valley  
Proposed FY 2016 - 2017 Budget

# Department Overview

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## STAFFING

- City Administrator
- Finance Manager/Treasurer
- City Clerk
- Assistant City Clerk/Assistant Treasurer

## DUTIES

- Assist the Mayor in the administration of the City and implementing the policy directives of the City Council.
- Manage the annual budget process.
- Handle the City's accounting processes and reporting of its financial position.
- Coordinate the accounts payable process.
- Administer the local option tax.
- Provide human resources services for the City including recruitment, selection, and payroll and benefit administration.
- Respond to public records requests.

# Key Metrics



	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>	<b>FY16 ESTIMATED</b>	<b>FY17 ANTICIPATED</b>
Minutes Prepared (City Council, Planning & Zoning Commission, and Sun Valley Air Service Board)	55	44	46	46
Agendas/Packets Prepared (City Council)	35	34	34	34
Agendas/Packets Prepared (Sun Valley Air Service Board)	4	7	6	6
Recruitments Conducted	7	7	5	5



# Short Term Goals/Tasks

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- **Onboarding of the new Financial Manager/Treasurer.** Provide training and assistance as appropriate to the new Financial Manager/Treasurer.
- **Conduct a Local Option Tax Audit.** An accounting firm will be engaged to conduct an audit of the City's local option tax to ensure that taxes are being calculated and submitted properly.
- **Budget Preparation.** Coordinate the FY 2018 Budget process.



# New FY17 Budgetary Needs

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## OPERATIONAL

- Local Option Tax audit (\$7,500)

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - ADMINISTRATION**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-415-110	SALARIES AND WAGES	293,882	314,963	321,643	309,567	343,468	343,468	4 FT staff (City Administrator, Finance Manager/Treasurer, City Clerk, Asst City Clerk/Treasurer)
10-415-120	MERIT INCREASES - ALL CLASSIFIED EMPLOYEES	-	-	55,040	-	58,277	59,443	
		<b>293,882</b>	<b>314,963</b>	<b>376,683</b>	<b>309,567</b>	<b>401,745</b>	<b>402,911</b>	
<b>FRINGE BENEFITS</b>								
10-415-200	PHYSICAL INCENTIVE PROGRAM	-	-	1,600	1,485	1,600	1,600	4 FT staff
10-415-210	FICA CONTRIBUTION	19,615	23,730	28,816	23,682	26,398	26,398	7.65%
10-415-220	RETIREMENT CONTRIBUTION	31,650	35,611	42,641	35,043	39,062	39,062	11.32%
10-415-250	HEALTH INSURANCE	37,863	45,695	49,324	62,205	62,797	62,797	Includes health, dental & vision insurance; HRA
10-415-260	LIFE INSURANCE	2,692	1,636	2,700	1,901	2,400	2,400	
		<b>91,819</b>	<b>106,673</b>	<b>125,081</b>	<b>124,316</b>	<b>132,257</b>	<b>132,256</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-415-240	WORKERS COMPENSATION	2,686	2,987	3,000	2,614	2,965	2,965	
10-415-280	STATE UNEMPLOYMENT	477	374	-	400	-	-	
10-415-310	OFFICE / OPERATING SUPPLIES	9,963	12,528	12,500	12,500	13,000	13,000	Copy machine, paper, folders, coffee/tea supplies
10-415-315	JANITORIAL SUPPLIES	1,242	865	1,200	1,200	1,200	1,200	ALSCO - entry rugs cleaning, bathroom, and kitchen supplies
10-415-350	MOTOR FUELS & LUBRICANTS	67	40	150	100	100	100	Fuel and lubricants for shared vehicle
10-415-370	POSTAGE	1,518	1,072	1,600	1,296	1,600	1,600	Postage meter; fed ex, stamps
10-415-420	PROFESSIONAL FEES	1,555	2,505	4,000	13,600	4,000	4,000	New code codification (500); Drug testing (3,500)
10-415-421	AUDIT	14,000	14,000	14,000	14,000	14,000	14,000	Contract ends FY 16
10-415-425	ATTORNEY FEES	62,027	38,145	50,452	31,883	35,250	35,250	Retainer plus 30 hours at \$175 an hour
10-415-426	ATTORNEY FEES - SPECIAL COUNSEL	7,189	3,275	35,000	12,000	15,000	15,000	Unforeseen legal demands
10-415-427	COMPUTER CONSULTANTS	27,464	21,385	30,000	30,000	30,000	30,000	Ketchum Computers
10-415-431	LOT AUDIT	-	-	-	-	7,500	-	
10-415-435	WEBSITE	1,255	450	1,000	700	6,000	6,000	Hosting fee (\$450); gov.com. minor changes; website improvements
10-415-440	ADVERTISING & LEGAL PUBLISHING	2,199	1,000	4,000	3,500	4,000	4,000	Public hearings, Treasurer's report, ordinances, etc.
10-415-465	INSURANCE - LIABILITY FUND	74,267	82,195	95,622	95,622	100,207	100,207	\$95,207 plus \$5,000 deductible

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - ADMINISTRATION**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
10-415-470	TRAVEL, TRAINING & MEETINGS	9,618	6,423	9,000	7,000	7,000	7,000	Training (AIC etc) for City Admin, City Clerk, Fin Mgr/Treas & Asst Clerk/Treas., plus various regional meetings which require travel.
10-415-476	CITY FUNCTIONS	5,705	5,346	7,500	7,500	7,500	7,500	Annual holiday party (\$6,500); small City Hall events
10-415-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	10,620	10,487	17,082	19,047	18,780	18,780	Accounting software - Caselle (\$13,800 annually); AIC membership (\$693 a year), Life flight (\$1,820 a year); ICMA, IIMC, & GFOA memberships (\$1,450); Barracuda mail archiving (\$499); Domain name and online backup (\$515)
10-415-500	CUSTODIAL & CLEANING SERVICES	14,371	15,210	15,000	14,040	15,000	15,000	Monthly contract of \$1,170
10-415-510	TELEPHONE & COMMUNICATIONS	15,802	20,734	15,000	15,000	15,000	15,000	Phone service (T-1 line, 8x8, VOIP) for City Hall, smartphones for Mayor & City Administrator
10-415-521	UTILITIES	29,617	26,235	30,000	29,887	30,000	30,000	Gas, electricity, water & sewer service
10-415-540	RENTAL - OFFICE FURN & EQUIP	5,014	4,671	3,000	5,760	5,760	5,760	Postage meter, lease on copier
10-415-580	REPAIR/MAINT - OFFICE FURN/EQ	-	-	1,000	250	750	750	Repairs on copier, document management system maintenance
10-415-585	REPAIR & MAINT - BUILDINGS	-	1,512	2,000	1,000	1,500	1,500	Small repairs within City Hall
10-415-590	REPAIR/MAINT - GROUNDS	-	-	500	100	500	500	Replacement of dead or damaged plantings as necessary
10-415-600	REPAIR/MAINT - AUTOMOTIVE EQ	30	6	500	100	150	150	New shared vehicle will lower maintenance budget
10-415-680	BANK CHARGES	4,561	2,433	1,800	3,200	3,200	3,200	Bank fees on City accounts
10-415-740	OFFICE EQPMT, COMPUTER EQPMT	10,725	6,906	5,268	4,665	6,000	5,000	Includes Laserfiche (\$1,065); 1 lateral fire safe cabinet for City Administrator (\$2,500); 2 replacement work stations (\$2,348)
		<b>311,971</b>	<b>280,785</b>	<b>360,174</b>	<b>326,964</b>	<b>345,962</b>	<b>337,462</b>	
<b>ADMINISTRATION TOTAL EXPENDITURES</b>								
		<b>697,673</b>	<b>702,420</b>	<b>861,937</b>	<b>760,847</b>	<b>879,964</b>	<b>872,630</b>	



# Community Development Department

City of Sun Valley  
FY 2016 - 2017 Budget



# Department Overview

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## STAFFING

- Director
- Building Official
- Associate Planner
- Planning Technician (.5 FTE)
- Asst. to the Bldg Official (.5 FTE)
- Planning Intern (Seasonal)
- GIS/Mapping (contract, .25 FTE)

## DUTIES

- Review development apps.
- Issue permits
- Code enforcement
- Job site safety
- Public outreach
- Long-range planning
- Floodplain management
- Records custodians

# Key Metrics

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	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>	<b>FY16 YEAR-TO-DATE</b>	<b>FY17 ANTICIPATED</b>
Building Permits Issued	113	108	127	108
Planning Projects Reviewed	49	61	71	61
Public Hearings Held	50	42	45	42
Revenue Collected	420,785	200,000	270,000	200,000



# Short Term Goals/Tasks

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- **Citywide rezoning to implement the 2015 Comprehensive Plan.** This includes all of the OR-1 areas, the changes in the Gateway and Prospector Specific Plan Areas, and the 212 Bitterroot townhomes.
- **Encroachment abatement.** The Community Development Department will be primarily responsible for identifying and abating nuisance encroachments, in consultation with the Streets, Police, and Fire Departments. Each abatement process will require several hours of staff time, including research, preparing notices, filing liens, and handling appeals.
- **CAV Resolution.** Resolving outstanding issues from FEMA/IDWR's Community Assistance Visit, including adoption of a new floodplain ordinance.
- **Water Resources Master Plan.** The City will work with homeowners, associations, water purveyors, water rights holders, and other stakeholders to reduce water usage, increase reliance on reuse water, and increase aquifer recharge; also a stormwater management program, which would yield additional NFIP CRS credits for flood insurance reductions.
- **Other code revisions.** Staff has identified at least 30 areas of the code which require revision, ranging from typographical errors and minor clarifying edits to conflicting language and entirely absent procedures (i.e., code enforcement.)



# Mid-to-Long Term Goals/Tasks

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- **Affordable Housing Plan with BCHA.** Conduct an inventory of developable parcels as well as an examination of policies which could encourage private development of such housing stock. The plan should also explore financing options and regional partnership feasibility.
- **Sledding Hill acquisition.** During the transfer of the Moritz hospital to the Sun Valley Company, a concession was the required dedication of a sledding hill within the City limits. Presumably, this was referring to Penny Hill, but the agreement doesn't specify a location.
- **Elkhorn/Dollar snowmaking program.** Coordinate between the City, the SVWSD, SVEA, Sun Valley Company, and Hennessey Company to implement snowmaking on the Elkhorn side of Dollar Mountain.
- **Increase application fees.** Conduct an analysis of comparable fees in the state and county (and with other mountain communities, nationwide), and prepare a proposal to increase them.



