

AGENDA
REGULAR COUNCIL MEETING OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS – 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
February 4, 2016 – 4:00 P.M.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT - *The Mayor and Council welcome comments from the public on any subject. Please state your name and address for the record. Public comments may be limited to three (3) minutes. Please note this is the only time during this meeting that public comment time will be provided.*

COUNCIL COMMENT (5 min.)

MAYOR COMMENT (5 min.)

QUESTIONS FROM THE PRESS (3 min.)

CONSENT AGENDA (5 min.) *All items listed under the Consent Agenda will be approved in one motion without discussion unless any Council Member requests that the item be removed for individual discussion and possible action.*

1. Approval of Council Minutes of January 7, 2016; 1
2. Receive and File Financials: 15
 - a. January, 2016 Paid Invoice Report
 - b. December, 2015 Financial Report
 - c. Local Option Tax Report
3. Authorize payment of bills and payroll (recurring per Resolution 2015-09) for February, 2016, when due; (no documents)
4. Authorize payment of bills (non-recurring) on-hand due after January 28, 2016 and recommended for approval by the Finance Committee; 58

ACTION/DISCUSSION (35 min.)

5. Mayoral appointments and Council confirmation where required to City board and liaison positions (5 min.); 61
6. Second reading and possible action on Ordinance No. 479 An Ordinance of the City of Sun Valley, Idaho, Amending Title 7, Chapter 4 of the Municipal Code Regarding Encroachments within the City-Owned Right-of-Way (30 min.); 62

BREAK (5 min.)

ACTION/DISCUSSION CONTINUED (73 min.)

7. Discussion and action on Elkhorn Fire Station Remodel for sleeping quarters schematic design (20 min.); 70
8. Discussion and possible action on Sun Valley Elkhorn Association restrictions on Elkhorn Fire Station (continued from December 3, 2015 meeting)(10 min.); (no documents)
9. Discussion and possible action on City of Sun Valley Local Option Tax renewal in 2017 (15 min.); 76
10. Discussion and action on purchase of Police Department vehicle in the amount of \$27,493 (5 min.); .. 99
11. First reading and possible action on Ordinance 481 An Ordinance of the City of Sun Valley, Idaho, Amending Title 8, Chapter 1, of the Sun Valley Municipal Code, by Revising the Schedule of Building

*Please Note: The agenda is subject to revisions.
Anyone needing assistance to attend or participate should contact Sun Valley City Hall prior to the meeting at 622-4438.
Council packets are available online at www.sunvalley.govoffice.com.*

Permit Fee Calculations (5 min.); (pending documents)

- 12. Discussion and action on Resolution 2016-02 Authorizing the Mayor to Sign an Agreement for Interim City Attorney Legal Services (5 min.); (pending documents)
- 13. Discussion of the agenda-setting process for City Council meetings (3 min.); 111
- 14. Discussion and possible action regarding style of City Council meeting minutes (10 min.); 113

EXECUTIVE SESSION – Pursuant to Idaho Code 74-206 section (f), to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated;

ADJOURNMENT - *Meeting will conclude after the completion of agenda items or at the latest 9:00 p.m. Any item under discussion or consideration at 9:00 p.m. will be completed. Any remaining items on the agenda will be scheduled for another meeting.*

**COUNCIL MEETING
OF THE MAYOR AND CITY COUNCIL
IN THE COUNCIL CHAMBERS - 81 ELKHORN ROAD
CITY OF SUN VALLEY, IDAHO
JANUARY 7, 2016 AT 4:00 P.M.**

The Mayor and the City Council of Sun Valley, Blaine County, State of Idaho, met in a Council Meeting in the Sun Valley City Hall Council Chambers on January 7, 2016 at 4:00 p.m.

CALL TO ORDER

Mayor Briscoe called the meeting to order at 4:03 p.m.

ROLL CALL

PRESENT: Mayor Dewayne Briscoe, Council President Keith Saks, Council Member Michelle Griffith, Council Member Peter Hendricks, and Council Member Jane Conard.

ABSENT: None

PLEDGE OF ALLEGIANCE

Council Member Peter Hendricks made a comment.
Lisa Marie Allen and Sarah Lucie led the pledge of allegiance.

PUBLIC COMMENT

Mayor Dewayne Briscoe made a comment.
Ketchum Mayor Nina Jonas made a comment.
Sun Valley resident Jim Bronson made a comment.

MAYOR AND COUNCIL RESPONSE TO PUBLIC COMMENT

Mayor Dewayne Briscoe made a comment.

COUNCIL COMMENT

Council President Keith Saks made a comment.

MAYOR COMMENT

None.

QUESTIONS FROM THE PRESS

None.

CONSENT AGENDA

- 1. Approval of Council Minutes of December 3, 2015;**
- 2. Receive and File Financials:**
 - a. December, 2015 Paid Invoice Report**
 - b. November, 2015 Financial Report**
 - c. Local Option Tax Report**
- 3. Authorize payment of bills and payroll (recurring per Resolution 2015-01) for January, 2016, when due;**
- 4. Authorize payment of bills (non-recurring) on-hand due after December 30, 2015 and recommended for approval by the Finance Committee;**

[Mayor Dewayne Briscoe made a comment.](#)
[Council Member Jane Conard made a comment.](#)

MOTION

Council Member Jane Conard moved to approve all four items of the consent agenda, seconded by Council Member Peter Hendricks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Peter Hendricks, and Council Member Jane Conard.

NAYS: None

The Mayor declared the motion approved.

[SWEARING IN OF NEW MAYOR AND COUNCIL MEMBERS AND APPOINTMENTS TO COUNCIL](#)

[5. Farewell and thank you to Mayor Dewayne Briscoe for his service to the City;](#)

[Mayor Dewayne Briscoe made a comment.](#)

[Council Member Peter Hendricks made a comment.](#)

[6. Letter of Resignation from City Council Member;](#)

[Mayor Dewayne Briscoe made a comment.](#)

[Council Member Peter Hendricks made a comment.](#)

[7. Swearing in and Oaths of Office for new Mayor and City Council Members;](#)

[Mayor Dewayne Briscoe made a comment.](#)

[Mayor Dewayne Briscoe administered the oath of office to Council Member Jane Conard.](#)

[Mayor Dewayne Briscoe administered the oath of office to Council Member Michelle Griffith.](#)

[Dewayne Briscoe administered the oath of office to Mayor Peter Hendricks.](#)

[Mayor Peter Hendricks took his seat at the dias.](#)

[8. Mayor appointment to the City Council and Swearing in of Appointed Council Member;](#)

[Mayor Peter Hendricks appointed Brad DuFur to the City Council.](#)

MOTION

Council Member Jane Conard moved to confirm the appointment of Brad DuFur to assume the office of City Council person to complete the term of the new Mayor, seconded by Council Member Michelle Griffith. A roll call vote was taken.

[Council President Keith Saks made a comment.](#)

AYES: Council President Keith Saks, Council Member Michelle Griffith, and Council Member Jane Conard.

NAYS: None

The Mayor declared the motion approved.

[Mayor Peter Hendricks administered the oath of office to Brad DuFur and Council Member DuFur took his seat at the dias.](#)

[9. Council appointment of City Council President;](#)

MOTION

Council Member Michelle Griffith moved to continue with Council President Keith Saks as Council President, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[A barbershop quartet sang "Thank You," a tribute to those who serve in public office.](#)

PUBLIC HEARING

10. First Reading and possible action on Ordinance No. 479 An Ordinance of the City of Sun Valley, Idaho, Amending Title 7, Chapter 4 of the Municipal Code Regarding Encroachments within the City-Owned Right-of-Way;

- [Mayor Peter Hendricks made a comment.](#)
- [Community Development Director Jae Hill presented the issue.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council Member Michelle Griffith asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council President Keith Saks made a comment.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council President Keith Saks made a comment.](#)
- [Community Development Director Jae Hill responded.](#)
- [City Attorney Adam Kin made a comment.](#)
- [Council President Keith Saks made a comment.](#)
- [Mayor Peter Hendricks asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Mayor Peter Hendricks made a comment.](#)
- [Community Development Director Jae Hill responded.](#)
- [Mayor Peter Hendricks asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Mayor Peter Hendricks asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Mayor Peter Hendricks asked a question.](#)
- [Community Development Director Jae Hill responded.](#)
- [Council President Keith Saks made a comment.](#)
- [Mayor Peter Hendricks responded.](#)
- [City Attorney Adam King made a comment.](#)

[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Michelle Griffith asked a question.](#)
[Council President Keith Saks responded.](#)
[Council Member Michelle Griffith responded.](#)
[Council President Keith Saks responded.](#)
[Community Development Director Jae Hill made a comment.](#)
[Council President Keith Saks asked a question.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks asked a question.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks asked a question.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill asked a question.](#)
[Council President Keith Saks responded.](#)
[Community Development Director Jae Hill responded.](#)
[Mayor Peter Hendricks made a comment.](#)
[Council Member Jane Conard asked a question.](#)
[Council President Keith Saks responded.](#)
[Council Member Michelle Griffith responded.](#)
[Council President Keith Saks made a comment.](#)
[City Attorney Adam King made a comment.](#)
[Council President Keith Saks made a comment and asked a question.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Michelle Griffith asked a question.](#)
[Council President Keith Saks responded.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks responded.](#)
[City Administrator Susan Robertson made a comment.](#)
[Council President Keith Saks responded.](#)
[Mayor Peter Hendricks asked a question and made a comment.](#)
[Council President Keith Saks made a comment.](#)
[City Attorney Adam King made a comment.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Jane Conard asked a question.](#)
[City Attorney Adam King responded.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)

[City Attorney Adam King made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)
[City Attorney Adam King made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks responded.](#)
[Adam King made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill asked a question.](#)
[Council President Keith Saks made a comment.](#)
[Mayor Peter Hendricks made a comment.](#)
[Council President Keith Saks responded.](#)
[Community Development Director Jae Hill responded.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Brad DuFur asked a question.](#)
[Community Development Director Jae Hill responded.](#)
[Mayor Peter Hendricks asked a question.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Community Development Director Jae Hill made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Mayor Peter Hendricks asked a question.](#)
[City Attorney Adam King responded.](#)
[Mayor Peter Hendricks opened the public hearing.](#)
[Dennis Tripp, Sun Valley resident, made comment.](#)
[Community Development Director Jae Hill responded.](#)
[Dennis Tripp asked a question.](#)
[Council President Keith Saks responded.](#)
[Community Development Director Jae Hill responded.](#)
[Council Member Jane Conard made a comment.](#)
[Dennis Tripp made a comment.](#)
[Council President Keith Saks responded.](#)
[Dennis Tripp made a comment.](#)
[Jim Bronson, Sun Valley resident, made a comment.](#)
[Seeing no further comment, Mayor Peter Hendricks closed the public hearing.](#)
[Mayor Peter Hendricks made a comment.](#)
[Community Development Director Jae Hill made a comment.](#)
[Council Member Michelle Griffith asked a question.](#)
[Mayor Peter Hendricks responded.](#)
[City Attorney Adam King made a comment.](#)
[Mayor Peter Hendricks made a comment.](#)
[Community Development Director Jae Hill made a comment.](#)

MOTION

Council President Keith Saks moved to read Ordinance 479 by title only, seconded by Council Member Brad DuFur. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[City Attorney Adam King read Ordinance 479 by title only.](#)

BREAK

[A break was taken at 5:38 p.m.](#)

[The break ended at 5:53 p.m.](#)

ACTION/DISCUSSION

[Mayor Peter Hendricks made a comment.](#)

MOTION

Council Member Jane Conard moved to move agenda item number 14 before item number 12, seconded by Council Member Michelle Griffith. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

14. Discussion and action on request for concert on Festival Meadows in August, 2016;

[Street Supervisor Terence Davitt presented the issue.](#)

[Kristin Poole, Artistic Director of Sun Valley Center for the Arts, presented.](#)

[Kristine Bretall, Director of Performing Arts, presented.](#)

[Kristin Poole made a comment.](#)

[Mayor Peter Hendricks made a comment.](#)

[Council Member Michelle Griffith made a comment.](#)

[Mayor Peter Hendricks asked a question.](#)

[Kristin Poole responded.](#)

[Council Member Michelle Griffith asked a question.](#)

[Kristin Poole responded.](#)

[Kristine Bretall made a comment.](#)

[Council President Keith Saks asked a question.](#)

[Kristin Poole responded.](#)

[Council President Keith Saks asked a question.](#)

[Kristine Bretall responded.](#)

[Council President Keith Saks asked a question.](#)

[Kristine Bretall responded.](#)

[Mayor Peter Hendricks made a comment.](#)

[Police Chief Walt Femling made a comment.](#)

[Council Member Michelle Griffith asked a question.](#)

[Police Chief Walt Femling responded.](#)

[Council President Keith Saks made a comment.](#)

[Police Chief Walt Femling made a comment.](#)

[Council Member Michelle Griffith asked a question.](#)
[Fire Chief Ray Franco responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[Fire Chief Ray Franco responded.](#)
[Council President Keith Saks asked a question.](#)
[Fire Chief Ray Franco responded.](#)
[Council President Keith Saks made a comment.](#)
[City Administrator Susan Robertson asked a question.](#)
[Kristin Poole responded.](#)
[Council President Keith Saks made a comment.](#)
[Street Supervisor Terence Davitt made a comment.](#)
[Police Chief Walt Femling made a comment.](#)
[Council Member Michelle Griffith asked a question.](#)
[Kristin Poole responded.](#)
[City Administrator Susan Robertson asked a question.](#)
[Kristine Bretall responded.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council Member Brad DuFur asked a question.](#)
[Kristine Bretall responded.](#)
[Kristin Poole made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council Member Jane Conard made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Brad DuFur made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)

MOTION

Council Member Jane Conard moved to authorize the Sun Valley Center for the Arts to proceed with their plans to have a nationally/worldwide-recognized country music artist on August 4 to present a concert on Festival Grounds and to encourage that the City of Sun Valley: 1) waive the noise ordinance as to logistical and incidental noise after 11 p.m. on the 3rd and 4th of August; 2) waive 100-foot space requirement on the grounds; and 3) waive fees for necessary fire and police staffing up to the amount of local option taxes generated by the event, seconded by Council Member Michelle Griffith. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Council Member Michelle Griffith asked a question.](#)
[Kristine Bretall responded.](#)
[Mayor Peter Hendricks made a comment.](#)

11. Discussion and action regarding Fire Department Firefighter/EMT position;

[Assistant Fire Chief Charlie Butterfield presented.](#)
[Council Member Jane Conard asked a question.](#)

[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Jane Conard asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Jane Conard asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Michelle Griffith made a comment and asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Jane Conard asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith made a comment.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment and asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council President Keith Saks made a comment.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council President Keith Saks asked a question.](#)
[Mayor Peter Hendricks asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Jane Conard asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Mayor Peter Hendricks made a comment.](#)
[Assistant Fire Chief Charlie Butterfield continued his presentation.](#)
[Council Member Michelle Griffith asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded and his continued presentation.](#)
[Council Member Michelle Griffith asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Mayor Peter Hendricks asked a question.](#)
[Council President Keith Saks made a comment.](#)
[Mayor Peter Hendricks asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Mayor Peter Hendricks made a comment.](#)
[Assistant Fire Chief Charlie Butterfield continued his presentation.](#)
[Council Member Michelle Griffith made a comment.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Jane Conard asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded and continued his presentation.](#)

[Council Member Jane Conard asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Mayor Peter Hendricks asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Mayor Peter Hendricks asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[Council Member Jane Conard asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Jane Conard made a comment.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Assistant Fire Chief Charlie Butterfield continued his presentation.](#)
[Council President Keith Saks asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Michelle Griffith asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Brad DuFur asked a question.](#)
[City Administrator Susan Robertson responded.](#)
[Council Member Jane Conard made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[Council Member Jane Conard made a comment.](#)
[Mayor Peter Hendricks made a comment.](#)
[Assistant Fire Chief Charlie Butterfield continued his presentation.](#)
[Council President Keith Saks asked a question.](#)
[Assistant Fire Chief Charlie Butterfield responded.](#)
[Council Member Jane Conard asked a question.](#)
[Council President Keith Saks responded.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Assistant Fire Chief Charlie Butterfield made a comment.](#)
[Council President Keith Saks made a comment.](#)
[Mayor Peter Hendricks made a comment.](#)
[Council Member Michelle Griffith made a comment.](#)
[Council President Keith Saks made a comment.](#)

[The City Council and City staff held a conversation about the possibility of getting estimates regarding the Fire Department budget and the savings related to hiring a full-time Firefighter/EMT.](#)

[Council Member Brad DuFur asked a question.](#)

[City Treasurer Angela Orr responded.](#)

[City Administrator Susan Robertson responded.](#)

[City Council Member Brad DuFur made a comment.](#)

[Council Member Jane Conard made a comment.](#)

[Mayor Peter Hendricks made a comment.](#)

MOTION

Council President Keith Saks moved to approve the request of the Fire Department to delete the two part-time positions and create one more full-time position based upon representations made tonight by Assistant Fire Chief Butterfield and the figures presented to the City Council, and request that a year from now the City Council get a report on the actual cost savings, keeping in mind the importance of the criteria of having a substantial preference for applicants that have lived in this community and are already certified, and that there will be no more additional staffing requests from the Fire Department for seven years, seconded by Council Member Jane Conard. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Mayor Peter Hendricks made a comment.](#)

MOTION

Council Member Michelle Griffith moved to hear agenda item 13 before agenda item 12, seconded by Council Member Jane Conard. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

13. Mayoral appointments and Council confirmation where required to City board and liaison positions;

[Mayor Peter Hendricks made a comment.](#)

[Mayor Peter Hendricks stated he would delay the appointments to the Sun Valley Marketing Alliance and Blaine County Transportation Committee until a later date.](#)

MOTION

Council Member Michelle Griffith moved to confirm the Mayor's reappointment of Gordon Barclay as Board Member for the Blaine County Housing Authority, seconded by Council Member Brad DuFur. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Council President Keith Saks made a comment.](#)

[Mayor Peter Hendricks made a comment.](#)

[Mayor Peter Hendricks stated he was reappointing Council Member Michelle Griffith to the position of liaison to the Blaine County Housing Authority and made a comment.](#)

MOTION

Council President Keith Saks moved to confirm the Mayor's appointment of Council Member Michelle Griffith as the Fly Sun Valley Alliance liaison, seconded by Council Member Jane Conard. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Mayor Peter Hendricks made a comment.](#)

[Mayor Peter Hendricks discussed his appointments for the Planning and Zoning Commission members, and elected to reappoint John O'Connor and appoint Sherri Newland.](#)

MOTION

Council President Keith Saks moved to confirm the Mayor's appointment of both Sherry Newland and John O'Connor to the Planning and Zoning Commission, seconded by Council Member Jane Conard. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Council President Keith Saks made a comment.](#)

[Council Member Jane Conard made a comment.](#)

[Mayor Peter Hendricks thanked former Planning and Zoning Commissioner Margaret Walker for her service.](#)

MOTION

Council Member Michelle Griffith moved to confirm the Mayor's appointment of himself to the Air Service Board, seconded by Council Member Brad DuFur. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Mayor Peter Hendricks made a comment.](#)

MOTION

Council President Keith Saks moved to confirm the Mayor’s reappointment of himself to the position of Ex-Officio member of the Sun Valley Economic Development Corporation, seconded by Council Member Jane Conard. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[Mayor Peter Hendricks made a comment.](#)

[Mayor Peter Hendricks stated he would continue to serve as the liaison to the Sun Valley Water and Sewer District.](#)

12. Discussion and possible action on the City’s current Health Reimbursement Account (HRA);

[Council President Keith Saks made a comment.](#)

[Council Member Michelle Griffith asked a question.](#)

[Council President Keith Saks responded.](#)

[City Treasurer Angela Orr made a comment.](#)

[Council President Keith Saks made a comment.](#)

[City Treasurer Angela Orr made a comment.](#)

[Council Member Jane Conard made a comment.](#)

[Council President Keith Saks made a comment.](#)

[City Attorney Adam King made a comment.](#)

[Council President Keith Saks made a comment.](#)

MOTION

Council Member Jane Conard moved to approve, with the typo correction pointed out by the City Attorney, the proposed amendments to the City’s HRA plan and forward the changes to Starley Levitt for implementation with Regence and/or National Benefits as applicable and necessary, seconded by Council Member Michelle Griffith. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

15. First Reading and possible action on Ordinance No. 480 An Ordinance of the City of Sun Valley, Idaho, Amending Sections of Title 9 Chapter 1 of the Sun Valley Municipal Code Adopting Certain Plans by Reference;

[Mayor Peter Hendricks made a comment.](#)

[Associate Planner Abby Rivin presented the proposed ordinance.](#)

[Council President Keith Saks made a comment.](#)

[Council Member Michelle Griffith asked a question.](#)

[Community Development Director Jae Hill made a comment.](#)

MOTION

Council Member Michelle Griffith moved to approve Ordinance 480 amending sections of Title 9

Chapter 1 of the Sun Valley Municipal Code Adopting Certain Plans by Reference and to waive three readings of the ordinance, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

16. [Discussion and action on Resolution 2016-01 A Resolution of the City of Sun Valley Authorizing the Destruction of City Records;](#)

[Mayor Peter Hendricks made a comment.](#)

[City Clerk Alissa Weber made a comment.](#)

[Council Member Jane Conard made a comment.](#)

[City Clerk Alissa Weber made a comment.](#)

MOTION

Council Member Jane Conard moved to approve Resolution 2016-01 Authorizing the Destruction of City Records, seconded by Council Member Michelle Griffith. A voice vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[EXECUTIVE SESSION](#)

[City Attorney Adam King made a comment.](#)

MOTION

Council Member Michelle Griffith moved to enter executive session pursuant to Idaho Code 74-206 sections (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student, seconded by Council President Keith Saks. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

[The City Council entered executive session at 7:49 p.m.](#)

The City Council exited executive session at 8:34 p.m.

ADJOURNMENT

Council Member Jane Conard moved to adjourn, seconded by Council Member Michelle Griffith. A roll call vote was taken.

AYES: Council President Keith Saks, Council Member Michelle Griffith, Council Member Jane Conard, and Council Member Brad DuFur.

NAYS: None

The Mayor declared the motion approved.

The City Council meeting adjourned at 8:35 p.m.

Peter Hendricks, Mayor

Alissa Weber, City Clerk

Report Criteria:
 Detail report type printed

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
1140	ANIMAL SHELTER OF W	1702	Quarterly Invoice- Q3 2015	1	11/20/2015	500.00	.00	500.00	51077	01/08/2016
		1853	Quarterly Invoice Q4 2015	1	11/30/2015	500.00	.00	500.00	51077	01/08/2016
Total 1140:						1,000.00	.00	1,000.00		
1230	AVENET, LLC	37946	Gov Office Annual Service	1	12/14/2015	450.00	.00	450.00	51078	01/08/2016
Total 1230:						450.00	.00	450.00		
1294	BLAINE COUNTY	256	GIS Salary and Benefit Pay	1	11/20/2015	4,402.09	.00	4,402.09	51080	01/08/2016
Total 1294:						4,402.09	.00	4,402.09		
1405	BUSINESS AS USUAL	128885	Rack and stepfile for Charli	1	11/13/2015	36.25	.00	36.25	51081	01/08/2016
Total 1405:						36.25	.00	36.25		
1440	CENTRAL DRUG SYSTE	250923	Annual Administration Fee	1	12/07/2015	313.00	.00	313.00	51082	01/08/2016
Total 1440:						313.00	.00	313.00		
1535	COX COMMUNICATIONS	5301.0116	Internet Service 100 Morni	1	01/09/2016	247.73	.00	247.73	51136	01/21/2016
		7601.012016	Internet Service 81 Elkhorn	1	01/01/2016	193.53	.00	193.53	51136	01/21/2016
Total 1535:						441.26	.00	441.26		
1560	L. N. CURTIS & SON	3150675-03A	Zephyr spanner and hold	1	09/15/2014	137.08	.00	137.08	51100	01/08/2016
		3164804	Engineer helmet cresent fo	1	11/24/2015	35.18	.00	35.18	51100	01/08/2016
Total 1560:						172.26	.00	172.26		
1605	DAVIS EMBROIDERY INC	25915	Embroidered fire fighter of t	1	12/01/2015	108.46	.00	108.46	51085	01/08/2016
		25993	4 Hats for fire instructors 2	1	12/08/2015	47.96	.00	47.96	51085	01/08/2016
Total 1605:						156.42	.00	156.42		
1793	FIRE SERVICES OF IDAH	14519P	Valve stem for fire extingui	1	09/22/2015	332.60	.00	332.60	51087	01/08/2016
Total 1793:						332.60	.00	332.60		
1840	GEM STATE PAPER	997941-00	Bath tissue, paper towels, f	1	12/11/2015	149.87	.00	149.87	51088	01/08/2016
		999875-00	Paper towels	1	12/18/2015	31.27	.00	31.27	51088	01/08/2016
Total 1840:						181.14	.00	181.14		
1853	GLOCK, INC	100076840	Glock Armorer training clas	1	11/20/2015	250.00	.00	250.00	51089	01/08/2016
Total 1853:						250.00	.00	250.00		
1950	AC HOUSTON LUMBER C	014-530194	Gloves and poly snow scoo	1	12/11/2015	56.08	.00	56.08	51076	01/08/2016
Total 1950:						56.08	.00	56.08		
2005	IDAHO CHIEF'S OF POLI	120415	Yearly dues for all Officers/	1	12/04/2015	250.00	.00	250.00	51091	01/08/2016

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 2005:						250.00	.00	250.00		
2030	IDAHO FIRE CHIEFS ASS	000272	Renewal application for Ch	1	10/13/2015	170.00	.00	170.00	51092	01/08/2016
		00294	Renewal application for Ra	1	12/15/2015	110.00	.00	110.00	51092	01/08/2016
		00370	Renewal application for Rei	1	10/19/2015	110.00	.00	110.00	51092	01/08/2016
		00383	Renewal application for Ta	1	10/19/2015	110.00	.00	110.00	51092	01/08/2016
Total 2030:						500.00	.00	500.00		
2055	IDAHO POWER	0641.0116	Juniper/Elkhorn Rd Light	1	01/06/2016	5.14	.00	5.14	51138	01/21/2016
		3393.122415	104 Grey Eagle	1	12/24/2015	8.80	.00	8.80	51071	01/08/2016
		9457.010716	100 Arrowleaf/ Sun Valley	1	12/24/2015	1,224.65	.00	1,224.65	51071	01/08/2016
Total 2055:						1,238.59	.00	1,238.59		
2125	INTERMOUNTAIN GAS C	30002.12221	81 Elkhorn - City Hall	1	12/22/2015	295.72	.00	295.72	51072	01/08/2016
		30002.12221	100 Arrowleaf	1	12/22/2015	462.90	.00	462.90	51072	01/08/2016
		30009.12221	81 Elkhorn account 423843	1	12/22/2015	454.11	.00	454.11	51072	01/08/2016
Total 2125:						1,212.73	.00	1,212.73		
2330	LES SCHWAB	1170027961	Maintenance on 4 tires 200	1	11/30/2015	72.00	.00	72.00	51101	01/08/2016
		1170028187	Trailer hitch for NEW 2016	1	12/09/2015	205.29	.00	205.29	51101	01/08/2016
Total 2330:						277.29	.00	277.29		
2355	LUTZ RENTALS	51806-1A	Fuel for sprinkler blow out	1	10/15/2015	11.09	.00	11.09	51103	01/08/2016
		52932-1	Fuel for sprinkler blow out	1	10/13/2015	14.00	.00	14.00	51103	01/08/2016
Total 2355:						25.09	.00	25.09		
2370	INTEGRATED TECHNOL	36703	Contract base rate and cop	1	11/19/2015	186.02	.00	186.02	51094	01/08/2016
		36730	Contract base rate and cop	1	11/19/2015	28.00	.00	28.00	51094	01/08/2016
		36842	Contract base rate and cop	1	11/19/2015	55.00	.00	55.00	51094	01/08/2016
		38820	Contract base rate and cop	1	12/17/2015	55.00	.00	55.00	51094	01/08/2016
		39073	Contract base rate and cop	1	12/21/2015	114.18	.00	114.18	51094	01/08/2016
		39088	Contract base rate and cop	1	12/21/2015	28.00	.00	28.00	51094	01/08/2016
Total 2370:						466.20	.00	466.20		
2570	NORCO	17346695	Oxygen Cylinder Rental 12	1	11/30/2015	57.60	.00	57.60	51106	01/08/2016
Total 2570:						57.60	.00	57.60		
2610	OLSEN, TRAVIS	120815	Travel and per diem/ Active	1	12/08/2015	169.65	.00	169.65	51108	01/08/2016
Total 2610:						169.65	.00	169.65		
2690	PIPECO, INC.	S2284324.00	City Hall ice melt	1	12/10/2015	22.40	.00	22.40	51111	01/08/2016
Total 2690:						22.40	.00	22.40		
2870	ROCKY MOUNTAIN INFO	19715	Annual subscription fee/Ro	1	12/01/2015	50.00	.00	50.00	51113	01/08/2016
Total 2870:						50.00	.00	50.00		