# New FY17 Budgetary Needs

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## OPERATIONAL

- Tablets (2 x \$721) for presentations, site inspections, etc.
- Two desktop scanners (\$800)
- Replacement power supply for plotter (\$1,000)

## CAPITAL

- Fleet Replacement (\$854/month)
  - Building Inspector vehicle
  - Shared Community Development vehicle and Admin Vehicle

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - COMMUNITY DEVELOPMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-418-110	SALARIES AND WAGES	222,462	201,617	225,522	241,018	230,544	230,544	3 FT staff (Director, Building Official, Associate Planner)
10-424-140	SALARIES & WAGES-PART-TIME EMPLOYEE	18,098	21,446	41,230	31,335	45,021	45,021	2 PT staff (.50 Permit Technician, .50 Building Assistant)
		<b>240,559</b>	<b>223,064</b>	<b>266,752</b>	<b>272,353</b>	<b>275,565</b>	<b>275,565</b>	
<b>FRINGE BENEFITS</b>								
10-418-200	PHYSICAL INCENTIVE PROGRAM	-	-	1,600	1,600	1,600	1,600	3 FT staff, 2 PT staff
10-418-210	FICA CONTRIBUTION	17,293	18,358	20,407	20,835	21,204	21,204	7.65%
10-418-220	RETIREMENT CONTRIBUTION	24,045	23,854	25,529	30,830	31,375	31,375	11.32%
10-418-250	HEALTH INSURANCE	16,309	21,854	28,410	21,576	26,155	26,155	Includes health, dental & vision insurance; HRA
		<b>57,647</b>	<b>64,065</b>	<b>75,946</b>	<b>74,841</b>	<b>80,334</b>	<b>80,334</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-418-240	WORKERS COMPENSATION	2,761	2,552	2,700	2,883	2,883	2,883	
10-418-285	P&Z EXPENSE REIMBURSEMENT	31,035	25,478	21,000	16,000	21,000	21,000	\$200 per commissioner per meeting @ 5 Commissioners - 21 meetings scheduled per fiscal year.
10-418-290	PLANNING BUS EXP	395	268	1,000	300	500	500	P&Z lunches and expenses based on expected workload and length of meetings.
10-418-310	OFFICE / OPERATING SUPPLIES	5,182	3,315	4,500	4,500	4,500	4,500	Office and operating supplies needed for Planning and Building Inspection. Building inspection - \$750 for operating expenses i.e. uniforms, tape measures, codes
10-418-350	MOTOR FUELS & LUBRICANTS	996	648	3,000	1,200	1,500	1,500	Building Official & CD Dept vehicles - fuels and lubricants only for new vehicles
10-418-390	SPECIAL DEPARTMENT EXPENSE	-	-	-	29,380	-	-	Refunds of overcharged permits and retained landscaping bonds
10-418-420	PROFESSIONAL FEES	5,031	3,153	10,000	6,000	10,000	10,000	Outside expertise and consulting on planning and building issues, studies and other information or exhibits that arise, iWorQ (\$4,000).
10-418-422	ENGINEERING	19,182	4,999	10,000	6,000	10,000	10,000	Project reviews CH2MHill and other engineering work, i.e. legal descriptions, surveying, right-of-way, path and trail work.
10-418-423	CONTRACT LABOR	81,594	21,925	31,000	23,610	27,000	27,000	GIS Analyst one day per week at 20% of joint County/City of SV salary and benefits; Building Inspections and backup - 120 hours of vacation/sick time coverage (\$12,000)
10-418-437	COMP PLAN	8,020	2,025	3,000	1,594	-	-	Comp Plan Update - required public noticing and final printing / publication expenses; Dollar Mountain catering & rental

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - COMMUNITY DEVELOPMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
10-418-440	ADVERTISING & LEGAL PUBLISHING	12,756	10,249	10,000	5,000	10,000	10,000	Public notices for development applications, Development Code updates and building code adoptions and issues
10-418-470	TRAVEL, TRAINING & MEETINGS	6,111	6,380	8,500	7,500	5,700	7,500	Increase in FY 2018 Budget for Director to attend national conference
10-418-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	1,085	740	2,000	2,500	2,500	2,500	Professional Organization dues: APA, AICP for Planning Staff and ICC, IDABO, for Building Staff
10-418-510	TELEPHONE & COMMUNICATIONS	1,391	555	1,500	2,500	2,000	2,000	Smart phones for CD Director, Bldg Official, & Asst to Bldg Official
10-418-600	REPAIR/MAINT - AUTOMOTIVE EQ	1,140	1,133	3,000	1,200	500	500	2015-16 Budget lower than expected due to putting off repairs New Building Official Vehicle and new CD/Admin Vehicles lower maintenance budget in FY 2017 & FY 2018
10-418-740	OFFICE FURNITURE & EQUIPMENT	987	2,632	3,500	3,265	3,500	3,500	Includes new iPads for CD Director & Building Official (\$721 each) for mobile permitting and presentations; desktop scanners - 2 (\$800); replacement power supply for plotter (\$1,000)
		<b>177,664</b>	<b>86,051</b>	<b>114,700</b>	<b>113,432</b>	<b>101,583</b>	<b>103,383</b>	
<b>COMMUNITY DEVELOPMENT TOTAL EXPENDITURES</b>								
		<b>475,870</b>	<b>373,180</b>	<b>457,398</b>	<b>460,627</b>	<b>457,482</b>	<b>459,282</b>	



# Police Department

City of Sun Valley  
FY 2016 - 2017 Budget



# Department Overview

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## STAFFING

- Chief
- Assistant Chief
- Sergeants (2)
- Corporals (2)
- Patrol Officers (4)
- Police Clerk

## DUTIES

- Protect Sun Valley's quality of life.
- Ensure that Sun Valley is a safe place to work, play, and raise a family.
- Handle any type of incident that may occur.

# Key Metrics

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	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>
Arrests – DUI	5	6
Arrests – Other	8	29
Clearance Rate	25.7	36.8
Crimes Against Persons	5	7
Crimes Against Property	27	28

# Short Term Goals/Tasks

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- **Enhanced training.** An emphasis on training to respond to Active Shooter situations will be undertaken.
- **Emergency Response Plan.** An Sun Valley Emergency Response Plan will be created to facilitate response to major incidents and emergencies.
- **Implement the community policing program.** Bike patrol will be used to increase interaction with residents, business owners, and visitors and to improve access at events.
- **Create and implement employee retention strategies.** Compensation, leadership development, scheduling, instructor development, and specialized training strategies will be created and implemented to improve employee retention.



# New FY17 Budgetary Needs

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## OPERATIONAL

- Reclassification of sworn positions to improve employee retention (\$29,037)

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - POLICE DEPARTMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-421-110	SALARIES AND WAGES	624,209	687,882	681,183	660,668	706,933	706,933	11 FT staff (10 sworn)
10-421-XXX	SALARIES, WAGES & BENEFITS	-	-	-	-	29,037	29,037	Proposed Reclassification to be implemented 11/1/16
10-421-122	OVERTIME SALARIES	21,393	25,828	30,000	19,062	30,000	30,000	Pavilion and SV Resort Event Venue: Traffic Control: 30 events X 2 officers X \$55/hr X 4 hrs. = \$13,200, SERT Team Training 13X10hrs.X\$55=\$7,150, NET Investigations 26X10X\$55=\$14,300
10-421-130	WAGES - TEMPORARY PART TIME	-	-	-	-	-	-	Part time officers for events
		<b>645,602</b>	<b>713,710</b>	<b>711,183</b>	<b>679,730</b>	<b>765,970</b>	<b>765,970</b>	
<b>FRINGE BENEFITS</b>								
10-421-200	PHYSICAL INCENTIVE PROGRAM	-	-	4,400	4,067	4,400	4,400	
10-421-210	FICA CONTRIBUTION	41,800	54,853	54,405	51,999	56,871	56,871	7.65%
10-421-220	RETIREMENT CONTRIBUTION	59,371	71,893	82,924	79,257	86,536	86,536	11.66%
10-421-250	HEALTH INSURANCE	106,543	120,369	135,707	115,118	135,629	135,629	Includes health, dental & vision insurance; HRA
		<b>207,715</b>	<b>247,115</b>	<b>277,436</b>	<b>250,441</b>	<b>283,436</b>	<b>283,436</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-421-240	WORKERS COMPENSATION	20,040	21,741	21,000	24,150	26,117	26,117	
10-421-310	OFFICE SUPPLIES	1,029	3,614	1,800	2,252	1,800	1,800	
10-421-315	JANITORIAL SUPPLIES	654	476	800	1,060	800	800	
10-421-320	OPERATING SUPPLIES	3,196	1,142	4,000	2,794	4,000	4,000	
10-421-321	POLICE TRUST ACCOUNT	29,673	4,573	5,000	4,986	5,000	5,000	
10-421-340	MINOR EQUIPMENT	7,007	7,719	10,000	10,526	10,000	10,000	Bullets, upgrade firearms, specialty equipment, kevlar vests
10-421-345	SAFETY EQUIPMENT	150	176	500	500	500	500	Medical equipment and fire extinguishers
10-421-350	MOTOR FUELS & LUBRICANTS	13,050	11,452	14,500	9,255	11,000	11,000	
10-421-370	POSTAGE	39	261	200	86	200	200	Shipping evidence or equipment
10-421-424	MEDICAL SERVICES	-	-	500	-	500	500	Unexpected hospital costs for arrestees
10-421-426	INVESTIGATIVE EXPERT SVCS	291	14	2,500	-	2,500	2,500	Unexpected investigative expenses
10-421-470	TRAVEL, TRAINING & MEETINGS	4,463	10,904	10,000	12,945	18,500	18,500	Travel/Training for 11 employees
10-421-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	3,006	5,361	4,000	3,099	4,000	4,000	Pistol Range Ohio Gulch, Idaho Chief of Police, ICRMP Lexipol fees, Rocky Mountain Information Network
10-421-493	PHYSICAL EXAMINATIONS	50	303	500	250	500	500	Physical exam on new hires

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - POLICE DEPARTMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
10-421-510	TELEPHONE & COMMUNICATIONS	5,641	3,952	5,500	5,173	5,500	5,500	Six Verizon cell phones; 4 voice only phones for police cars, 2 smartphones for police administration
10-421-575	EQUIPMENT PURCHASE - NON CAPITAL	-	2,187	-	-	-	-	
10-421-595	REPAIR & MAINT - EQUIPMENT	290	702	1,000	684	1,000	1,000	Repair & maintenance of police equipment ie: garage doors, radar certification, mobile data computers
10-421-600	REPAIR/MAINT - AUTOMOTIVE EQUIPMENT	2,834	8,263	5,500	4,788	5,500	5,500	LOF service on four vehicles
10-421-610	REPAIR/MAINT - OTHER	1,582	1,400	3,000	1,633	2,000	2,000	Lease and service on Police copy machine
10-421-615	REPAIR/MAINT - RADIO SERVICE	-	3,095	3,000	2,988	3,000	3,000	Repair/Service on Patrol Car electronics
10-421-630	LAUNDRY	2,495	3,079	2,250	3,168	3,000	3,000	Dry Cleaning Uniforms
10-421-665	UNIFORMS - POLICE	4,794	2,661	4,500	4,695	4,500	4,500	Purchasing uniforms 9 officers
10-421-695	VEHICLE TOWING	-	-	250	-	250	250	Impound vehicles for investigation
10-421-740	OFFICE FURNITURE & EQUIPMENT	11,500	14,113	5,000	4,754	5,000	5,000	Replacement work station for Asst Police Chief (1,174); Mobile Data Terminals (3)
10-421-745	EQUIPMENT - SHARED EXPENSE	-	3,445	-	-	-	-	
10-421-753	RADIOS-HANDHELD	3,840	4,087	5,400	3,840	4,400	4,400	Blaine County for 700MHz fees, \$240/yr/unit, 16 units = \$4,836/yr., \$522 for power on Baldy
10-421-770	ANIMAL CONTROL	2,662	2,000	2,500	2,500	2,500	2,500	Animal Shelter Contract
10-421-780	DRUG DOG PROGRAM	1,128	-	-	-	-	-	
		<b>119,412</b>	<b>116,718</b>	<b>113,200</b>	<b>106,126</b>	<b>122,067</b>	<b>122,067</b>	
<b>EXTERNAL CONTRACTS</b>								
10-421-347	RECORDS MGT SYSTEM - POLICE/FIRE	20,443	20,443	20,443	20,443	20,443	20,443	Contract for City of Sun Valley's share of valley wide law enforcement records management system
10-421-348	COMMUNICATIONS-POLICE/FIRE DISPATCH	91,522	94,091	96,656	97,496	99,466	99,466	Dispatching agreement
10-421-428	PROSECUTION OF MISDEMEANORS	35,155	11,951	23,901	23,901	23,901	23,901	Prosecuting Attorney expense
		<b>147,119</b>	<b>126,484</b>	<b>141,000</b>	<b>141,840</b>	<b>143,810</b>	<b>143,810</b>	
<b>POLICE DEPARTMENT TOTAL EXPENDITURES</b>								
		<b>1,119,848</b>	<b>1,204,028</b>	<b>1,242,819</b>	<b>1,178,137</b>	<b>1,315,283</b>	<b>1,315,283</b>	



# Fire Department

City of Sun Valley  
FY 2016 - 2017 Budget



# Department Overview

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## STAFFING

- Chief
- Assistant Chief
- Training and Operations Officer
- Fire Code Enforcement Officer
- Firefighter/EMTs (3)
- Asst. to the Bldg Official (.13 FTE)
- Paid On-Call Firefighters (35)

## DUTIES

- Enhance the quality of life of Sun Valley citizens and visitors through the delivery of comprehensive fire suppression and prevention programs and responsive emergency medical services.
- Respond to calls for emergency services
- Actively train to prepare for fire and medical emergencies
- Provide public outreach and education to prevent fires and other emergencies.

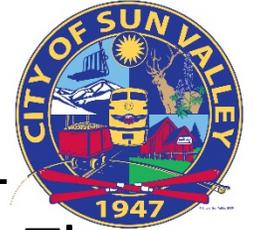
# Key Metrics



	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>	<b>FY16 ESTIMATED</b>	<b>FY17 ANTICIPATED</b>
Fire Calls	118	105	110	110
Emergency Medical Service Calls	102	115	120	125
Backcountry Rescue Calls	-	13	20	15
Structure Fires in City	0	2	1	1
Wildland Fires in City	1	2	1	1
Design & Review Projects	24	9	10	10
Sprinkler Inspections	70	59	60	60
Certificates of Occupancy	81	42	45	45

# Short Term Goals/Tasks

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- **Completion of Elkhorn Fire Station Sleeping Quarters Remodel.** The remodel of the Elkhorn Fire Station sleeping quarters will be completed in Fall 2016. Policies and procedures for use of that portion of the facility will be developed and implemented.
- **Continued emphasis on training.** Continue Firefighter I & II and Driver/Operator training for paid on-call personnel. Transition EMT training to include new modules for improvement emergency medical services. Pursue opportunities for Fire Department staff to complete task books for Firefighter I & II, Strike Team Leader, and Engine Boss levels.
- **Focus on Interoperability between the Police and Fire Departments.** Actively train together to improve our responses to emergencies and incidents.



# New FY17 Budgetary Needs

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## OPERATIONAL

- Replacement work station (\$1,174)

## CAPITAL

- Acquisition of air compressor (\$58,680)
- Vent and intake cleaning throughout Elkhorn Fire Station to remove dust and engine emissions (\$15,000)
- Replacement of 15 year old thermal imagers for Engine 60 and 62 (\$12,000)
- Acquisition of 27 new air packs to replace air packs that will be at the end of their life cycle in 2017 (\$202,000)

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - FIRE DEPARTMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-423-110	SALARIES AND WAGES	262,160	376,775	373,851	393,819	425,081	425,081	7 FT staff
10-423-120	SALARIES & WAGES -ON CALL FF	75,996	78,998	87,050	96,177	87,050	87,050	35 paid on-call staff
10-423-122	OVERTIME SALARIES	-	10,039	5,000	8,500	2,890	2,890	
10-423-130	SALARIES & WAGES-WILDLAND	26,289	100,427	10,000	12,220	-	-	
10-423-140	SALARIES & WAGES-TEMP EMPLOYEE	27,166	8,925	-	-	-	-	
10-423-145	SALARIES & WAGES - PART TIME	-	-	42,226	6,247	5,940	5,940	0.13 PT staff (Admin/Fire Code Asst 5 hours a week)
		<b>391,611</b>	<b>575,163</b>	<b>518,127</b>	<b>516,963</b>	<b>520,961</b>	<b>520,961</b>	
<b>FRINGE BENEFITS</b>								
10-423-200	PHYSICAL INCENTIVE PROGRAM	-	-	2,400	2,300	2,800	2,800	7 FT staff
10-423-210	FICA CONTRIBUTION	27,042	44,856	40,295	39,548	40,067	40,067	7.65%
10-423-220	RETIREMENT CONTRIBUTION	34,472	52,812	50,100	60,257	61,050	61,050	11.66%
10-423-250	HEALTH INSURANCE	58,055	71,700	77,984	68,034	87,447	87,447	Includes health, dental & vision insurance; HRA
		<b>119,569</b>	<b>169,369</b>	<b>170,779</b>	<b>170,139</b>	<b>191,364</b>	<b>191,364</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-423-240	WORKERS COMP & SUPPLMTL ACCDT	18,330	24,528	16,000	17,797	17,570	17,570	
10-423-310	OFFICE SUPPLIES	2,484	3,921	3,200	1,815	2,000	2,000	Paper, pens, ink cartridges, copy machine rental + copes
10-423-315	JANITORIAL SUPPLIES	1,214	1,004	1,500	1,000	1,000	1,000	Carpet cleaning once a year & gym cleaning supplies
10-423-320	OPERATING SUPPLIES	10,542	4,836	10,000	6,384	6,000	6,000	Coffee, linens, station smoke & fire system
10-423-321	FIRE TRUST ACCOUNT	-	1,144	-	-	8,500	-	Appliances, furnishings, and related items for new sleeping quarters
10-423-325	MEDICAL SAFETY SUPPLIES	5,096	8,471	10,000	7,900	12,500	12,500	EMT medical safety supplies, CO detectors
10-423-340	MINOR TOOLS	52	205	3,200	250	1,200	-	Floor jack
10-423-350	MOTOR FUELS & LUBRICANTS	13,574	10,927	12,000	8,600	9,000	9,000	Station fuel & oil changes, 55 gallon oil drum
10-423-360	MOTOR FUELS & LUBRICANTS - WLF	859	1,595	5,000	1,500	-	-	
10-423-470	TRAVEL, TRAINING & MEETINGS	18,512	32,969	31,600	31,600	31,500	31,500	All volunteers EMS Transitional Class; EMT Renewal (7 persons); wildland training; professional conferences; shared FDIC with Volunteer Association
10-423-480	DUES/SUBSCRIPTIONS/MEMBERSHIPS	3,962	6,380	5,200	5,174	5,200	5,200	State of Idaho Code Official, Arson investigator, Idaho Fire Chiefs, Idaho EMS Association.

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - FIRE DEPARTMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
10-423-510	TELEPHONE & COMMUNICATIONS	8,836	4,780	9,300	9,168	9,300	9,300	Verizon (7 smart phones) Cox Comm. Dollar Mtn Antennae lease & wifi for 7 iPads
10-423-555	RENTAL- EQUIPMENT	-	30	2,500	1,380	1,000	1,000	Loader to clear snow from fire hydrants
10-423-570	RENTAL - OTHER	450	-	1,500	-	-	-	Equipment not in FD inventory
10-423-575	EQUIPMENT PURCHASE - NON CAPITAL	-	-	12,000	7,000	6,000	6,000	Tools, ladder racks, shared backcountry equipment, LED lights
10-423-576	TURNOUTS- REPLACEMENT & MAINT.	18,706	27,297	12,000	12,000	5,000	-	2 sets
10-423-580	REPAIR/MAINT - OFFICE FURN/EQ	-	186	-	-	-	-	No furniture needed
10-423-585	REPAIR/MAINT - BUILDINGS	11,348	4,194	5,000	5,000	5,000	5,000	Misc. building repairs
10-423-590	REPAIR/MAINT - GROUNDS	6,800	3,624	7,000	867	-	-	New plants, tile, & landscaping
10-423-591	WILDLAND EQUIP REIMB -WILDLAND ENG	-	3,829	-	3,513	-	-	
10-423-595	REPAIR & MAINT - EQUIPMENT	46,665	26,689	16,000	16,000	16,000	16,000	Firefighting equip. chain saws, smoke ejector fan, foam, parts & masks
10-423-600	REPAIR/MAINT - AUTOMOTIVE EQ	13,429	21,796	21,100	15,000	17,400	17,400	Vehicle equipment: tires, windshield wipers, hydraulic oil, etc.
10-423-615	REPAIR/MAINT - RADIO SERVICE	4,794	13,742	5,000	5,000	5,000	5,000	
10-423-620	RADIO AND ANTENNA LEASES	-	-	3,400	3,400	3,700	3,700	Antennae lease (\$2,400); annual maintenance fee for radios (\$1,300)
10-423-630	LAUNDRY	228	153	1,500	125	250	250	
10-423-631	UNIFORMS	7,059	9,104	12,000	8,000	9,500	9,500	Summer/Winter uniforms - 7 full-time staff; 35 paid on-call staff
10-423-636	UNIFORMS - WILDLAND FIRE	1,364	4,283	5,000	251	2,475	2,475	9 sets of shirts/pants
10-423-740	OFFICE FURNITURE & EQUIPMENT	2,339	2,836	5,900	2,000	3,500	3,500	Replacement work station (\$1,174); small contingency
		<b>196,642</b>	<b>218,523</b>	<b>216,900</b>	<b>170,724</b>	<b>178,595</b>	<b>163,895</b>	
<b>CODE ENFORCEMENT</b>								
10-423-910	TRAINING/TRAVEL - CE	1,610	-	5,000	3,677	2,700	2,700	NFPA, FBIC, or Fire Cause & Determination Class
10-423-920	OFFICE/OPERATING SUPPLIES - CE	548	336	1,165	500	750	750	Fire prevention materials, firewise materials
10-423-930	TOOLS & SUPPLIES - CE	-	-	250	-	250	250	
10-423-940	OFFICE FURNITURE & EQUIP. - CE	1,277	-	-	-	-	-	
		<b>3,435</b>	<b>336</b>	<b>6,415</b>	<b>4,177</b>	<b>3,700</b>	<b>3,700</b>	
<b>FIRE DEPARTMENT TOTAL EXPENDITURES</b>								
		<b>711,257</b>	<b>963,391</b>	<b>912,221</b>	<b>862,003</b>	<b>894,620</b>	<b>879,920</b>	



# Street Department

City of Sun Valley  
FY 2016 - 2017 Budget

# Department Overview

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## STAFFING

- Superintendent
- Supervisor / Events Coordinator
- Maintenance / Equipment Operator

## DUTIES

- Maintain roadways, pathways, and right-of-ways
- Winter snow removal operations
- Preventative maintenance of department vehicles and facilities
- Landscaping and weed mitigation on city property
- Coordinate citywide events

# Key Metrics

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	<b>FY14 ACTUAL</b>	<b>FY15 ACTUAL</b>	<b>FY16 YEAR-TO-DATE</b>	<b>FY17 ANTICIPATED</b>
Miles of Streets Maintained	21.5	21.5	21.5	21.5
Miles of Pathways Maintained	13	13	13	13
Applications of Contract Weed Abatement/Year	3	3	3	3
Special Event Requests	-	-	12	12



# Short Term Goals/Tasks

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- **Pathways.** Repair section of pathway from the lower Fairway Nine Condominiums to the South Village Way intersection.
- **Encroachment Abatement.** Work with the Community Development Department to identify nuisance encroachments in the City's Right-of-Way.
- **Street Maintenance.** Request bids to rebuild sections of Lupine and Bluebell streets. Continue researching pavement maintenance products and procedures that will best suit the City's needs given the climate and level of service that is expected.



# Mid-to-Long Term Goals/Tasks

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- **Improvement of Streets and Paths.** Work with the Mayor and City Council to formulate a plan to improve the condition of the City's streets and paths.
- **Equipment Maintenance.** Keep the Street Department's equipment in the best mechanical condition it can be.
- **Winter Services.** Continue to maintain the level of service that is expected for the snow plowing and other winter-time operations.
- **Minimize Water Usage.** Continue to maintain the landscaping at City Hall, Elkhorn Fire Station, and Festival Meadows in a way to best reserve the amount of water needed for irrigation.