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3030	STATE INSURANCE FUN	12871391	11/01/15-12/01/15 Payroll	1	01/05/2016	3,015.00	.00	3,015.00	51140	01/21/2016
Total 3030:						3,015.00	.00	3,015.00		
3045	STATE TAX COMMISSIO	120115	December state tax	1	12/01/2015	10,889.00	.00	10,889.00	51141	01/21/2016
Total 3045:						10,889.00	.00	10,889.00		
3055	STERLING CODIFIERS, I	17206	2016 hosting fee for code o	1	01/01/2016	500.00	.00	500.00	51117	01/08/2016
Total 3055:						500.00	.00	500.00		
3075	SUN VALLEY CLEANERS,	112515	Dry cleaning for Police unif	1	11/25/2015	286.20	.00	286.20	51119	01/08/2016
Total 3075:						286.20	.00	286.20		
3100	SUN VALLEY WATER & S	120102	SV Road - Horseman Ctr	1	12/01/2015	602.66	.00	602.66	51074	01/08/2016
		121515	Bike Path - North	1	12/15/2015	55.61	.00	55.61	51074	01/08/2016
Total 3100:						658.27	.00	658.27		
3253	UNITED OIL	371471	12 gallons of windshield solv	1	12/03/2015	27.00	.00	27.00	51142	01/21/2016
		371528	6 gallons of 400 Synthetic	1	12/28/2015	167.10	.00	167.10	51142	01/21/2016
		371546	20 Chevron GRS Ultra Dut	1	12/31/2015	55.87	.00	55.87	51142	01/21/2016
		813616	Fuel for street dept.11/20/1	1	11/30/2015	322.01	.00	322.01	51075	01/08/2016
		813617	Fuel for Building Vehicle 11	1	11/30/2015	41.68	.00	41.68	51142	01/21/2016
		814851	Fuel for Police Department	1	12/15/2015	361.41	.00	361.41	51075	01/08/2016
		814852	Fuel for all fire department	1	12/15/2015	271.58	.00	271.58	51075	01/08/2016
		815998	Fuel for Police Department	1	12/31/2015	431.14	.00	431.14	51075	01/08/2016
		815999	Fuel for all fire department	1	12/31/2015	342.41	.00	342.41	51075	01/08/2016
		816000	Fuel for Streets Dept. 12/1	1	12/31/2015	1,213.90	.00	1,213.90	51142	01/21/2016
		816001	Fuel for Building Vehicle 11	1	12/31/2015	37.70	.00	37.70	51142	01/21/2016
Total 3253:						3,271.80	.00	3,271.80		
3350	WEBB LANDSCAPING	SRVCE2868	Bitterroot bridge snow shov	1	11/04/2015	105.00	.00	105.00	51124	01/08/2016
Total 3350:						105.00	.00	105.00		
3355	WELLS FARGO BANK, N.	002-3018942	Amazon - 10 piece Panaso	1	12/07/2015	57.65	.00	57.65	51144	01/28/2016
		002-4212622	Amazon - Ubiquit UniFi UV	1	11/20/2015	133.22	.00	133.22	51144	01/28/2016
		002-4212622	Amazon - refund for accide	1	11/22/2015	114.38-	.00	114.38-	51144	01/28/2016
		002-7504561	Amazon.com order/ 5 Sony	1	11/20/2015	252.25	.00	252.25	51144	01/28/2016
		0449-3618-1	Digital measuring device fo	1	12/01/2015	612.00	.00	612.00	51144	01/28/2016
		102-6928870	Amazon - Ubiquity Unifi UV	1	11/25/2015	131.97	.00	131.97	51144	01/28/2016
		102-9466386	Amazon - 2 Whirlpool fridg	1	11/25/2015	18.00	.00	18.00	51144	01/28/2016
		102-9466386	Amazon - Whirpool ice filt	1	11/28/2015	65.98	.00	65.98	51144	01/28/2016
		10506-0	Oxford Suites - Hotel for C.	1	11/15/2015	457.35	.00	457.35	51144	01/28/2016
		110115	TransUnion subscription	1	12/01/2015	2.00	.00	2.00	51144	01/28/2016
		111215	Idrive - Barracuda mail arc	1	11/12/2015	499.50	.00	499.50	51144	01/28/2016
		111315	Century Link - 844B	1	11/13/2015	536.18	.00	536.18	51144	01/28/2016
		111315A	Century Link - 7605 PD fax	1	11/13/2015	178.63	.00	178.63	51144	01/28/2016
		111315B	Century Link - 3401 City H	1	11/13/2015	163.29	.00	163.29	51144	01/28/2016
		1122988727	Sun Valley to Las Vegas o	1	12/21/2015	187.60	.00	187.60	51144	01/28/2016
		112315	UPS - shipment for FD	1	11/23/2015	14.05	.00	14.05	51144	01/28/2016
		120115	Century Link - T1 Line	1	12/01/2015	390.36	.00	390.36	51144	01/28/2016
		120215	8x8 - phone service for all	1	12/02/2015	175.96	.00	175.96	51144	01/28/2016

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		120415	Microsoft - Office 365 Busi	1	12/04/2015	495.00	.00	495.00	51144	01/28/2016
		120915	Return shipping for rong pa	1	12/09/2015	15.48	.00	15.48	51144	01/28/2016
		1325421	ALSCO - Mats for Streets f	1	11/02/2015	78.55	.00	78.55	51144	01/28/2016
		1325422	ALSCO - Mats for Novemb	1	11/02/2015	70.92	.00	70.92	51144	01/28/2016
		1325424	ALSCO - Mats for Novemb	1	11/02/2015	111.56	.00	111.56	51144	01/28/2016
		3207964870	Hilton Garden Inn for T. Da	1	11/18/2015	348.04	.00	348.04	51144	01/28/2016
		325423	ALSCO - Mats for City Hall	1	11/02/2015	115.80	.00	115.80	51144	01/28/2016
		3422096631	FLSA Class for Fire Depart	1	12/08/2015	395.00	.00	395.00	51144	01/28/2016
		344607	Room for T.Olsen/Idaho Sh	1	12/07/2015	125.00	.00	125.00	51144	01/28/2016
		363517	Room for Walt Femling/Ida	1	12/09/2015	318.66	.00	318.66	51144	01/28/2016
		363618	Room for M.Crawford/Idah	1	12/06/2015	358.66	.00	358.66	51144	01/28/2016
		4687595	Sun Valley - payment for to	1	09/16/2015	2,694.91	.00	2,694.91	51144	01/28/2016
		4892	Zylstra Performance Produ	1	12/15/2015	929.46	.00	929.46	51144	01/28/2016
		5622-4702-8	2 New Panasonic Toughbo	1	12/07/2015	1,598.00	.00	1,598.00	51144	01/28/2016
		5T4XF	Room for class for Charlie	1	12/08/2015	54.88	.00	54.88	51144	01/28/2016
		642854981	Registration for FDIC Breb	1	12/08/2015	1,110.00	.00	1,110.00	51144	01/28/2016
		642855021	Registration for FDIC Nate	1	12/08/2015	1,110.00	.00	1,110.00	51144	01/28/2016
		669538825	Room for Jim Bennion for c	1	11/20/2015	252.00	.00	252.00	51144	01/28/2016
		69486355	fuel transfer tank for NEW	1	12/01/2015	1,045.67	.00	1,045.67	51144	01/28/2016
		78	Alwaysconnect - router for f	1	11/23/2015	59.98	.00	59.98	51144	01/28/2016
		9755595357	Verizon - cell phone servic	1	11/13/2015	172.48	.00	172.48	51144	01/28/2016
		9755595357	Verizon - cell phone servic	2	11/13/2015	141.02	.00	141.02	51144	01/28/2016
		9755595357	Verizon - cell phone servic	3	11/13/2015	334.47	.00	334.47	51144	01/28/2016
		9755595357	Verizon - cell phone servic	4	11/13/2015	139.15	.00	139.15	51144	01/28/2016
		9755595357	Verizon - cell phone servic	5	11/13/2015	375.72	.00	375.72	51144	01/28/2016
		AL0ACE1F4	Paypal - IAFC training train	1	12/09/2015	2,600.00	.00	2,600.00	51144	01/28/2016
		AO03000372	8x8 - Additional auto attend	1	12/02/2015	19.98	.00	19.98	51144	01/28/2016
		AO03000376	8x8 - Power Keys 28 - add	1	12/03/2015	1.00	.00	1.00	51144	01/28/2016
		S38RYLLCH	Signal flairkits for back cou	1	11/30/2015	269.97	.00	269.97	51144	01/28/2016
		Total 3355:				19,102.97	.00	19,102.97		
3425	WOOD RIVER LOCK SHO	8734	8 car keys for Police vehicl	1	12/10/2015	44.00	.00	44.00	51126	01/08/2016
		Total 3425:				44.00	.00	44.00		
3480	DICK YORK'S AUTO SER	67590	New battery for Police Vehi	1	12/03/2015	192.95	.00	192.95	51086	01/08/2016
		Total 3480:				192.95	.00	192.95		
4061	CLEAR WATER POWER	12091510	Snow plow repair parts	1	12/09/2015	216.00	.00	216.00	51083	01/08/2016
		W10222	Lawn mower repair	1	12/04/2015	64.55	.00	64.55	51083	01/08/2016
		Total 4061:				280.55	.00	280.55		
4076	SUN VALLEY ELKHORN	120115	SVEA Dues for 7004	1	12/01/2015	337.00	.00	337.00	51120	01/08/2016
		120215	SVEA Dues for 7003	1	12/01/2015	337.00	.00	337.00	51120	01/08/2016
		Total 4076:				674.00	.00	674.00		
4080	OFFICEBRIGHT, INC	4039	Office cleaning December,	1	12/21/2015	1,170.00	.00	1,170.00	51107	01/08/2016
		Total 4080:				1,170.00	.00	1,170.00		
4112	BLACK, REID	011015	Per Diem for Reid Black at	1	01/10/2015	278.00	.00	278.00	51068	01/08/2016

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4112:						278.00	.00	278.00		
4133	COPY & PRINT	65797	Bond roll (plotter paper)	1	08/20/2015	20.69	.00	20.69	51084	01/08/2016
		67382	Ink cartridge (HP72C)	1	08/25/2015	68.99	.00	68.99	51084	01/08/2016
		67960	Card stock for permits	1	09/28/2015	41.58	.00	41.58	51084	01/08/2016
		68220	Sheet protectors	1	10/06/2015	9.99	.00	9.99	51084	01/08/2016
		68996	Wall calendar for City Clerk	1	11/20/2015	31.29	.00	31.29	51084	01/08/2016
		69000	Calendars one desk and o	1	11/25/2015	47.38	.00	47.38	51084	01/08/2016
		69012	#10 window envelopes	1	11/21/2015	69.99	.00	69.99	51084	01/08/2016
		69362	Copier paper and 2 packs	1	12/10/2015	57.97	.00	57.97	51084	01/08/2016
		69373	Copy paper, batteries, pen	1	01/20/1991	222.14	.00	222.14	51084	01/08/2016
		69619	Blank certificate forms and	1	12/21/2015	36.56	.00	36.56	51084	01/08/2016
Total 4133:						606.58	.00	606.58		
4135	NATIONAL BENEFITS AD	520099	1 - FSA plan administration	1	12/31/2015	75.00	.00	75.00	51139	01/21/2016
		520099	27 HRA Plan Admin fess fo	2	12/31/2015	85.05	.00	85.05	51139	01/21/2016
		CFM0000388	Security Deposit - HRS/FS	1	10/27/2015	5,000.00	.00	5,000.00	51073	01/08/2016
		CFM0000504	Amount owed from a forme	1	12/29/2015	1,499.75	.00	1,499.75	51073	01/08/2016
		CP114027	Payment for HRA claims	1	09/30/2015	59.52	.00	59.52	51073	01/08/2016
		CP114027	Payment for HRA claims	2	09/30/2015	270.00	.00	270.00	51073	01/08/2016
		CP114027	Payment for HRA claims	3	09/30/2015	5.00	.00	5.00	51073	01/08/2016
		CP115979	Payment for HRA claims	1	10/31/2015	346.01	.00	346.01	51073	01/08/2016
		CP115979A	Payment for HRA claims	1	10/31/2015	370.00	.00	370.00	51073	01/08/2016
		CP115979B	Payment for HRA claims	1	10/31/2015	217.48	.00	217.48	51073	01/08/2016
Total 4135:						7,927.81	.00	7,927.81		
4243	KETCHUM COMPUTERS	12253	Computer Support - 11/15/	1	12/02/2015	507.50	.00	507.50	51098	01/08/2016
		12301	Computer Support - 12/1/1	1	12/17/2015	2,138.75	.00	2,138.75	51098	01/08/2016
Total 4243:						2,646.25	.00	2,646.25		
4246	HURTIG SHOOTING CEN	2016	Annual Shooting Club Corp	1	12/31/2015	750.00	.00	750.00	51090	01/08/2016
Total 4246:						750.00	.00	750.00		
4257	SHELTON'S	0298405	Bulk purchase of road salt	1	12/02/2015	726.50	.00	726.50	51114	01/08/2016
Total 4257:						726.50	.00	726.50		
4265	REPCO MARKETING, INC	10712	12 bottles BAC Simulator	1	12/11/2015	102.25	.00	102.25	51112	01/08/2016
Total 4265:						102.25	.00	102.25		
4288	GRANICUS, INC.	71681	Monthly Service January 2	1	12/15/2015	601.12	.00	601.12	51069	01/08/2016
Total 4288:						601.12	.00	601.12		
4293	KING, ADAM ATTORNEY	92582	Legal Services - Confidenti	1	12/31/2015	437.50	.00	437.50	51099	01/08/2016
		92583	Legal Services - Confidenti	1	12/31/2015	966.19	.00	966.19	51099	01/08/2016
		92584	Legal Services - City Coun	1	12/31/2015	350.00	.00	350.00	51099	01/08/2016
Total 4293:						1,753.69	.00	1,753.69		
4336	INTERSTATE BATTERIES	17112750	2 New batteries for back co	1	11/23/2015	357.90	.00	357.90	51096	01/08/2016

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4336:						357.90	.00	357.90		
4403	GREAT AMERICA FINAN	18007367	Sharp Copier Lease - Fire -	1	12/16/2015	105.00	.00	105.00	51070	01/08/2016
		18073969	Sharp Copier Lease - Admi	1	12/29/2015	204.99	.00	204.99	51070	01/08/2016
		18073970	Copier lease - Police - Jan	1	12/29/2015	93.34	.00	93.34	51070	01/08/2016
Total 4403:						403.33	.00	403.33		
4467	SUN VALLEY MARKETIN	90116	October payment - per 201	1	10/01/2015	22,916.66	.00	22,916.66	51121	01/08/2016
		90117	November payment - per 2	1	11/01/2015	22,916.66	.00	22,916.66	51121	01/08/2016
		90119	December payment - per 2	1	12/01/2015	22,916.66	.00	22,916.66	51121	01/08/2016
Total 4467:						68,749.98	.00	68,749.98		
4468	ST LUKE'S	120615	Random drug testing - Chi	1	12/06/2015	94.00	.00	94.00	51116	01/08/2016
Total 4468:						94.00	.00	94.00		
4472	BENNION, JIM	112015	Reimbursement for room r	1	11/19/2015	128.52	.00	128.52	51079	01/08/2016
Total 4472:						128.52	.00	128.52		
4489	LOCAL HIGHWAY TECH	20415-31	Training class for S. Storey	1	12/04/2015	120.00	.00	120.00	51102	01/08/2016
Total 4489:						120.00	.00	120.00		
4522	SILVER CREEK FORD	125640	Repair vacuum line on 200	1	12/14/2015	181.50	.00	181.50	51115	01/08/2016
Total 4522:						181.50	.00	181.50		
4551	SUMMIT ENVIRONMENT	703-2215	Air quality testing for fire de	1	11/30/2015	2,729.04	.00	2,729.04	51118	01/08/2016
Total 4551:						2,729.04	.00	2,729.04		
4598	TREASURE VALLEY COF	2160:042943	Coffee for Community Dev	1	12/08/2015	22.84	.00	22.84	51122	01/08/2016
		2160:042943	Coffee for Streets Departm	2	12/08/2015	22.84	.00	22.84	51122	01/08/2016
		2160:042943	Coffee for Fire Department	3	12/08/2015	22.84	.00	22.84	51122	01/08/2016
		2160:042943	Coffee for Admin	4	12/08/2015	22.84	.00	22.84	51122	01/08/2016
		2160:042943	Coffee for Police Departme	5	12/08/2015	22.84	.00	22.84	51122	01/08/2016
Total 4598:						114.20	.00	114.20		
4612	MUNICIPAL EMERGENCY	00689764	Duty pants for Charlie Butt	1	11/19/2015	663.86	.00	663.86	51104	01/08/2016
		00690767	2 pair of pants for R. Black,	1	11/23/2015	356.39	.00	356.39	51104	01/08/2016
		00692528	1 New hydrant wrench	1	11/30/2015	37.50	.00	37.50	51104	01/08/2016
		00693944	1 New York 3 feet, 3 hooks	1	12/04/2015	559.11	.00	559.11	51104	01/08/2016
Total 4612:						1,616.86	.00	1,616.86		
4626	ZOLL MEDICAL CORPOR	2315146	2 New AEDs, one for Stree	1	12/02/2015	2,650.92	.00	2,650.92	51127	01/08/2016
Total 4626:						2,650.92	.00	2,650.92		
4631	INREACH	DL08718933	Monthly dues 12/07 to 1/6/	1	12/07/2015	103.60	.00	103.60	51093	01/08/2016

Vendor Number	Name	Invoice Number	Description	Seq	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4631:						103.60	.00	103.60		
4660	INTERNATIONAL ASSOC	82972	Membership for Charlie But	1	12/03/2015	130.00	.00	130.00	51095	01/08/2016
Total 4660:						130.00	.00	130.00		
4679	SUN VALLEY AIR SERVIC	012116	November 2015 1% Air Ser	1	01/21/2016	17,203.31	.00	17,203.31	51135	01/21/2016
		012116	Direct cost deduction	2	01/21/2016	572.50-	.00	572.50-	51135	01/21/2016
Total 4679:						16,630.81	.00	16,630.81		
4683	JEROME PETERBILT	152090	Hydraulic oil filters for Osh	1	12/29/2015	155.26	.00	155.26	51097	01/08/2016
Total 4683:						155.26	.00	155.26		
4703	O'REILLY AUTO PARTS	4635-200984	F-350 wiper arm	1	11/21/2015	40.09	.00	40.09	51109	01/08/2016
		4635-201310	Headache/Lightbar for NE	1	11/23/2015	509.59	.00	509.59	51109	01/08/2016
		4635-201334	Air lift for NEW 2016 F-350	1	11/23/2015	137.66	.00	137.66	51109	01/08/2016
		50946A	Credit	1	11/28/2015	227.29-	.00	227.29-	51109	01/08/2016
Total 4703:						460.05	.00	460.05		
4730	VALLEY CO-OPS OMC/	008752/9	Hydraulic hoses for plow tr	1	11/30/2015	33.47	.00	33.47	51123	01/08/2016
		008936/9	Transfer tank fuel pump N	1	12/09/2005	354.59	.00	354.59	51123	01/08/2016
Total 4730:						388.06	.00	388.06		
4761	Neopost USA Inc	138488	Ink Cartridge IS330	1	12/22/2015	183.98	.00	183.98	51105	01/08/2016
Total 4761:						183.98	.00	183.98		
4769	Weidner Fire	110301	1 55 Gallon drum of Silvex	1	11/19/2015	850.00	.00	850.00	51125	01/08/2016
		110458	3 coupling for large hose. 1	1	12/08/2015	207.03	.00	207.03	51125	01/08/2016
Total 4769:						1,057.03	.00	1,057.03		
4784	Parsons Behle & Latimer	490079	Confidential matter re: RO	1	11/30/2015	3,000.00	.00	3,000.00	51110	01/08/2016
Total 4784:						3,000.00	.00	3,000.00		
4786	DYER, WILLIAM	012516	Annual Building Code Train	1	01/25/2016	149.50	.00	149.50	51137	01/21/2016
Total 4786:						149.50	.00	149.50		
Grand Totals:						167,047.13	.00	167,047.13		

Report Criteria:
 Detail report type printed

CITY OF SUN VALLEY
 COMBINED CASH INVESTMENT
 DECEMBER 31, 2015

COMBINED CASH ACCOUNTS

01-102-000	CASH-CHECKING-GEN-WELLS FARGO	(206,535.62)
01-102-003	CREDIT CARD-GEN-WELLS FARGO	691.41
01-103-000	PETTY CASH	134.00
01-110-100	RETURNED CHECKS CLEARING	10.00
01-110-200	BUSINESS TAX CLEARING	(2,565.99)
01-151-000	INVESTEMENT - IDAHO STATE POOL	2,989,371.90
01-151-002	FAIRWAY BOND - ID INVEST POOL	3,585.82
01-151-008	INVESTEMENT - WELLS FARGO	500,000.00
	TOTAL COMBINED CASH	3,284,691.52
01-101-000	CASH ALLOCATED TO OTHER FUNDS	(3,284,691.52)
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,423,697.37
29	ALLOCATION TO FIXED ASSET REPLACEMENT FUND	(783,594.57)
30	ALLOCATION TO DEBT SERVICE FUND	9,521.91
40	ALLOCATION TO LAND ACQUISTION FUND	371,763.43
42	ALLOCATION TO WORKFORCE HOUSING FUND	141,047.40
50	ALLOCATION TO CAPITAL IMPROVEMENT FUND	(65,056.00)
52	ALLOCATION TO SPF	187,311.98
	TOTAL ALLOCATIONS TO OTHER FUNDS	3,284,691.52
	ALLOCATION FROM COMBINED CASH FUND - 01-101000	(3,284,691.52)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

CITY OF SUN VALLEY
BALANCE SHEET
DECEMBER 31, 2015

GENERAL FUND

ASSETS

10-101-000	CASH - COMBINED FUND	3,423,697.37	
10-105-000	TAXES RECEIVABLE - CURRENT	30,456.00	
10-107-000	TAXES RECEIVABLE - DELINQUENT	616.65	
10-108-000	LOCAL OPTION TAXES- RECEIVABLE	72,075.88	
10-115-000	OTHER ACCOUNTS RECEIVABLE	5,272.54	
10-120-000	DUE FROM OTHER GOVERNMENTS	185,297.49	
	TOTAL ASSETS		<u><u>3,717,415.93</u></u>

LIABILITIES AND EQUITY

LIABILITIES

10-203-000	ACCOUNTS PAYABLE	96,107.72	
10-213-000	SALES TAX PAYABLE	55,820.88	
10-216-000	SALARIES & WAGES PAYABLE	51,664.56	
10-217-100	FICA PAYABLE	(3,017.43)	
10-217-200	FEDERAL WITHHOLDING PAYABLE	(1,039.15)	
10-217-300	STATE WITHHOLDING PAYABLE	16,842.08	
10-217-400	WORKERS COMPENSATION PAYABLE	9,321.61	
10-217-450	RETIREMENT (PERS) PAYABLE	(2,771.76)	
10-217-550	HEALTH INSURANCE PAYABLE	20,167.61	
10-217-600	LIFE INSURANCE PAYABLE	195.60	
10-217-700	GARNISHMENT PAYABLE	(3,467.10)	
10-217-750	EVENT PERMIT DEPOSIT PAYABLE	960.00	
10-217-900	FLEX SPENDING PAYABLE	874.60	
10-225-100	DEFERRED REVENUE - TAXES, PROP	18,927.77	
	TOTAL LIABILITIES		260,586.99

FUND EQUITY

10-260-000	FUND BALANCE - RESERVED	1,271,633.00	
	UNAPPROPRIATED FUND BALANCE:		
10-271-000	FUND BALANCE - BEGINNING OF YR	2,525,676.12	
	REVENUE OVER EXPENDITURES - YTD	(340,480.18)	
	BALANCE - CURRENT DATE	2,185,195.94	
	TOTAL FUND EQUITY		<u><u>3,456,828.94</u></u>
	TOTAL LIABILITIES AND EQUITY		<u><u>3,717,415.93</u></u>

CITY OF SUN VALLEY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
10-311-100 GENERAL PROPERTY TAXES REAL	.00	2,570.01	2,453,848.00	2,451,277.99	.1
10-311-300 PROPERTY TAXES INEREST&PENALTY	120.20	780.96	10,000.00	9,219.04	7.8
TOTAL GENERAL PROPERTY TAXES	120.20	3,350.97	2,463,848.00	2,460,497.03	.1
<u>LOCAL OPTION TAXES</u>					
10-313-100 LOCAL OPTION TAX - LIQUOR 3%	3,064.98	17,380.76	60,000.00	42,619.24	29.0
10-313-200 LOCAL OPTION TAX - LODGING 3%	16,021.57	96,242.23	470,000.00	373,757.77	20.5
10-313-300 LOCAL OPTION TAX - RETAIL 3%	27,645.22	148,148.05	690,000.00	541,851.95	21.5
10-313-600 LOCAL OPTION TAX - AIR SER 1%	17,622.55	96,875.65	406,667.00	309,791.35	23.8
10-313-700 PENALTIES & INTEREST - L.O.T.	13.22	52.78	500.00	447.22	10.6
TOTAL LOCAL OPTION TAXES	64,367.54	358,699.47	1,627,167.00	1,268,467.53	22.0
<u>BUSINESS & FRANCHISE TAXES</u>					
10-316-110 GAS FRANCHISE	.00	22,346.81	70,000.00	47,653.19	31.9
10-316-120 CABLE FRANCHISE	.00	14,968.42	55,000.00	40,031.58	27.2
TOTAL BUSINESS & FRANCHISE TAXES	.00	37,315.23	125,000.00	87,684.77	29.9
<u>BUSINESS LICENSES & PERMITS</u>					
10-321-100 BEER, LIQUOR & WINE LICENSES	.00	.00	2,000.00	2,000.00	.0
10-321-200 MUNICIPAL TAX PERMITS	30.00	80.00	300.00	220.00	26.7
10-321-300 TEMP MUNICIPAL TAX PERMITS	.00	.00	2,000.00	2,000.00	.0
TOTAL BUSINESS LICENSES & PERMITS	30.00	80.00	4,300.00	4,220.00	1.9
<u>NON-BUSINESS LICENSES & PERMIT</u>					
10-322-110 BUILDING PERMITS	8,059.03	26,679.46	200,000.00	173,320.54	13.3
TOTAL NON-BUSINESS LICENSES & PERMIT	8,059.03	26,679.46	200,000.00	173,320.54	13.3
<u>STATE OF IDAHO SHARED REVENUES</u>					
10-335-100 STATE LIQUOR APPORTIONMENT	.00	552.00	2,208.00	1,656.00	25.0
10-335-500 STATE SALES TAX	.00	171,404.92	722,454.00	551,049.08	23.7
TOTAL STATE OF IDAHO SHARED REVENUES	.00	171,956.92	724,662.00	552,705.08	23.7

CITY OF SUN VALLEY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL GOVERNMENT</u>					
10-341-100 ENGINEERING REIMBURSABLES	.00	1,335.00	10,000.00	8,665.00	13.4
10-341-110 APPLICATION FEES	450.00	1,300.00	10,000.00	8,700.00	13.0
10-341-120 PUBLIC NOTICE REIMBURSABLES	.00	.00	3,000.00	3,000.00	.0
TOTAL GENERAL GOVERNMENT	450.00	2,635.00	23,000.00	20,365.00	11.5
<u>FINES</u>					
10-361-901 TRAFFIC FINES	28.00	206.00	500.00	294.00	41.2
10-361-902 MOTOR VEHICLE TAX	450.90	761.85	6,000.00	5,238.15	12.7
TOTAL FINES	478.90	967.85	6,500.00	5,532.15	14.9
<u>INTEREST EARNINGS</u>					
10-371-100 INTEREST REVENUES	.00	582.39	4,000.00	3,417.61	14.6
TOTAL INTEREST EARNINGS	.00	582.39	4,000.00	3,417.61	14.6
<u>MISCELLANEOUS</u>					
10-379-252 POLICE TRUST ACCOUNT	250.00	250.00	8,500.00	8,250.00	2.9
10-379-260 FIRE TRUST ACCOUNT	.00	.00	8,500.00	8,500.00	.0
10-379-300 OTHER REVENUES	5,221.00	19,949.02	30,000.00	10,050.98	66.5
10-379-301 WILDLAND REIMBURSEMENTS	.00	78,727.55	20,000.00	(58,727.55)	393.6
TOTAL MISCELLANEOUS	5,471.00	98,926.57	67,000.00	(31,926.57)	147.7
<u>TRANSFER FROM RESERVES</u>					
10-381-001 TRANS FROM FUND BALANCE	.00	.00	16,604.00	16,604.00	.0
TOTAL TRANSFER FROM RESERVES	.00	.00	16,604.00	16,604.00	.0
TOTAL FUND REVENUE	78,976.67	701,193.86	5,262,081.00	4,560,887.14	13.3

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-411-110 SALARIES AND WAGES	164.60	9,500.00	69,000.00	59,500.00	13.8
10-411-210 FICA CONTRIBUTION	.00	607.88	5,279.00	4,671.12	11.5
10-411-220 RETIREMENT CONTRIBUTION	.00	1,075.40	7,810.00	6,734.60	13.8
10-411-240 WORKERS COMPENSATION	.00	23.76	300.00	276.24	7.9
10-411-250 HEALTH INSURANCE	53.87	1,753.88	47,017.00	45,263.12	3.7
10-411-429 PROFESSIONAL FEES	601.12	1,803.36	7,500.00	5,696.64	24.0
10-411-474 TRAVEL FOR LEGAL PROCEEDINGS	.00	.00	2,500.00	2,500.00	.0
10-411-475 MEETINGS, CONVENTIONS & CONF.	.00	271.62	2,500.00	2,228.38	10.9
10-411-476 CITY FUNCTIONS	.00	.00	2,700.00	2,700.00	.0
10-411-689 MARKETING SERVICES	68,749.98	80,369.12	275,000.00	194,630.88	29.2
10-411-692 ECONOMIC DEV/CULTURAL INFO SER	.00	8,500.00	8,500.00	.00	100.0
10-411-694 PUBLIC TRANSIT SERVICES	.00	.00	265,000.00	265,000.00	.0
10-411-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
10-411-850 AIR SERVICE 1% LOT	23,044.92	116,275.96	399,443.00	283,167.04	29.1
TOTAL LEGISLATIVE	92,614.49	220,180.98	1,094,049.00	873,868.02	20.1

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
10-415-110 SALARIES AND WAGES	34,886.54	82,817.80	321,643.00	238,825.20	25.8
10-415-120 MERIT INCREASES ALL CLASS EMPL	.00	.00	55,040.00	55,040.00	.0
10-415-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	1,600.00	1,600.00	.0
10-415-210 FICA CONTRIBUTION	1,803.67	5,415.12	28,816.00	23,400.88	18.8
10-415-220 RETIREMENT CONTRIBUTION	2,710.09	8,170.21	42,641.00	34,470.79	19.2
10-415-240 WORKERS COMPENSATION	216.51	619.93	3,000.00	2,380.07	20.7
10-415-250 HEALTH INSURANCE	166.35	6,419.04	49,324.00	42,904.96	13.0
10-415-260 LIFE INSURANCE	.00	220.80	2,700.00	2,479.20	8.2
10-415-280 STATE UNEMPLOYMENT	.00	60.00	.00	(60.00)	.0
10-415-310 OFFICE SUPPLIES	686.82	1,419.93	12,500.00	11,080.07	11.4
10-415-315 JANITORIAL SUPPLIES	181.14	603.93	1,200.00	596.07	50.3
10-415-350 MOTOR FUELS & LUBRICANTS	.00	.00	150.00	150.00	.0
10-415-370 POSTAGE	183.98	376.98	1,600.00	1,223.02	23.6
10-415-420 PROFESSIONAL FEES	907.00	910.50	4,000.00	3,089.50	22.8
10-415-421 AUDIT	.00	.00	14,000.00	14,000.00	.0
10-415-425 ATTORNEY FEES	1,753.69	13,440.46	50,452.00	37,011.54	26.6
10-415-426 ATTORNEY FEES-SPECIAL COUNSEL	3,000.00	3,000.00	35,000.00	32,000.00	8.6
10-415-427 COMPUTER CONSULTANTS	2,646.25	6,927.50	30,000.00	23,072.50	23.1
10-415-435 WEBSITE	450.00	450.00	1,000.00	550.00	45.0
10-415-440 ADVERTISING & LEGAL PUBLISHING	.00	.00	4,000.00	4,000.00	.0
10-415-465 INSURANCE - LIABILITY FUND	.00	.00	95,622.00	95,622.00	.0
10-415-470 TRAVEL, TRAINING & MEETINGS	.00	813.56	9,000.00	8,186.44	9.0
10-415-476 CITY FUNCTIONS	.00	750.00	7,500.00	6,750.00	10.0
10-415-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	553.67	1,661.01	17,082.00	15,420.99	9.7
10-415-500 CUSTODIAL & CLEANING SERVICES	1,170.00	2,340.00	15,000.00	12,660.00	15.6
10-415-510 TELEPHONE & COMMUNICATIONS	103.00	1,584.14	15,000.00	13,415.86	10.6
10-415-521 UTILITIES	3,013.52	5,091.96	30,000.00	24,908.04	17.0
10-415-540 RENTAL - OFFICE FURN & EQUIP	355.20	734.87	3,000.00	2,265.13	24.5
10-415-580 REPAIR/MAINT - OFFICE FURN/EQ	.00	.00	1,000.00	1,000.00	.0
10-415-585 REPAIR & MAINT - BUILDINGS	.00	.00	2,000.00	2,000.00	.0
10-415-600 REPAIR/MAINT - AUTOMOTIVE EQ	.00	.00	500.00	500.00	.0
10-415-680 BANK CHARGES	.00	311.52	1,800.00	1,488.48	17.3
10-415-740 OFFICE EQPMT, COMPUTER EQPMT	.00	.00	5,268.00	5,268.00	.0
TOTAL ADMINISTRATION	54,787.43	144,139.26	861,438.00	717,298.74	16.7

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
10-418-110 SALARIES AND WAGES	19,545.14	56,778.96	225,522.00	168,743.04	25.2
10-418-140 SALARIES AND WAGES-TEMP EMPLOY	1,096.15	4,371.37	41,230.00	36,858.63	10.6
10-418-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	1,600.00	1,600.00	.0
10-418-210 FICA CONTRIBUTION	1,572.15	4,780.74	20,407.00	15,626.26	23.4
10-418-220 RETIREMENT CONTRIBUTION	2,638.31	7,810.72	25,529.00	17,718.28	30.6
10-418-240 WORKERS COMPENSATION	243.13	679.02	2,700.00	2,020.98	25.2
10-418-250 HEALTH INSURANCE	12.34	2,957.48	28,410.00	25,452.52	10.4
10-418-285 EXPENSE REIMBURSEMENT	.00	5,400.00	21,000.00	15,600.00	25.7
10-418-290 PLANNING BUS EXP	.00	.00	1,000.00	1,000.00	.0
10-418-310 OFFICE SUPPLIES	164.09	427.23	4,500.00	4,072.77	9.5
10-418-350 MOTOR FUELS & LUBRICANTS	98.06	229.46	3,000.00	2,770.54	7.7
10-418-420 PROFESSIONAL FEES	369.75	369.75	10,000.00	9,630.25	3.7
10-418-422 ENGINEERING	.00	747.09	10,000.00	9,252.91	7.5
10-418-423 CONTRACT LABOR	4,402.09	4,402.09	31,000.00	26,597.91	14.2
10-418-437 COMP PLAN	.00	.00	3,000.00	3,000.00	.0
10-418-440 ADVERTISING & LEGAL PUBLISHING	.00	.00	10,000.00	10,000.00	.0
10-418-470 TRAVEL, TRAINING & MEETINGS	.00	.00	8,500.00	8,500.00	.0
10-418-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	.00	800.80	2,000.00	1,199.20	40.0
10-418-510 TELEPHONE & COMMUNICATIONS	.00	66.00	1,500.00	1,434.00	4.4
10-418-600 REPAIR/MAINT - AUTOMOTIVE EQ	181.50	311.96	3,000.00	2,688.04	10.4
10-418-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL COMMUNITY DEVELOPMENT	30,322.71	90,132.67	457,398.00	367,265.33	19.7
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>OTHER GENERAL GOVERNMENT</u>					
10-419-800 CONTINGENCY	.00	.00	50,000.00	50,000.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL OTHER GENERAL GOVERNMENT	.00	.00	50,000.00	50,000.00	.0
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE DEPARTMENT</u>					
10-421-110 SALARIES AND WAGES	48,068.93	151,893.94	681,183.00	529,289.06	22.3
10-421-122 OVERTIME SALARIES	1,050.94	3,710.59	30,000.00	26,289.41	12.4
10-421-200 PHYSICAL INCENTIVE PROGRAM	.00	205.64	4,400.00	4,194.36	4.7
10-421-210 FICA CONTRIBUTION	3,682.42	11,787.48	54,405.00	42,617.52	21.7
10-421-220 RETIREMENT CONTRIBUTION	4,735.18	15,535.61	82,924.00	67,388.39	18.7
10-421-240 WORKERS COMPENSATION	1,496.06	4,853.34	21,000.00	16,146.66	23.1
10-421-250 HEALTH INSURANCE	397.47	17,387.04	135,707.00	118,319.96	12.8
10-421-310 OFFICE SUPPLIES	225.81	652.67	1,800.00	1,147.33	36.3
10-421-315 JANITORIAL SUPPLIES	.00	47.28	800.00	752.72	5.9
10-421-320 OPERATING SUPPLIES	44.00	155.68	4,000.00	3,844.32	3.9
10-421-321 POLICE TRUST ACCOUNT	.00	.00	5,000.00	5,000.00	.0
10-421-340 MINOR EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
10-421-345 SAFETY EQUIPMENT	.00	.00	500.00	500.00	.0
10-421-347 RECORDS MGT SYSEM-POL/FIRE	.00	.00	20,443.00	20,443.00	.0
10-421-348 COMM-POLICE/FIRE DISPATCH	.00	93,656.00	96,656.00	3,000.00	96.9
10-421-350 MOTOR FUELS & LUBRICANTS	273.79	2,032.92	14,500.00	12,467.08	14.0
10-421-370 POSTAGE	.00	6.59	200.00	193.41	3.3
10-421-424 MEDICAL SERVICES	.00	.00	500.00	500.00	.0
10-421-426 INVESTIGATIVE EXPERT SERVICES	.00	.00	2,500.00	2,500.00	.0
10-421-428 PROSECUTION OF MISDEMEANORS	.00	11,950.50	23,901.00	11,950.50	50.0
10-421-470 TRAVEL, TRAINING & MEETINGS	470.65	1,821.03	15,000.00	13,178.97	12.1
10-421-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	1,050.00	1,053.75	4,000.00	2,946.25	26.3
10-421-493 PHYSICAL EXAMINATIONS	.00	.00	500.00	500.00	.0
10-421-510 TELEPHONE & COMMUNICATIONS	.00	.00	5,500.00	5,500.00	.0
10-421-595 REPAIR & MAINT - EQUIPMENT	102.25	102.25	1,000.00	897.75	10.2
10-421-600 REPAIR/MAINT - AUTOMOTIVE EQ	192.95	1,036.23	5,500.00	4,463.77	18.8
10-421-610 REPAIR/MAINT - OTHER	.00	.00	3,000.00	3,000.00	.0
10-421-615 REPAIR/MAINT - RADIO SERVICE	.00	.00	3,000.00	3,000.00	.0
10-421-630 LAUNDRY	286.20	547.70	2,250.00	1,702.30	24.3
10-421-665 UNIFORMS - POLICE	.00	.00	4,500.00	4,500.00	.0
10-421-695 VEHICLE TOWING	.00	.00	250.00	250.00	.0
10-421-753 RADIOS-HANDHELD	.00	.00	5,400.00	5,400.00	.0
10-421-770 ANIMAL CONTROL	1,000.00	1,000.00	2,500.00	1,500.00	40.0
TOTAL POLICE DEPARTMENT	63,076.65	319,436.24	1,242,819.00	923,382.76	25.7

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-423-110 SALARIES AND WAGES - FTE	31,692.74	92,000.55	373,851.00	281,850.45	24.6
10-423-120 WAGES - ON CALL FF	5,339.25	14,830.50	87,050.00	72,219.50	17.0
10-423-122 OVERTIME SALARIES	805.95	1,229.90	5,000.00	3,770.10	24.6
10-423-130 WAGES- WILDLAND	.00	22,761.59	10,000.00	(12,761.59)	227.6
10-423-145 WAGES - PT EMPLOYEE	502.41	1,680.15	42,226.00	40,545.85	4.0
10-423-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	2,400.00	2,400.00	.0
10-423-210 FICA CONTRIBUTION	2,893.86	9,038.83	40,295.00	31,256.17	22.4
10-423-220 RETIREMENT CONTRIBUTION	3,740.11	11,530.58	50,100.00	38,569.42	23.0
10-423-240 WORKERS COMP & SUPPLMTL ACCDT	1,320.52	4,147.39	16,000.00	11,852.61	25.9
10-423-250 HEALTH INSURANCE	.00	9,304.90	77,984.00	68,679.10	11.9
10-423-310 OFFICE SUPPLIES	106.47	204.62	3,200.00	2,995.38	6.4
10-423-315 JANITORIAL SUPPLIES	.00	38.81	1,500.00	1,461.19	2.6
10-423-320 OPERATING SUPPLIES	364.60	641.76	10,000.00	9,358.24	6.4
10-423-325 MEDICAL SAFETY SUPPLIES	2,708.52	2,768.04	10,000.00	7,231.96	27.7
10-423-340 MINOR TOOLS	.00	250.23	3,200.00	2,949.77	7.8
10-423-350 MOTOR FUELS & LUBRICANTS	.00	1,336.55	12,000.00	10,663.45	11.1
10-423-360 MOTOR FUELS & LUBRICANTS - WLF	.00	.00	5,000.00	5,000.00	.0
10-423-470 TRAVEL, TRAINING & MEETINGS	758.52	3,489.01	31,600.00	28,110.99	11.0
10-423-480 DUES/SUBSCRIPTIONS/MEMBERSHIPS	.00	5,240.36	5,200.00	(40.36)	100.8
10-423-510 TELEPHONE & COMMUNICATIONS	217.18	1,034.25	9,300.00	8,265.75	11.1
10-423-555 RENTAL - EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
10-423-570 RENTAL - OTHER	.00	.00	1,500.00	1,500.00	.0
10-423-575 EQUIPMENT PURCHASE-NON CAPITAL	940.72	940.72	12,000.00	11,059.28	7.8
10-423-576 TURNOUTS- REPLACEMENT & MAINT.	35.18	74.15	12,000.00	11,925.85	.6
10-423-585 REPAIR/MAINT - BUILDINGS	(192.50)	565.50	5,000.00	4,434.50	11.3
10-423-590 REPAIR/MAINT - GROUNDS	.00	.00	7,000.00	7,000.00	.0
10-423-595 REPAIR & MAINT - EQUIPMENT	1,182.60	1,182.60	16,000.00	14,817.40	7.4
10-423-600 REPAIR/MAINT - AUTOMOTIVE EQ	357.90	1,651.63	21,100.00	19,448.37	7.8
10-423-615 REPAIR/MAINT - RADIO SERVICE	.00	.00	5,000.00	5,000.00	.0
10-423-620 RADIO AND ANTENNA LEASE	.00	.00	3,400.00	3,400.00	.0
10-423-630 LAUNDRY	.00	.00	1,500.00	1,500.00	.0
10-423-631 UNIFORMS	1,176.67	1,824.05	12,000.00	10,175.95	15.2
10-423-635 COM AT RISK FIRE GRANT PROJECT	.00	.00	5,000.00	5,000.00	.0
10-423-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	5,900.00	5,900.00	.0
10-423-910 TRAVEL & TRAINING - CE	.00	.00	5,000.00	5,000.00	.0
10-423-920 OFC/OPERATING SUPPLIES - CE	.00	.00	1,165.00	1,165.00	.0
10-423-930 TOOLS & SUPPLIES - CE	.00	.00	250.00	250.00	.0
TOTAL FIRE DEPARTMENT	53,950.70	187,766.67	912,221.00	724,454.33	20.6

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET DEPARTMENT</u>					
10-431-110 SALARIES AND WAGES	19,045.17	51,090.35	208,189.00	157,098.65	24.5
10-431-120 SALARIES & WAGES - PART TIME	.00	.00	7,000.00	7,000.00	.0
10-431-122 OVERTIME SALARIES	865.06	865.06	5,000.00	4,134.94	17.3
10-431-200 PHYSICAL INCENTIVE PROGRAM	.00	.00	1,200.00	1,200.00	.0
10-431-210 FICA CONTRIBUTION	1,391.11	3,508.78	17,501.00	13,992.22	20.1
10-431-220 RETIREMENT CONTRIBUTION	2,105.50	5,380.81	25,107.00	19,726.19	21.4
10-431-240 WORKERS COMPENSATION	958.69	2,487.17	12,000.00	9,512.83	20.7
10-431-250 HEALTH INSURANCE	137.49	6,972.93	50,459.00	43,486.07	13.8
10-431-315 JANITORIAL SUPPLIES & LAUNDRY	.00	52.20	400.00	347.80	13.1
10-431-320 OPERATING SUPPLIES	22.84	344.90	4,000.00	3,655.10	8.6
10-431-340 TOOLS & EQUIPMENT	(227.29)	(227.29)	2,000.00	2,227.29	(11.4)
10-431-345 SAFETY EQUIPMENT	.00	.00	500.00	500.00	.0
10-431-350 MOTOR FUELS & LUBRICANTS	.00	1,138.31	20,000.00	18,861.69	5.7
10-431-440 ADVERTISING & LEGAL PUBLISHING	.00	.00	1,000.00	1,000.00	.0
10-431-470 TRAVEL, TRAINING & MEETINGS	120.00	366.50	5,500.00	5,133.50	6.7
10-431-510 TELEPHONE SERVICE	.00	137.18	1,500.00	1,362.82	9.2
10-431-536 SANDING/MAG CHLORIDE	726.50	3,443.69	14,000.00	10,556.31	24.6
10-431-555 RENTAL - EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-431-570 RENT/LEASE - SNOW REMOVAL EQ.	.00	.00	1,000.00	1,000.00	.0
10-431-591 REPAIR/MAINT/CLEANING-STREETS	.00	1,606.45	4,500.00	2,893.55	35.7
10-431-592 STRIPING	.00	.00	29,000.00	29,000.00	.0
10-431-595 REPAIR/MAINT - LARGE EQUIPMENT	188.73	1,199.58	18,000.00	16,800.42	6.7
10-431-596 REPAIR/MAINT - SMALL EQUIP	64.55	260.43	700.00	439.57	37.2
10-431-600 REPAIR/MAINT - AUTO EQUIP	328.09	598.28	4,000.00	3,401.72	15.0
10-431-610 REPAIR/MAINT - MISC	.00	.00	1,000.00	1,000.00	.0
10-431-614 REPAIR/MAINT-BUILDING	47.49	327.49	12,000.00	11,672.51	2.7
10-431-620 LANDSCAPE SERVICES	.00	.00	5,000.00	5,000.00	.0
10-431-621 NOXIOUS WEED CONTROL	.00	.00	15,000.00	15,000.00	.0
10-431-631 UNIFORMS	.00	245.97	1,100.00	854.03	22.4
10-431-740 OFFICE FURNITURE & EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-431-745 ROADS & PATHS CONDITION RATING	.00	.00	12,000.00	12,000.00	.0
10-431-780 ROADS & PATHS MAINT. PROGRAM	161.08	191.84	160,000.00	159,808.16	.1
10-431-790 LAND MAINTENANCE 5 ACRE PARCEL	.00	.00	2,500.00	2,500.00	.0
10-431-800 104 GREY EAGLE ABATEMENT	9.07	27.59	.00	(27.59)	.0
TOTAL STREET DEPARTMENT	25,944.08	80,018.22	644,156.00	564,137.78	12.4
TOTAL FUND EXPENDITURES	320,696.06	1,041,674.04	5,262,081.00	4,220,406.96	19.8
NET REVENUE OVER EXPENDITURES	(241,719.39)	(340,480.18)	.00	340,480.18	.0

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

FIXED ASSET REPLACEMENT FUND

ASSETS

29-101-000	CASH - COMBINED FUND	(783,594.57)	
	TOTAL ASSETS		(783,594.57)

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
29-271-000	FUND BALANCE - BEGINNING OF YR	(742,962.14)	
	REVENUE OVER EXPENDITURES - YTD	(40,632.43)	
	BALANCE - CURRENT DATE	(783,594.57)	
	TOTAL FUND EQUITY		(783,594.57)
	TOTAL LIABILITIES AND EQUITY		(783,594.57)

CITY OF SUN VALLEY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

FIXED ASSET REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 399</u>					
29-399-504 TRANS FR GF UN FUND BALANCE	.00	.00	256,926.00	256,926.00	.0
TOTAL SOURCE 399	.00	.00	256,926.00	256,926.00	.0
TOTAL FUND REVENUE	.00	.00	256,926.00	256,926.00	.0

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

FIXED ASSET REPLACEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
29-490-751 CHIEF 1	.00	.00	45,000.00	45,000.00	.0
29-490-756 AERIAL TOWER	.00	.00	112,426.00	112,426.00	.0
29-490-761 POLICE- PATROL VEHICLE	.00	.00	35,000.00	35,000.00	.0
29-490-779 NEW ENGINE SUPPORT EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
29-490-788 STREET VEHICLE	1,207.13	40,632.43	49,500.00	8,867.57	82.1
29-490-789 MAG CHLORIDE TANK	.00	.00	5,000.00	5,000.00	.0
TOTAL EXPENDITURES	<u>1,207.13</u>	<u>40,632.43</u>	<u>256,926.00</u>	<u>216,293.57</u>	<u>15.8</u>
TOTAL FUND EXPENDITURES	<u>1,207.13</u>	<u>40,632.43</u>	<u>256,926.00</u>	<u>216,293.57</u>	<u>15.8</u>
NET REVENUE OVER EXPENDITURES	<u>(1,207.13)</u>	<u>(40,632.43)</u>	<u>.00</u>	<u>40,632.43</u>	<u>.0</u>

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

DEBT SERVICE FUND

ASSETS

30-101-000	CASH - COMBINED FUND	9,521.91	
30-107-000	TAXES RECEIVABLE - DELIQUENT	394.89	
	TOTAL ASSETS		9,916.80

LIABILITIES AND EQUITY

LIABILITIES

30-225-100	DEFERRED REVENUE - TAXES, PROP	316.11	
	TOTAL LIABILITIES		316.11

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-271-000	FUND BALANCE - BEGINNING OF YR	9,600.69	
	BALANCE - CURRENT DATE	9,600.69	
	TOTAL FUND EQUITY		9,600.69
	TOTAL LIABILITIES AND EQUITY		9,916.80

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

LAND ACQUISITION FUND

ASSETS

40-101-000	CASH- LAND ACQUISITION	371,763.43	
	TOTAL ASSETS		371,763.43

LIABILITIES AND EQUITY

FUND EQUITY

40-271-000	UNAPPROPRIATED FUND BALANCE: FUND BALANCE - BEGINNING OF YR	371,763.43	
	BALANCE - CURRENT DATE	371,763.43	
	TOTAL FUND EQUITY		371,763.43
	TOTAL LIABILITIES AND EQUITY		371,763.43

CITY OF SUN VALLEY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

LAND ACQUISITION FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
<u>OPERATING TRANSFERS IN</u>						
40-399-550	TRANSFER FROM LAF FUND BALANCE	.00	.00	242,000.00	242,000.00	.0
	TOTAL OPERATING TRANSFERS IN	.00	.00	242,000.00	242,000.00	.0
	TOTAL FUND REVENUE	.00	.00	242,000.00	242,000.00	.0

CITY OF SUN VALLEY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

LAND ACQUISITION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL PROJECTS</u>					
40-470-850 TRANSFERS OUT TO WFH FUND	.00	.00	242,000.00	242,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	242,000.00	242,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	242,000.00	242,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

WORKFORCE HOUSING FUND

ASSETS

42-101-000	CASH- WORKFORCE HOUSING FUND		141,047.40	
	TOTAL ASSETS			<u>141,047.40</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
42-271-000	FUND BALANCE - BEGINNING OF YR		146,903.73	
	REVENUE OVER EXPENDITURES - YTD	(5,856.33)	
	BALANCE - CURRENT DATE			<u>141,047.40</u>
	TOTAL FUND EQUITY			<u>141,047.40</u>
	TOTAL LIABILITIES AND EQUITY			<u>141,047.40</u>

CITY OF SUN VALLEY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

WORKFORCE HOUSING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL PROPERTY TAXES</u>					
42-311-515 RENTS	958.50	2,636.95	7,000.00	4,363.05	37.7
TOTAL GENERAL PROPERTY TAXES	958.50	2,636.95	7,000.00	4,363.05	37.7
<u>REVENUES</u>					
42-399-400 TRANSFER FROM LAF FUND BAL	.00	.00	242,000.00	242,000.00	.0
42-399-500 TRANSFER FROM WKFC FUND BAL	.00	.00	43,200.00	43,200.00	.0
TOTAL REVENUES	.00	.00	285,200.00	285,200.00	.0
TOTAL FUND REVENUE	958.50	2,636.95	292,200.00	289,563.05	.9

CITY OF SUN VALLEY
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

WORKFORCE HOUSING FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WFH PROJECTS</u>					
42-470-702 EMPLOYEE HOUSING ALLOWANCE	.00	2,866.64	17,200.00	14,333.36	16.7
42-470-703 COMMUNITY HOUSING SERVICES	.00	.00	15,000.00	15,000.00	.0
42-470-705 CITY OWNED UNITS/UTIL & MAINT	674.00	2,897.60	10,000.00	7,102.40	29.0
42-470-732 ELKHORN FS SLEEPING QTRS	2,729.04	2,729.04	250,000.00	247,270.96	1.1
TOTAL WFH PROJECTS	3,403.04	8,493.28	292,200.00	283,706.72	2.9
TOTAL FUND EXPENDITURES	3,403.04	8,493.28	292,200.00	283,706.72	2.9
NET REVENUE OVER EXPENDITURES	(2,444.54)	(5,856.33)	.00	5,856.33	.0

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

CAPITAL IMPROVEMENT FUND

ASSETS

50-101-000	CASH - COMBINED FUND	(65,056.00)	
	TOTAL ASSETS		(65,056.00)

LIABILITIES AND EQUITY

FUND EQUITY

50-271-000	UNAPPROPRIATED FUND BALANCE: FUND BALANCE - BEGINNING OF YR	(65,056.00)	
	BALANCE - CURRENT DATE	(65,056.00)	
	TOTAL FUND EQUITY		(65,056.00)
	TOTAL LIABILITIES AND EQUITY		(65,056.00)

CITY OF SUN VALLEY
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING TRANSFERS IN</u>					
50-399-200 TRANSFER FROM GF UNASSIGNED	.00	.00	105,000.00	105,000.00	.0
TOTAL OPERATING TRANSFERS IN	.00	.00	105,000.00	105,000.00	.0
TOTAL FUND REVENUE	.00	.00	105,000.00	105,000.00	.0

CITY OF SUN VALLEY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 480</u>					
50-480-442 STREET DEPT VENTILATION SYS	.00	.00	15,000.00	15,000.00	.0
50-480-450 CITY HALL GENERATOR	.00	.00	90,000.00	90,000.00	.0
TOTAL DEPARTMENT 480	.00	.00	105,000.00	105,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	105,000.00	105,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF SUN VALLEY
 BALANCE SHEET
 DECEMBER 31, 2015

SPF

ASSETS

52-101-000	CASH - COMBINED FUND		187,311.98	
	TOTAL ASSETS			187,311.98

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:			
52-271-000	FUND BALANCE - BEGINNING OF YR	107,181.01		
	REVENUE OVER EXPENDITURES - YTD	80,130.97		
	BALANCE - CURRENT DATE		187,311.98	
	TOTAL FUND EQUITY			187,311.98
	TOTAL LIABILITIES AND EQUITY			187,311.98

CITY OF SUN VALLEY
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

		SPF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
		_____	_____	_____	_____	_____
<u>GENERAL PROPERTY TAXES</u>						
52-311-200	PROPERTY TAX-GENERAL	65,079.09	66,790.40	272,650.00	205,859.60	24.5
	TOTAL GENERAL PROPERTY TAXES	65,079.09	66,790.40	272,650.00	205,859.60	24.5
<u>STATE OF IDAHO SHARED REVENUES</u>						
52-335-200	STATE HIGHWAY USER	.00	13,340.57	59,694.00	46,353.43	22.4
	TOTAL STATE OF IDAHO SHARED REVENUES	.00	13,340.57	59,694.00	46,353.43	22.4
	TOTAL FUND REVENUE	65,079.09	80,130.97	332,344.00	252,213.03	24.1

CITY OF SUN VALLEY
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING DECEMBER 31, 2015

		SPF				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
		<u> </u>				
	<u>SPF</u>					
52-431-780	ROADS & PATHS MAINT. PROGRAM	.00	.00	290,000.00	290,000.00	.0
52-431-960	TRANSFER TO S&P FUND	.00	.00	42,344.00	42,344.00	.0
		<u> </u>				
	TOTAL SPF	.00	.00	332,344.00	332,344.00	.0
		<u> </u>				
	TOTAL FUND EXPENDITURES	.00	.00	332,344.00	332,344.00	.0
		<u> </u>				
	NET REVENUE OVER EXPENDITURES	65,079.09	80,130.97	.00	(80,130.97)	.0
		<u> </u>				

Monthly LOT Comparison for October 2015 Receipts

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
Retail	22,367	29,001	25,537	26,945	23,400	27,403	17%
Lodging	9,462	14,358	13,014	13,567	12,187	15,058	24%
Liquor	2,287	2,939	2,804	2,222	2,174	3,065	41%
Totals	34,116	46,298	41,355	42,734	37,762	45,526	21%

Detail Summary of Comparative YTD Receipts for the months of October - September.