# New FY17 Budgetary Needs

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## OPERATIONAL

- Purchase two iPads for Right-of-Way nuisance issues and to locate utility structures to improve snow plowing and removal activities (\$2,000)

## CAPITAL

- Replace roof on Street Facility (\$50,000)
- City Hall generator replacement (\$90,000)
- City Hall and Elkhorn Fire Station re-wiring (\$50,000)
- Street Facility HVAC installation (\$15,000)
- Replacement of commercial mower (\$5,000)
- Reconstruction of Bitterroot, Baldy View, Silverweed, and Snowbush roads (\$721,000)

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - STREET**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>SALARIES AND WAGES</b>								
10-431-110	SALARIES AND WAGES	197,265	213,180	208,189	212,156	208,189	208,189	3 FT staff
10-431-120	SALARIES & WAGES - PART TIME	-	630	7,000	7,000	3,500	3,500	For additional snowplow help & to cover staff vacations. With shared temporary staff
10-431-122	SALARIES & WAGES - OVER TIME	-	-	5,000	3,000	4,000	4,000	Overtime for snow plowing
		<b>197,265</b>	<b>213,810</b>	<b>220,189</b>	<b>222,156</b>	<b>215,689</b>	<b>215,689</b>	
<b>FRINGE BENEFITS</b>								
10-431-200	PHYSICAL INCENTIVE PROGRAM	-	-	1,200	1,200	1,200	1,200	3 FT staff
10-431-210	FICA CONTRIBUTION	13,047	15,933	17,502	16,995	16,592	16,592	7.65%
10-431-220	RETIREMENT CONTRIBUTION	21,453	24,017	25,107	25,148	24,552	24,552	11.32%
10-431-250	HEALTH INSURANCE	44,755	61,474	50,459	44,512	51,011	51,011	Includes health, dental & vision insurance; HRA
		<b>79,255</b>	<b>101,424</b>	<b>94,268</b>	<b>87,855</b>	<b>93,354</b>	<b>93,354</b>	
<b>OPERATIONAL EXPENDITURES</b>								
10-431-240	WORKERS COMPENSATION	10,717	11,225	12,000	11,000	11,590	11,590	
10-431-315	JANITORIAL SUPPLIES	161	-	400	400	400	450	Cleaning supplies for Street Shop
10-431-320	OPERATING SUPPLIES	4,477	4,017	4,000	4,000	4,000	4,000	Small daily operating supplies; ie, fasteners,electrical tape, etc.
10-431-340	TOOLS & EQUIPMENT	3,144	3,740	2,000	2,000	2,000	2,000	
10-431-345	SAFETY EQUIPMENT	-	396	500	500	500	500	First aid kit maintenance; safety glasses, earplugs, etc.
10-431-350	MOTOR FUELS & LUBRICANTS	13,991	11,645	20,000	11,000	12,000	12,000	Fuel and oil purchases
10-431-440	ADVERTISING & LEGAL PUBLISHING	1,205	-	1,000	1,000	1,000	1,000	Bid documents
10-431-470	TRAVEL, TRAINING & MEETINGS	3,054	4,974	5,500	3,500	3,800	3,800	Staff Training
10-431-510	TELEPHONE SERVICE	821	1,231	1,500	1,100	1,200	1,200	1 smartphones, 2 cell
10-431-536	SANDING/MAG CHLORIDE	9,053	11,809	14,000	14,000	15,000	15,000	Traction sand/salt/magnesium chloride
10-431-555	RENTAL - EQUIPMENT	-	13	1,000	1,000	1,000	1,000	As needed rental of speciality tool or equipment
10-431-570	RENT/LEASE - SNOW REMOVAL EQUIP	74	-	1,000	-	1,000	1,000	Rentals, if needed, for breakdowns
10-431-591	REPAIR/MAINT/CLEANING-STREETS	2,978	3,982	4,500	7,000	5,500	5,500	Good inventory of parts on hand, street sweeper replacement brooms/ aging equipment
10-431-592	STRIPING	25,773	23,417	29,000	29,000	29,500	29,500	Piggy-back on Ketchum bid - restripe all path and street markings in the City. Large truck spraying
10-431-593	RIGHT-OF-WAY REMEDIATION	-	-	-	-	10,000	10,000	Implementation of right-of-way remediation per ordinance
10-431-595	REPAIR/MAINT - LARGE EQUIPMENT	12,857	13,906	18,000	18,000	18,000	18,000	Repair and maintenance of snowplows, dumptruck, loader, etc. Hydraulic and pneumatic system overhauls on two (2) snowplows.
10-431-596	REPAIR/MAINT - SMALL EQUIP	429	330	700	910	500	500	Repair and maintenance of lawnmowers, snow blowers, chainsaws, etc.
10-431-600	REPAIR/MAINT - AUTO EQUIP	3,521	8,625	4,000	4,000	4,000	4,000	Repair and maintenance of automotive equipment

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - STREET**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
10-431-610	REPAIR/MAINT - MISC	71	809	1,000	1,000	1,000	1,000	Unusual repair and maintenance expenses without appropriate line item
10-431-614	REPAIR/MAINT-BUILDING	8,120	10,867	12,000	12,000	12,000	12,000	All building repair and maintenance
10-431-620	LANDSCAPE SERVICES	4,528	3,135	5,000	5,000	5,000	5,000	Spring landscape clean up, plant health care, tree disease control and fertilization
10-431-621	NOXIOUS WEED CONTROL	13,393	12,140	15,000	15,000	15,000	15,500	3 applications
10-431-631	UNIFORMS	958	915	1,100	1,100	1,100	1,100	Staff work clothing
10-431-740	OFFICE FURNITURE & EQUIPMENT	2,234	585	2,000	600	2,000	1,000	Two (2) ipads/tablets for utility location reference during snow removal operations. Will also be used to document right-of-way encroachment issues.
10-431-745	ROADS & PATHS CONDITION RATING ASSESSMENT - UPDATE	-	-	12,000	-	12,000	-	Every 3 years. Budgeted but not undertaken in 2016. Moved to 2017
10-431-760	BUILDING IMPROVEMENTS	-	-	-	-	2,500	2,500	Acquisition of a washer, dryer, and water heater for cleaning work clothes when needed.
10-431-780	ROADS & PATHS MAINT. PROGRAM	106,672	141,927	160,000	140,000	150,000	150,000	Shouldering, path slurry seal, drainage work, asphalt repairs, etc.
10-431-790	LAND MAINTENANCE 5 ACRE PARCEL	960	1,846	2,500	2,500	2,600	2,600	Sprinkler repair, fence stain, fertilizer, weed abatement, etc.
10-431-800	104 GREY EAGLE ABATEMENT	-	4,453	-	-	-	-	
		<b>229,192</b>	<b>275,986</b>	<b>329,700</b>	<b>285,610</b>	<b>324,190</b>	<b>311,740</b>	
<b>STREET DEPARTMENT TOTAL EXPENDITURES</b>		<b>505,712</b>	<b>591,220</b>	<b>644,157</b>	<b>595,621</b>	<b>633,233</b>	<b>620,783</b>	

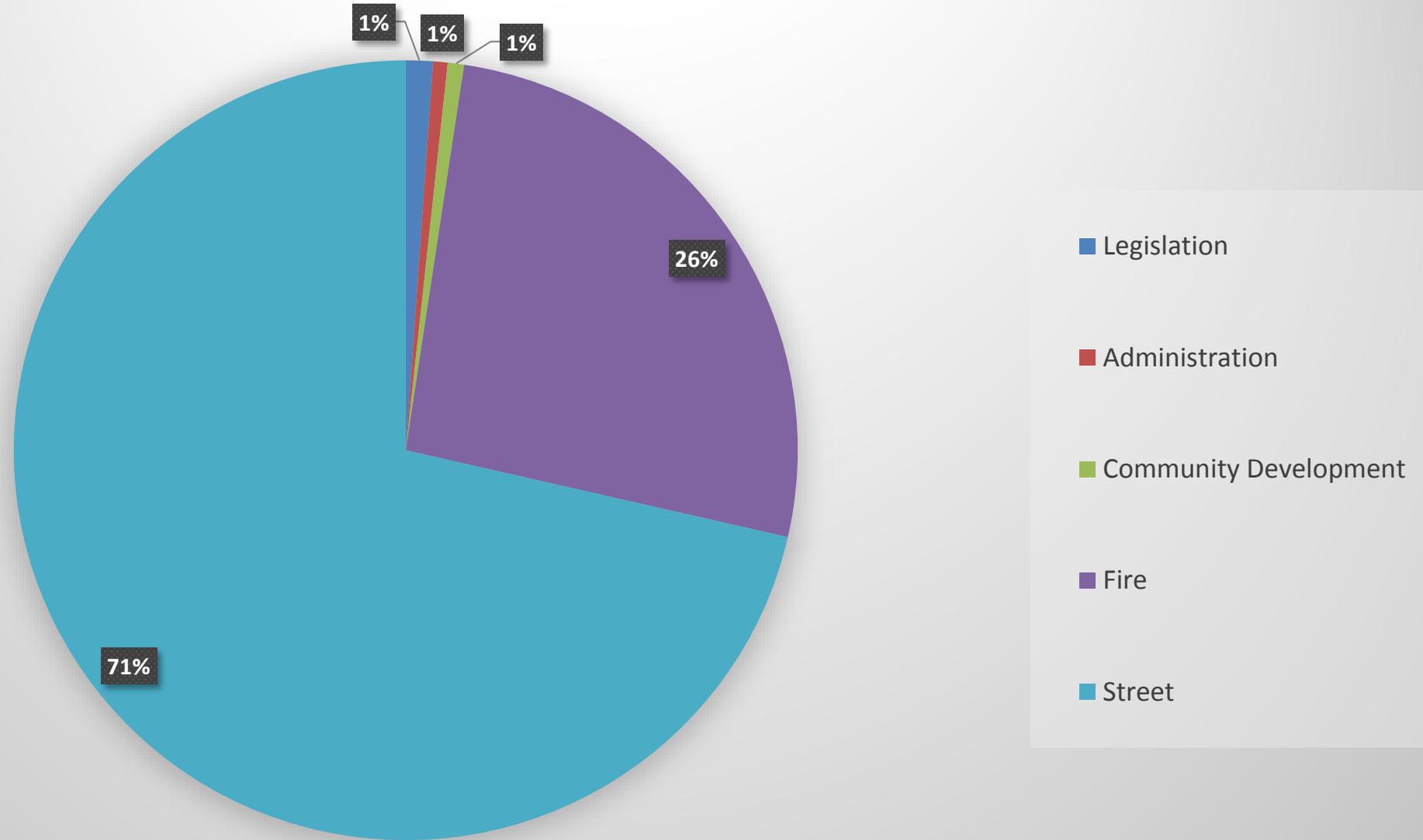
**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**GENERAL FUND EXPENDITURES - OTHER GENERAL GOVERNMENT**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>EXTERNAL CONTRACTS</b>								
10-419-800	CONTINGENCY	956	-	50,000	-	75,000	75,000	
10-419-XXX	UNANTICIPATED EXPENSE	-	57,168	-	72,252	-	-	
10-419-949	TRANSFERS OUT TO UNASSIGND FB	-	-	-	-	-	282,237	
10-419-951	TRANSFERS OUT TO CIPF	-	-	-	-	-	-	
10-419-952	TRANSFERS OUT TO FIXED ASSET FUND	-	-	-	-	-	-	
10-419-954	TRANSFERS OUT TO WORKFORCE HOUSING FUND	-	-	4,959	4,959	-	-	
		<b>956</b>	<b>57,168</b>	<b>54,959</b>	<b>77,211</b>	<b>75,000</b>	<b>357,237</b>	
<b>EXTERNAL CONTRACTS</b>								
10-411-689	MARKETING SERVICES	-	296,681	275,000	275,000	275,000	275,000	Participation in regional support of Sun Valley Marketing Alliance
10-411-692	ECONOMIC DEVELOPMENT, CULTURAL AND INFORMATION SERVICES	227,583	8,500	8,500	8,500	8,500	8,500	Participation in regional support of Sun Valley Economic Development
10-411-694	PUBLIC TRANSIT SERVICES	250,000	318,250	265,000	265,000	295,000	295,000	Participation in regional support of Mountain Rides
10-411-699	ECONOMIC DEVELOPMENT - SPECIAL EVENT FUNDING	19,250	17,200	-	-	-	-	Funding for events which increase economic activity in the City
		<b>496,833</b>	<b>640,631</b>	<b>548,500</b>	<b>548,500</b>	<b>578,500</b>	<b>578,500</b>	
<b>OTHER GENERAL GOVERNMENT TOTAL EXPENDITURES</b>								
		<b>497,790</b>	<b>697,799</b>	<b>603,459</b>	<b>625,711</b>	<b>653,500</b>	<b>935,737</b>	