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	75,542	49,847	56,260	58,531	54,565	65,913	21%
November	34,116	46,298	41,355	42,734	37,762	45,526	21%
December	106,190	114,930	126,671	130,540	112,858	0	-100%
January	89,043	82,380	95,770	87,247	89,162	0	-100%
February	115,014	101,797	113,281	112,073	86,860	0	-100%
March	110,729	90,809	113,200	99,304	79,737	0	-100%
April	37,056	42,642	38,852	34,842	44,844	0	-100%
May	47,475	52,181	44,172	37,150	47,019	0	-100%
June	92,378	101,367	98,969	107,341	122,567	0	-100%
July	229,127	215,845	228,946	234,419	275,874	0	-100%
August	186,112	192,799	168,716	221,612	199,076	0	-100%
September	124,435	117,748	122,331	91,906	65,533	0	-100%
Fiscal Year Total	1,247,216	1,208,644	1,248,522	1,257,699	1,215,857	111,439	
Year-To-Date Receipts Comparison (October - September)	109,658	96,145	97,615	101,265	92,327	111,439	21%

Local Option Tax receipts for the month of November 2015 totaled \$45,526 representing an 21% increase in receipts in November 2015.

CITY OF SUN VALLEY

LOT Retail Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	46,790	26,180	30,436	31,543	35,839	35,636	-1%
November	22,367	29,001	25,537	26,945	23,400	27,403	17%
December	62,823	65,920	71,156	68,666	66,925		-100%
January	47,097	41,884	47,746	43,385	51,580		-100%
February	57,260	50,924	51,566	58,014	50,521		-100%
March	51,052	41,019	53,430	49,015	42,977		-100%
April	21,899	26,465	27,301	23,605	32,233		-100%
May	39,678	37,816	31,877	28,025	36,001		-100%
June	56,498	62,166	57,884	68,192	68,606		-100%
July	121,472	112,979	121,980	127,521	145,354		-100%
August	97,834	122,555	93,909	120,942	104,284		-100%
September	61,763	57,049	74,778	55,549	35,403		-100%
Fiscal Year Total	686,532	673,960	687,600	701,403	693,123	63,040	
Year-To-Date Receipts Comparison- (October - September)	686,532	673,960	687,600	701,403	693,123	63,040	-91%

CITY OF SUN VALLEY

LOT Lodging Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	24,627	19,946	21,712	22,585	15,550	24,908	60%
November	9,462	14,358	13,014	13,567	12,187	15,058	24%
December	36,247	40,756	46,347	53,815	39,496		-100%
January	35,394	34,636	41,194	37,577	32,835		-100%
February	50,052	43,826	54,235	48,420	31,724		-100%
March	55,640	43,588	52,824	43,513	32,698		-100%
April	12,695	13,948	9,715	9,601	11,217		-100%
May	6,205	12,456	9,152	6,943	9,313		-100%
June	31,711	34,758	36,811	34,598	47,142		-100%
July	95,637	92,511	96,446	95,933	116,446		-100%
August	76,779	93,537	70,471	85,723	80,047		-100%
September	44,818	32,872	45,171	31,453	24,761		-100%
Fiscal Year Total	479,267	477,191	497,094	483,727	453,418	39,966	
Year-To-Date Receipts Comparison (October - September)	479,267	477,191	497,094	483,727	453,418	39,966	-91%

CITY OF SUN VALLEY

LOT Liquor Receipts Figures

Monthly LOT Comparisc	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	4,126	3,721	4,112	4,403	3,176	5,369	69%
November	2,287	2,939	2,804	2,222	2,174	3,065	41%
December	7,120	8,254	9,167	8,059	6,437		-100%
January	6,552	5,860	6,830	6,285	4,747		-100%
February	7,702	7,046	7,479	5,640	4,614		-100%
March	4,036	6,202	6,946	6,777	4,063		-100%
April	2,462	2,229	1,837	1,636	1,394		-100%
May	1,592	1,909	3,142	2,181	1,705		-100%
June	4,170	4,443	4,273	4,552	6,819		-100%
July	12,019	10,355	10,520	10,965	14,074		-100%
August	11,499	13,164	4,336	14,946	14,745		-100%
September	17,854	5,595	2,381	4,904	5,369		-100%
Fiscal Year Total	81,418	71,717	63,828	72,570	69,316	8,434	
Year-To-Date Receipts Comparison (October - September)	81,418	71,717	63,828	72,570	69,316	8,434	-88%

Monthly LOT Comparison for October 2015 Receipts

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
Retail	22,367	29,001	25,537	26,945	23,400	27,403	17%
Lodging	9,462	14,358	13,014	13,567	12,187	15,058	24%
Liquor	2,287	2,939	2,804	2,222	2,174	3,065	41%
Totals	34,116	46,298	41,355	42,734	37,762	45,526	21%

Detail Summary of Comparative YTD Receipts for the months of October - September.

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	75,542	49,847	56,260	58,531	54,565	65,913	21%
November	34,116	46,298	41,355	42,734	37,762	45,526	21%
December	106,190	114,930	126,671	130,540	112,858	0	-100%
January	89,043	82,380	95,770	87,247	89,162	0	-100%
February	115,014	101,797	113,281	112,073	86,860	0	-100%
March	110,729	90,809	113,200	99,304	79,737	0	-100%
April	37,056	42,642	38,852	34,842	44,844	0	-100%
May	47,475	52,181	44,172	37,150	47,019	0	-100%
June	92,378	101,367	98,969	107,341	122,567	0	-100%
July	229,127	215,845	228,946	234,419	275,874	0	-100%
August	186,112	192,799	168,716	221,612	199,076	0	-100%
September	124,435	117,748	122,331	91,906	65,533	0	-100%
Fiscal Year Total	1,247,216	1,208,644	1,248,522	1,257,699	1,215,857	111,439	
Year-To-Date Receipts Comparison (October - September)	109,658	96,145	97,615	101,265	92,327	111,439	21%

Local Option Tax receipts for the month of November 2015 totaled \$45,526 representing an 21% increase in receipts in November 2015.

CITY OF SUN VALLEY

LOT Retail Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	46,790	26,180	30,436	31,543	35,839	35,636	-1%
November	22,367	29,001	25,537	26,945	23,400	27,403	17%
December	62,823	65,920	71,156	68,666	66,925		-100%
January	47,097	41,884	47,746	43,385	51,580		-100%
February	57,260	50,924	51,566	58,014	50,521		-100%
March	51,052	41,019	53,430	49,015	42,977		-100%
April	21,899	26,465	27,301	23,605	32,233		-100%
May	39,678	37,816	31,877	28,025	36,001		-100%
June	56,498	62,166	57,884	68,192	68,606		-100%
July	121,472	112,979	121,980	127,521	145,354		-100%
August	97,834	122,555	93,909	120,942	104,284		-100%
September	61,763	57,049	74,778	55,549	35,403		-100%
Fiscal Year Total	686,532	673,960	687,600	701,403	693,123	63,040	
Year-To-Date Receipts Comparison- (October - September)	686,532	673,960	687,600	701,403	693,123	63,040	-91%

CITY OF SUN VALLEY

LOT Lodging Receipts Figures

Monthly LOT Comparison f	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	24,627	19,946	21,712	22,585	15,550	24,908	60%
November	9,462	14,358	13,014	13,567	12,187	15,058	24%
December	36,247	40,756	46,347	53,815	39,496		-100%
January	35,394	34,636	41,194	37,577	32,835		-100%
February	50,052	43,826	54,235	48,420	31,724		-100%
March	55,640	43,588	52,824	43,513	32,698		-100%
April	12,695	13,948	9,715	9,601	11,217		-100%
May	6,205	12,456	9,152	6,943	9,313		-100%
June	31,711	34,758	36,811	34,598	47,142		-100%
July	95,637	92,511	96,446	95,933	116,446		-100%
August	76,779	93,537	70,471	85,723	80,047		-100%
September	44,818	32,872	45,171	31,453	24,761		-100%
Fiscal Year Total	479,267	477,191	497,094	483,727	453,418	39,966	
Year-To-Date Receipts Comparison (October - September)	479,267	477,191	497,094	483,727	453,418	39,966	-91%

CITY OF SUN VALLEY

LOT Liquor Receipts Figures

Monthly LOT Comparisc	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	Increase/ Decrease of FY16 as Compared to FY15
October	4,126	3,721	4,112	4,403	3,176	5,369	69%
November	2,287	2,939	2,804	2,222	2,174	3,065	41%
December	7,120	8,254	9,167	8,059	6,437		-100%
January	6,552	5,860	6,830	6,285	4,747		-100%
February	7,702	7,046	7,479	5,640	4,614		-100%
March	4,036	6,202	6,946	6,777	4,063		-100%
April	2,462	2,229	1,837	1,636	1,394		-100%
May	1,592	1,909	3,142	2,181	1,705		-100%
June	4,170	4,443	4,273	4,552	6,819		-100%
July	12,019	10,355	10,520	10,965	14,074		-100%
August	11,499	13,164	4,336	14,946	14,745		-100%
September	17,854	5,595	2,381	4,904	5,369		-100%
Fiscal Year Total	81,418	71,717	63,828	72,570	69,316	8,434	
Year-To-Date Receipts Comparison (October - September)	81,418	71,717	63,828	72,570	69,316	8,434	-88%

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W
1																							
2																							
3	Local Option Tax Receipts (combined) FY 06 to FY 16																						
4																							
5																							
6		FY 06	% of total year	FY 07	% of total year	FY 08	% of total year	FY 09	% of total year	FY 10	% of total year	FY 11	% of total year	FY 12	% of total year	FY 13	% of total year	FY 14	% of total year	FY 15	% of total year	FY 16	% of total year
7	October	71,261	4.87%	97,457	6.75%	65,124	4.62%	70,188	5.87%	69,432	5.57%	75,542	6.18%	49,847	3.99%	56,260	4.47%	58,531	4.65%	54,565	4.34%	65,913	5.24%
8	November	34,870	2.38%	40,890	2.83%	44,878	3.19%	40,074	3.35%	50,477	4.05%	34,116	2.79%	46,298	3.71%	41,355	3.29%	42,734	3.40%	37,762	3.00%	45,526	3.62%
9	December	120,900	8.26%	128,179	8.88%	129,017	9.16%	101,371	8.48%	97,420	7.81%	106,190	8.68%	114,930	9.21%	126,671	10.07%	130,540	10.38%	112,858	8.97%	0	0.00%
10	January	108,662	7.43%	103,326	7.16%	124,990	8.88%	103,326	8.64%	96,559	7.74%	89,043	7.28%	82,380	6.60%	95,770	7.61%	87,247	6.94%	89,162	7.09%	0	0.00%
11	February	134,863	9.22%	123,362	8.55%	139,063	9.88%	123,362	10.32%	101,944	8.17%	115,014	9.41%	101,797	8.15%	113,281	9.01%	112,073	8.91%	86,860	6.91%	0	0.00%
12	March	119,921	8.20%	131,973	9.14%	136,338	9.68%	131,973	11.04%	91,122	7.31%	110,729	9.05%	90,809	7.27%	113,200	9.00%	99,304	7.90%	79,737	6.34%	0	0.00%
13	April	46,438	3.17%	49,232	3.41%	41,147	2.92%	49,232	4.12%	46,747	3.75%	37,056	3.03%	42,642	3.42%	38,852	3.09%	34,842	2.77%	44,844	3.57%	0	0.00%
14	May	53,666	3.67%	57,533	3.99%	60,097	4.27%	57,533	4.81%	40,743	3.27%	47,475	3.88%	52,181	4.18%	44,172	3.51%	37,150	2.95%	47,019	3.74%	0	0.00%
15	June	136,014	9.30%	152,008	10.53%	129,805	9.22%	152,008	12.71%	94,222	7.55%	92,378	7.55%	101,367	8.12%	98,969	7.87%	107,341	8.53%	122,567	9.75%	0	0.00%
16	July	250,806	17.14%	228,032	15.80%	240,035	17.05%	228,032	19.07%	196,552	15.76%	229,127	18.74%	215,845	17.29%	228,946	18.20%	234,419	18.64%	275,874	21.93%	0	0.00%
17	August	214,275	14.65%	204,206	14.15%	218,739	15.53%	204,206	17.08%	204,474	16.39%	192,799	15.77%	229,256	18.36%	168,716	13.41%	221,612	17.62%	199,076	15.83%	0	0.00%
18	September	101,702	6.95%	146,815	10.17%	114,029	8.10%	146,815	12.28%	106,162	8.51%	117,748	9.63%	95,516	7.65%	122,331	9.73%	91,906	7.31%	65,533	5.21%	0	0.00%
19	TOTAL:	1,393,378	95.24%	1,463,013	101.37%	1,443,263	102.50%	1,408,120	117.75%	1,195,854	95.88%	1,247,217	101.99%	1,222,868	97.95%	1,248,522	99.27%	1,257,699	100.00%	1,215,857	96.67%	111,439	8.86%
20																							
21	Does not include one time payment of \$244,000 collect in																						
22	September 2005																						
23																							
24		10 yr Average		FY		Actual LOT		(under)/over															
25		% collected by		20156Budget		Revenue		historical %															
26		month		ed LOT		Collected by		collected by															
26	October	5.66%		Revenue by		month to date		month															
27	November	3.56%		month																			
28	December	8.99%		69,004		65,913		(3,091)															
29	January	7.54%		43,442		45,526		2,084															
30	February	8.85%		109,688		-		-															
31	March	8.49%		91,946		-		-															
32	April	3.32%		107,987		-		-															
33	May	3.83%		103,614		-		-															
34	June	9.11%		40,557		-		-															
35	July	17.96%		46,685		-		-															
36	August	15.88%		111,185		-		-															
37	September	8.55%		219,135		-		-															
38	TOTAL:	101.75%		193,726		-		-															
39				104,352		-		-															
				1,220,000		111,439		(1,007)															

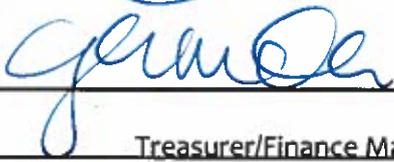


**CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL**

TO: Honorable Mayor and City Council
FROM: Angela Orr, Treasurer/Finance Manager
SUBJECT: Treasurer's Oath for Accounts Payable
DATE: January 28, 2016

After review, I have determined that the attached "Approval of Payables, On Hand, As Of December 30, 2015" report is correct as to payee and amount, and are for a proper and authorized purpose, except as otherwise explained below.

Exceptions: None OR See Below (circle one)

 Signed
Treasurer/Finance Manager Title
January 28, 2016 Date

Vendor Name	Invoice #	Description	Account #	Budgeted	Dept.	Amount
AC HOUSTON LUMBER CO	014-504042	3/8 nap 9" roller for fixing leak in bathroom	10-423-585	Yes	FIRE	8.57
AC HOUSTON LUMBER CO	014-504520	2" black velcro tape for attaching name plates to helmet shields	10-423-320	Yes	FIRE	32.85
AC HOUSTON LUMBER CO	014-524185	Hex bolts, fender washers and swivel casters for bldg. a platform for skid unit	10-423-320	Yes	FIRE	83.18
AC HOUSTON LUMBER CO	014-526565	Orange chalk for marking landings	10-423-320	Yes	FIRE	19.76
AC HOUSTON LUMBER CO	014-531625	2 9v Duracell batteries 4 pack	10-423-320	Yes	FIRE	33.18
AC HOUSTON LUMBER CO	014-533470	Shop supplies - tape, cable ties, extension cords, batteries	10-431-320	Yes	STR	68.49
AC HOUSTON LUMBER CO	014-534481	City Hall toilet repair parts	10-431-614	Yes	STR	4.89
AC HOUSTON LUMBER CO	014-535081	Long handle scoop shovel	10-431-340	Yes	STR	25.99
AC HOUSTON LUMBER CO	A	Shop supplies - anchor screws, drill bits	10-431-320	Yes	STR	12.62
ASSOCIATION OF IDAHO CITIE	110315	2015-2016 Membership Dues - A. Weber, N. Flannigan, A. Orr	10-415-480	Yes	ADM	135.00
B&D ELECTRIC	754	City telecommunications; add pipes in Patrol room	10-415-510	Yes	ADM	2,590.00
BLACK, REID	010616	Per Diem for Reid Black for wildland fires. Route Fire, Rough Fire, Valley Fire	10-423-130	Yes	FIRE	347.70
BLAINE COUNTY	244	RMS/Logisys/Motorola annual maintenance/expense	10-421-347	Yes	POLI	20,443.00
BLAINE COUNTY EMERGENCY	SVFD2016	Yearly fees for 700 MHz radios for the fire department	10-423-480	Yes	FIRE	1,200.00
BLAINE COUNTY EMERGENCY	SVPD2016	Yearly fees for APX6500, XTS2500, XTL2500 radios for the Police department	10-421-348	Yes	POLI	3,840.00
BOISE MOBILE EQUIPMENT	16324	Relm earpiece for radios. Leather cases for radios 4 each. 2 New batteries for Charlie Butterfiel	10-423-620	Yes	FIRE	903.48
BOISE MOBILE EQUIPMENT	16346	Monitor Motor replacement, New engine	10-423-600	Yes	FIRE	496.43
BOISE MOBILE EQUIPMENT	16375	Wilson We Boost Antenna, Code 3 Bracket Whelen Flash Module for Chiefs new vehicle	29-490-751	Yes	EXP	2,644.44
BOISE MOBILE EQUIPMENT	16376	Whelen Light Bar for Chiefs new vehicle	29-490-751	Yes	EXP	1,599.85
CITY OF HAILEY	111840361	1/4 of Airpack Grant	10-423-320	Yes	FIRE	482.14
CITY OF HAILEY	111840361A	Reimburse for grant assist praetorian	10-423-320	Yes	FIRE	482.14
CLEAR WATER POWER EQUIP	W10223A	Chainsaw repair and chain (3) sharpening	10-431-596	Yes	STR	116.21
COPY & PRINT	69080	Certificate Paper	10-418-310	Yes	COM	5.29
COPY & PRINT	69604	Printer Toner Cartridges	10-418-310	Yes	COM	340.98
COPY & PRINT	69612	Laminated Sun Valley maps for Officers (10)	10-421-310	Yes	POLI	55.00
COPY & PRINT	69630	Desk Calendar	10-418-310	Yes	COM	13.59
COPY & PRINT	69742	2 wall calendars and 1 desk calendar	10-421-310	Yes	POLI	38.37
COPY & PRINT	69756	Printing 2015 Comp Plan Final Drafts	10-418-437	Yes	COM	1,305.62
COPY & PRINT	69821	Business cards for Peter Hendricks	10-415-310	Yes	ADM	178.24
COPY & PRINT	69831	Business cards for Brad DuFur	10-415-310	Yes	ADM	54.99
COPY & PRINT	69857	Sheet protectors, colored paper and paper clips	10-415-310	Yes	ADM	34.88
COPY & PRINT	69885	2 book cases (5 shelves) for Sgt. room	10-421-740	Yes	POLI	597.98
COPY & PRINT	69951	File cabinet with lock for Police Department (front office)	10-421-740	Yes	POLI	484.98
COPY & PRINT	69965	Copy paper, w2 kits, dry erase markers and batteries	10-415-310	Yes	ADM	255.32
COPY & PRINT	70014	Ink pads, nameplates and stamps	10-415-310	Yes	ADM	126.13
COPY & PRINT	70024	Label maker tape	10-421-310	Yes	POLI	30.79
DAVIS EMBROIDERY INC.	26223	Embroidery for Charlie Butterfields shirts	10-423-631	Yes	FIRE	130.96
DEE POLLEY	KNAB712	FCC licensing renewal for expired licence and all city licences	10-423-480	Yes	FIRE	75.00
DICK YORK'S AUTO SERVICE	67354	1 tire for Police vehicle (SVPD4 Explorer)	10-421-600	Yes	POLI	296.01
DICK YORK'S AUTO SERVICE	68309	Oil change forPolice vehicle SVPD4	10-421-600	Yes	POLI	53.62
ELEPHANT'S PERCH	539924	Hose straps	10-423-320	Yes	FIRE	86.00
FRANCO, MICHAEL	010616	Per Diem for Wildland fires. Route Fire	10-423-130	Yes	FIRE	85.40
GALLS QUARTERMASTER	5400356	White shirts for Charlie Butterfield	10-423-631	Yes	FIRE	106.93
GEM STATE WELDERS SUPPLY	010416	Monthly rental for oxygen and acetylene torch cylinders (2)	10-431-320	Yes	STR	9.88
GO-FER IT EXPRESS INC	53953	Shipping charges for magnesium chloride pump repair parts	10-431-536	Yes	STR	15.00
ICMA	012816	Membership Renewal Invoice for S. Robertson	10-415-480	Yes	ADM	1,042.76
IDABO	4264	IDABO Membership for Jim Bennion	10-418-480	Yes	COM	30.00

Vendor Name	Invoice #	Description	Account #	Budgeted	Dept.	Amount
IDABO	4264	IDABO Training Seminar for Jim Bennion	10-418-480	Yes	COM	150.00
IDAHO MOUNTAIN EXPRESS	113015	Public Noticing and Legal Ads, 11/4 and 11/11	10-418-440	Yes	COM	396.29
IDAHO MOUNTAIN EXPRESS	123115	12/3/15 City Council hearing	10-415-420	Yes	ADM	139.15
IDAHO MOUNTAIN EXPRESS	123115	Firefighter advertisements	10-423-320	Yes	FIRE	498.00
IDAHO MOUNTAIN EXPRESS	123115	Public Hearing Ord. 479	10-418-437	Yes	COM	288.00
IDAHO STATE FIRE MARSHAL	012615	Idaho State Fire Code renewal for R. Black, T. Robrahn, C. Butterfelde and R. Franco	10-423-480	Yes	FIRE	20.00
INTEGRATED TECHNOLOGIES	39969	Magenta Cartridge for 2025	10-418-310	Yes	COM	114.00
INTEGRATED TECHNOLOGIES	40924	Contract base rate and copies - Fire Dept	10-423-510	Yes	FIRE	55.00
INTERNATIONAL CODE COUNCIL	3072344	ICC Membership for Bill Dyer	10-418-480	Yes	COM	135.00
INT'L INT OF MUNICIPAL CLERK	121115	Membership renewal for A. Weber and fee for new member N. Flannigan	10-415-480	Yes	ADM	250.00
ITD-SPECIAL PLATES	010616	Fire department Air Trailer plates registration	10-423-600	Yes	FIRE	23.00
JEROME PETERBILT	152277	Hubcap for Peterbilt	10-431-595	Yes	STR	61.29
JOE'S BACKHOE SERVICE	19482	locate and camera footing drain at Elkhorn Fire Station per remodel	10-431-614	Yes	STR	1,047.50
JOE'S BACKHOE SERVICE	20006	Traction sand and salt delivery	10-431-536	Yes	STR	3,365.00
JOE'S BACKHOE SERVICE	20243	Rental for Lodars for snow removal on fire hydrants	10-423-555	Yes	FIRE	1,380.00
JOE'S BACKHOE SERVICE	20366	Traction sand delivery	10-431-536	Yes	STR	780.00
JOE'S BACKHOE SERVICE	20502	Traction sand and salt delivery	10-431-536	Yes	STR	4,820.00
KETCHUM COMPUTERS	12351	Computer Support - 12/16/15-12/31/15	10-415-427	Yes	ADM	1,848.75
KETCHUM COMPUTERS	12415	Computer Support - 1/1/16-1/13/16	10-415-427	Yes	ADM	1,740.00
KING, ADAM ATTORNEY AT LA	92605	Legal Services - Confidential Matters - City Council	10-415-425	Yes	ADM	105.00
KING, ADAM ATTORNEY AT LA	92606	Legal Services - General Matters - Confidential	10-415-425	Yes	ADM	473.72
KING, ADAM ATTORNEY AT LA	92607	Legal Services - P&Z Confidential Matters	10-415-425	Yes	ADM	210.00
KING, ADAM ATTORNEY AT LA	92608	Legal Services - City Council - Non-privileged	10-415-425	Yes	ADM	735.00
KING, ADAM ATTORNEY AT LA	92609	Legal Services - Confidential Matters - Grey Eagle Residence	10-415-425	Yes	ADM	682.50
KING, ADAM ATTORNEY AT LA	92610	Legal Services - P&Z Public Matters	10-415-425	Yes	ADM	650.00
L. N. CURTIS & SON	316370-00	Replacement fan for Eng 60 battery powered	10-423-595	Yes	FIRE	3,683.47
LES SCHWAB	1170028135	New wheels and winter tires for 2016 F-350	29-490-788	Yes	EXP	1,737.92
MASON'S TROPHIES & GIFTS	76630	Plaque for Dewayne Briscoe	10-415-420	Yes	ADM	88.75
MOUNTAIN RIDES	4635	Quarterly Partnership Contribution for FY2016 - 1st qtr.	10-411-694	Yes	LEGI	66,250.00
MUNICIPAL EMERGENCY SERV	00697539_S	Brush Pants for duty crew R. Black, R. Franco, C. Butterfield and D. Bowman	10-423-631	Yes	FIRE	1,525.00
MUNICIPAL EMERGENCY SERV	00700591_S	2 Taclite Long Sleeve Shirts Duty, Reid Black	10-423-631	Yes	FIRE	122.07
MUNICIPAL EMERGENCY SERV	00702236_S	1 X large Shirt for Reid Black long sleeve	10-423-631	Yes	FIRE	47.66
NAPA AUTO PARTS	840342	2004 F-350 maintenance - spark plug replacement	10-431-600	Yes	STR	82.10
NATIONAL FIRE CODES	6612555X	National Fire Code Subscription	10-423-910	Yes	FIRE	1,450.00
NEVINS, JEFF	NEVINS	Lightning Fire Wildland Reimbursement food and POV	10-423-130	Yes	FIRE	740.33
NEVINS, JEFF	NEVINS	Nickowitz Fire.Reimbursement for Wildland Fire Per Diem	10-423-130	Yes	FIRE	668.31
NEVINS, JEFF	NEVINS	Rapid Fire Wildland Fuel reimbursement	10-423-130	Yes	FIRE	89.22
NEVINS, JEFF	NEVINS	Stickpin and Graves Fire Wildland fire Reimbursement for fuel food	10-423-130	Yes	FIRE	176.79
NEVINS, JEFF	NEVINS	Tepee Fire Reimbursement for Per Diem and fuel	10-423-130	Yes	FIRE	226.17
NORCO	010116	Oxygen Cylinder Rental 12/01/2015	10-423-325	Yes	FIRE	59.52
OFFICEBRIGHT, INC	4056	Office cleaning January, 2016	10-415-500	Yes	ADM	1,170.00
OVERHEAD DOOR CO	325391	4 garage door openers for Police Dept.	10-421-610	Yes	POLI	213.00
PIPECO,INC.	S2289799.00	Ice melt for City Hall	10-431-320	Yes	STR	78.40
RIVER RUN AUTO	119336	Windshield wiper arms and spare lightbulbs for pickup trucks	10-431-600	Yes	STR	60.01
RIVER RUN AUTO	119336A	Oil filter for Oshkosh plowtrucks	10-431-595	Yes	STR	22.78
RIVER RUN AUTO	119898	Wiring parts for 2016 F-350 warning lights	29-490-788	Yes	EXP	3.59
RIVER RUN AUTO	120099	Air Filter for 2004 F-350	10-431-600	Yes	STR	12.74