# CITY OF SUN VALLEY

## PROPOSED 2017 CAPITAL EXPENDITURES



**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**CAPITAL EXPENDITURES**

				FY 2016	FY 2016	FY 2017	% CHANGE
				AMENDED	ESTIMATED	PROPOSED	FY 2016 to
				BUDGET	ACTUALS	BUDGET	FY 2017
DEPARTMENT	FUND	CAPITAL ITEM	AMOUNT				
<b>LEGISLATION</b>				-	-	17,000	n/a
	<b>Fixed Asset Fund</b>	Council Chamber microphones	17,000				
<b>ADMINISTRATION</b>				-	-	9,140	n/a
	<b>Fixed Asset Fund</b>	Primary server replacement	9,140				
<b>COMMUNITY DEVELOPMENT</b>						10,248	n/a
	<b>Fixed Asset Fund</b>	Lease for two vehicles	10,248	-	-		
<b>POLICE</b>				35,000	32,000	-	-100.0%
	n/a	n/a	n/a				
<b>FIRE</b>				417,426	448,234	400,106	-4.1%
	<b>Fixed Asset Fund</b>	Aerial Tower - 10 year lease purchase	112,426				
		Air Compressor	58,680				
		Engines 60 & 62 thermal imager replacement	12,000				
		Air pack replacement	202,000				
	<b>Capital Improvement Fund</b>	Elkhorn Fire Station - Vent & Intake Cleaning	15,000				
<b>STREET</b>				699,500	471,890	1,091,000	56.0%
	<b>Street &amp; Path Fund</b>	Chip sealing	160,000				
		Bitterroot reconstruction	375,000				
		Baldy View reconstruction	126,000				
		Silverweed reconstruction	80,000				
		Snowbush reconstruction	140,000				
	<b>Fixed Asset Fund</b>	Commercial mower replacement	5,000				
	<b>Capital Improvement Fund</b>	Street Department Ventilation System	15,000				
		Street Department Roof Replacement	50,000				
		City Hall Generator	90,000				
		City Hall/Fire Station Rewiring	50,000				
<b>TOTAL</b>				<b>1,151,926</b>	<b>952,124</b>	<b>1,527,494</b>	<b>32.6%</b>

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**STREET AND PATH FUND**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>REVENUES</b>								
<b>GENERAL PROPERTY TAXES</b>								
52-311-200	PROPERTY TAX - GENERAL	265,555	268,801	272,650	272,650	272,650	272,650	10% of total property taxes
		<b>265,555</b>	<b>268,801</b>	<b>272,650</b>	<b>272,650</b>	<b>272,650</b>	<b>272,650</b>	
<b>STATE OF IDAHO SHARED REVENUES</b>								
52-335-200	STATE HIGHWAY USER	45,584	47,644	59,694	61,162	61,774	61,774	Provided by AIC
		<b>45,584</b>	<b>47,644</b>	<b>59,694</b>	<b>61,162</b>	<b>61,774</b>	<b>61,774</b>	
<b>MISCELLANEOUS</b>								
52-380-100	TRANSFER FROM S&P FUND BALANCE	110,699	-	-	-	307,993	-	
52-380-110	TRANSFER FROM LAF FUND BALANCE	-	-	-	-	-	-	
52-380-000	TRANSFER FROM GF UNASSIGNED FUND BALANCE	111,775	-	-	-	238,583	-	
		<b>222,474</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>546,576</b>	<b>-</b>	
<b>TOTAL REVENUE</b>								
		<b>422,914</b>	<b>316,445</b>	<b>332,344</b>	<b>333,812</b>	<b>881,000</b>	<b>334,424</b>	
<b>EXPENSES</b>								
<b>STREETS &amp; PATHS</b>								
52-431-780	STREETS & PATHS - 5 YEAR ROTATION - CHIP & SEAL	-	209,264	290,000	133,000	160,000	255,000	<ul style="list-style-type: none"> <li>•FY 16 Fraction seal project is Diamondback, Monarch, and Sun Peak. Estimated cost:\$18,000. FY16 chip seal project is Old Dollar, Dollar, Saddle, North Village Way, and South Village Way Estimated Cost: \$70,000 FY16 Path seal Saddle, Dollar, Old Dollar, N. &amp; S. Elkhorn segment "C", and Morning Star. estimated cost: \$45,000</li> <li>•FY 17 chip seal project is Juniper, Sage, Mayleaf, Bluebell, Lupine, Thistle, and Sunrise. FY 18 chip seal Morning Star and all side streets, and Meadowridge.</li> </ul>
52-431-784	SINCLAIR PATH WALL	250,763	-	-	-	-	-	
52-431-786	TRAIL CREEK PATH	172,151	-	-	-	-	-	
52-431-XXX	STREET RECONSTRUCTION	-	-	-	-	375,000	-	Bitterroot reconstruction
52-431-XXX	STREET RECONSTRUCTION	-	-	-	-	126,000	-	Baldy View reconstruction
52-431-XXX	STREET RECONSTRUCTION	-	-	-	-	80,000	-	Silverweed reconstruction
52-431-XXX	STREET RECONSTRUCTION	-	-	-	-	140,000	-	Snowbush reconstruction
		<b>422,914</b>	<b>209,264</b>	<b>290,000</b>	<b>133,000</b>	<b>881,000</b>	<b>255,000</b>	

MISCELLANEOUS							
52-431-960	TRANSFER TO S&P FUND BALANCE	-	-	42,344	-	-	79,424
		-	-	42,344	-	-	79,424
STREET & PATH FUND TOTAL EXPENDITURES							
		422,914	209,264	332,344	133,000	881,000	334,424
STREET & PATH FUND NET							
		0	107,181	0	200,812	-	-
	FUND BALANCE - Beginning of fiscal year	\$ 110,699	\$ 0	\$ -	\$ 107,181	\$ 307,993	\$ 0
	FUND BALANCE - End of fiscal year	\$ 0	\$ 107,181	\$ -	\$ 307,993	\$ 0	\$ 0

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**FIXED ASSET FUND**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>REVENUE</b>								
29-311-500	PROPERTY TAXES	-	-	-	-	-	-	
29-311-510	VEHICLE SALES	-	-	-	-	18,300	-	Trade-in/sale of 5 older vehicles
		-	-	-	-	<b>18,300</b>	-	
<b>OPERATING TRANSFERS IN</b>								
29-399-500	TRANS. FROM GENERAL FUND	203,085	157,458	-	-	-	-	
29-399-501	TRANS. FROM FA FUND BALANCE	-	-	-	-	16,966	-	
29-399-502	TRANS. FROM DEBT SERVICE FUND BAL	-	-	-	-	-	-	
29-399-503	TRANS FROM LA FUND BALANCE	-	-	-	-	-	-	
29-399-504	TRANS. FROM GF UNASSIGNED FUND BALANCE	-	-	256,926	256,926	391,228	112,426	
		203,085	157,458	256,926	256,926	<b>408,194</b>	112,426	
<b>FIXED ASSET REVENUE TOTALS</b>								
		<b>203,085</b>	<b>157,458</b>	<b>256,926</b>	<b>256,926</b>	<b>426,494</b>	<b>112,426</b>	
<b>EXPENDITURES</b>								
<b>POLICE DEPARTMENT</b>								
29-490-761	POLICE- PATROL VEHICLE	-	27,115	35,000	32,000	-	-	
		-	<b>27,115</b>	<b>35,000</b>	<b>32,000</b>	-	-	
<b>FIRE DEPARTMENT</b>								
29-490-781	Fire Engine - Pumper	1,341	-	-	-	-	-	
29-490-784	Wildland Engine 64	1,086	-	-	-	-	-	
29-490-751	Chief 1	-	-	45,000	46,226	-	-	
29-490-752	Chief 2	44,921	-	-	-	-	-	
29-490-753	Radios	13,936	9,365	-	-	-	-	
29-490-754	Airpacks	-	-	-	-	202,000	-	Replacement of airpacks at end of life cycle in 2017 (27 airpacks)
29-490-756	Aerial Tower	112,426	112,426	112,426	112,426	112,426	112,426	10 year lease purchase
29-490-XXX	Air Compressor	-	-	-	-	58,680	-	Used to fill air packs
29-490-XXX	Engines 60 & 62 Thermal Imager Replacement	-	-	-	-	12,000	-	Existing ones are at least 15 years old and need replacement
29-490-779	New Engine Support Equipment	-	-	10,000	-	-	-	
		<b>173,709</b>	<b>121,791</b>	<b>167,426</b>	<b>158,652</b>	<b>385,106</b>	<b>112,426</b>	

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**FIXED ASSET FUND**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>STREET DEPARTMENT</b>								
29-490-785	Oshkosh Plow Blade Replacements (2)	28,658	-	-	-	-	-	
29-490-788	Street Vehicle with Snow Plow		-	49,500	45,912	-	-	
29-490-789	Mag Chloride Tank		-	5,000	3,396	-	-	
29-490-XXX	Commercial Mower	-	-	-	-	5,000	-	Replace 1999 Snapper ride behind mower with the same type unit.
		<b>28,658</b>	-	<b>54,500</b>	<b>49,308</b>	<b>5,000</b>	-	
<b>OTHER</b>								
29-490-XXX	Council Chamber Microphones	-	-	-	-	17,000	-	
29-490-792	Laserfish Scanner		8,553	-	-	-	-	
29-490-XXX	Community Dev/Admin Vehicle Replacement	-	-	-	-	10,248	-	Lease for two vehicles (\$426.97/month/vehicle)
29-490-802	Network Server	719	-	-	-	9,140	-	Primary server replacement
29-490-790	Transfer to Fixed Asset Fund Balance	-	-	-	-	-	-	
		<b>719</b>	<b>8,553</b>	-	-	<b>36,388</b>	-	
<b>FIXED ASSET EXPENDITURE TOTAL</b>								
		<u>203,085</u>	<u>157,458</u>	<u>256,926</u>	<u>239,960</u>	<u>426,494</u>	<u>112,426</u>	
<b>FIXED ASSET FUND NET</b>								
		<u>0</u>	<u>0</u>	<u>-</u>	<u>16,966</u>	<u>-</u>	<u>-</u>	
	<b>FUND BALANCE - Beginning of fiscal year</b>	-	0	0	0	16,966	0	
	<b>FUND BALANCE - End of fiscal year</b>	0	0	0	16,966	0	0	

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**CAPITAL IMPROVEMENT FUND**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>REVENUES</b>								
50-311-500	PROPERTY TAXES	-	-	-	\$ -	-	-	
		-	-	-	\$ -	-	-	
<b>GRANTS</b>								
50-399-900	LHTAC Transportation Grant	-	-	-	\$ -	-	-	
		-	-	-	\$ -	-	-	
<b>OPERATING TRANSFERS IN</b>								
50-399-100	TRANSFER FROM CIF FUND BALANCE	-	-	-		65,418	-	
50-399-200	TRANSFER FROM GF UNASSIGNED BALANCE	18,601	-	105,000	\$ 105,000	154,582	-	
50-399-300	TRANSFER FROM LAF UNASSIGNED BALANCE	-	-	250,000	\$ 250,000	-	-	
50-399-500	TRANSFER FROM GENERAL FUND	-	46,455	-	\$ -	-	-	
		18,601	46,455	355,000	\$ 355,000	220,000	-	
<b>CAPITAL IMPROVEMENT FUND TOTAL REVENUE</b>								
		18,601	46,455	355,000	\$ 355,000	220,000	-	
<b>EXPENDITURES</b>								
<b>CAPITAL PROJECTS</b>								
<b>BUILDINGS</b>								
50-480-441	Street Facility Repair and Paint	-	9,800	-	\$ -	-	-	
50-480-442	Street Department Ventilation System	-	-	15,000	\$ -	15,000	-	Rebudgeted for FY 2017 due to insufficient time to complete project in 2016
50-480-XXX	Street Department Roof Replacement	-	-	-	\$ -	50,000	-	
50-480-450	City Hall Generator	-	-	90,000	\$ -	90,000	-	Rebudgeted for FY 2017 due to insufficient time to complete project in 2016
50-480-460	City Hall Exterior Repairs	-	14,150	-	\$ -	-	-	
50-480-XXX	City Hall & Elkhorn Fire Station Re-wiring	-	-	-	\$ -	50,000	-	Replace old wiring to Improve safety, reliability, and speed of transmission
50-470-838	Fire Department Sleeping Quarters	-	-	250,000	\$ 289,582	-	-	
50-470-XXX	Elkhorn Fire Station - Vent & Intake Cleaning	-	-	-	\$ -	15,000	-	First time to be cleaned since the building was built
		-	23,950	355,000	\$ 289,582	220,000	-	
<b>OTHER</b>								
50-470-820	Transportation Plan Update	69,163	22,505	-	\$ -	-	-	

**CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET**

**CAPITAL IMPROVEMENT FUND**

Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
		69,163	22,505	-	\$ -	-	-	
<b>CAPITAL IMPROVEMENT FUND TOTAL EXPENDITURES</b>								
		69,163	46,455	355,000	\$ 289,582	220,000	-	
<b>CAPITAL IMPROVEMENT FUND NET</b>								
		(50,562)	-	-	\$ 65,418	-	-	
	FUND BALANCE - Beginning of fiscal year	50,562	-	-	\$ -	65,418	-	
	FUND BALANCE - End of fiscal year	-	-	-	\$ 65,418	-	-	

CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET									
WORKFORCE HOUSING FUND									
Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions	
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED		
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET		
<b>REVENUE</b>									
<b>FEES AND RENTS</b>									
42-311-510	PAYMENT OF FEES IN LIEU	-	-	-	-	-	-		
42-311-515	RENTS	7,339	3,639	7,000	10,185	15,337	16,104	Rent from two City condominiums	
		<u>7,339</u>	<u>3,639</u>	<u>7,000</u>	<u>10,185</u>	<u>15,337</u>	<u>16,104</u>		
<b>OTHER</b>									
42-399-300	TRANS. FROM GF UNASSIGNED FUND BALANCE	-	-	4,959	4,959	-	-		
42-399-400	TRANS. FROM LAF FUND BALANCE	-	-	-	-	-	-		
42-399-500	TRANS. FROM WFHF FUND BAL.	-	-	35,200	35,200	26,363	25,596		
		-	-	<u>40,159</u>	<u>40,159</u>	<u>26,363</u>	<u>25,596</u>		
<b>WORKFORCE HOUSING FUND TOTAL REVENUE</b>									
		<u>7,339</u>	<u>3,639</u>	<u>47,159</u>	<u>50,344</u>	<u>41,700</u>	<u>41,700</u>		
<b>EXPENDITURES</b>									
42-470-701	TRANSFER TO WFH FUND BALANCE	-	-	4,959	4,959	-	-		
42-470-702	EMPLOYEE HOUSING ALLOWANCE	17,317	17,200	17,200	17,200	17,200	17,200	Housing allowance for Fire Chief & Street Superintendent	
42-470-703	COMMUNITY HOUSING SERVICES	10,000	25,500	15,000	15,000	15,000	15,000	Participation in regional support of BCHA	
42-470-705	CITY OWNED UNITS/ UTILITIES & MAINT.	9,914	13,124	10,000	9,443	9,500	9,500	Condo fees; maintenance expense	
		<u>37,230</u>	<u>55,824</u>	<u>47,159</u>	<u>46,602</u>	<u>41,700</u>	<u>41,700</u>		
<b>CAPITAL PROJECTS</b>									
42-470-710	FUTURE HOUSING PROJECTS	4,959	-	-	-	-	-		
42-470-732	FIRE DEPARTMENT SLEEPING QUARTERS	-	-	-	-	-	-		
		<u>4,959</u>	-	-	-	-	-		
<b>WORKFORCE HOUSING FUND TOTAL EXPENDITURE</b>									
		<u>42,190</u>	<u>55,824</u>	<u>47,159</u>	<u>46,602</u>	<u>41,700</u>	<u>41,700</u>		
<b>WORKFORCE HOUSING FUND NET</b>									
		<u>(34,851)</u>	<u>(52,185)</u>	<u>-</u>	<u>3,742</u>	<u>-</u>	<u>-</u>		
	FUND BALANCE - Beginning of fiscal year	233,940	199,089	-	146,904	150,646	124,283		
	FUND BALANCE - End of fiscal year	199,089	146,904	-	150,646	124,283	98,687		

CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET								
LAND ACQUISITION FUND								
Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>REVENUE</b>								
40-311-500	PROPERTY TAXES	-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>OPERATING TRANSFERS IN</b>								
40-399-500	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	
40-399-550	TRANSFER IN FROM LAF FUND BALANCE	-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>LAND ACQUISITION FUND REVENUE TOTAL</b>								
		-	-	-	-	-	-	
<b>EXPENDITURES</b>								
<b>OPERATING TRANSFERS OUT</b>								
40-470-800	TRANSFER OUT TO FA FUND	-	-	-	-	-	-	
40-470-850	TRANSFER OUT TO WFH FUND	-	-	-	-	-	-	
40-470-950	TRANSFER OUT TO CIP	-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>LAND ACQUISITION FUND TOTAL EXPENDITURE</b>								
		-	-	-	-	-	-	
<b>LAND ACQUISITION FUND NET</b>								
		-	-	-	-	-	-	
	FUND BALANCE - Beginning of fiscal year	371,763	371,763	-	371,763	371,763	371,763	
	FUND BALANCE - End of fiscal year	371,763	371,763	-	371,763	371,763	371,763	

CITY OF SUN VALLEY FY 2016-2017 PROPOSED BUDGET								
DEBT SERVICE FUND								
Acct No	Account Description	FY 2014	FY 2015	FY 2016	FY 2016	FY 2017	FY 2018	Notes and Descriptions
		AUDITED	AUDITED	AMENDED	ESTIMATED	PROPOSED	ANTICIPATED	
		ACTUALS	ACTUALS	BUDGET	ACTUALS	BUDGET	BUDGET	
<b>REVENUE</b>								
30-311-100	PROPERTY TAXES	-	-	-	-	-	-	
		-	-	-	-	-	-	
<b>OPERATING TRANSFERS IN</b>								
40-399-500	TRANSFER FROM GENERAL FUND	-	-	-	-	-	-	
30-380-100	TRANSFER IN FROM DS FUND BALANCE	-	-	-	-	9,601	-	
		-	-	-	-	9,601	-	
<b>LAND ACQUISITION FUND REVENUE TOTAL</b>								
		-	-	-	-	9,601	-	
<b>EXPENDITURES</b>								
<b>OPERATING TRANSFERS OUT</b>								
30-491-100	TRANSFER OUT TO GF FUND BALANCE	-	3,337	-	-	9,601	-	
		-	3,337	-	-	9,601	-	
<b>DEBT SERVICE FUND TOTAL EXPENDITURES</b>								
		-	3,337	-	-	9,601	-	
<b>LAND ACQUISITION FUND NET</b>								
		-	(3,337)	-	-	-	-	
	FUND BALANCE - Beginning of fiscal year	12,938	12,938	-	9,601	9,601	-	
	FUND BALANCE - End of fiscal year	12,938	9,601	-	9,601	-	-	

**NOTICE OF PUBLIC HEARING  
PROPOSED BUDGET FOR FISCAL YEAR 2017  
CITY OF SUN VALLEY, IDAHO**

Notice is hereby given that pursuant to Section 50-1002 Idaho Code, the City Council of Sun Valley, Idaho, will hold a public hearing for consideration of the proposed budget for the Fiscal Year October 1, 2016 through September 30, 2017. The hearing will be held at City Hall, 81 Elkhorn Road, Sun Valley, Idaho, at 4:15 p.m. on August 4, 2016. At said hearing, any interested person may appear and show cause, if any, why said proposed budget should or should not be adopted. Copies of the proposed budget in detail are available at City Hall during regular office hours, 8:00 a.m. to 5:00 p.m. weekdays. The proposed budget is shown below as Expenditures and Revenues for proposed budget Fiscal Year 2017.

<b>Expenditures</b>			
	<b>Actual FY 2015</b>	<b>Amended Budget FY 2016</b>	<b>Proposed Budget FY 2017</b>
<b>General Fund</b>	5,111,427	5,267,040	5,469,231
<b>Debt Service Fund</b>	3,337	-	9,601
<b>Fixed Asset Fund</b>	157,458	256,926	426,494
<b>Capital Improvement Fund</b>	46,455	355,000	220,000
<b>Land Acquisition Fund</b>	-	-	-
<b>Workforce Housing Fund</b>	55,824	47,159	41,700
<b>Street &amp; Path Fund</b>	209,264	332,344	881,000
<b>Grand Total All Funds - Expenditures</b>	<u><b>5,583,765</b></u>	<u><b>6,258,469</b></u>	<u><b>7,048,026</b></u>
<b>Revenues</b>			
	<b>Actual FY 2015</b>	<b>Amended Budget FY 2016</b>	<b>Proposed Budget FY 2017</b>
<b>Property Tax Levy</b>			
General Fund	2,425,226	2,463,848	2,463,848
Debt Service Fund	-	-	-
Street & Path Fund	268,801	272,650	272,650
<b>Total Property Tax Levy</b>	<u><b>2,694,027</b></u>	<u><b>2,736,498</b></u>	<u><b>2,736,498</b></u>
<b>Other Revenue Sources</b>			
General Fund	2,729,776	2,803,192	3,005,383
Debt Service Fund	-	-	9,601
Fixed Asset Fund	157,458	256,926	426,494
Capital Improvement Fund	46,455	355,000	220,000
Land Acquisition Fund	-	-	-
Workforce Housing Fund	3,639	47,159	41,700
Street & Path Fund	47,644	59,694	608,350
<b>Total Other Revenue Sources</b>	<u><b>2,984,972</b></u>	<u><b>3,521,971</b></u>	<u><b>4,311,528</b></u>
<b>Grand Total All Funds - Revenues</b>	<u><b>5,678,998</b></u>	<u><b>6,258,469</b></u>	<u><b>7,048,026</b></u>

I, Susan Robertson, City Administrator for the City of Sun Valley, Idaho, do hereby certify that the above is a true and correct statement of the proposed expenditures and revenues for Fiscal Year 2017. The proposed expenditures and revenues for Fiscal Year 2017 have been tentatively approved by the City Council on July 12, 2016. Publication dates for the public notice of this public hearing are July 20, 2016 and July 27, 2016, in the Idaho Mountain Express.

Dated this 15th day of July, 2016.

**CITY OF SUN VALLEY  
CITY COUNCIL  
STAFF REPORT**

To: The Honorable Mayor Peter Hendricks and Sun Valley City Council  
From: Jae Hill, AICP, CFM, Community Development Director  
Date: 4 August 2016  
Re: Common area conveyances

---

Over the last year, we've seen dozens of small, "pop-out" additions to condominiums all over town. The Homeowners Associations are approving the expansions of individual units into the common area, but without formally conveying the property from the association to the owner of the appurtenant condominium.

The previous Community Development Director required plat amendments for these expanded units, but in the cases where the property is not actually conveyed by deed, we can't require that. We stopped the practice (of requiring the plat amendments) at the notice and advice of our former City Attorney, Adam King.

After talking with Jim Williams, the county's appraiser at the Assessor's Office, we learned that common area (including limited-access common area) is not assessed, therefore all new construction occurring in the common area (at the benefit of an individual homeowner) is not being assessed. Every unit that has had a pop-out addition without a re-plat is therefore increasing the appraised market value of their home but not the assessed value with the County. For a sample \$25,000 pop-out addition, the City is foregoing approximately \$191 per year in taxes. Multiplied times hundreds of these minor additions, we're talking about tens of thousands in foregone property tax revenue every per year – not to mention the inaccurate records at the Blaine County Assessor's Office and the questionable legal questions relating to ownership including responsibility for safety, maintenance, insurance, and damages.

The City's best option to remedy this situation is to amend our code to require the platting and conveyance of any piece of property for the permanent and exclusive use of an adjoining property. This will add further cost and time delays to each addition, however, for the participation of a surveyor and for City approval. The County Assessor's Office is highly in support of this concept.

Staff recommended amending our code to require conveyance and platting in these cases which circumvent our legally-established subdivision processes and our taxing authority, and has provided an ordinance to that effect.

**RECOMMENDATION:** The Planning Commission deliberated on this proposed ordinance at their meeting of July 14<sup>th</sup>, and unanimously recommended approval to the City Council.

**RECOMMENDED MOTION:** "I move to recommend approval to the City Council of Ordinance No. 490: Amending Title 9, Chapter 4, Article A, Section 3 Of The Sun Valley Municipal Code Requiring The Replatting Of Conveyed Properties."

**ALTERNATIVE ACTIONS:** Amend the Ordinance, and recommend approval as amended; or direct Staff to return with additional information/changes.