Vendor Name	Invoice #	Description	Account #	Budgeted	Dept.	Amount
RIVER RUN AUTO	120565	Replacement floor liners for 2006 F-350	10-431-600	Yes	STR	94.95
RIVER RUN AUTO	120799	Replacement battery for 2004 F-350	10-431-600	Yes	STR	139.95
RIVER RUN AUTO	120833	Replacement windshield wipers for pickup trucks	10-431-600	Yes	STR	121.95
RIVER RUN AUTO	121336	Hydraulic filter for Oshkosh plow truck	10-431-595	Yes	STR	89.98
RIVER RUN AUTO	121336	Oil filter wrench	10-431-340	Yes	STR	15.59
RIVER RUN AUTO	121820	Oil filter and fuel filter for 2016 Ford F-350	10-431-600	Yes	STR	106.30
RIVER RUN AUTO	122425	Oil filter for 2004 F-350	10-431-600	Yes	STR	11.00
RIVER RUN AUTO	122878	HUS Floor liners for 2016 F-350	10-431-600	Yes	STR	126.95
RIVER RUN AUTO	6538-94161	Air Filter and Serpentine Belt for Bldg Vehicle	10-418-600	Yes	COM	48.99
SAINT ALPHONSUS FOUNDATI	15SMTc-15	Conference Registration for 13 Sun Valley EMT.s	10-423-470	Yes	FIRE	1,430.00
SENTINEL FIRE & SECURITY	R8585	Monitoring Charge Jan 1 2016 to Dec 31st 2016	10-423-480	Yes	FIRE	360.00
SHELTON'S	028737	Road salt - 49 tons	10-431-536	Yes	STR	1,239.50
STANARD & ASSOCIATES, INC.	SA00003010	Police POST tests for new applicants (30 count)	10-421-470	Yes	POLI	482.50
STERLING CODIFIERS, INC.	17619	Code Supplement #14	10-415-420	Yes	ADM	176.00
SUMMIT ENVIRONMENTAL, INC	703-2218	Radon testing for City Hall and Equipment Storage Facility	10-431-614	Yes	STR	618.75
SUN VALLEY CLEANERS, INC	122915	Dry cleaning for Police uniforms	10-421-630	Yes	POLI	300.05
SUN VALLEY CLEANERS, INC	SV-12-00059	Alterations for Charlie Butterfield	10-423-630	Yes	FIRE	5.00
SUN VALLEY COMPANY	32478	Annual antenna site rental on Dollar Mountain	10-423-510	Yes	FIRE	1,200.00
SUN VALLEY GARDEN CENTER	87889	Snow removal for 104 Grey Eagle property (December 2015)	10-431-800	Yes	STR	500.00
SUNDALI, ANJA	010616	Per Diem for Wildland Fire, Route Fire, Rough Fire, Valley Fire	10-423-130	Yes	FIRE	277.55
SUNRISE ENVIRO SCIENTIFIC	58003	Window and Leather cleaner for all fire department vehicles (12 of each)	10-423-350	Yes	FIRE	294.89
TAJKOWSKI, SEAN	COSV12291	Consult with electrical groups on pathway; telecomm. space, etc.	10-415-510	Yes	ADM	1,500.00
TIERNEY, BRIAN	010616	Per Diem for Wildland Fires. Route Fire	10-423-130	Yes	FIRE	70.15
TREASURE VALLEY COFFEE	2160:043290	Coffee for Admin	10-415-310	Yes	ADM	24.04
TREASURE VALLEY COFFEE	2160:043290	Coffee for Community Development Department	10-418-310	Yes	COM	24.04
TREASURE VALLEY COFFEE	2160:043290	Coffee for Fire Department	10-423-310	Yes	FIRE	24.04
TREASURE VALLEY COFFEE	2160:043290	Coffee for Police Department	10-421-310	Yes	POLI	24.04
TREASURE VALLEY COFFEE	2160:043290	Coffee for Streets Department	10-431-310	Yes	STR	24.04
VALLEY CO-OPS OMC/	008837/9	Diesel exhaust fluid (2.5 gallons)	10-431-350	Yes	STR	12.99
VALLEY CO-OPS OMC/	008838/9	Unleaded fuel - Fuel card wouldn't work	10-431-350	Yes	STR	56.05
VALLEY CO-OPS OMC/	009199/9	Tow chain and bulk fuel tank parts for 2016 F-350	29-490-788	Yes	EXP	179.93
WEBB LANDSCAPING	123115	Snow removal Bitterroot foot bridge	10-431-780	Yes	STR	431.58
Grand Totals:						149,509.47

Finance Committee Chair, Jane Conard: _____

Date : _____

2016 Mayor and Council Assignments and Appointments

				PREVIOUS						JANUARY 2016 APPOINTMENTS			
Authority, Agency, Board, Committee	Position	Appointed by	Council Action	Last	First	Date Appointed	Term Expires	Requires Action	Term Years	Last	First	Date Appointed	Term Expires
Blaine County Housing Authority	Nomination to Board	Mayor w/ Council Confirmation	Yes	Barclay	Gordon	filled term beginning Oct. 2010	10/1/2015	1/1/2016	5	Barclay	Gordon	1/7/2016	1/6/2021
Blaine County Housing Authority	Liaison	Mayor	No	Griffith	Michelle		1/1/2016	1/1/2016	1	Griffith	Michelle	1/7/2016	1/6/2017
Blaine County Regional Transportation Committee	Board Member	Mayor w/ Council Confirmation	Yes	Ribi	Nils	1/9/2014	1/1/2016	1/1/2016	1	Appointment delayed to February, 2106			
Fly Sun Valley Alliance	Ex-Officio Member	Mayor w/ Council Confirmation	Yes	Griffith	Michelle	(unclear from meeting in minutes)	1/1/2016	1/1/2016	1	Griffith	Michelle	1/7/2016	1/6/2017
Friedman Memorial Airport Authority	Liaison	Mayor	No	Briscoe	Dewayne		1/1/2016	1/1/2016	1	Council and Mayor agreed not necessary to appoint, but Mayor encouraged people to attend.			
Mountain Rides Transportation Authority	Board Member Seat #1	Mayor w/ Council Confirmation	Yes	Gilbert	Mark	10/3/2013	10/1/2016	10/1/2016	3				
Mountain Rides Transportation Authority	Board Member Seat #2	Mayor w/ Council Confirmation	Yes	Conard	Jane	2/5/2015	10/1/2017	10/1/2017	3				
Planning and Zoning Commission	Commissioner Seat # 1	Mayor w/ Council Confirmation	Yes	Herich	Ken	1/9/2014	1/1/2018	1/1/2018	4				
Planning and Zoning Commission	Commissioner Seat # 2	Mayor w/ Council Confirmation	Yes	Provonscha	Jake	1/9/2014	1/1/2018	1/1/2018	4				
Planning and Zoning Commission	Commissioner Seat # 3	Mayor w/ Council Confirmation	Yes	Boeger	Bill	2/6/2014	2/1/2018	2/1/2018	4				
Planning and Zoning Commission	Commissioner Seat # 4	Mayor w/ Council Confirmation	Yes	Walker	Margaret	1/5/2012	1/1/2016	1/1/2016	4	Newland	Sherri	1/7/2016	1/6/2020
Planning and Zoning Commission	Commissioner Seat # 5	Mayor w/ Council Confirmation	Yes	O'Conner	John	1/5/2012	1/1/2016	1/1/2016	4	O'Connor	John	1/7/2016	1/6/2020
Sun Valley Air Service Board	Board Member	Mayor w/ Council Confirmation	Yes	Briscoe	Dewayne	2/5/2015	2/1/2016	2/1/2016	1	Hendricks	Peter	1/7/2016	1/6/2017
Sun Valley Economic Development Corporation	Ex-Officio Member	Mayor w/ Council Confirmation	Yes	Hendricks	Peter	1/9/2014	1/1/2016	1/1/2016	1	Hendricks	Peter	1/7/2016	1/6/2017
Sun Valley Marketing Alliance	Board Member	Mayor w/ Council Confirmation	Yes	Cannon	Steve	1/9/2014	1/1/2017	1/1/2017	3	Appointment delayed to February, 2106			
Sun Valley Water & Sewer District	Liaison	Mayor	No	Hendricks	Peter		1/1/2016	1/1/2016	1	Hendricks	Peter	1/7/2016	1/6/2017

Color Key:	Position up for appointment with Council Confirmation	Position up for appointment without Council Confirmation	Term not yet expired
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- Liaison** - Does not join the organization, however, serves to facilitate communication between the City Council and the organization.
- Nomination to the Board** - The Sun Valley City Council nominates a member of the Blaine County Housing Authority "BCHA" to the Blaine County Commissioner which acts on the nomination.
- Commissioner** - A Planning and Zoning Commissioner is appointed and acts pursuant to Idaho Code Chapert 65 of the Local Land Use Planning Act.
- Board Member** - Appointment as a board member means that the individual sits as a full voting member of the organization's governing body.
- Ex-Officio Member** - Assignment as an ex-officio member means joining the board of the organization as a Non-Voting member of the board.

**CITY OF SUN VALLEY
CITY COUNCIL
MEMORANDUM**

To: Honorable Mayor Peter Hendricks and City Council Members
From: Jae Hill, AICP, CFM, Community Development Director
Date: 29 Jan 2016
Re: Ordinance 479 Amendments

Since the last iteration of proposed Ordinance 479 was delivered to the council, discussions with other Sun Valley City staff, Ketchum City staff and residents have yielded some recommended changes.

- Line 25-27: Assigned responsibility for permitting and abatement to Community Development Dept.
- Line 30: Provided an exemption to the time requirement for emergency utility work
- Line 44: Subject to the right of appeal by council.
- Line 72: Restrict berms and earthwork within the right-of-way unless there's a compelling case
- Line 76: Converts a line that was originally created for temporary disturbance back into a line for temporary disturbance.
- Lines 81-82: Restricts vegetation in the right-of-way to low ground cover only.
- Lines 88-89: Un-grandfathers driveways if the adjacent road/path is being reconstructed.
- Line 92: Clarifies city's ability to store snow in the RoW.
- Lines 128-129: City will complete a census and maintain a list of encroachments.
- Line 140: Changed appurtenant property owners to encroaching property owners.
- Line 144: Changed 90 days to 60 days.
- Lines 144-147: Combined C&D, renumbered E to D.
- Lines 154: Added the word "also"

1 **ORDINANCE NO. 479**

2 **AN ORDINANCE OF THE CITY OF SUN VALLEY, IDAHO, AMENDING TITLE 7, CHAPTER 4 OF THE**
3 **MUNICIPAL CODE REGARDING ENCROACHMENTS WITHIN THE CITY-OWNED RIGHT-OF-WAY**

4
5 WHEREAS the City of Sun Valley owns and maintains approximately twenty linear miles of right-of-way;
6 and

7
8 WHEREAS the city holds that right-of-way in trust for the public use, including public travel, emergency
9 access, snow storage, and the installation of public utilities; and

10
11 WHEREAS it is the responsibility of the city to ensure that safe passage, public safety, road maintenance,
12 and snow removal are provided in a safe manner to the benefit of all residents and visitors;

13
14 THEREFORE BE IT ORDAINED, by the Mayor and Council of the city, as follows:

15
16 **SECTION 1.** Title 7, Chapter 4 (Encroachment Permits) of the city's Municipal Code shall be amended by
17 removing struck-through text and adding underlined text as displayed below:

18
19 CHAPTER 4: ENCROACHMENTS ~~PERMITS~~

20
21 7-4-1: ACTIONS REQUIRING PERMIT

22 It shall be unlawful for any person to place or replace any improvement whatsoever, or to excavate,
23 dig, pave, landscape, block or fence, either under, within, above, or upon any city right of way, street,
24 roadway, walkway, easement or other public property without first applying for and obtaining a
25 permit from the city for such encroachment. (Ord. 382, 10-25-2006.) Evaluation and approval of said
26 permits, as well as abatement of nuisances within the right-of-way, shall be the responsibility of the
27 Community Development Department, in consultation with the Streets, Police, and Fire Departments.

28
29 7-4-2: PERMIT APPLICATION

30 Except that utility providers may submit an emergency request at any time, aAny party applying for
31 an encroachment permit shall provide the following information on an application form provided by
32 the city at least five (5) business days prior to the commencement of any encroachment.:

- 33 A. Owner's name, address and telephone number, and:
34 1. The applicant's name if different than the owner.
35 2. The address of the property for which the encroachment permit application is made.
36 B. Purpose of the proposed encroachment.
37 C. Description of the requested encroachment including a landscape or improvement plan and/or
38 sketch showing the intended use.
39 D. Time period within which the proposed encroachment will be completed.
40 E. Any additional information required by the city. (Ord. 382, 10-25-2006)

41

42 7-4-3: REVOCATION AGREEMENT

43 A. The encroachment permit shall contain an agreement and understanding that the permit is
44 revocable in writing at the sole discretion of the city, [subject to the right of appeal to the city council,](#)
45 after reasonable notice, or without notice in case of an emergency or hazardous situation; that the
46 City is not responsible for maintenance or damage to the encroachments; and that removal of any
47 and all improvements or uses shall be done at the sole cost and expense of the applicant and at no
48 cost or expense to the city. (Ord. 382, 10-25-2006)

49 B. The revocation agreement must be signed and notarized by the property owner requesting said
50 encroachments prior to the issuance of the permit; the signed, notarized agreement shall then be
51 recorded with the Blaine County Recorder prior to the commencement of the encroachment. A copy
52 of the recorded document shall be transmitted or delivered to the city's Community Development
53 Department.

54

55 7-4-4: CITY ACTION ON PERMIT APPLICATION

56 The city staff may issue the encroachment permit only after determining the following:

- 57 A. Granting the request will not require public expense.
58 B. The permitted improvements will not interfere with the full use, safety, and enjoyment of the right
59 of way or easement by the public and by the city, including the plowing of snow or other street
60 maintenance activities.
61 C. Granting the request will not jeopardize the public health, safety or general welfare. (Ord. 382, 10-
62 25-2006)

63

64 7-4-5: CITY STANDARDS

65 All improvements shall be constructed in accordance with applicable city standards adopted in this
66 title, including the most current version of the Idaho Standards for Public Works Construction
67 (ISPWC).

68 A. Construction will be conducted in such a way that pedestrian and vehicular circulation needs can
69 be reasonably met.

70 B. Drainage systems and other utilities must be regularly maintained and will not be adversely
71 affected.

72 1. Berms and earthwork higher than record grade are not permissible within the right-of-way unless
73 the applicant can make a compelling case that the grading is necessary for safety or drainage
74 purposes.

75 C. Immediately following construction, the right of way, easement or property will be restored to its
76 original, usable condition unless specifically approved by permit. (Ord. 455, 12-6-2012)

77 D. Permitted landscaping improvements shall require regular maintenance by the property owner.
78 Trees and shrubs in, or adjacent to, the right-of-way shall be pruned to keep clear of the roadway and
79 to a distance of fourteen (14) feet above the road surface. Grasses shall be mowed or maintained in
80 such a manner which doesn't obstruct visibility, access, or parking.

81 1. Only low-ground cover vegetation, such as grasses and shrubs, shall be permitted within the first
82 eight feet of the right-of-way from the edge of pavement.

83 E. New driveways and approaches within the city-owned right-of-way shall require a permit.

84 1. Paver driveways shall not be extended to meet the roadway; the first three feet of the driveway
85 approach must be concrete, asphalt, or similar material to that of the adjacent road.

86 2. Existing paver driveways as of the date of adoption of this code, with or without a permit, are
87 grandfathered under this section.

88 3. New or reconstructed driveways and approaches, including those affected by road or path
89 maintenance, shall meet the intent of E.1 of this section.

90 F. Snow from privately owned properties shall not be placed or disposed of in the right-of-way.
91 Disposal of snow which originates on private property, and which obstructs the right-of-way or
92 impairs the ability of the city to store snow within the right-of-way, will result in a citation to the
93 offending party.

94 G. Utility boxes, junctions, meters, or other utility access points within the right of way shall contain
95 standardized identification and markings for emergency services access and for avoidance by

96 municipal snow removal operators, to the satisfaction of the Streets Superintendent, Fire Chief, and
97 Police Chief.

98
99 7-4-6: TIME LIMITS ON CUTTING PAVEMENT

100 A. No cutting of pavement shall be permitted prior to March 31 or after November 15, unless
101 emergency or mitigating circumstances are found to exist by the city.

102 B. No cutting of pavement shall be permitted within five (5) years of a newly paved road unless the
103 applicant is unable to bore under the roadway after trying up to three (3) times. (Ord. 382, 10-25-
104 2006)

105
106 7-4-7: PROHIBITED ACTS

107 A. No irrigation or watering of property shall be done in such a manner as to cast, spray or flood water
108 upon pavement or pavement shoulders within city rights of way, easements or property.

109 B. Loading, unloading or operation of vehicles equipped with metal tracks or lugs on paved areas of
110 city rights of way, easements or property is prohibited. (Ord. 382, 10-25-2006)

111
112 7-4-8: FEES

113 All applications submitted for encroachments shall be accompanied by a fee as adopted by city council
114 resolution. (Ord. 382, 10-25-2006)

115
116 7-4-9: BONDING REQUIREMENT

117 All commercial enterprises or operators providing services related to the installation and maintenance
118 of encroachments, including, but not limited to, utility providers, paving contractors, general
119 contractors, subcontractors and landscapers submitting an application under the provisions of this
120 chapter shall provide evidence that the applicant possesses a valid state of Idaho contractor's
121 registration number. The community development director may require that the proposed work is
122 covered by a bond or surety in the minimum amount and process in accordance with title 9 of this
123 code. The bond or surety amount may be increased by the city when the nature and value of the
124 project and its impact on the neighborhood or the city warrants a higher amount. (Ord. 382, 10-25-
125 2006)

126
127 7-4-10: ABATEMENT

128 A. The city will complete a regular census of right-of-way encroachment locations and types, and will
129 maintain a list of the encroachments. Abatement or remediation of noncompliant, unpermitted
130 encroachments shall occur in the following priority order, where:

131 1. Fire hydrant access has been impaired;

132 2. Line-of-sight has been negatively impacted at curves and intersections;

133 3. Road thru-width and turnaround areas have been reduced in utility;

134 4. Shading by landscaping is unduly causing ice buildup on the roadways and/or pathways, particularly
135 on curves;

136 5. Drainage has been impaired;

137 6. Municipal snow storage capacity has been reduced;

138 7. Landscaping, monuments, and other improvements are obstructing travel, access, or other
139 municipal functions.

140 B. Appurtenant Encroaching property owners who enjoy any encroachment, regardless of their action
141 or responsibility in creating said encroachment, will be found responsible for its abatement.

142 C. Property owners immediately appurtenant to an identified encroachment will be notified by
143 certified mail of the encroachment and the city's intent to abate.

144 ~~D.~~ Notified property owners will have ~~ninety-sixty~~ (9060) days to remediate the encroachment, at
145 their own expense, before the city abates the encroachment.

146 ~~ED.~~ The city, in abating the nuisance, may opt to seek repayment of expenses from the offending
147 property owner.

148
149 7-4-1011: APPEALS

150 Any affected party having been denied an encroachment permit after having made proper application
151 and having paid for the same, or who, after making proper application and having paid for the same,
152 disagrees with the staff interpretation of any matter relating to the application of the requirements
153 of this chapter, may submit an appeal, in writing, within ten (10) days of the date of such denial to the
154 city council. Any recipient of an abatement notice may also submit an appeal to the city council within
155 ten (10) days of the date of receipt said notice. Such appeals, if submitted more than ten (10) days
156 prior to the next regular council meeting, shall be heard at that meeting; ~~or~~ otherwise, the appeal
157 shall be heard by the council at a regular or special meeting within forty five (45) days of the date of
158 the appeal request. (Ord. 382, 10-25-2006)

160 7-4-12: PENALTIES
161 Offenders, upon receiving a duly-processed citation per Section 10 of this Chapter, shall be cited with
162 an infraction in accordance with Section 1-4-1 of the Sun Valley Municipal Code. Each day the violation
163 persists beyond the allotted period of compliance in 7-4-10-D shall result in an additional fine. The
164 City may impose a tax lien on the property in question to recover all applicable fines, fees, and
165 abatement expenses; encroachments are deemed to be nuisances pursuant to Idaho Code Section
166 50-334 and a special tax levy for abatement may be imposed pursuant to Idaho Code Section 50-1008.

167
168 **SECTION 2: SAVINGS AND SEVERABILITY.** If any section, subsection, paragraph, subparagraph, item,
169 provision, regulation, sentence, clause or phrase is declared by a court to be invalid, such actions shall not
170 affect the validity of this Ordinance as a whole or any part thereof other than the part declared invalid.

171
172 **SECTION 3: CODIFICATION.** The City Clerk is instructed pursuant to Section 1-1-3 of the City of Sun Valley
173 Municipal Code to immediately forward this ordinance to the codifier of the official municipal code for
174 proper revision of the code.

175
176 **SECTION 4: REPEALER CLAUSE.** All City of Sun Valley Ordinances, or parts thereof, which are in conflict
177 herewith are hereby repealed.

178
179 **SECTION 5: EFFECTIVE DATE.** This ordinance shall be in full force and effect from and after its approval,
180 passage and publication as provided by law.

181
182 APPROVED BY THE SUN VALLEY CITY COUNCIL THIS ~~27~~⁷th day of JANUARY, 2016.

183
184 APPROVED:
185
186 _____
187 ATTEST: Peter Hendricks, Mayor
188 City of Sun Valley

189
190 _____
191 Alissa Weber, City Clerk

DRAFT

ELKHORN FIRE STATION REMODEL SCHEMATIC DESIGN PRESENTATION

COLE ARCHITECTS

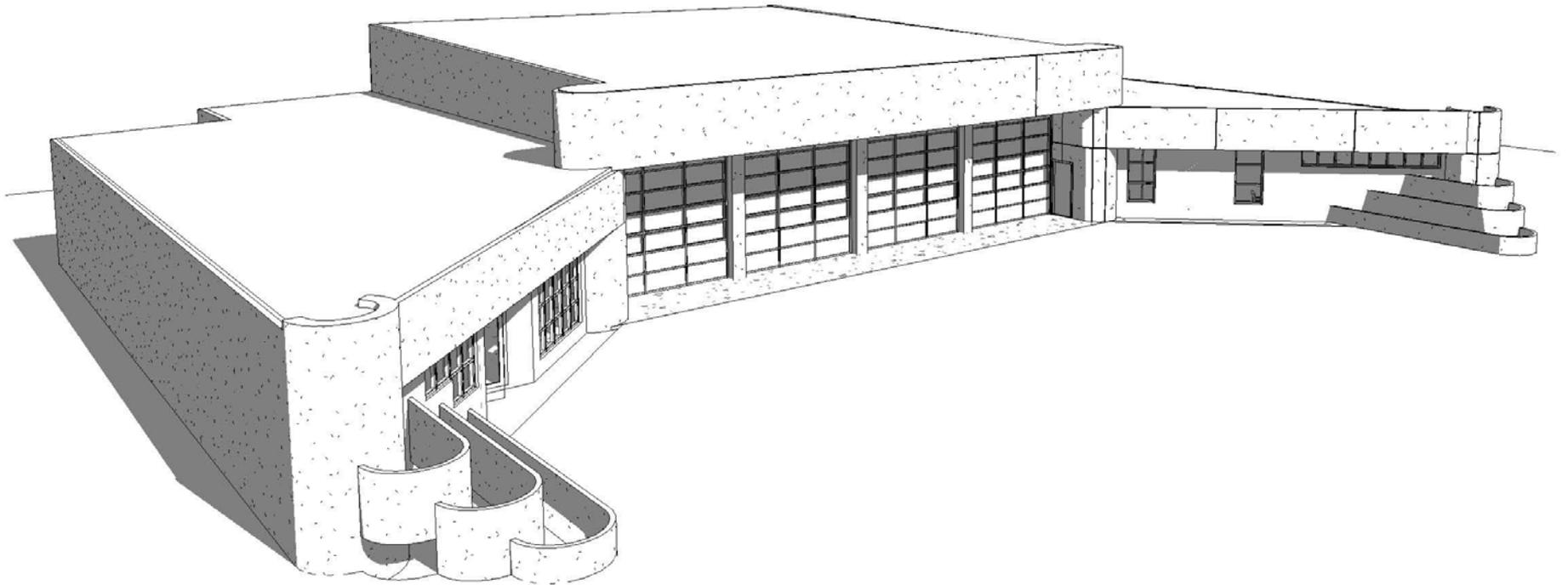
RENDERING



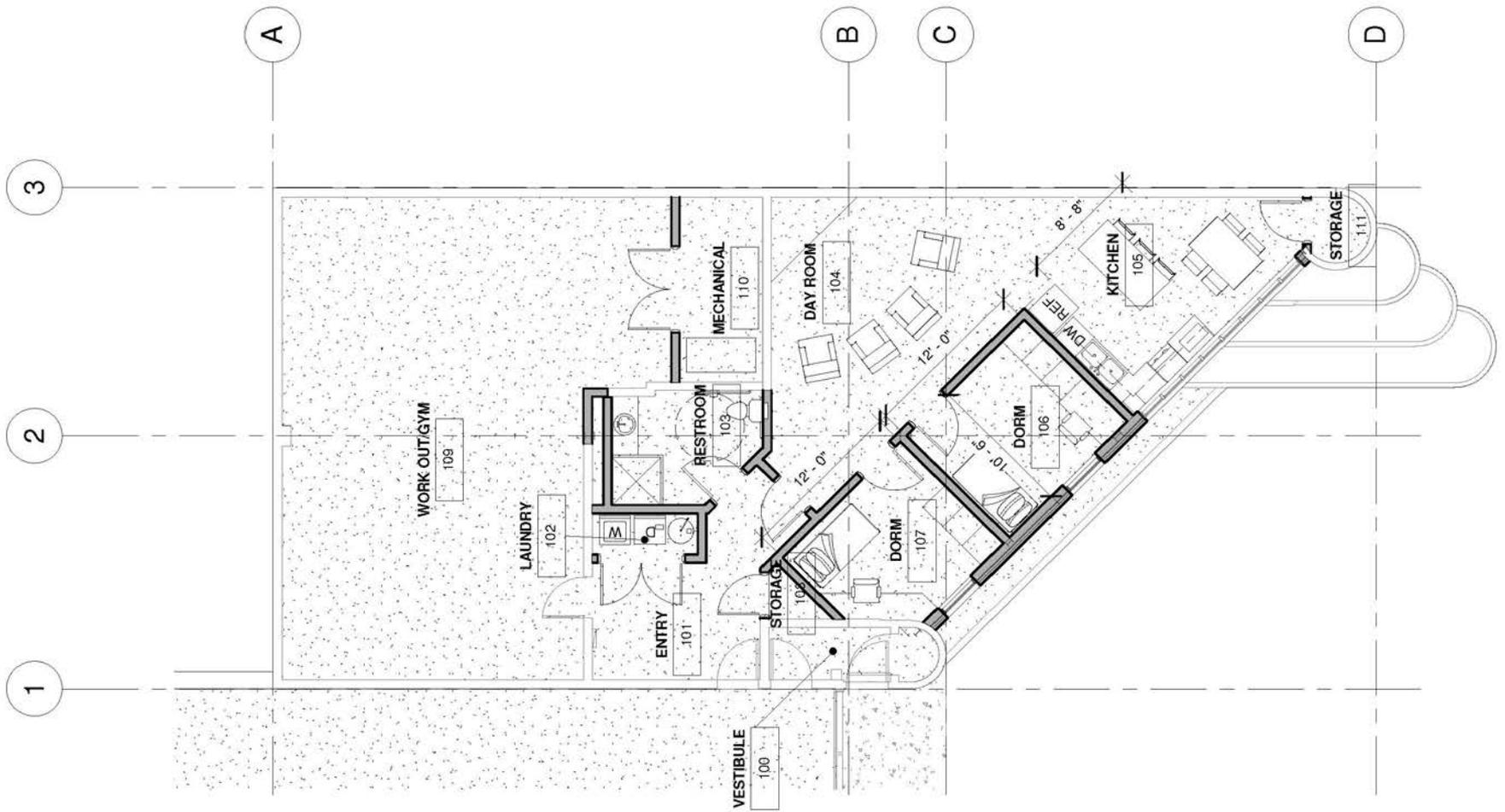
ELKHORN FIRE STATION REMODEL

COLE ARCHITECTS

AERIAL VIEW



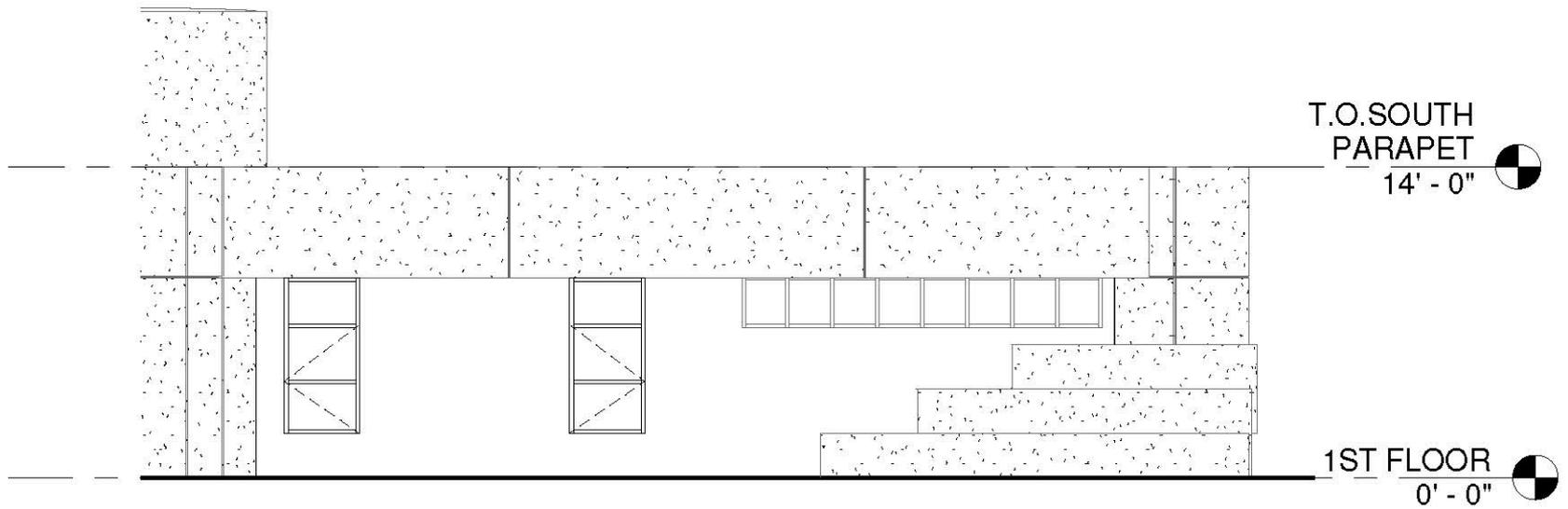
FLOOR PLAN



INTERIOR 3D VIEW



ELEVATION





Mayor
Peter Hendricks

Council
Keith Saks
Council President
Michelle Griffith
Jane Conard
Brad DuFur

Memo

To: Susan Robertson, City Administrator
From: Alissa Weber, City Clerk
Date: January 12, 2016
Re: Local Option Tax Renewal in 2017

Per your request, I researched the requirements for the City of Sun Valley Local Option Tax (LOT) to be renewed through an election prior to its expiration date. I also included information about the current and prior LOT ordinances for context.

Local Option Tax in Idaho

The authority to charge a local option sales tax within the state of Idaho is authorized by Idaho Code sections 50-1043 through 50-1049, otherwise known as the "City Property Tax Alternatives Act of 1978." As stated in its title, it was enacted in 1978 and authorizes a resort city with a population of 10,000 or less to collect a non-property tax within the city limits.

Under Idaho Code 50-1046, the local option tax can be collected on: "(a) an occupancy tax upon hotel, motel, and other sleeping accommodations rented or leased for a period of thirty (30) days or less; (b) a tax upon liquor by-the-drink, wine and beer sold at retail for consumption on the licensed premises; and (c) a sales tax upon part or all of sales subject to taxation under chapter 36, title 63, Idaho Code," which is the state's general sales tax code.

In order for the local option tax to be passed, it must receive approval by 60% of the voters voting on the question.

There have been no substantive changes to Idaho Code sections 50-1043 through 50-1049 in recent years that would affect the way in which the City currently collects its local option tax.

Current City of Sun Valley LOT Ordinances

There are currently two non-property Local Option Taxes in effect in the City of Sun Valley. They are authorized by two separate ordinances: Ordinance 389 (attached to this memo) and Ordinance 456.

Ordinance 389 provides tax revenue directly to the City to fund many of the City's essential functions such as fire protection, law enforcement, and street maintenance, among others. The ballot question approving Ordinance 389 went before the Sun Valley voters in the May 22, 2007 Special Election held by the City. It was passed with 209 "Yes" votes to 52 "No" votes. The City Council approved the Ordinance on June 21, 2007 with an effective date of October 1, 2007. Ordinance 389 has duration of 10 years; it is due to expire on September 30, 2017. Because the funding from this tax source solely supports City functions, it is the responsibility of the City to seek renewal from the voters.



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Ordinance 389 allows for the following sales taxes to be collected: 3% on hotel-motel occupancy sales, 3% on restaurant food and beverage, 3% on liquor-by-the-drink sales; 3% on recreation memberships; 3% on the lease/rental of tangible personal property; 3% on event admission; 1% on ski lift tickets/season passes; and 2% on all other retail sales not specifically listed.

Ordinance 456 allows for a 1% additional tax on all categories taxed under Ordinance 389 to be collected to benefit air services. It was approved by the voters of Sun Valley on November 5, 2012 with 492 “Yes” votes to 310 “No” votes. The City Council approved the Ordinance on December 5, 2013 with an effective date of January 1, 2014. Ordinance 456 has duration of 5 years; it is due to expire on December 31, 2019. While the Sun Valley voters approve this tax to be collected in the City, external entities are responsible for pursuing its renewal when the expiration date approaches.

Prior LOT Ordinances and the City’s marketing efforts for Ordinance 389 are discussed in more detail below.

Timeline for Renewal of City LOT

As mentioned above, Ordinance 389 is due to expire on September 30, 2017. Between now and that time, there will be several elections. The 2016 Blaine County Elections Calendar lists the 2016 elections as: March 8, May 17, August 30, and November 8. However, Cities are only permitted to submit ballot questions for the May and November elections of each year.

The most realistic date for the LOT renewal to go before voters would be the November 8, 2016 election. This would provide ample time for the City to prepare and lobby for the renewal. This date is also a Presidential election and will likely draw the highest volume of voters. In order to place a question on the ballot for the November 8th election, the City Clerk must provide the ballot question language to the County Clerk no later than **September 9, 2016**.

However, if possible, the City may want to consider trying to prepare something for the May 17, 2016 election. Idaho Code 50-1044 states that “No local-option nonproperty tax proposal may be presented to resort city voters for approval or modification for a period of eleven (11) months after an election to approve or disapprove such tax.” Thus, if the local option tax is to fail in November, it would not be able to go before the voters again until November, 2017, at which time the current tax would have expired. In this case, the LOT revenues would be lost for October and at least a portion of November, 2017. Based on an average of the last 10 years of LOT collections as reported by the City Treasurer, this could potentially result in an \$118,457 revenue loss to the City (\$73,412 for October and \$45,045 for November).

In order to place a question on the ballot for the May 17th election, the City Clerk must provide the ballot question language to the County Clerk no later than **March 18, 2016**.

Previous LOT Ordinances

As a reference, I am including information about the previous LOT Ordinances with their respective dates and duration.



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- *Ordinance 123*: The LOT was first passed in November, 1978, via Ordinance 123. In this ordinance, liquor-by-the-drink and hotel/motel room occupancy sales were both taxed at 5%. It became effective on December 15, 1978 with duration of five years.
- *Ordinance 165*: This ordinance was passed in November, 1983 and made no substantive changes to the tax rate or categories taxed. Its duration was four years and became effective on December 15, 1983.
- *Ordinance 177*: Passed in 1985, this ordinance reduced the tax rate in Ordinance 165 from 5% to 3.75% on the hotel/motel occupancy sales. It became effective January 1, 1986.
- *Ordinance 185*: Passed in 1986, this ordinance actively repealed Ordinance 165 and imposed a 2% tax on everything that was taxable at the time under the state sales tax code. It went into effect on December 11, 1986 with a duration of five years.
- *Ordinance 246*: Passed in 1991, this ordinance imposed a 2% tax on all sales taxable under the Idaho Sales Tax Act except for building materials. It also imposed a “use” tax on the storage, use, or other consumption in the city at a rate of 2% of the value of the property and a 1% tax on the storage, use or other consumption of building materials. It had a duration of eight years and became effective on January 1, 1992.
- *Ordinance 252*: This ordinance, passed in 1992, retroactively repealed Section 4 of Ordinance 246, which granted the authority to impose the 2% use tax and the 1% tax on building materials. The remaining portions (the general 2% sales tax) remained in effect. This ordinance was made effective on March 19, 1992 but specifically stated it was retroactive to the effective date of Ordinance 246, or January 1, 1992.
- *Ordinance 307*: This ordinance was passed in 1998 and assigned a 3% tax on various categories, including hotel-motel room occupancy sales, liquor-by-the-drink sales and all other sales subject to taxation under the Idaho Sales Tax Act *except* building materials and ski lift tickets. It had a duration of 5 years and went into effect on January 1, 1999.
- *Ordinance 337*: Passed in 2002, this ordinance maintained the same tax rates as Ordinance 307 – 3% on hotel-motel room occupancy sales, liquor-by-the-drink sales and all other sales subject to taxation under the Idaho Sales Tax Act *except* building materials and ski lift tickets. It had a duration of 8 years and became effective on January 1, 2003.

History of and Marketing Efforts for Ordinance 389

I reviewed the packets and minutes from City Council meetings in 2005, 2006 and 2007 for context about what efforts the City underwent to market Ordinance 389 to the public in order to help it pass in the May, 2007 election.

It is important to note that Ordinance 389 was presented to the voters more than three years prior to the expiration of the previous LOT ordinance (Ordinance 337, which was due to expire on December 31, 2010). There is a reference in the January 16, 2007 meeting minutes to the Idaho House Revenue Committee creating a bill to limit LOT to 2%, which may have been one of the prompts for the early changes to the LOT. There is also reference during the public comment portion of several meetings during 2006 and 2007 to the LOT rate of 3% on general retail making competition with neighboring markets, such as Ketchum, more difficult because of their lower LOT tax rates. Whatever the reasons



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were, with Ordinance 389 the City Council ultimately reduced the general retail LOT from 3% to 2% and added the 1% tax on ski lift tickets. It opted to continue exclusion of building materials, although a 1% tax on building materials was included in the proposed ordinance until actively removed by Council motion on March 15, 2007.

Prior to formulation of Ordinance 389, the City conducted a “revenue analysis” that was presented in June, 2006 as part of the 2006-2007 budget process to examine revenues available for the City’s local option tax, including the addition of taxation of building materials. This report provided general estimates on tax revenue if a building materials and ski lift ticket tax was imposed.

Following this report, and leading up to the election, the City Council held a series of “workshops” to publicly discuss options for changing the LOT. This began with a meeting on June 29, 2006 related to the FY07 budget. These picked up again in the beginning of 2007, with a significant amount of public comment on the issue received at the February 14, 2007 Regular City Council meeting. At this meeting, the City Council directed staff to prepare an ordinance that included: a reduction of general retail sales tax to 2%; an addition of 1% tax on ski lift tickets and building materials; raising lodging tax to 4%. At its March 14, 2007 meeting, the Council considered a resolution declaring the special election on the LOT. In response, it asked staff to change the proposed ordinance to maintain the lodging tax at 3%. The Council considered the updated resolution and proposed ordinance the following day and acted to remove the 1% tax on building materials from the proposed ordinance. That was the final action by City Council on Ordinance 389 before it went to voters, was passed and enacted.

Beyond the notice for and discussions that occurred at public meetings, the only other “marketing” materials I could find in City records is the notice of the special election to approve the ordinance. That notice is attached to this memo for reference.

NOTICE OF A SPECIAL ELECTION

May 22, 2007 - 8:00 a.m. to 8:00 p.m. - Sun Valley City Hall

To Approve Local Option (Sales) Tax Rates*
Effective October 1, 2007 – September 30, 2017

3% food and beverage tax - 2% tangible personal property tax - 3%
non-tangible sales tax
1% ski lift ticket and season ski pass tax - 3% liquor-by-the-drink tax -
3% hotel -motel room occupancy tax, including short term rentals (30
days or less)

*Currently the City imposes a 3% Local Option Tax on lodging, retail
sales and liquor by-the-drink. The proposed ballot question, if
approved, will reduce the retail sales tax on tangible goods from 3%
to 2% and impose a 1% tax on ski lift ticket and season ski pass
sales.

LOCAL OPTION SALES TAXES HELP FUND THE FOLLOWING
CITY IMPROVEMENTS AND SERVICES: Parks, trails, and
recreation – municipal transportation – administration and legal
expenses – fire protection – law enforcement – land acquisition –
property tax relief – public information and education – roads,
buildings and grounds – economic development activity – hospital
support

Absentee Ballot Applications are available at [www.
sunvalley.govoffice.com](http://www.sunvalley.govoffice.com)

Absentee voting at City Hall: April 17- May 2, Monday-Friday from
8:00 a.m. to 5:00 p.m.

Questions regarding the Special Election should be directed to
Kelly Ek, City Clerk, at 622-4438 Ext. 19 or kek@svidaho.org.

ORDINANCE NUMBER 389

AN ORDINANCE OF THE CITY OF SUN VALLEY, BLAINE COUNTY, IDAHO; PROVIDING FOR CERTAIN FINDINGS THAT THE CITY OF SUN VALLEY HAS SIGNIFICANT ECONOMIC DEPENDENCE ON VISITORS AND TRAVELERS AND IS A RESORT CITY WITH A POPULATION NOT IN EXCESS OF TEN THOUSAND PERSONS ACCORDING TO THE MOST RECENT CENSUS; THAT THE CITY OF SUN VALLEY DERIVES A MAJOR PORTION OF ITS ECONOMIC WELL BEING FROM BUSINESSES CATERING TO RECREATIONAL NEEDS AND MEETING THE NEEDS OF PEOPLE TRAVELING TO THAT CITY FOR AN EXTENDED PERIOD OF TIME; PROVIDING FOR DEFINITIONS; PROVIDING FOR THE IMPOSITION OF CERTAIN NONPROPERTY TAXES, TO WIT: A THREE PERCENT (3%) TAX ON THE SALES PRICE FOR FOOD AND NONALCOHOLIC BEVERAGES; A THREE PERCENT (3%) TAX ON THE SALES PRICE OF SALES OTHER THAN CERTAIN TANGIBLE PERSONAL PROPERTY, SKI LIFT TICKETS, SEASON SKI PASSES, AND BUILDING AND CONSTRUCTION MATERIALS; A TWO PERCENT (2%) TAX ON THE SALES PRICE FOR CERTAIN TANGIBLE PERSONAL PROPERTY; A ONE PERCENT (1%) TAX ON THE SALES PRICE OF SKI LIFT TICKETS AND SEASON SKI PASSES; AN EXCEPTION FOR TRANSACTIONS IN BUILDING AND CONSTRUCTION MATERIALS AS DEFINED; A THREE PERCENT (3%) HOTEL-MOTEL ROOM OCCUPANCY TAX; AND A THREE PERCENT (3%) LIQUOR BY-THE-DRINK TAX; PROVIDING FOR A TEN (10) YEAR TERM; ESTABLISHING THE PURPOSES FOR WHICH THE REVENUES DERIVED FROM THE NONPROPERTY TAXES SHALL BE USED; CREATING A PROPERTY TAX RELIEF FUND; AUTHORIZING THE CITY CLERK TO ADMINISTER, REGULATE AND COLLECT SAID NONPROPERTY TAXES; PROVIDING FOR PERMITS AND ISSUANCE THEREOF; PROVIDING METHODS FOR THE PAYMENT OF TAXES, AUDITS, DEFICIENCY DETERMINATIONS, REDETERMINATION OF DEFICIENCY, APPEALS, INTEREST ON DEFICIENCIES, COLLECTIONS, ENFORCEMENT AND REFUNDS; PROVIDING LIMITATIONS AND INTEREST; PROVIDING FOR RESPONSIBILITY FOR PAYMENT OF TAXES; PROVIDING A PERIOD OF LIMITATIONS ON ASSESSMENTS AND COLLECTION; ESTABLISHING SUCCESSOR'S LIABILITY; PROVIDING FOR GENERAL ADMINISTRATION BY THE CITY CLERK; PROVIDING PENALTIES AND PENALTY CHARGES; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER CLAUSE; PROVIDING FOR THE CODIFICATION OF THE ORDINANCE; AND PROVIDING AN EFFECTIVE DATE OF THIS ORDINANCE.

BE IT ORDAINED by the Mayor and the City Council of the City of Sun Valley, Idaho:

SECTION 1. FINDINGS.

The City Council of the City of Sun Valley, State of Idaho, hereby finds that the City of Sun Valley is a resort city with a population not in excess of ten thousand persons according to the most recent census within the State of Idaho, and is a city organized under the general laws of the State of Idaho. The City Council of the City of Sun Valley further finds that as a resort city, the

City of Sun Valley derives a major portion of its economic well being from businesses catering to recreational needs and meeting the needs of people traveling to the City of Sun Valley as a destination city for an extended period of time; and that the City of Sun Valley has a significant economic dependence upon visitors and travelers passing through or staying in the City of Sun Valley and those visitors and travelers require services of the City of Sun Valley.

SECTION 2. DEFINITIONS.

When used in this Ordinance, the terms defined in the following subparagraphs shall have the meanings respectively ascribed to them.

a. The terms "in this City" or "in the City" mean within the exterior limits of the City of Sun Valley, Blaine County, Idaho.

b. Except as specifically noted herein, the terms used in this Ordinance shall have the same definitions as such terms have been defined in the Idaho Sales Tax Act, found at Chapter 36, Title 63, Idaho Code, as that legislation may from time to time be amended; and the Idaho Sales and Use Tax Regulations as adopted by the Department of Revenue and Taxation, State Tax Commission, as those Regulations may from time to time be amended; and the retail sale of Liquor By-The-Drink Act as that legislation and Regulation may from time to time be amended. Whenever in the definitions contained in the Idaho Sales Tax Act or the Idaho Sales and Use Tax Regulations, reference is made to the "State of Idaho," "Tax Collector," "Idaho Sales Tax Act" or "Act" or "Tax Commission" such reference shall be deemed to be to the City of Sun Valley, City Clerk, this Ordinance, City of Sun Valley, respectively unless the context of the reference clearly demonstrates that such interpretation is unreasonable.

c. Certain definitions instructive to this Ordinance currently include but are not limited to the following:

(1) Building and Construction Materials: "Building and Construction Materials" are defined to include all tangible personal property which is used in constructing, altering, repairing or improving real property.

(2) Hotel-Motel: The term "hotel-motel" means and includes any business including hotels, motels, condominiums, tourist homes, and any other business which in the regular course of business rents or leases for occupancy temporary lodging and sleeping accommodations to individuals with or without meals, for a period of thirty (30) days or less.

(3) Liquor by-the-drink: The term "liquor by-the-drink" includes without limitation:

(a) "Alcohol," meaning the product of distillation of any fermented liquor, rectified either once or more often, whatever may be the origin thereof, or synthetic ethyl alcohol.

(b) "Spirits," meaning any beverage which contains alcohol obtained by distillation mixed with drinkable water and other substances in solution, including, among other things, brandy, rum, gin, and whiskey.

(c) "Wine," meaning any alcohol beverage obtained by the fermentation of the natural sugar content of fruits (grapes, apples, etc.) or other agricultural products containing sugar (honey, milk, etc.).

(d) "Beer," meaning any alcohol beverage obtained from the fermentation of sugar, barley, hops, malt, yeast, and similar ingredients.

(e) Any liquid or solid, patented or not, containing alcohol, spirits, or wine and susceptible of being consumed by a human being, for beverage purposes.

(4) Sale of Liquor by-the-drink: The term "sale of liquor by-the-drink" means and includes the sale at retail of liquor by-the-drink for consumption on the premises, as defined in I.C. § 23-902, or at any event or activity within the City and includes any transfer of money, title, exchange, barter, or credit, conditional or otherwise, in any manner or by any means whatsoever as consideration.

(5) Room Occupancy Charge: The term "room occupancy charge" means and includes the total amount charged for, or allocated to, the rental, use or temporary occupancy of a room, hotel, motel, condominium or other sleeping accommodation or living unit, valued in money, whether paid in money or otherwise, without any deduction.

(6) Person: The term "person" means and includes any individual, firm, copartnership, joint venture, association, social club, fraternal organization, corporation, estate, trust, business trust, receiver, trustee, syndicate, cooperative, assignee, or any other group or combination acting as a unit.

(7) Purchase: The term "purchase" means and includes any transfer, rental, exchange, or barter, conditional or otherwise, in any manner or by any means whatsoever, of tangible personal property for a consideration. A transaction whereby the possession of property is transferred but the seller retains the title as security for the payment of the price is a purchase. A transfer for a consideration of any publication or of tangible personal property which has been produced, fabricated, or printed to the special order of the customer is also a purchase.

(8) Retail Sale - Sale at Retail: The terms "retail sale or sale at retail" mean a sale of tangible personal property for any purpose other than resale of that property in the regular course of business, or lease or rental of that property in the regular course of business where such rental or lease is taxable under Section 63-3612(h), Idaho Code.

(a) All persons engaged in constructing, altering, repairing, or improving real estate, which includes construction of prefabricated buildings as defined in Section 63-3606A, are consumers of the material used by them; all sales to or use by such persons of tangible personal property are exempt from retail sales taxes.

(b) The delivery in this State of tangible personal property by an owner or former owner thereof or by a factor or agent of such owner, former owner or factor, if the delivery is to a consumer or person for redelivery to a consumer, pursuant to a retail sale made by a retailer not engaged in business in this State, is a retail sale in this State by the person making the

delivery. He shall include the retail selling price of the property in historical sales subject to tax under this Ordinance.

(c) For the purposes of this Ordinance as enacted, the sale or purchase of personal property incidental to the sale of real property or used mobile homes is deemed a sale of real property.

(9) Retailer: The term "retailer" means and includes:

(a) Every seller who makes any retail sale or sales of tangible personal property and every person engaged in the business of making retail sales at auction of tangible personal property owned by the person or others.

(b) Every person engaged in the business of making sales for storage, use, or other consumption or in the business of making sales at auction of tangible personal property owned by the person or others for storage, use, or other consumption.

(c) Every person making more than two (2) retail sales of tangible personal property during any twelve (12) month period, including sales made in the capacity of assignee for the benefit of creditors, or receiver or trustee in bankruptcy, or every person making fewer sales who holds himself out as engaging in the business of selling such tangible personal property at retail or who sells a self propelled motor vehicle.

(d) When the City Clerk determines that it is necessary for the efficient administration of this Ordinance to regard any salesmen, representatives, peddlers, or canvassers as agents of the dealers, distributors, supervisor, or employers under whom they operate or from whom they obtain the tangible personal property sold by them, irrespective of whether they are making sales on their own behalf or on behalf of such dealers, distributors, supervisors, or employers, the City Clerk may so regard them and may regard the dealers, distributors, supervisors, or employers as retailers for the purpose of this Ordinance.

(e) Persons conducting both contracting and retailing activities. Such persons must keep separate accounts for the retail portion of their business and pay tax in the usual fashion on this portion.

(10) Sale:

(a) The term "Sale" means any transfer of title, exchange or barter, conditional or otherwise, of tangible personal property for a consideration and shall include any similar transfer of possession found by the state tax commission to be in lieu of, or equivalent to, a transfer of title, exchange or barter.

(b) "Sale" shall also include the following transactions when a consideration is transferred, exchanged or bartered in connection with or related to an activity conducted in the City of Sun Valley:

i) Producing, fabricating, processing, printing, or imprinting of tangible personal property for consumers who furnish, either directly or indirectly the tangible personal property used in the producing, fabricating, processing, printing, or imprinting.

ii) Furnishing, preparing, or serving food, meals, or drinks and nondepreciable goods and services directly consumed by customers included in the charge thereof.

iii) A transfer of possession of property where the seller retains the title as security of the payment of the sales price.

iv) A transfer of the title or possession of tangible personal property which has been produced, fabricated, or printed to the special order of the customer, or of any publication.

v) Admission to a place or for an event in the City of Sun Valley.

vi) The use of or the privilege of using tangible personal property or facilities for recreation.

vii) Providing hotel, motel, campground, or trailer court accommodations, nondepreciable goods directly consumed by customers and included services, except where residence is maintained continuously under the terms of a lease or similar agreement for a period in excess of thirty (30) days.

viii) The lease or rental of tangible personal property.

ix) The intrastate transportation for hire by air of freight or passengers, except (1) as part of a regularly scheduled flight by a certified air carrier, under authority of the United States, or (2) when providing air ambulance services.

x) Any Sale at retail within the City of Sun Valley, including the Sale of liquor by-the-drink.

xi) Any Sale, regardless where generated, for admission to a place or for an event taking place within the City of Sun Valley.

xii) Any Sale, regardless where generated, for the use of or the privilege of using tangible personal property or facilities for recreation within the City of Sun Valley;

xiii) Providing hotel, motel, and other sleeping accommodations rented or leased for a period of thirty (30) days or less.