**ATTACHMENTS:**

1. Ordinance No. 490 Amending Title 9, Chapter 4, Article A, Section 3 Of The Sun Valley Municipal Code Requiring The Replatting Of Conveyed Properties.



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ATTEST:

\_\_\_\_\_  
Peter Hendricks, Mayor  
City of Sun Valley

\_\_\_\_\_  
Alissa Weber, City Clerk  
City of Sun Valley

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF SUN VALLEY, BLAINE COUNTY, IDAHO, AMENDING SECTION 1 OF ORDINANCE NO. 22 TO INCREASE THE TERM OF THE NON-EXCLUSIVE FRANCHISE GRANTED THEREIN; PROVIDING FOR A SEVERABILITY CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, as authorized by the franchise granted by the City to Wood River Rubbish in Ordinance No. 22, as amended by Ordinance No. 222, and subsequently assigned to it with the consent of the Sun Valley City Council on January 15, 2004, Obras, L.L.C., d/b/a Clear Creek Disposal, currently provides garbage, rubbish and recyclable materials collection and disposal services within the corporate limits of the City of Sun Valley; and

WHEREAS, the City finds it to be in the interest of public health and welfare to continue and extend the effective term of said franchise to August 31, 2021, to assure uninterrupted collection and disposition of garbage, rubbish and recycling materials for citizens of Sun Valley, including, but not limited to, full and continued performance by Clear Creek Disposal of its obligations to provide the collection and disposal services set forth in The Mandatory Garbage Collection Service Agreement entered into on April 30, 1990, between the City and Wood River Rubbish Company, which was subsequently assigned to Clear Creek with the consent of the City of Sun Valley on January 15, 2004

NOW, THEREFORE, be it ordained by the Mayor and City Council of the City of Sun Valley, Idaho:

**Section 1.**     **Amendment of Ordinance No. 22.** Section 1 of Sun Valley Ordinance

No. 22, as previously amended by Ordinance No. 222 and Ordinance No. 395, is hereby

amended to read as follows:

SECTION 1: There is hereby granted to Obras, L.L.C., d/b/a Clear Creek Disposal, hereinafter referred to as "Franchise Holder", a non-exclusive franchise and authority to maintain and operate a garbage and rubbish collection and disposition service in the City of Sun Valley, Idaho, subject to such terms and conditions as the City of Sun Valley may prescribe, by resolution or ordinance, and with authority to use the streets and alleys within the City of Sun Valley for the above purposes, provided that such authority is exercised in accordance with applicable conditions, terms and limitations contained in this ordinance, any other ordinance that has been or may be enacted by the City Council, and/or any applicable resolution of the City Council. The term of the non-

exclusive franchise herein granted shall continue in effect to and including August 31, 2021, and may thereafter be further extended for two (2) additional terms of five (5) years each by, and subject to the terms of, Resolutions duly approved by the Sun Valley City Council.

**Section 2.** **Severability.** It is hereby declared to be the legislative intent of the Sun Valley City Council that the provisions, and parts thereof, of this Ordinance shall be severable. Should any section, subsection, paragraph, clause or phrase of this Ordinance, or any particular application thereof, be declared invalid or unconstitutional for any reason by a court of competent jurisdiction, such decision shall not affect the remaining portions of said section, subsection, paragraph, clause, or phrase of this Ordinance.

**Section 3.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

**PASSED AND ADOPTED BY THE SUN VALLEY CITY COUNCIL AND APPROVED BY THE MAYOR THIS \_\_\_ DAY OF \_\_\_\_\_, 2016.**

\_\_\_\_\_  
Peter Hendricks, Mayor

Attest:

\_\_\_\_\_  
Alissa Weber, City Clerk

!rlm\VER\Goitinadia\Ordinance amend\_SV

**AMENDMENT TO THE MANDATORY GARBAGE  
COLLECTION SERVICE AGREEMENT DATED APRIL 30, 1990**

THIS AMENDMENT TO THE MANDATORY GARBAGE COLLECTION SERVICE AGREEMENT Dated April 30, 1990, is made and entered into this \_\_\_ day of \_\_\_\_\_, 2016, by and between **THE CITY OF SUN VALLEY**, an Idaho municipal corporation ("City"), and **OBRAS, L.L.C.**, an Idaho limited liability company, doing business as **CLEAR CREEK DISPOSAL** ("Company").

**RECITALS:**

- A. On April 30, 1990, the City adopted Ordinance No. 222 which, as amended, mandated that certain residential buildings within the City be required to obtain regularly scheduled garbage, rubbish and recyclable material collection and disposal services ("Mandatory Services") from Wood River Rubbish, Co. ("WRR") which was therein granted a franchise authorizing it to provide garbage and rubbish collection and disposal services, including Mandatory Services ("Franchise").
- B. Also on April 30, 1990, the City and WWR entered into a Mandatory Garbage Collection Service Contract further defining and expanding the scope of Mandatory Services, and setting forth the terms and conditions pursuant to which such services would be provided by WWR ("Mandatory Service Contract").
- C. The WRR Franchise, and its interest in the Mandatory Service Contract, were assigned to the Company, and approved by the Sun Valley City Council on January 15, 2004, and the Company has, since that date, duly performed the Mandatory Services.
- D. The Mandatory Service Contract expires on August 31, 2016, and the parties hereto, finding that it is necessary and desirable for the protection of public health and welfare, desire to herein provide for its renewal and extension to August 31, 2021, and to provide for two (2) optional terms thereafter of five (5) years each on such terms and conditions as may be mutually acceptable to both parties.

NOW, THEREFORE, the parties hereto agree as follows:

- 1. Renewal of the Mandatory Collection Service Agreement Dated April 30, 1990. The Mandatory Collection Service Agreement Dated April 30, 1990, is hereby renewed and extended from September 1, 2016, through August 31, 2021, and may thereafter be renewed for two (2) additional terms of five (5) years each upon the mutual agreement of the Company and the City.

IN WITNESS WHEREOF, the parties have signed this Agreement on the day and year first above written.

"COMPANY"  
OBRAS, L.L.C., d/b/a  
CLEAR CREEK DISPOSAL

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Miguel Goitiandia  
Its: Managing Member

"CITY"  
CITY OF SUN VALLEY, IDAHO

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Name: Peter Hendricks  
Title: Mayor  
Dated: \_\_\_\_\_

ATTEST:

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Name: Alissa Weber  
Title: City Clerk  
I:\m\jer\goitiandia\mandatory collection\_SV\_2016 amd



**CITY OF SUN VALLEY  
REPORT TO THE CITY COUNCIL**

---

TO: Honorable Mayor and City Council  
FROM: Bill Whitesell, Street Superintendent  
SUBJECT: 2016 Path seal project  
DATE: 7/6/2016

---

**Background:**

I requested three bids for the 2016 pathway slurry seal project and received two responses: one from Imperial Asphalt and one from PSI. Imperial Asphalt was the lowest bidder for the project. The City has worked with this Contractor for several years and on several projects.

The project requires approximately \$209,260 lineal feet of asphalt at 0.138 per square foot to equal \$28,877.88. Some asphalt patching and crack sealing will also be done prior to slurry sealing. The path sections that will be sealed are the new asphalt portion of the Trail Creek Path, Saddle, Dollar, Old Dollar, North Village Way, South Village Way, and Elkhorn segment "C".

**Costs:**

Sealing	\$28,877.88
Restriping	\$3,000.00

**Recommendation:**

City Council authorize the Mayor to enter into an agreement with Imperial Asphalt for path slurry seal not to exceed \$31,877.88.

**Funding:**

Street and Path fund.

**Attachments:**

Bid documents.

# IMPERIAL ASPHALT

**P.O. Box 1500**  
**Blackfoot, Idaho 83221**  
**Phone (208) 782-0301**

PROPOSAL	City of Sun Valley	JOB NAME:	Sun Valley Bike Path Seal Coat
STREET:	PO Box 416	JOB LOCATION:	Sun Valley
	Sun Valley, ID 83353	JOB LOCATION:	Sun Valley
CONTACT:	Bill Whitesell PHONE: 208 622-3401	JOB CONTACT:	Bill Whitesell 208 720-0342

We hereby agree to furnish all labor, material and equipment for the completion, in a good and workmanlike manner, of the work described below.

**2 Coat Emulsified Asphalt Seal Coat of Bike Paths** **\$0.138 / Square Foot**  
**20,926 Ln. Ft. of 10' Wide Bike path @ \$0.138/Sq Ft.-----\$28,877.88**

Terms of Payment Upon Completion Total Contract Price \$0.138 / Sq. Ft.

Date: July 6, 2016 By:  Trent Hone - 208-680-5028

### ACCEPTANCE

The above mentioned proposal is accepted. You are authorized to perform the work described herein.

It is agreed that you shall be paid according to the terms set forth herein. All of the terms on the reverse side are Incorporated herein and made a part hereof.

Date \_\_\_\_\_ Company: \_\_\_\_\_  
 By: \_\_\_\_\_ Title: \_\_\_\_\_



4850 Henry St.  
Boise, Idaho 83709  
Phone (208) 322-7000  
Fax (208) 562-0853  
Idaho Contractors Registration RCE - 3029  
Contractor License # PWC-C-14890-AA-2

**PROPOSAL AND CONTRACT**

TO: Sun Valley  
P.O. Box 416

PROJECT:  
2016 Bike Path Sealcoat Project

DATE: July 5, 2016  
Name: Bill Whitesell  
Phone #: 208-622-4438

Sun Valley, ID 83353

Sun Valley, ID 83353

FAX #:

Cell #:

Bid Number:

Email: bwhitesell@svidaho.org

Items Selected	ITEM NO	WORK DESCRIPTION	EST. QTY.	UNIT DESC.	UNIT PRICE	PRICE TOTALS
<input type="checkbox"/>	1	Clean and Seal Pathways with Pro-Seal Asphalt Sealer, 2 Coats	209,260	s.f.	\$0.140	\$29,296.40

**SPECIAL NOTES:**

- 1) Owner is responsible for turning off all sprinklers & other water sources.
- 2) Owner is responsible for notifying general public, tenants, or others impacted by construction operations.
- 3) Crack repair, structural repairs, or pavement markings are not included.
- 4) The Property Owner and/or its representative is responsible for locating and marking all private utilities as necessary.

**\*\*\*ALL BILLINGS WILL BE BASED ON ACTUAL QUANTITIES COMPLETED & MEASURED IN THE FIELD.**

All material & construction practices are guaranteed to be as specified in Pavement Specialties standard specifications and are a part of this proposal. Pavement Specialties uses its practices, unless otherwise noted. Pavement Specialties is not responsible for damages, costs, or impacts caused by or to any hidden, or unknown items. Pavement Specialties cannot be responsible for drainage or water ponding on slopes of less than 1.5% or where grades are dictated by surrounding areas. Alterations, changes, additional work, unforeseen impacts, or deviations creating extra costs or impacts will become an additional charge, due & payable. All agreements and/or warranties, either expressed or implied, are only as attached in written form.

All items on this proposal requiring asphalt products, hot plant asphalt, or batch plant concrete are based on supplier(s) quote at time of estimate to Pavement Specialties. Pavement Specialties reserves the right to adjust asphalt or concrete prices accordingly. Pavement Specialties will provide written notice of such price increases prior to the placement of asphalt based products, hot asphalt, or concrete materials. All agreements are contingent upon release of Pavement Specialties in case of weather, strikes, accidents, any material shortages, acts of God, or situations beyond Pavement Specialties control. As a proposal, the prices quoted are good for fifteen(15) days from the date of proposal. An additional charge of 3% will be assessed for payments made by credit card.

The owner(s) or its representative(s) will be responsible for all costs pertaining to permits, testing, traffic control, licenses, engineering, architectural fee's, zone approvals, erosion control, and sediment control plans. These items shall be considered additional work. All charges pertaining to cost of these items will be paid at cost plus 10%. All labor cost incurred by Pavement Specialties in attaining such items, shall be charged by the hour including its normal overhead and markup.

This is a unit price contract. The contract is based on field measurements and locations as directed by the owner(s) or its representative(s). Pavement Specialties shall be paid for actual quantities installed. Full Payment is due and owing on completion of work. Payment is due upon completion or progress billings each 30 days if project is completed in stages. Interest will be charged at 1.5% per month (18% APR.) for delayed payments. Owner(s) or its representative(s) will reimburse all costs Pavement Specialties incurs collecting moneys due, including all court costs, expert fees, and attorney fees.