(c) As used in subsections (b)(ii) and (b)(vii) of this Section, goods "directly consumed by customers" shall not be interpreted to mean any linens, bedding, cloth napkins or similar nondisposable property.

(11) Sales Price:

(a) The term "sales price" means and includes the total amount for which tangible personal property including services agreed to be rendered as a part of the sale, is sold, rented, or leased, valued in money, whether paid in money or otherwise, without any deduction on account of any of the following:

i) The cost of the property sold. However, in accordance with such rules and regulations as the State Tax Commission may prescribe, a deduction may be taken if the retailer has purchased property for some purpose other than resale or rental, has reimbursed his vendor for tax which the vendor is required to pay to the State or has paid the use tax with respect to the property, and has resold or rented the property prior to making any use of the property other than retention, demonstration, or display while holding it for sale in the regular course of business. If such a deduction is taken by the retailer, no refund or credit will be allowed to his vendor with respect to the sale of the property.

ii) The cost of materials used, labor or service cost, losses, or any other expense.

iii) The cost of transportation of the property prior to its sale.

(b) The term "sales price" does not include those items defined in I.C. § 63-3613 (b) 1-10.

(c) The sales price of a "new manufactured home" or a "modular building" as defined in this act shall be limited to and include only fifty-five percent (55%) of the sales price as otherwise defined herein.

(d) Tangible personal property when sold at retail for more than eleven cents (\$.11) but less than one dollar and one cent (\$1.01) through a vending machine shall be deemed to have sold at a sales price equal to one hundred seventeen percent (117%) of the price which is paid for such tangible personal property and/or its component parts including packaging by the owner or operator of the vending machines.

(12) Sales Tax Act: Shall mean the Idaho Sales Tax Act, Idaho Code 63-3601, *et. seq.*, including subsequent amendments thereto, which is hereby adopted by reference.

(13) Seller: The term "seller" means every person making sales at retail or retail sales to a buyer or consumer, whether as agent, broker, or principal.

(14) Tangible Personal Property: The term "tangible personal property" means personal property which may be seen, weighted, measured, felt, or touched, or which is in any other manner perceptible to the senses.

(15) Taxpayer: Any person subject to or liable for any taxes imposed by this Ordinance.

(16) Tax: Any nonproperty sales tax imposed by this Ordinance.

SECTION 3. IMPOSITION AND RATE OF CERTAIN LOCAL-OPTION NONPROPERTY SALES TAXES.

Except as to building and construction materials, the City of Sun Valley hereby imposes and shall collect certain local-option nonproperty taxes to wit:

a. A municipal sales tax on the sales price of all sales subject to taxation under this Ordinance and Idaho Code 63-3601, *et. seq.*, Idaho Sales Tax Act, including subsequent amendments thereto as follows:

(1) **a three percent (3%) tax** on the sales price of all sales transactions described as furnishing, preparing, or serving food, meals, or drinks and nondepreciable goods and services directly consumed by customers included in the charge thereof.

(2) **a three percent (3%) tax** on the sales price of all sales transactions described as:

(a) Admission to a place or for an event in the City of Sun Valley.

(b) The use of or the privilege of using tangible personal property or facilities for recreation, including golf membership and fees, but not ski lift facilities.

(c) Providing hotel, motel, campground, or trailer court accommodations, nondepreciable goods directly consumed by customers and included services, except where residence is maintained continuously under the terms of a lease or similar agreement for a period in excess of thirty (30) days.

(d) The lease or rental of tangible personal property.

(e) The intrastate transportation for hire by air of freight or passengers, except (1) as part of a regularly scheduled flight by a certified air carrier, under authority of the United States, or (2) when providing air ambulance services.

(f) Any Sale, regardless where generated, for admission to a place or for an event taking place within the City of Sun Valley.

(g) Any Sale, regardless where generated, for the use of or the privilege of using tangible personal property or facilities for recreation within the City of Sun Valley;

(3) **a two percent (2%) tax** on the sales price of all tangible personal property including:

(a) Producing, fabricating, processing, printing, or imprinting of tangible personal property for consumers who furnish, either directly or indirectly the tangible personal property used in producing, fabricating, processing, printing, or imprinting.

(b) A transfer of possession of property where the seller retains the title as security of the payment of the sales prices.

(c) A transfer of the title or possession of tangible personal property which has been produced, fabricated, or printed to the special order of the customer, or of any publication.

(4) a one percent (1%) tax on the sales price of sales of ski lift tickets and season ski lift passes.

(5) a three percent (3%) room occupancy charge on receipts from all short-term rental (30 days or less) charges for hotel-motel rooms, condominium units, tourist homes, or other sleeping accommodations;

(6) a three percent (3%) liquor by-the-drink sales tax on all sales at retail of liquor by-the-drink including liquor, beer, wine, and all other alcoholic beverages, for consumption on the premises, or at any event or activity in the City of Sun Valley.

SECTION 4. CALCULATION AND COLLECTION OF TAX

a. The municipal sales tax shall apply to, be computed on, and collected for all credit, installment, conditional or similar sales at the time of the sale, or, in the case of rentals, at the time the rental is charged.

b. The tax hereby imposed shall be collected by the retailer from the consumer.

c. The retailer shall calculate the tax upon the entire amount of the purchases of the consumer made at a particular time and not separately upon each item purchased. The retailer may retain any amount collected under the bracket system prescribed herein which is in excess of the amount of tax for which he is liable to the City of Sun Valley during the period as compensation for the work of collecting the tax.

d. When the sales price involves a fraction of a dollar, the municipal sales tax shall be collected on that fractional portion of the price by adding thereto the tax based upon a bracket system. The bracket system for the collection of the municipal sales tax shall be as set forth in **Exhibit A**, attached hereto and incorporated herein.

e. All monies collected and/or retained under the provisions of this Ordinance shall be held in trust for the City of Sun Valley and for payment thereof to the City Clerk in the manner and at the times in this ordinance provided.

SECTION 5. DURATION OF TAXES.

The municipal nonproperty taxes authorized and collected under this ordinance are hereby imposed for a duration of ten (10) years from the effective date of this ordinance.

SECTION 6. PURPOSES FOR WHICH THE REVENUES DERIVED FROM THE NONPROPERTY SALES TAXES SHALL BE USED.

The nonproperty sales tax revenue derived from and collected under this Ordinance shall be used for the following purposes:

- a. Administration and legal expenses.
- b. Economic Development activity.
- c. Fire protection.
- d. Hospital support.
- e. Land acquisition
- f. Law enforcement
- g. Municipal transportation
- h. Parks, trails, and recreation
- i. Property tax relief
- j. Public information and education.
- k. Roads, buildings and grounds.

SECTION 7. CREATION OF PROPERTY TAX RELIEF FUND.

There is hereby created in the office of the City Clerk a fund to be designated as the "Municipal Nonproperty Tax Relief Fund." All monies collected under this Ordinance, and not otherwise budgeted by the City Council of the City of Sun Valley, shall be placed by the City Clerk into the Municipal Nonproperty Tax Relief Fund. All monies collected and placed into that fund shall be used to replace city property taxes in the ensuing fiscal year.

SECTION 8. AUTHORIZATION TO ADMINISTER, REGULATE AND COLLECT SALES TAX.

a. Every person desiring to engage in or conduct a business of retail sales, with the exception of building and construction materials, and/or renting a hotel-motel room as defined, and/or selling liquor by-the-drink, and/or the business of Sales as defined in this Ordinance within the City of Sun Valley, irrespective of where the Sale occurs, shall file with the City Clerk an application for Municipal Sales Tax permit ("Permit") for each place of business. A separate Permit is required for each place of business within the City of Sun Valley. Every application for a Permit shall be made upon a form prescribed by the City Clerk and shall set forth

the name under which the applicant transacts or intends to transact business, the location of the business or places of business, and such other information as the City Clerk may reasonably require. The application shall be signed by the owner, if he is a natural person; or in the case of an association or partnership, by a member or partner; or in the case of a corporation, by an executive officer or other person authorized by the corporation to sign the application. The initial Permit shall be issued upon completion of the application and payment of a ten dollar (\$10.00) application fee for each Permit sought. By resolution duly adopted by the City Council, the amount of the application fee may be changed from time to time as may be reasonably required.

b. Upon filing an application meeting the requirements set out above, the City Clerk shall issue to each applicant a Permit for each place of business. A Permit shall not be assignable, and shall be valid only for the person in whose name it is issued and for the transaction of business at the place designated therein. It shall at all times be conspicuously displayed at the location for which it was issued. Issuance of a Permit may be subject to additional requirements as set forth in this Ordinance.

c. On the face of the Permit shall be fixed the municipal sales tax number which shall be used by the applicant as an identifying number on all filing, payment and correspondence with regard to the nonproperty tax imposed under this Ordinance.

d. A Permit held by a person who, for a period of twelve (12) consecutive months, reports no sales shall expire automatically upon the City Clerk providing written notice of the expiration to the last known address of the person to whom the permit was issued.

e. The City Clerk may provide by rule of the temporary suspension of permits held by persons engaged in seasonal business or who may otherwise temporarily not be actively engaged in the business of making sales subject to tax under this chapter.

SECTION 9. METHOD FOR PAYMENT OF TAXES.

a. The taxes imposed by this Ordinance shall be computed and paid for each calendar month. The taxes are due and payable to the City Clerk on or before the twentieth (20th) day of the succeeding month. The amount of tax paid shall be computed on the total dollar value of all sales subject to taxation under this Ordinance. Each person required to hold a Permit and number shall file a Municipal Nonproperty Sales Tax Return ("Return") and copy of their Idaho State Sales Tax return for the month at the same time said taxes are paid to the City Clerk, unless said person has been permitted in writing by the Idaho State Sales Tax Commission to file quarterly sales tax returns. Persons who have been permitted to file other than monthly returns shall notify the City Clerk in writing and the City Clerk thereupon may require reporting of state tax returns over some other period. In the event the City nonproperty sales tax amount and the amount shown on the state sales tax return differ, written explanation for any difference shall be submitted with the monthly payment. Such explanation shall be reviewed by the City Clerk to determine whether it is or is not reasonable.

b. The first payment of taxes under this Ordinance shall be due and payable on the twentieth (20th) day of October, 2007.

c. A Return shall be filed each and every month by every person engaging in retail sales, subject to taxation under this Ordinance regardless of whether or not any tax is due. Returns shall be signed by the person required to file the return or by a duly authorized agent.

d. A late payment fee of five percent (5%) of the amount owed shall be assessed for each delinquent return. In addition, an interest payment at the rate of twelve percent (12%) per annum from the due date from whom such deficiency amount is due shall be paid.

e. No officer, agent or employee of the City shall divulge or make known to any persons, in any manner except pursuant to the order of a court of competent jurisdiction, any information whatsoever submitted or obtained directly or indirectly pursuant to this Ordinance, or permit any Return or information supplied with regard thereto, or any copy thereof or any note, paper or book submitted to be seen or examined by any person except as provided by law; provided that in any action or proceeding brought for the collection, remission, cancellation, or refund of the whole or any part of a tax imposed under this Ordinance, or for enforcing the penalties prescribed for making false or fraudulent Returns, any and all information contained in or provided with said Return may be made accessible to the elected and appointed officials, officers and representatives of the City charged with enforcing or defending same. All such Returns, information, statements and correspondence relating thereto may be produced into evidence in any action, civil or criminal, directly pertaining to such Returns or the tax imposed on the basis of such Returns.

f. The City Council, under such rules and provisions as it may prescribe, may permit the commissioner of the Internal Revenue Service of the United States or his authorized representative or the proper officer of any state imposing a tax to inspect the Returns or information provided or obtained in connection therewith, or may furnish to such officer, or his authorized agent, copies or an abstract thereof.

g. Nothing in this Ordinance shall prohibit a taxpayer or his authorized representative, upon proper identification, from inspecting and copying his own Returns and information supplied therewith.

SECTION 10. AUDITS — DEFICIENCY DETERMINATIONS.

a. The City Clerk may demand any relevant information be delivered within ten (10) days of demand, or may order an audit of any taxpayer under this Ordinance for the purpose of ascertaining the correctness or completeness of any Return or payment.

b. If any error or omission is discovered in such audits or in any other way, the City Clerk may compute and determine the amount of tax due upon the basis of facts obtained from such information within its possession and assess a deficiency. One or more deficiency determinations may be made for the amount due for one or more than one period. In making such a determination, the City Clerk may offset any overpayment against amounts due. Further, said determination shall be made for the period or periods in respect to which the person fails to make a return and shall be based upon any information which is in the City Clerk's possession.

c. The City Clerk shall give written notice of its determination and the amount of the deficiency together with the costs of any required examinations, investigations and/or audits, including interest (in the amount provided by law), from the date due, to the person from whom such deficiency amount is due. Service of such notice may be given personally or mailed to the person at the address furnished to the City Clerk in the Permit application. Interest upon any deficiency (in the amount provided by law), together with all costs of determination and collection of such deficiency, shall become due and payable upon notice and demand from the City Clerk and shall be collected as part of the tax from the date prescribed for payment of the tax.

SECTION 11. REDETERMINATION OF DEFICIENCY.

a. Any person against whom a deficiency determination is made under this Ordinance, or any person directly interested, may petition in writing for a redetermination within thirty (30) days after service upon the person of notice thereof. If the petition for redetermination is not filed within the thirty (30) day period, the determination shall be deemed final at the expiration of the period.

b. If a petition for redetermination is filed within the thirty (30) day period, the City Clerk shall reconsider the determination and, if the person so requests in the petition, grant the person an oral hearing and give said person ten (10) days' notice of the time and place of the hearing by mail, addressed to the person at the address furnished to the City Clerk in the Permit application.

SECTION 12. APPEALS, INTEREST ON DEFICIENCY.

a. When a redetermination is made, the City Clerk shall give notice to the taxpayer against whom the redetermination is made. Within thirty (30) days of the date upon which notice of redetermination is mailed or served, the taxpayer may file an appeal with the City Council or may file a complaint with the District Court for review of the City Clerk's redetermination. There shall be no right to appeal to the City Council nor to file a complaint with the District Court on the redetermination of taxes due made by the City Clerk unless a petition for redetermination was timely filed. No assessment of a deficiency in respect to the tax imposed by this Ordinance or a proceeding for its collection shall be made, begun or prosecuted until such notice of redetermination has been mailed to the taxpayer and expiration of such thirty (30) day period after notice of redetermination, or if an appeal/complaint is filed until a decision on the appeal/complaint becomes final. If the taxpayer does not file an appeal with the City Council or file a complaint in District Court within the time prescribed in this Section 12, the deficiency shall be assessed and shall become due and payable upon notice and demand from the City Clerk.

b. Interest upon any deficiency (in the amount provided by law) shall be assessed at the same time as the deficiency and shall become due and payable upon notice and demand from the City Clerk and shall be collected as part of the tax from the date prescribed for payment of the tax.

SECTION 13. COLLECTIONS AND ENFORCEMENT.

a. As soon as practical after the monthly Return and payment is filed, the City Clerk shall examine the same and determine the correct amount of the tax. For the purpose of

ascertaining the correctness of any payment determining the amount of tax due when none has been made, determining liability of any person for any tax payable under this Ordinance, or the liability at law or in equity of any person in respect to any tax provided by this Ordinance or collecting any such liability, the City Clerk, or duly authorized deputy, is authorized (1) to examine the books, papers, records, or other data which may be relevant or material to the inquiry; (2) to summon the person liable for the tax or any officer, agent, or employee of such person, or any person having possession, custody, or care of books of accounting containing entries relating to the business of the person liable for the tax, to appear before the City Clerk, or deputy, at a time and place named in its summons and to there produce such books, papers, records, or other data and/or give such testimony under oath as may be relevant or material to such inquiry.

SECTION 14. REFUNDS, LIMITATIONS, AND INTEREST.

a. If the City Clerk determines that any amount due under this Ordinance has been paid more than once, or has been erroneously or illegally collected or computed, the City Clerk shall set forth that fact in its records and the excess amount paid or collected may be credited on any amount due or payable to the City Clerk for taxes from that person, and any balance refunded to the person by whom it was paid or to his successors, administrators, or executors.

b. No such credit or refund shall be allowed or made after one (1) year from the time the payment was made unless before the expiration of such period a claim therefore is filed by the taxpayer.

c. Interest (in the amount provided by law) shall be allowed on that amount of such credits or refunds, from the date which such was paid.

d. Any appeal from the City Clerk's decision denying in part or in whole a claim for refund shall be made in accordance with the laws of the State of Idaho with regard to claims against municipalities.

SECTION 15. RESPONSIBILITY FOR PAYMENT OF TAXES.

Every person with a duty to account for or pay over any tax imposed by this Ordinance on behalf of a corporation, partnership or limited liability company as an officer, member or employee of such corporation, partnership or limited liability company shall be personally liable for payment of such tax, plus penalties and interest if he fails to carry out his duty.

SECTION 16. PERIOD OF LIMITATION UPON ASSESSMENT AND COLLECTION.

a. The amount of taxes imposed under this Ordinance shall be assessed within three (3) years of the time the return upon which the tax asserted to be due was or should have been filed, whichever is later, unless the unpaid taxes shall have been the result of any improper or illegal exemption, in which case there shall be no limitation of time upon collection of such taxes; provided, however, if a deficiency determination or assessment has been made within the prescribed time, such tax may be collected within a period of six (6) years after assessment. The running of limitations provided by this Section 16 shall be suspended for the period during which

the City Clerk is prohibited from making the assessment or from collecting or proceeding in court due to a petition for redetermination or an appeal therefrom, and for thirty (30) days thereafter.

b. In the cases of taxes due during the lifetime of a decedent, the tax shall be assessed in any proceedings for collection begun within six (6) months after written request therefore (filed after the return is made) by the executor, administrator, or other fiduciary representing the estate of such decedent unless the assessment is stayed by a petition for redetermination or any appeal therefrom.

c. In the case of a false or fraudulent Return with intent to evade tax, or of a failure to file a return, the tax may be assessed, or a proceeding in the court for collection of such tax may be begun without assessment, at any time within three (3) years after the date of the discovery of the facts constituting the fraud.

SECTION 17. SUCCESSORS LIABILITY.

a. If a person liable for any amount of tax under this Ordinance sells its business or stock of goods, the buyer shall make an inquiry to the City Clerk and withhold from the purchase price any amount of tax that may be due under this Ordinance until such time as said person produces a receipt stating that no amount is due.

b. If the buyer of such business or stock of goods fails to withhold from the purchase price as above required, he shall be personally liable for the payment of the amount required to be withheld by him.

SECTION 18. GENERAL ADMINISTRATION BY THE CITY CLERK.

a. The City Clerk shall enforce the provisions of this Ordinance and may prescribe, adopt, and enforce rules and regulations relating to its administration and enforcement. The City Clerk may employ qualified auditors for examination of taxpayers' books and records, and shall also employ such accountant, investigators, assistants, clerks, and other personnel as are necessary for the efficient administration of this Ordinance, and may delegate authority to its representatives to conduct hearings, or perform other duties imposed by this Ordinance. The total cost of any examination, investigation, and/or audit shall be and become a part of any tax obligation due and owing to the City.

b. Every taxpayer shall keep such records, receipts, invoices, and other pertinent papers as the City Clerk may require. Every such taxpayer who files tax payments required under this Ordinance shall keep all such records for not less than four (4) years after making such payment unless the City Clerk in writing authorizes their destruction.

c. The City Clerk, or any person authorized in writing by the Clerk, may examine the books, papers, records, and equipment of any taxpayer and may investigate the character of the business of the person in order to verify the accuracy of any return made, or if no return is made by the person, to ascertain and determine the amount required to be paid. Any taxpayer whose records are kept outside of the City must bring the records to the City for examination by the City Clerk upon request of the latter, or by agreement with the City Clerk

permit an auditor designated by the City Clerk to visit the place where the records are kept, and there audit such records.

SECTION 19. PENALTIES.

a. Any person who violates any provision of this Ordinance shall be guilty of a misdemeanor, punishable by up to one (1) year in the county jail, and/or a Three Hundred Dollars (\$300.00) fine, or both. Furthermore, each month in which a person fails to report, or intentionally fails to accurately compute, or intentionally fails to accurately disclose, or intentionally fails to pay over the total amount of sales or rentals or the amount of tax to be paid, as imposed under this Ordinance, shall be considered a separate offense.

b. Any person who violates any provision of this Ordinance shall have his Permit and tax number revoked. The City Clerk shall send written notice of revocation of said Permit and tax number to the Permit holder by mailing the same certified mail to the address stated in the Permit application. The Permit holder shall have ten (10) days from the date said notice is mailed to file a written request of appeal with the City Council challenging said revocation. If no appeal is timely made, said revocation shall be deemed final. Whenever a person subject to this Ordinance has had a Permit and tax number revoked, the City Clerk shall not reissue said Permit, nor issue a new Permit to said person, until said person places with the City Clerk a bond or other sufficient security in the amount equal to three (3) times the actual, determined, or estimated average monthly amount of tax payable by such person pursuant to this Ordinance.

c. The City Clerk, whenever it is deemed necessary to insure compliance with this Ordinance, may require any person subject to this Ordinance to place with it such security as it may determine. The amount of said security shall not be greater than three (3) times the estimated average monthly amount payable by such persons pursuant to this Ordinance. The amount of the security may be increased or decreased by the City Clerk at any time, subject to the limitations as set forth above.

d. Any person who violates any provision of this Ordinance shall have all municipal beer license(s), and wine license(s), and retail liquor-by-the-drink license(s) revoked.

e. Any amount of tax due under this Ordinance for which a person fails to report or accurately compute or remit, as well as all penalties and interest due, shall become a lien upon the property of said taxpayer on the date that the same becomes due, and the City may seek to enforce said lien and collect all taxes and interest due together with the reasonable costs of collection, including attorney's fees, in a court of competent jurisdiction.

f. For the purposes of proper administration of this Ordinance, and to prevent evasion of said municipal sales taxes, the burden of proving that a Sale is not a Sale under this Ordinance is upon the person who makes the sale in question.

SECTION 20. PENALTY CHARGE.

Any person who is required to collect, truthfully account for, and pay over any tax imposed by this Ordinance and who willfully fails to collect such a tax, truthfully account for or pay over

such a tax, or willfully attempts in any manner to evade or defeat such a tax or payment thereof, shall, in addition to other penalties provided by law, be liable to a penalty equal to the amount of the tax evaded, or not collected, or not accounted for and paid over. The City Clerk shall determine and assess such penalties, together with any and all costs required to be paid by the City to determine such tax, payment, and penalties, and the same shall become due and payable upon notice and demand from the City Clerk. The City Clerk shall send written notice of such penalty charge to the permit holder by mailing same certified mail to the address given on the permit application. The permit holder shall have ten (10) days from the date said notice is mailed to file a written request of appeal with the City Council challenging said penalty charge determination. If no appeal is timely made, said penalty charge determination shall be deemed final.

SECTION 21. **EXEMPTIONS.**

Only those transactions which are exempted from the taxes imposed by the State of Idaho pursuant to the Idaho Sales Tax Act, as that Act may be amended, are also exempt from the provisions of this Ordinance.

SECTION 22. **IDAHO SALES TAX ACT.**

This Ordinance hereby adopts and incorporates by reference all sections of the Idaho Sales Tax Act which are not otherwise inconsistent with this Ordinance.

SECTION 23. **SEVERABILITY.**

It is hereby declared to be the legislative intent of the Sun Valley City Council that the provisions, and parts thereof, of this Ordinance shall be severable. Should any section, subsection, paragraph, clause, or phrase of this Ordinance, or any particular application thereof, be declared invalid or unconstitutional for any reason by a court of competent jurisdiction, such decision shall not affect the remaining portions of said section, subsection, paragraph, clause, or phrase of this Ordinance.

SECTION 24. **EFFECTIVE DATE.**

Upon voter approval, passage by the City Council, and publication according to law, this Ordinance shall be effective on October 1, 2007.

SECTION 25. **REPEALER.**

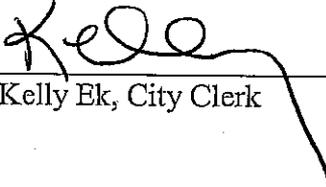
Ordinance Number 337 of the City of Sun Valley is hereby repealed on the effective date of this Ordinance.

PASSED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR THIS 23rd
DAY OF MAY, 2007.



Jon C. Thorson, Mayor

ATTEST:



Kelly Ek, City Clerk

EXHIBIT A

**CITY OF SUN VALLEY
SALES TAX SCHEDULE
BRACKET SYSTEM
(Dollars)**

Sale Amount	-----Tax Percentage Rate-----		
	1%	2%	3%
0.01-0.16	.00	.00	.00
0.17-0.49	.00	.01	.01
0.05- 0.83	.01	.02	.02
0.84- 1.16	.01	.02	.03
1.17-1.49	.01	.03	.04
1.50-1.83	.02	.04	.05
1.84 - 2.16	.02	.04	.06
2.17 - 2.49	.02	.05	.07
2.50 - 2.83	.03	.06	.08
2.84 - 3.16	.03	.06	.09
3.17 - 3.49	.03	.07	.10
3.50 - 3.83	.04	.08	.11
3.84 - 4.16	.04	.08	.12
4.17 - 4.49	.04	.09	.13
4.50 - 4.83	.05	.10	.14
4.84 - 5.16	.05	.10	.15
5.17 - 5.49	.05	.11	.16
5.50 - 5.83	.06	.12	.17
5.84 - 6.16	.06	.12	.18
6.17 - 6.49	.06	.13	.19
6.50 - 6.83	.07	.14	.20
6.84 - 7.16	.07	.14	.21
7.17- 7.49	.07	.15	.22
7.50 - 7.83	.08	.16	.23
7.84 - 8.16	.08	.16	.24
8.17 - 8.49	.08	.17	.25
8.50 - 8.83	.09	.18	.26
8.84 - 9.16	.09	.18	.27
9.17 - 9.49	.09	.19	.28
9.50 - 9.83	.10	.20	.29
9.84 -10.16	.10	.20	.30



CITY OF SUN VALLEY
REPORT TO THE CITY COUNCIL

TO: Honorable Mayor and City Council
FROM: Mike Crawford Assistant Chief of Police
SUBJECT: Vehicle Purchase Order
DATE: January 6, 2016

Attached is quote from Goode Motors in Burley for a 2016 Ford Utility Police Interceptor. The price is based on the Idaho State Contract Bid Price.

The vehicle will be delivered through Silver Creek Ford in Hailey and will be a local purchase. There are no additional delivery charges for the Hailey delivery.

The total price for the vehicle is \$27,493.00

The vehicle to be replaced will be turned over for use by another city department.

We request approval of a purchase order for the vehicle so we can place an order as soon as possible. The delivery time once the order is received is approximately 12 to 14 weeks.

Thank You,

A handwritten signature in blue ink, appearing to read "Mike Crawford".

Mike Crawford
Assistant Chief of Police



Goode Motor Ford, LLC
1096 E. Main Street, Burley, Idaho, 83318
Office: 208-878-5611

Customer Proposal

Prepared for:

Mike Crawford
Sun Valley PD
Office: 208-622-5345
Email: mcrawford@svidaho.org

Prepared by:

Ron Folkinga
Office: 208-420-5354
Email: ron.folkinga@goodemotor.com

Date: 12/01/2015

Vehicle: 2016 Utility Police Interceptor Base
AWD





Mike Crawford, Sun Valley PD
Office: 208-622-5345
Email: mcrawford@svidaho.org

Re: Vehicle Proposal

Dear Mike,

Thank you very much for your interest in acquiring a vehicle from our dealership. We concur that your interest is well deserved. We hope that an outstanding product lineup and our dedication to customer service will enhance your ownership experience should you decide to buy a vehicle from us.