PAVEMENT SPECIALTIES OF IDAHO

I have reviewed, understand and accept the above prices, terms and conditions. The described work is hereby authorized on the terms offered.

Keith Lewis

BY: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

THIS PROPOSAL & ALL ATTACHMENTS ARE BEING SUBMITTED BASED ON THE UNDERSTANDING THAT ALL WILL BE HELD FULLY CONFIDENTIAL BY THE CUSTOMER &/OR OWNER. THIS PROPOSAL AND ALL DATA REMAINS THE PROPERTY OF PAVEMENT SPECIALTIES OF IDAHO AND MAY NOT BE COPIED OR DISCLOSED.

"An Equal Opportunity Employer"



CITY OF SUN VALLEY  
REPORT TO THE CITY COUNCIL

---

TO: Honorable Mayor and City Council  
FROM: Bill Whitesell  
SUBJECT: Street Superintendent  
DATE: 7/27/2016

---

**Background:**

Mayor Hendricks, Street Maintenance Worker/Equipment Operator Slater Storey, and I traveled to Twin Falls in May for a demonstration of a road sealing product called Fraction Seal. The product is used all over the United States, mainly for airport applications, and is just becoming available in our area for other uses. The product costs approximately 25% less per square yard than chip sealing. It appears this product has viability for some road sections in the City of Sun Valley and it has been determined that the streets in the White Clouds area would be a good area to test this product rather than using the traditional chip sealing.

**Recommendation:**

Authorize the Mayor to enter into an agreement with Asphalt Systems Inc. in the amount not to exceed \$19,350.00

**Funding:**

Street and Path Fund. Line item 52-431-780

**Attachments:**

Agreement  
Sole source letter.

**Sealing Agreement #ASIRL-SV71716: City of Sun Valley, ID**

Prepared 7/18/16

By Rick LaBelle

Asphalt Systems, Inc. (ASI)

Attn: Bill Whitesell

---

**Product:** GSB-FrictionSeal®

**Tentative Job Date:** August 24

**Area to Treat:** White Cloud (appx. 20,000 sq. yds.)

**I. Oil Cost (GSB-88® Emulsion Concentrate)**

\* Application Rate: .15 gal. per sq. yd.  
\* Gallons Required: = 3,000  
\* Cost Per Gallon: \$3.75  
\* Total Oil Cost: = **\$11,250**

**II. Sand Cost (Black Slag)**

\* Application Rate: 1 lb./sq.yd.  
\* Sand Required: 20,000 lbs. = 10 tons  
\* Cost Per Ton: \$350  
\* Total Sand Cost: = **\$3,500**

• **Total GSB-FrictionSeal® Cost:** **\$14,750**

**III. Trucking**

\* Appx. Freight: \$2,100 (billed directly from trucking company)  
\* Appx. Spreading: \$2,500 (“ “ “ ” )

**Total Estimated Job Cost, Including Trucking:** = **\$19,350**

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7/18/16

Rick LaBelle  
Sales & Marketing  
Asphalt Systems, Inc.

Accepted by:

\_\_\_\_\_  
City of Sun Valley



asphalt systems inc.  
ASPHALT PRESERVATION MATERIALS

GSB Products

July 18, 2016

Attn: Bill Whitesell  
City of Sun Valley Street Department  
Sun Valley, Idaho

To whom it may concern,

This letter is to confirm that we manufacture and supply our GSB-FrictionSeal® emulsion as a Sole Source pavement preservation material. Moreover, GSB-FrictionSeal® is a registered and trademarked product of Asphalt Systems, Inc.®, located in Salt Lake City, Utah.

If you have any further questions or concerns, please do not hesitate to contact myself at 801-972-2757, or you may also contact Rick LaBelle at 208-313-3455 for further assistance.

Sincerely,

Phil Manning – General Manager  
Asphalt Systems, Inc.  
Salt Lake City, Ut.

# PROJECT CHANGE ORDER REQUEST

<b>Project Name</b>	Internal Control Risk Assessment	<b>Change Order Number</b>	CO 2016-01
<b>Requested By</b>	Denise McClure	<b>Date of Request</b>	7/14/16
<b>Presented To</b>	Sun Valley City Council		

<b>Change Name</b>	Hotel Room for Additional Site Work
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**Description of Change:** Change order 2016-01 would cover the cost of a hotel night associated with an additional site visit to the City of Sun Valley by the consultant.

**Reason for Change:** The contract that the City of Sun Valley entered into with AvertiSolutions for an Internal Control Risk Assessment was for \$5,000 and included the cost of one site visit to the City of Sun Valley. After reviewing the City documents that were requested and considering the results of the interviews conducted with key City staff members at the initial site visit, Denise McClure of AvertiSolutions determined that an additional site visit to the City was needed to gather additional information to adequately complete the Internal Control Risk Assessment. Ms. McClure asked Mayor Peter Hendricks and City Administrator Susan Robertson if the City would cover the cost of one hotel night associated with the additional site visit. Because the initial contract was approved by the City Council, the City Council is the entity that needs to consider and act on the request for the City to cover the cost of a hotel room associated with the additional site visit.

**Recommendation:** Recommend approval of the change order in the amount of \$254.71. Without the additional site visit, the Internal Control Risk Assessment would not be as thorough as it needs to be. There is sufficient funding in the Administration Department budget to cover the additional expense.

Item Description	Dollars	
	Reduction	Increase
Hotel room – one night – July 20, 2016		\$ 254.71
<b>Total Additional Cost:</b>		<b>\$ 254.71</b>



702 W. Idaho, Suite 1100  
Boise, ID 83702

PH (208) 989 2245  
FX (208) 947 5910  
www.AvertiSolutions.com

# Invoice

<b>Bill To</b>
City of Sun Valley Susan E. Robertson 81 Elkhorn Rd. Sun Valley, ID 83353

<b>Date</b>	<b>Invoice #</b>
7/25/2016	1154

<b>Terms</b>
Due on receipt

Description	Amount
Hotel charge for overnight stay in Sun Valley July 20, 2016	254.71

Tax ID:27-2010389	<b>Total</b> \$254.71
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## Receipt for Tamarack Lodge, Ketchum

Jul 20, 2016 - Jul 21, 2016 Itinerary # 7198249487080

Booked Items	Cost Summary
<p><b>Hotel:</b> Tamarack Lodge 291 North Walnut Ave, Ketchum, ID83340 Check-in: 7/20/2016   Check-out: 7/21/2016, 1 room  1 night</p>	<p><b>Booked Date:</b> Jul 19, 2016 <b>Room Price</b> <b>\$254.71</b> 1 night \$221.49 Taxes &amp; Fees \$33.22</p>
<b>Traveler Information</b>	<p>Total: <b>\$254.71</b> Collected by Expedia Paid: <b>\$254.71</b> [Visa 9110] All prices quoted in USD.</p>
<p><b>Denise McClure</b> Room 1: Room, 1 King Bed, Fireplace</p>	



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May 27, 2016

Mr. Peter M. Hendricks  
Mayor  
City of Sun Valley  
P.O. Box 416  
Sun Valley, ID 83353

Sent via e-mail to [phendricks@svidaho.org](mailto:phendricks@svidaho.org)

RE: Internal Control Risk Assessment

Dear Mayor Hendricks:

We look forward to assisting the City of Sun Valley ("SV") with assessing its system of internal control and recommending process improvements. This letter is to confirm our understanding of the terms and objectives of the engagement and the nature and limitations of the services we will provide.

#### **SCOPE OF ENGAGEMENT**

We will begin the engagement on a mutually agreed upon date, on or about June 8, 2016. The purpose of the engagement is to:

1. Assist SV's Mayor and City Council in evaluating SV's system of internal control to assess risks that may threaten SV's ability to achieve its objectives, and
2. Evaluate SV's process for monitoring and controlling those risks.

Our engagement will include inquiries of SV personnel and review of available documentation.

We will also suggest ways in which SV might improve its risk management system. However, it is ultimately the responsibility of SV's Mayor and City Council to assess the adequacy of SV's risk management system. SV's Mayor and City Council will be responsible for any and all decisions regarding implementation of the recommendations.

#### **DELIVERABLES**

1. The results of the risk assessment will be documented in a report outlining key risks and recommendations to mitigate such risks. Distribution of our report will be restricted to SV's Mayor, City Council, and administrative personnel and, accordingly, will not be distributed to any other parties.
2. If requested, we will meet with SV's Mayor, City Council and/or administrative personnel to present and discuss our report.
3. We will provide follow-up support phone calls and e-mails at no charge for a period of six months from the date of the report.

**LIMITATIONS OF SERVICES**

We do not assume responsibility for updating our report for such events or circumstances that may occur subsequent to the date the report is issued. If, for any reason, we are unable to complete the risk assessment, we will not issue a report on the results of the engagement.

By your signature below you acknowledge that the Mayor and the City Council are responsible for establishing and maintaining an effective system of internal controls, as well as evaluating the effectiveness of those controls. Implementation and testing of any recommendations made as a result of this engagement are also the responsibility of the Mayor and the City Council. Because this engagement is limited in scope, our involvement and knowledge of the daily operations of SV is limited. As a result, there is a risk that material errors, irregularities, or illegal acts, including fraud or defalcation, may exist and may not be detected by us. However, we will inform you of any such matters that come to our attention.

The foregoing procedures do not constitute an audit of the financial statements conducted in accordance with generally accepted auditing standards. In performing our engagement, we will be relying on the accuracy and reliability of information provided by SV's personnel. The procedures we perform in our engagement will be heavily influenced by the representations that we receive from SV's personnel. Therefore, false representations could cause incorrect risks to be identified or could cause critical business risks to go unidentified. By signing this agreement, you indicate that you understand and accept responsibility for the accuracy and completeness of the information provided to us by SV's personnel.

SV shall indemnify and hold me, Denise C. McClure, and Averti Solutions, LLC harmless from and against any liability, damage, cost, or expense that might result from any such inaccuracy or omission.

**FEES AND PAYMENT FOR SERVICES**

Our fees for these services will be based on the staff and hours involved at our normal billing rates. The billing rate for Denise McClure is \$190.00 per hour for this engagement.

Fees for this engagement will not exceed \$5,000.00 for the scope of work described above unless SV and Averti mutually agree on additional fees prior to Averti rendering services in excess of \$5,000.00.

A retainer of \$5,000.00 will be required before we begin the engagement. When the retainer has been used, interim billings will be submitted as work progresses and expenses are incurred.

Billings become delinquent if not paid within thirty (30) days of the invoice date. If billings are past due in excess of thirty (30) days, we will stop all work until your account is brought current, or withdraw from this engagement. SV acknowledges and agrees that we are not required to continue work in the event of SV's failure to pay on a timely basis for services rendered as required by this engagement letter.

SV further acknowledges and agrees that in the event we stop work or withdraw from this engagement as a result of SV's failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable to SV for any damages that occur as a result of our ceasing to render services.

**DISPUTE RESOLUTION**

If any dispute arises among the parties hereto, the parties agree first to try in good faith to settle the

dispute by mediation before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

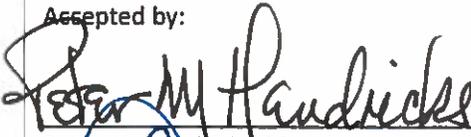
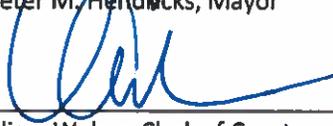
SV and I, individually and as representative of Averti Solutions, LLC, both agree that any dispute over fees charged by Averti Solutions, LLC to SV will be submitted for resolution by arbitration. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY AVERTI SOLUTIONS, LLC, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

We sincerely appreciate this opportunity to be of service to you. If the foregoing is in accordance with your understanding, please sign below in the space provided and return this letter to us.

Sincerely,



Denise C. McClure, CPA, CFE  
President

Accepted by:	
 _____ Peter M. Hendricks, Mayor	<u>6/2/16</u> Date
 _____ Alissa Weber, Clerk of Court	<u>6/16/16</u> Date