Attached, please find additional information that I hope will assist you in making a more informed decision. Please feel free to contact me at any time as I would truly appreciate the opportunity to be of service to you.

Sincerely,

Ron Folkinga
Fleet Sales
208-420-5354
ron.folkinga@goodemotor.com



Selected Options

Code	Description	MSRP
Base Vehicle		
K8A	Base Vehicle Price (K8A)	\$30,930.00
Packages		
500A	Order Code 500A	N/C
Powertrain		
99R	Engine: 3.7L V6 Ti-VCT FFV <i>High efficient police calibrated displacement technology is optimal for long days spent idling or on the job.</i>	Included
44C	Transmission: 6-Speed Automatic <i>Exclusively police calibrated for maximum acceleration and faster closing speeds.</i>	Included
STDAX	3.65 Axle Ratio	Included
STDGV	GVWR: 6,300 lbs	Included
Wheels & Tires		
STDTR	Tires: P245/55R18 AS BSW	Included
STDWL	Wheels: 18" x 8" 5-Spoke Painted Black Steel <i>Includes center caps and full size spare.</i>	Included
Seats & Seat Trim		
9	Unique HD Cloth Front Bucket Seats w/Vinyl Rear <i>Includes driver 6-way power track (fore/aft up/down, tilt with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft. with manual recline) and built-in steel intrusion plates in both front seatbacks.</i>	Included
Other Options		
113WB	113" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: MyFord AM/FM/CD/MP3 Capable <i>Includes clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display.</i>	Included
86P	Front Headlamp/Police Interceptor Housing Only <i>Includes pre-drilled hole for side marker police use, does not include LED installed lights (eliminates need to drill housing assemblies) and pre-molded side warning LED holes with standard twist lock sealed capability (does not include LED installed lights).</i>	\$125.00
86T	Tail Lamp/Police Interceptor Housing Only <i>Pre-existing holes with standard twist lock sealed capability (does not include LED installed lights) (eliminates need to drill housing assemblies).</i>	\$60.00
43D	Dark Car Feature <i>Courtesy lamp disabled when any door is opened.</i>	\$20.00
17T	Red/White Dome Lamp in Cargo Area	\$50.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Selected Options (cont'd)

Code	Description	MSRP
53M	SYNC Basic (Voice-Activated Communications System) <i>Includes single USB port and single auxiliary audio input jack.</i>	\$295.00
61S	4 Remappable Steering Wheel Switches w/SYNC	\$155.00
52P	Hidden Door-Lock Plunger/Rr-Door Handles Inoperable	\$160.00
Interior Colors		
9W	Charcoal Black	N/C
Primary Colors		
YZ	Oxford White	N/C
SUBTOTAL		\$32,190.00
Destination Charge		\$945.00
TOTAL		\$33,135.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



Pricing - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		\$33,135.00
<i>Pre-Tax Adjustments</i>		
Code	Description	
GPC	Government Price Concession	(\$2,600.00)
GMD	Goode Motor Discount	(\$3,381.00)
saf	State Acquisition Fee 1.25%	\$339.43
<hr/>		
Total		\$27,493.43

 Customer Signature

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

**CITY OF SUN VALLEY
CITY COUNCIL
STAFF REPORT**

To: Honorable Mayor Peter Hendricks and City Council Members
From: Jae Hill, AICP, CFM, Community Development Director
Date: 4 Feb 2016
Re: Ordinance 481 – Building Permit Fees

An analysis of the building permit fees in the valley shows that Sun Valley is tied with Hailey for the lowest fees; Blaine County and Ketchum charge a higher amount. For a home with \$1 million in valuation, we charge \$5608, whereas Ketchum charges \$5861 and Blaine County charges \$5889. By not charging a comparable amount to our neighboring jurisdictions, we're foregoing 5% additional fee revenue every year. With \$15 million of constructed valuation last year – in 106 permits – we took in \$164,146 in permit fees. The proposed increases to be on par with Blaine County would yield approximately \$8200 more revenue annually from permit fees.

We also propose an increase to the Fire Department Plan Check fees. Currently we charge 10% of the plan check fee for residential project review, and 40% for commercial review. For a million dollar home, under our current structure, that's a \$364 permit, which doesn't cover the time expended by the Fire Code Official; he states that he spends an average of 8-10 hours for most residential projects (reviewing plans, testing alarms, inspections, etc.), but that's assuming projects pass their inspections and tests the first time. Larger single-family homes built to commercial standards can take 12 or more hours, total. Some of the large projects anticipated in the application queue are expected to take up to 20 hours for review and inspection. As such, staff is suggesting a change for the residential category to increase to 25% of the plan check fee, which on a million dollar valuation, would yield an increase to \$911 (or \$956 with the new permit fees), but is still on par - or less - than surrounding jurisdictions.

Finally, Staff suggests addition of a demolition permit fee, which is something we have been charging as a building permit, but with the minimum permit charge.

The attached ordinance and table would amend Title 8, Chapter 1 of our Municipal Code to enact the new fee schedule.

An attached table shows the permit fee schedules of the neighboring jurisdictions.

Current Permit Fees				
base + multiplier per thousand* within the range				
*use hundreds instead of thousands for amounts less than \$2,000				
Valuation Range	Sun Valley	Ketchum	Hailey	Blaine County
<i>1 to 500*</i>	23.50	24.50	23.50	24.75
<i>501 to 2,000*</i>	23.50 + 3.05	24.50 + 3.25	23.50 + 3.05	24.75 + 3.20
<i>2,001 to 25,000</i>	69.25 + 14.00	72.50 + 14.50	69.25 + 14.00	72.75 + 14.70
<i>25,001 to 50,000</i>	391.25 + 10.10	409.50 + 10.50	391.25 + 10.10	410.75 + 10.60
<i>50,001 to 100,000</i>	643.75 + 7.00	672.50 + 7.50	643.75 + 7.00	676.00 + 7.35
<i>100,001 to 500,000</i>	993.75 + 5.60	1038.50 + 5.75	993.75 + 5.60	1043.50 + 5.90
<i>500,001 to 1,000,000</i>	3233.75 + 4.75	3379.25 + 5.00	3233.75 + 4.75	3395.50 + 5.00
<i>1,000,000+</i>	5608.75 + 3.65	5861.00 + 3.75	5608.75 + 3.65	5889.25 + 3.85
Inspection Fees				
<i>Outside Normal Hours</i>	50/hr	60/hr	-	65/hr
<i>Other Nonspecified</i>	50/hr	60/hr	-	65/hr
<i>Decks</i>	150	-	-	-
<i>Reroof</i>	150	-	-	-
<i>Window Replacement</i>	150	-	-	-
<i>Minimum Permit Fee</i>	75	-	-	-
<i>Reinspections</i>	-	60/hr	-	65/hr
<i>Demolition</i>	-	-	75	-
<i>Fence Permit</i>	-	-	30	-
<i>Add'l Inspections</i>	-	-	50	-
<i>Plan Check Fee</i>	65% of Permit	65% of Permit Fee	65% of Permit Fee	
<i>P&Z Plan Check Fee</i>	-	70% of Plan Check Fee	-	
<i>Fire Dept Plan Check Fee</i>	Res: 10% of Plan Check Com: 40% of Plan Check	70% of Plan Check Fee	25% of Permit Fee	
Red shaded cells indicate they are more expensive than Sun Valley.				

1 **ORDINANCE NO. 481**

2 **AN ORDINANCE OF THE CITY OF SUN VALLEY, IDAHO, AMENDING TITLE 8 , CHAPTER 1, OF THE SUN**
3 **VALLEY MUNICIPAL CODE, BY REVISING THE SCHEDULE OF BUILDING PERMIT FEE CALCULATIONS.**

4
5 WHEREAS, the Sun Valley City Council has determined that the existing building permit fees schedule is
6 inadequate and insufficient to cover administrative costs of the City’s Community Development Department
7 and Building Division; and

8
9 WHEREAS, the Sun Valley City Council has determined that it is necessary to establish and update building
10 permit fees to reflect consistent practices appropriate for the City; and

11
12 WHEREAS, the City Council for the City of Sun Valley desires to adopt the above findings so as to result in
13 greater predictability and consistency regarding permit fees in the City;

14
15 NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Sun Valley, Idaho, as follows:

16
17 SECTION 1: Paragraph B, Section 1, Chapter 1, Title 8 of the Sun Valley Municipal Code, BUILDING
18 REGULATIONS, is hereby amended by deleting the struck-thru language and adding the underlined language
19 as follows:

20
21
22 **8-1-1.: ADOPTION AND AMENDMENTS:**

23 B. The following provisions of the ~~2000~~ 2012 IBC are hereby amended as follows:

24
25 b) ~~Section 108 of said code is hereby amended adding a new~~ Subsection 108.2.1 and
26 Subsection 108.2.2, Permit Fees, are amended as follows:

27
28 108.2.1 Fees shall be charged utilizing Table 1-A of the ~~1997 Uniform Building Code~~
29 ~~(97 UBC), published by the International Conference of Building Officials (ICBO)~~ Sun
30 Valley City Municipal Code. In addition, 65% of the building permit fee shall be paid
31 as a plan check fee (Excluding: Additions, Alterations & Repairs to Residential

32 Structures with a valuation amount less than \$50,000) and an additional (~~10%~~25%
33 Residential – R3 Occupancy Only and 40% Commercial Including R1, R2 & R4) of the
34 Plan Check fee shall be paid for the Fire Department plan check fee.
35

36 SECTION 2. SAVINGS AND SEVERABILITY. If any section, subsection, paragraph, subparagraph, item,
37 provision, regulation, sentence, clause or phrase is declared by a court to be invalid, such actions shall not
38 affect the validity of this Ordinance as a whole or any part thereof other than the part declared invalid.
39

40 SECTION 3. CODIFICATION. The City Clerk is instructed pursuant to Section 1-1-3 of the City of Sun
41 Valley Municipal Code to immediately forward this ordinance to the codifier of the official municipal code
42 for proper revision of the code.
43

44 SECTION 4. REPEALER CLAUSE. All City of Sun Valley Ordinances or parts thereof which are in conflict
45 herewith are hereby repealed.
46

47 SECTION 5. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its
48 approval, passage and publication as provided by law.
49

50 APPROVED BY THE SUN VALLEY CITY COUNCIL THIS 4th day of FEBRUARY, 2016.
51

52 APPROVED:
53
54 _____
55 ATTEST: Peter Hendricks, Mayor
56 City of Sun Valley
57

58 _____
59 Alissa Weber, City Clerk
60 City of Sun Valley
61

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63

City of Sun Valley TABLE 1-A
(Effective February 4th, 2016)

TOTAL VALUATION	PERMIT FEES
	Calculate permit fees, then see shaded table below for plan check
\$1.00 to \$500.00	\$24.75
\$501.00 to \$2,000.00	\$24.75 for the first \$500.00 plus \$3.20 for each additional \$100.00 or fraction thereof, to and including \$2,000.
\$2,001.00 to \$25,000.00	\$72.75 for the first \$2,000 plus \$14.70 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001.00 to \$50,000.00	\$410.75 for the first \$25,000 plus \$10.60 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001.00 to \$100,000.00	\$676.00 for the first \$50,000 plus \$7.35 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001.00 to \$500,000.00	\$1043.50 for the first \$100,000 plus \$5.90 for each additional \$1,000 or fraction thereof, to and including \$500,000.
\$500,001.00 to \$1,000,000.00	\$3,395.50 for the first \$500,000 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.
\$1,000,001.00 and up	\$5889.25 for the first \$1,000,000 plus \$3.85 for each additional \$1,000 or fraction thereof.
LOCAL JURISDICTIONAL FEES:	
Building Permit Fee shall be calculated according to the Table above. An additional 65% of the Building Permit Fee shall be paid as Plan Check Fee (Excluding: Additions, Alterations & Repairs to Residential Structures with a valuation amount less than \$50,000) and an additional <u>amount</u> (10% <u>25%</u> Residential- R3 Occupancy Only and 40% Commercial) of the Plan Check fee shall be paid for the Fire Department Plan Check Fee.	

64
65
66
67
68
69

OTHER INSPECTION AND FEES:

1. Inspections outside of normal business hours (minimum charge - two hours): ~~\$50.00~~\$65.00 per hour*
2. Inspection for which no fee is specifically indicated (minimum fee - one half hour):
~~\$50.00~~\$65.00 per hour*

- 70 3. For use of outside consultants for plan checking and inspections or both: Actual Costs**
- 71 4. Existing Deck Repair (minimum): \$150.00
- 72 5. Re-Roof Permit (minimum): \$150.00
- 73 6. Demolition Permit: \$150.00
- 74 7. Minimum Permit Charge: \$150.00
- 75 * Or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include
- 76 supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.
- 77 ** Actual costs include administrative and overhead cost



Mayor
Peter Hendricks

Council
Keith Saks
Council President
Michelle Griffith
Jane Conard
Brad DuFur

Memo

To: Mayor and City Council
From: Alissa Weber, City Clerk
Date: February 4, 2016
Re: Agenda-setting Process for Regular City Council Meetings

Mayor Hendricks requested that I give a brief overview of how staff and the Mayor set Regular City Council meeting agendas to give Council members a better understanding of the process and internal deadlines. It has changed slightly since the last administration.

Overview of Process

After the City Council meeting schedule is set by Resolution, the City Clerk develops a chart of City Council meetings and various deadlines to act as a guide for staff when preparing materials for the agendas and packet. The 2016 schedule is attached to this memo.

In the weeks between Regular City Council meetings, the staff and Mayor alert the City Clerk as to agenda items that will need to go before the City Council; all such items are tentatively listed on the appropriate month's agenda. On the Monday or Tuesday of the week prior to the Regular City Council meeting (typically the last week of the month), the City Administrator and City Clerk meet to ensure all items are properly timed and ready for Council consideration.

Once the draft agenda is confirmed, the City Clerk (or City Administrator in the City Clerk's absence) sends it to the Mayor and Council President for review. Both can request items be added to or removed from the agenda, or approve the agenda as presented. Once the agenda is approved by both the Mayor and Council President, it is finalized and posted at City Hall and online no later than 4:00 p.m. on the Friday preceding the City Council meeting.

The packet for the City Council meeting is produced for the City Council members and Mayor on that same Friday. The City Council meeting packet is then made available to the public on the Monday before the City Council meeting. This delay in availability provides the City Council with an opportunity to view the packet prior to possibly being contacted by citizens regarding an item on the agenda.



2016 CITY COUNCIL MEETING SCHEDULE

Finance Committee Meetings	Council Packet Materials Due to City Clerk By:	Regular City Council Meetings
January 4 th at 1:00 p.m.	December 29 th at 12:00 p.m. <i>(Tues.)</i>	January 7th at 4:00 p.m.
February 1 st at 1:00 p.m.	January 28 th at 12:00 p.m.	February 4th at 4:00 p.m.
February 29 th at 1:00 p.m.	February 25 th at 12:00 p.m.	March 3rd at 4:00 p.m.
April 4 th at 1:00 p.m.	March 31 st at 12:00 p.m.	April 7th at 4:00 p.m.
May 2 nd at 1:00 p.m.	April 27 th at 12:00 p.m. <i>(Weds.)</i>	May 3rd at 4:00 p.m. (Tues.)
May 31 st at 1:00 p.m. <i>(Tues.)</i>	May 26 th at 12:00 p.m.	June 2nd at 4:00 p.m.
July 5 th at 1:00 p.m. <i>(Tues.)</i>	June 30 th at 12:00 p.m.	July 7th at 4:00 p.m.
August 1 st at 1:00 p.m.	July 28 th at 12:00 p.m.	August 4th at 4:00 p.m.
August 29 th at 1:00 p.m.	August 25 th at 12:00 p.m.	September 1st at 4:00 p.m.
October 3 rd at 1:00 p.m.	September 29 th at 12:00 p.m.	October 6th at 4:00 p.m.
October 31 st at 1:00 p.m.	October 27 th at 12:00 p.m.	November 3rd at 4:00 p.m.
November 28 th at 1:00 p.m.	November 22 nd at 12:00 p.m. <i>(Tues.)</i>	December 1st at 4:00 p.m.

The above meetings are subject to change due to the availability of a quorum or other circumstances. All meetings are scheduled to be held in the City Hall Council Chambers located at 81 Elkhorn Road, Sun Valley, Idaho 83353, unless noticed otherwise.

Special meetings of the Sun Valley City Council are scheduled on an as-needed basis and will be noticed in accordance with the Idaho Open Meetings Law. To receive meeting notifications and other City related bulletins via email, please sign-up for City “e-blasts” through the City website at www.sunvalley.govoffice.com.



Mayor
Peter Hendricks

Council
Keith Saks
Council President
Michelle Griffith
Jane Conard
Brad DuFur

Memo

To: Mayor and City Council
From: Alissa Weber, City Clerk
Date: February 4, 2016
Re: Style of City Council Meeting Minutes

I am proposing that the City Council consider changing the style of minutes taken at both Regular and Special City Council meetings. From my experience researching city records and receiving feedback from citizens, I believe a change in the style of minutes would help increase the general public's understanding of what occurs at City Council meetings.

Current Minutes Style

The style currently used for City Council meetings minutes has several components: links to the audio recording when a new agenda item starts; links to the audio recording every time there is a new speaker; and the text of every motion with the result of the vote on that motion. The text included with the numerous links typically provides no information aside from the name of the speaker. As a result, the bulk of the minutes is essentially a list of speakers with very little context. This requires someone interested in the content of the meeting, aside from any motions made, to listen to the audio recording to gain insight into the conversation held by the Council.

Proposed Minutes Style

The style from the City's Planning and Zoning Commission meetings offers an alternative to the current City Council meeting minutes. For reference, a copy of minutes from one of the Planning and Zoning meetings is attached to this memo.

The minutes from those meetings give a summary of the conversations that took place during the meeting but do not offer a verbatim account. They also include links to the audio recording of the meeting for each agenda item. In my opinion, they offer a comprehensive overview of the meeting while still allowing for an interested party to listen to the entire conversation on the audio recording if they want more detail.

I understand that one concern about this style of minutes is that there are only audio links at the beginning of each agenda item. However, I believe there is a way for Granicus to continue to generate links throughout the agenda item's discussion. For example, each paragraph (or every several paragraphs) could include a link at the beginning to better guide a reader to a more exact part of the conversation. If this is incorporated into the minutes, it may take some fine-tuning, but it should help individuals who are interested in hearing a particular part of the conversation.

The biggest challenge with this minute style is the staff time it will take to generate the minutes for each meeting. There may be a few times (especially when there are many meetings in a short period of time), that completion of minutes will be somewhat delayed. In spite of an occasional delay, I believe the value to the citizens and staff when reviewing meeting minutes will outweigh the extra work that it takes to complete the minutes.

**Minutes of the Planning and Zoning Commission
October 8, 2015**

The Planning and Zoning Commission of the City of Sun Valley, Blaine County, State of Idaho, met in regular session in the Council Chambers of Sun Valley City Hall on October 8, 2015 at 9:00 a.m.

1. [Call To Order](#)

The meeting began with a site visit at 101 Diamond Back Road. The Commission reconvened at 9:39 a.m. in the Council Chambers and Vice Chairman Jake Provonsha declared a quorum present.

Present: Vice Chairman Jake Provonsha, Commissioners Bill Boeger, John O'Connor and Margaret Walker.

Absent: Chairman Ken Herich.

Also Present: Community Development Director Jae Hill, Associate Planner Abby Rivin, City Attorney Adam King, City Clerk Alissa Weber, Marybeth Collins, Shaun Kelly, Thadd Blanton, Wally Huffman, Garth McClure, Nathan Schotte, Peter Hendricks, Evan Robertson.

2. [Public Comment](#)

There was no public comment.

3. [Consent Agenda](#)

[A. Draft Minutes from the Planning and Zoning Commission Meeting of July 31, 2015.](#)

Commissioner Boeger noted Commissioner O'Connor's vote was omitted from a motion in the minutes and requested it be added. Vice Chairman Provonsha requested the titles for Commissioner Walker and Chairman Herich be corrected on page 1. Vice Chairman Provonsha suggested the reference to the "Dustbowl Parcel" be changed to the more common nomenclature of the "Cottonwood Parcel."

MOTION

Commissioner John O'Connor moved to approve the draft minutes from the Planning and Zoning Commission Meeting of July 31, 2015 with the suggested changes, seconded by Commissioner Margaret Walker. All were in favor, none opposed. The motion carried.

[B. Draft Minutes from the Planning and Zoning Commission Meeting of September 24, 2015.](#)

The Commissioners held a conversation about a change to the minutes but elected not to alter them.

MOTION

Commissioner John O'Connor moved to approve the draft minutes from the Planning and Zoning Commission Meeting of September 24, 2015, seconded by Commissioner Margaret Walker. All were in favor, none opposed. The motion carried.

4. [New Business](#)

[A. Benchmark Associates, P.A. for Sun Valley Company; Public hearing for a Master Plan Development Application to amend the White Clouds \(Gun Club\) Land Use Area Master Plan Application No. MPD 2006-03-017 as amended by MPD 2014-02 as it applies to Parcel A Amended, White Clouds, Corrected: Parcels A, B & J Amended, whereby the density for Parcel A Amended is changed to allow a range of 26 – 36 units. Application No: MPD 2015-01.](#)

The Commissioners discussed the order and relation of the agenda items, and Community Development Department Director Jae Hill stated they needed to decide items 4A through 4C before they could

address 4D. He also noted that for items 4A-C, the Commission is recommending approval to the City Council.

Vice Chairman Provonsha gave an overview of the issue, noting it was changing the density of the parcel to allow for a range of 26 to 36 units. He asked the Commissioners if they wanted to add or amend any of Conditions of Approval.

Vice Chairman Provonsha asked for the Commission's disclosures on items 4A through 4D. They had none. Vice Chairman Provonsha asked if the applicant had anything to add to the staff report prior to the public hearing. Wally Huffman, representing the applicant, stated he had nothing to add.

Vice Chairman Provonsha opened the public hearing on agenda items 4A through 4D. Hearing no public comment, he closed the public hearing.

MOTION

Commissioner John O'Connor moved to recommend for approval to the City Council the Master Plan Development Application No. MPD 2015-01, an amendment to the previously-approved 2006 Master Plan for the Gun Club LUPA, pursuant to the findings of fact, seconded by Commissioner Margaret Walker. All were in favor, none opposed. The motion carried unanimously.

[B. Benchmark Associates, P.A. for Sun Valley Company; Public hearing for a Conditional Use Permit Application to amend Conditional Use Permit for Gun Club LUPA PUD Application No. 2007-05 as it applies to Parcel A Amended, White Clouds, Corrected: Parcels A, B & J Amended, whereby the Diamond Back Townhomes may include single family dwellings in a townhouse form of ownership with common area. Application No: CUP 2015-01.](#)

Jae Hill gave an overview of the application, noting the PUD for the Gun Club had previously been amended in 2007. The purpose of the proposed amendment is to allow single-family dwelling units within the RM1 zoning district. He stated staff did not believe there would be any deleterious impact on adjacent properties as a result of approval of the application. He pointed out this is amending the entire PUD, not just the Diamond Back townhome area.

Vice Chairman Provonsha asked if the applicant had anything to add. Huffman indicated he did not.

MOTION

Commissioner O'Connor moved to recommend for approval to the City Council Conditional Use Permit 2015-01, amending the previously approved 2007 Gun Club PUD, pursuant to the findings of fact, seconded by Commissioner Walker. All were in favor, none opposed. The motion carried unanimously.

[C. Benchmark Associates, P.A. for Sun Valley Company; Public hearing for a Plat Amendment Application proposing to amend the preliminary plat \(SUBPP 2014-03, approved May 24, 2014\) for Parcel A Amended within the plat of White Clouds Corrected, Parcels A, B & J Amended reducing the total number of townhouse units from 36 to 31. Application No: SUBPA 2015-04.](#)

Vice Chairman Provonsha asked Jae Hill to explain the map "P2 Preliminary Plat." Hill stated the proposal is to reduce the number of sublots from 36 to 31. He described the reconfiguration on the maps and noted the total reduction is five units.

Commissioner Boeger asked whether the applicant would need to return to the Commission if future plans fell within the range of units proposed in this application. Jae Hill responded that if they were

doing a few swap outs, perhaps less than 10% change, the change could be reviewed administratively. But, if there were bigger changes, he would talk to Chairman Herich about whether the Commission wanted to review it. The Commission held a conversation about whether they should add a condition of approval that states the Community Development Department could review larger changes administratively. Vice Chairman Provonsha stated he liked the discretion to potentially have things come back to the Commission for review. The other Commissioners agreed. Jae Hill reviewed a few scenarios that demonstrated what could be reviewed administratively and what should come back to the Commission for approval.

MOTION

Commissioner John O'Connor moved to recommend approval to the City Council Plat Amendment Application No. SUBPA 2015-04, amending the previously approved White Clouds Corrected Parcels A, B & J, pursuant to the findings of fact, seconded by Commissioner Bill Boeger. All were in favor, none opposed. The motion carried unanimously.

D. Ruscitto/Latham/Blanton Architectura P.A. for Sun Valley Company; Public hearing for a Design Review Application proposing the development of one duplex townhome (Bldg. H) and two single-family townhomes (Bldgs. J & K) - including site access, improvements, and landscaping - as well as the modification of a previously approved four-plex (Bldg. C) and duplex (Bldg. G) within the Multi-Family Residential (RM-1) Zoning District. Location: 105 Diamond Back Road; Parcel A White Clouds PUD. Application No: DR 2015-33.

The Commissioners noted the proposed design is similar to other designs the Commission already approved. Vice Chairman Provonsha noted the materials and other aspects of the buildings were explained clearly during the site visit.

Jae Hill noted the new duplex unit has a completely different size and design to the other buildings in the subdivision; it is much larger than the other duplexes and four-plexes. Vice Chairman Provonsha stated his opinion that the applicant's renderings showed that the consistency was retained without the usual difficulties you might expect from a size expansion.

In response to a question from Commissioner Boeger, Wally Huffman described the change in size. He stated the buildings were changing from 2,500 square feet to 3,200 square feet and from a single-car garage to a double-car garage in the duplex. They also change from three bedrooms to four bedrooms. Jae Hill noted the height is 40 feet, 7 inches, which is below the 44-foot requirement.

Commissioner O'Connor asked about access for emergency vehicles and whether the Fire Department provided a letter. Jae Hill stated a gate was already approved on the private road and that the Fire Department letter reiterated that. He stated the gate would serve a public-safety purpose of making it safer for users of the bike path and drivers on Trail Creek Road.

Vice Chairman Provonsha stated any concerns he had about the increase in the mass were alleviated by the renderings and seeing that it was consistent with buildings the Commission already approved.

MOTION

Commissioner Margaret Walker moved to approve DR 2015-33 for construction of one new duplex and three single-family units pursuant to the findings of fact, seconded by Commissioner John O'Connor. All were in favor, none opposed. The motion carried unanimously.

5. Continued Business

Vice Chairman Provonsha noted he wanted the City to address the issue of appropriately zoning the Trail Creek Subdivision and Bitterroot Road for townhomes. Jae Hill stated he would begin the process to address that. He stated a need to conduct outreach to homeowners before the City took action. The Commission recommended that Jae Hill contact Chairman Herich to work together on figuring out the best way to proceed.

The Commission asked about future meetings. Jae Hill stated there was likely to be a meeting on November 12 to address a fence about which the City received complaints.

Jae Hill stated there are things that need updating in the City Code that he will work on over the next few months.

Commissioner Boeger stated he received complaints about an appurtenance on the roof of the Sun Valley Lodge. Associate Planner Abby Rivin stated she believes it is a wireless facility. Commissioner Boeger said he could not recall approving that with the design of the Lodge remodel. Jae Hill stated the Community Development Department would take a look at it.

7. Adjourn

MOTION

Commissioner John O'Connor moved to adjourn, seconded by Commissioner Margaret Walker. All were in favor, none opposed. The motion carried unanimously.

The meeting adjourned at 10:23 a.m.

Jake Provonsha, Vice Chairman

Alissa Weber, City Clerk